

MINUTES OF THE REGULAR MEETING OF COUNCIL
of the Town of Whitecourt
held on Tuesday, October 15, 2019

Present:	Mayor Chichak; Deputy Mayor Chauvet; Councillors Hilts, McAree, Pickard, and Schlosser; Chief Administrative Officer Smyl; and Recording Secretary Ashcroft.
Absent:	Councillor Connell.
Call to Order:	The meeting was called to order at 7:00 p.m. Mayor Chichak presiding.
Adoption of Agenda:	<p><u>19-351 Moved by Councillor Hilts</u></p> <p>That the Agenda be adopted as presented</p> <p style="text-align: right;">- CARRIED UNANIMOUSLY.</p>
Minutes from the September 23, 2019 Regular Meeting of Council:	<p><u>19-352 Moved by Councillor Schlosser</u></p> <p>That the Minutes from the September 23, 2019 Regular Meeting of Council be adopted as presented.</p> <p style="text-align: right;">- CARRIED UNANIMOUSLY.</p>
Minutes from the September 30, 2019 Special Meeting of Council:	<p><u>19-353 Moved by Councillor McAree</u></p> <p>That the Minutes from the September 30, 2019 Special Meeting of Council be adopted as presented.</p> <p style="text-align: right;">- CARRIED UNANIMOUSLY.</p>
Public Input Session:	There were no members of the public who wished to address Council.
Visitors & Delegations:	<p>i. Terrapin Geothermics Inc. – Gray Alton, Facility Integration Manager; and Ken Chapman</p> <p>Mr. Alton gave a presentation on geothermal energy and the potential for geothermal projects within the Whitecourt area. He noted that a 2018 heat study ranked Whitecourt as one of the top three municipalities that could benefit from this technology.</p> <p><u>19-354 Moved by Councillor Schlosser</u></p> <p>That Council recognize the presence of Gray Alton and Ken Chapman from Terrapin Geothermics Inc.</p> <p style="text-align: right;">- CARRIED UNANIMOUSLY.</p>
Business Arising from Visitors & Delegations	<p>i. Terrapin Geothermics Inc.</p> <p><u>19-355 Moved by Deputy Mayor Chauvet</u></p> <p>That Council accept the Terrapin Geothermics Inc. presentation as information, and</p> <p>That Council authorize Administration to work with Terrapin Geothermics Inc. and explore potential partnerships with municipal and industry partners, and to forward this item to 2020 Budget deliberations.</p> <p style="text-align: right;">- CARRIED UNANIMOUSLY.</p>
Arts Touring Alliance of Alberta Showcase Conference:	The Chief Administrative Officer stated that the Whitecourt and Woodlands Performing Arts Society invited a Council member to attend the Arts Touring Alliance of Alberta (ATAA) Showcase Conference on Saturday, October 19, 2019 in Fort Saskatchewan.

19-356 Moved by Councillor McAree

That Council approve a Council Member to attend the Arts Touring Alliance of Alberta Showcase Conference, scheduled on October 19, 2019.

- CARRIED UNANIMOUSLY.

Flood Mitigation Plan Consultant Selection:

Amended as per Motion 19-377

The Chief Administrative Officer stated that Whitecourt received a National Disaster Mitigation Program Grant in 2018 to prepare a Flood Mitigation Plan. A Request for Proposals was advertised and Administration recommended the contract be awarded to IBI Group. The plan is to include achievable and cost effective efforts that can be implanted by business and/or government, and by individuals through small scale activities and personal preparation.

19-357 Moved by Councillor Schlosser

That Council award the Flood Mitigation Plan to IBI Group for \$149,590 plus GST.

- CARRIED UNANIMOUSLY.

Municipal Elected Officials Course Attendance:

The Chief Administrative Officer stated that the Local Authority Emergency Management Regulation comes into force on January 1, 2020, and requires mandatory training for elected officials, Directors of Emergency Management, and municipal staff. A Municipal Elected Officials Course was scheduled from 8:30 a.m. to noon on November 20, 2019 at Woodlands County.

19-358 Moved by Councillor Hilts

That Council authorize all members of Council to attend the Municipal Elected Officials Course on November 20, 2019 at the Woodlands County Office.

- CARRIED UNANIMOUSLY.

