

**MINUTES OF THE REGULAR MEETING OF COUNCIL**  
**of the Town of Whitecourt**  
held on Monday, February 11, 2019

Present: Mayor Chichak; Deputy Mayor Hilts; Councillors Chauvet, Connell, McAree, and Pickard; Chief Administrative Officer Smyl; and Recording Secretary Ashcroft.

Absent: Councillor Schlosser.

Call to Order: The meeting was called to order at 7:00 p.m. Mayor Chichak presiding.

Adoption of Agenda: 19-045 Moved by Councillor Chauvet

That the Agenda be adopted as presented.

- CARRIED UNANIMOUSLY.

Minutes from the January 28, 2019 Regular Meeting of Council:

19-046 Moved by Deputy Mayor Hilts

That the Minutes from the January 28, 2019 Regular Meeting of Council be adopted as presented.

- CARRIED UNANIMOUSLY.

Public Input Session:

There were no members of the public who wished to address Council.

Visitors & Delegations:

Christenson Developments – Seniors’ Housing Project Update:

Mr. Greg Christenson and Mr. Jeff Bazinet from Christenson Developments highlighted the future plans for the Downtown South Seniors’ Housing Project. Phase I will consist of a 3-storey care building with 50 care suites, 2 hospice suites, and 16 independent suites. Construction is anticipated to start by the end of 2019.

19-047 Moved by Councillor Connell

That Council recognize the presence of Mr. Greg Christenson and Mr. Jeff Bazinet from Christenson Developments.

- CARRIED UNANIMOUSLY.

Business Arising from Visitors & Delegations:

Christenson Developments – Seniors’ Housing Project Update:

19-048 Moved by Councillor Pickard

That Council accept the Christenson Development presentation as information.

- CARRIED UNANIMOUSLY.

Capital Region Assessment Services Commission – Appointment of Qualified Assessment Review Board Members, Chair, and Clerk:

The Chief Administrative Officer stated that Bylaw 1452 authorizes the municipality to participate in a Regional Assessment Review Board and that the Capital Region Assessment Services Commission (CRASC) supplied a list of eligible members for a term ending December 31, 2019. CRASC also appointed Raymond Ralph as the Chair and Richard Barham as the Clerk for both the Local Assessment Review Board and the Composite Assessment Review Board.

19-049 Moved by Councillor Connell

That Council appoint Judy Bennett, Darlene Chartrand, Tina Groszko, Steward Hennig, Richard Knowles, and Raymond Ralph, for a term ending December 31, 2019 as members of the Assessment Review Board that may from time to time be required

to hear assessment-related complaints as permitted in the Municipal Government Act, RSA 2000, M-26.

- CARRIED UNANIMOUSLY.

19-050 Moved by Councillor Pickard

That Council appoint Raymond Ralph as the Chair for the Local Assessment Review Board and the Composite Assessment Review Board.

- CARRIED UNANIMOUSLY.

19-051 Moved by Deputy Mayor Hilts

That Council appoint Richard Barham as the qualified Clerk of the Local Assessment Review Board and the Composite Assessment Review Board.

- CARRIED UNANIMOUSLY.

2019 Annual Economic Forum:

The Chief Administrative Officer stated the 2019 Annual Economic Forum will be held March 7, 2019 at 2:00 p.m. at the St. Joseph Parish Hall.

19-052 Moved by Councillor Chauvet

That Council Members be authorized to attend the Whitecourt & District Chamber of Commerce 2019 Annual Economic Forum on Thursday, March 7, 2019.

- CARRIED UNANIMOUSLY.

Subdivision and Development Appeal Board Appointments (Closed Meeting):

19-053 Moved by Deputy Mayor Hilts

That Council defer discussion on Subdivision and Development Appeal Board Appointments as per Section 17 of the Freedom of Information and Protection of Privacy (FOIP) Act.

- CARRIED UNANIMOUSLY.

Intermunicipal Agreements (Closed Meeting):

19-054 Moved by Councillor Chauvet

That Council defer discussion on Intermunicipal Agreements as per Section 21 of the Freedom of Information and Protection of Privacy (FOIP) Act.