Request from Woodlands County to Extend Fire Service Agreement:

The Chief Administrative Officer stated that Woodlands County requested an extension for fire protection services, as outlined in the existing Intermunicipal Cost Sharing Agreement.

19-359 Moved by Councillor McAree

That Council authorize the Chief Administrative Officer to enter into an agreement to extend the provision of fire protection services only to Woodlands County per the current Intermunicipal Cost Sharing Agreement to March 31, 2020.

- CARRIED UNANIMOUSLY.

2020 Budget Schedule:

The Chief Administrative Officer stated that Administration proposed that a Special Meeting of Council be scheduled December 11, 2019 to review the entire budget.

19-360 Moved by Deputy Mayor Chauvet

That Council adopt the proposed 2020 Budget Schedule as presented; and

That Council schedule a Special Meeting of Council on December 11, 2019 at 5:00 p.m.

- CARRIED UNANIMOUSLY.

Wastewater Treatment Plant Biosolids Disposal Contract:

The Chief Administrative Officer stated that a Request for Proposal was issued for the removal of biosolids from the Wastewater Treatment Plant.

19-361 Moved by Councillor Pickard

That the Town of Whitecourt award the Wastewater Treatment Plant biosolids disposal contract to Lambourne Environmental Ltd. for a 3-year term from 2019 to 2021, with an option for extension for two years, at the rates specified in the proposal.
- CARRIED UNANIMOUSLY.

Fuel Contract Award:

The Chief Administrative Officer stated a Request for Proposal was issued for fuel services and the Town received four proposals.

19-362 Moved by Deputy Mayor Chauvet

That Council award Pembina West CO-OP with the contract to provide fuel services for the Town of Whitecourt fleet for a period of three years.
- CARRIED UNANIMOUSLY.

Meeting with Living Waters Catholic Schools Board:

The Chief Administrative Officer stated that Living Waters Catholic Schools Board invited Council to a lunch meeting on November 22, 2019 to discuss opportunities to work together within the community.

19-363 Moved by Councillor McAree

That Members be authorized to attend a meeting with the Living Waters Catholic Schools Board on November 22, 2019.
- CARRIED UNANIMOUSLY.

2020 Council Planning Session:

The Chief Administrative Officer stated the annual Council Planning Session was proposed for January 30 to February 1, 2020.

19-364 Moved by Councillor Schlosser

That Council approve the proposed agenda items for the 2020 Council Planning Session scheduled for January 30 to February 1, 2020.
- CARRIED UNANIMOUSLY.

Council Committees Appreciation Reception:

The Chief Administrative Officer stated that a Council Committees Appreciation Reception was scheduled for Thursday, November 21, 2019 at 7:00 p.m.

19-365 Moved by Councillor Hilts

That Council Members be authorized to attend the Council Committees Appreciation Reception on Thursday, November 21, 2019 at the Whitecourt Golf & Country Club.
- CARRIED UNANIMOUSLY.

2019 Small Business Week:

The Chief Administrative Officer stated that the Town of Whitecourt, Woodlands County, Yellowhead East Community Futures, Alberta Government, and the Whitecourt & District Chamber of Commerce would be hosting the annual Small Business Week events on October 22, 23, and 24, 2019.

19-366 Moved by Councillor McAree

That Council accept the 2019 Small Business Week item as information and be authorized to attend the Small Business Week Gala on Thursday, October 17, 2019.
- CARRIED UNANIMOUSLY.

Whitecourt & District Chamber of Commerce – Street Closure Request:

The Chief Administrative Officer stated that a letter was received from the Whitecourt & District Chamber of Commerce requesting street closures for the annual Christmas parade on December 6, 2019 and Christmas For Kids event on December 7, 2019.

19-367 Moved by Councillor Hilts

That Council approve the street closure and parade route for the Annual Christmas Parade between 5:30 p.m. and 8:00 p.m. on Friday, December 6, 2019; subject to the conditions of Policy 31-005 Parade/Procession/Demonstration/Events; the setup and use of light towers at Rotary Park gravel parking lot; and the use of the Town’s bonfire pit for Friday, December 6 and Saturday, December 7, 2019 activities; and

That Council Members be authorized to attend the Annual Christmas Parade on Friday, December 6, 2019.

- CARRIED UNANIMOUSLY.

Councillor Reports:

Councillor Pickard reported that he attended a Community Services Advisory Board meeting, and an Eagle Tower Victim Service Board meeting.