- CARRIED UNANIMOUSLY.

Chief Administrative Officer Compensation and Evaluation (Closed Meeting):

19-055 Moved by Councillor Connell

That Council defer discussion on the Chief Administrative Officer Compensation and Evaluation as per Sections 17 and 24 of the Freedom of Information and Protection of Privacy (FOIP) Act.

- CARRIED UNANIMOUSLY.

Councillor Reports:

Councillor Pickard reported that he attended a cheque presentation for the recipients of the 2019 FCSS Grant Program.

Deputy Mayor Hilts reported that he attended a Party In The Park Planning Committee meeting, a Wellspring/Lac Ste. Anne Foundation Housing Project meeting, a Senior's Potluck event, and a FCSS Grant Program cheque presentation to Twice is Nice – Wellspring.

Mayor Chichak reported that she received a sponsorship cheque from SemCAMS; and attended a meeting in Calgary regarding Bill C-69; the Council Planning Session; a Whitecourt Woodlands Tourism meeting; and a Municipal Planning Commission meeting. She noted that she attended the Snowmobile VIP & Media Ride, an Eastlink Cheque presentation; and a Site Selectors Conference in Whistler.

Items of Information:

19-056 Moved by Councillor Chauvet

That Council accept the Councillor Reports as information.

- CARRIED UNANIMOUSLY.

19-057 Moved by Councillor Pickard

That Council accept the following items as information:

- a) Town Accounts – Cheques #065388 - #065562;
- b) January 22, 2019 Press Release – Woodlands County appoints a new Chief Administrative Officer;
- c) January 30, 2019 Press Release – Whitecourt Town Council Update;
- d) Pink Shirt Day poster – February 27, 2019;
- e) Woodland County Minutes for January 10, 15, and 16, 2019;
- f) Mayor’s Calendar; and
- g) Council’s Calendar.

- CARRIED UNANIMOUSLY.

The meeting recessed. Time: 7:49 p.m.

The meeting reconvened. Time: 8:02 p.m.

19-058 Moved by Deputy Mayor Hilts

That the Regular Meeting of Council go into a Closed Meeting to discuss Subdivision and Development Appeal Board Appointments as per Section 17 of the Freedom of Information and Protection of Privacy (FOIP) Act; Intermunicipal Relations as per Section 21 of the Freedom of Information and Protection of Privacy (FOIP) Act and Chief Administrative Officer Compensation and evaluation as per Sections 17 and 24 of the Freedom of Information and Protection of Privacy (FOIP) Act. Time: 8:03 p.m.

- CARRIED UNANIMOUSLY.

Director of Planning and Development Loberg was present during the Closed Meeting to provide administrative advice on the Subdivision and Development Appeal Board.

Director of Planning and Development Loberg left the meeting. Time: 8:10 p.m.

Councillor McAree entered the meeting. Time: 8:10 p.m.

19-059 Moved by Councillor Chauvet

That Council revert to the Regular Meeting. Time: 8:50 p.m.

- CARRIED UNANIMOUSLY.

Subdivision and Development Appeal Board Appointments (Closed Meeting):

19-060 Moved by Councillor Pickard

That Council appoint Wade Kingdon and Steve Mangnall to the Subdivision and Development Appeal Board for a three-year term which will expire October 2022.

- CARRIED UNANIMOUSLY.

Intermunicipal Agreements (Closed Meeting):

19-061 Moved by Deputy Mayor Hilts

That Council accept the Intermunicipal Agreements item as information.

- CARRIED UNANIMOUSLY.

Chief  
Administrative  
Officer  
Compensation and  
Evaluation (Closed  
Meeting):

19-062 Moved by Councillor Connell

That Council amend the Chief Administrative Officer Compensation and Evaluation contract to expire December 31, 2022.  
- CARRIED UNANIMOUSLY.

Adjournment:

19-063 Moved by Councillor McAree

That the Regular Meeting of Council be adjourned. Time: 8:52 p.m.  
- CARRIED UNANIMOUSLY.

***Approved as per Motion 19-065***

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Mayor

***Approved as per Motion 19-065***

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Chief Administrative Officer