Councillor Schlosser reported that he attended the Breakfast with the Guys event, and participated in a “work bee” at EastLink Park.

Councillor McAree reported that he attended the Alberta Urban Municipalities Association (AUMA) conference, the Whitecourt Fire Department 2019 Swearing in Ceremony, the 2019 Whitecourt & Area Career and Education Expo, and the Breakfast with the Guys event.

Councillor Hilts reported that he attended the Tennille's Hope Mortgage Burning Celebration, the 2019 Whitecourt & Area Career and Education Expo, a Lac Ste. Anne Foundation meeting, and a Communities in Bloom Committee meeting.

Deputy Mayor Chauvet reported that he attended the Alberta Urban Municipalities Association (AUMA) conference, assisted with National Coaches Appreciation Week, a Special Meeting of Council, the 2019 Recycling Council of Alberta’s Waste Reduction Conference, Breakfast with the Guys event, and the Spruceview Lodge Birthday Tea. He also noted that he attended a cheque presentation from Canada Post to the Boys & Girls Club, and a Citizens on Patrol meeting.

Mayor Chichak reported that she attended the Alberta Forest Product Association conference, assisted with National Coaches Appreciation Week, a meeting with Honourable Nixon, Minister of Environment & Parks, and a meeting with Honourable Shandro, Minister of Health. She also attended the Whitecourt Fire Department 2019 Swearing in Ceremony, and the 2019 Whitecourt & Area Career and Education Expo. The Mayor discussed an invitation from Woodlands County regarding a Blanket Exercise, and the Whitecourt Trailblazers 40th Anniversary Sled Invasion event.

19-368 Moved by Deputy Mayor Chauvet

That Council accept the Councillor Reports as information.

- CARRIED UNANIMOUSLY.

Items of Information:

19-369 Moved by Councillor Hilts

- a) Town Accounts – Cheques #068264 - #068476;
- b) Letter dated September 24, 2019 from Honourable Prasad Panda, Minister of Alberta Infrastructure, regarding Canada Infrastructure Program (ICIP);
- c) Letter dated September 25, 2019 from Honourable Tyler Shandro, Minister of Health, regarding a letter to Madison Martell, Whitecourt Youth Advisory Committee;
- d) Letter dated September 30, 2019 from Assistant Deputy Minister Gary Sandberg, Alberta Municipal Affairs, regarding implementing a new performance measure for the ministry;

- e) Letter dated October 3, 2019 to Honourable Jason Nixon, Minister of Environment and Parks, regarding Canada-Alberta Section 11 Conservation Agreement for Woodland Caribou;
- f) September 24, 2019 Press Release – Whitecourt Town Council Update;
- g) September 20, 2019 Woodlands County Press Release – Appointment of Chief Administrative Officer;
- h) October 3, 2019 Woodlands Country Press Release – Financial Strategies;
- i) October 8, 2019 Woodlands County Press Release – Council Meeting Recap;
- j) Woodlands County Minutes – June 18, July 2, July 16, July 22, and August 6, 2019;
- k) West Yellowhead Pregnancy Care Centre Masquerade Gala information;
- l) Mayor’s Calendar; and
- m) Council’s Calendars.

- CARRIED UNANIMOUSLY.

The meeting recessed. Time: 8:25 p.m.

The meeting reconvened. Time: 8:39 p.m.

19-370 Moved by Councillor McAree

That the Regular Meeting of Council go into a Closed Meeting to discuss Intermunicipal Agreements as per Section 21 of the Freedom of Information and Protection of Privacy (FOIP) Act. Time: 8:40 p.m.

- CARRIED UNANIMOUSLY.

Chief Administrative Officer Smyl was in attendance during the Closed Meeting to provide administrative advice.

19-371 Moved by Councillor McAree

That Council revert to the Regular Meeting. Time: 9:07 p.m.

- CARRIED UNANIMOUSLY.

Intermunicipal Agreements:

19-372 Moved by Councillor McAree

That Council accept the Intermunicipal Agreements item as information.

- CARRIED UNANIMOUSLY.

Adjournment:

19-373 Moved by Deputy Mayor Chauvet

That the Regular Meeting of Council be adjourned. Time: 9:08 p.m.

- CARRIED UNANIMOUSLY.

Approved as per Motion 19-377

Mayor

Approved as per Motion 19-377

Chief Administrative Officer