

**MINUTES OF THE REGULAR MEETING OF COUNCIL  
of the Town of Whitecourt**  
held on Monday, February 13, 2023 at the Forest Interpretive Centre

Present:	Mayor Pickard; Councillors Baker, Chauvet, Lanctot, Lapointe, and Schlosser; Chief Administrative Officer Smyl; and Recording Secretary Grimstad-Davidson.
Absent:	Deputy Mayor McAree.
Call to Order & Mayor's Address:	The meeting was called to order at 4:00pm; Mayor Pickard presiding.
Adoption of Agenda:	<p><u>23-033 Moved by Councillor Lapointe</u></p> <p>That the Agenda be adopted as presented.</p> <p style="text-align: right;">- CARRIED UNANIMOUSLY.</p>
Minutes from the January 23, 2023 Regular Meeting:	<p><u>23-034 Moved by Councillor Chauvet</u></p> <p>That the Minutes from the January 23, 2023 Regular Meeting be adopted as presented.</p> <p style="text-align: right;">- CARRIED UNANIMOUSLY.</p>
Public Input Session:	There were no members of the public wishing to make a presentation.
Culture & Events Centre Update:	<p>The Chief Administrative Officer introduced the Director of Community Services. The Director noted that the construction management contract was awarded in July 2022 and presented revised timelines for the project. The 60% construction drawings are expected in March, and provincial grant deadlines have been extended to match the construction end date.</p> <p><u>23-035 Moved by Councillor Baker</u></p> <p>That Council accept the Culture &amp; Events Centre Update as information.</p> <p style="text-align: right;">- CARRIED UNANIMOUSLY.</p>
Regional Needs Assessment:	<p>The Chief Administrative Officer advised that the Lac Ste. Anne Foundation requested that the Town partner with the Foundation to complete a regional needs assessment for the Lac Ste. Anne region, and introduced the Director of Community Services. The Director noted that Whitecourt would benefit from completing its own provincial housing needs assessment, however, would participate with the Lac Ste. Anne Foundation in completion of the regional needs assessment.</p> <p><u>23-036 Moved by Councillor Schlosser</u></p> <p>That Council request that Whitecourt continue to be included in the Lac Ste. Anne Foundation's Regional Needs Assessment and notify the Foundation that the Town will be completing the Provincial Housing Needs Assessment for Whitecourt directly.</p> <p style="text-align: right;">- CARRIED UNANIMOUSLY.</p>
Economic Development Report:	The Chief Administrative Officer introduced the Economic Development Officer to provide the semi-annual Economic Development Update. The Officer provided highlights for the year and noted that there was a great deal of interest expressed for sports hosting and tourism enhancement grants this year.

23-037 Moved by Councillor Lapointe

That Council accept the Economic Development Report as information.

- CARRIED UNANIMOUSLY.

Write-Off of  
Uncollectable  
Accounts:

The Chief Administrative Officer introduced the Director of Corporate Services to provide further details on outstanding accounts. The Director advised that the outstanding accounts will remain with the collection agency and there is a possibility that the accounts could be collected in future.

23-038 Moved by Councillor Baker

That Council authorize Administration to write-off uncollectable utility/receivable accounts in the amount of \$20,570.61.

- CARRIED UNANIMOUSLY.

Councillor Reports:

Councillor Lanctot attended the Whitecourt Regional Solid Waste Management Authority meeting and the Manor site tour.

Councillor Schlosser attended the Chamber Gala and the Manor site tour.

Councillor Lapointe attended the Chamber Gala, the Manor site tour, meetings for the Community Futures Network of Alberta and Council.

Councillor Baker attended the Youth Advisory Committee, the Manor site tour, the Emergency Advisory Committee, and a Safe & Healthy Initiatives meeting.

Councillor Chauvet attended the Reynolds Mirth Richards Farmer legal seminar.

Mayor Pickard participated in the Regional Mayors' Homeless Discussion Group, and noted that he would no longer be participating as the focus of the group had shifted to other regions of the province. The Mayor also attended the MDP/LUB Open House, the Railway Advocacy Alliance, Business Support Network, Chamber meeting, the Whitecourt Regional Solid Waste Management Authority meeting, the Manor site tour and the Spruceview Lodge tea. He also met with the current and past-president of the Chamber, with a representative for CN Rail, and presented the Queen's Platinum Jubilee medal to Councillor McAree in his capacity as an emergency services provider

23-039 Moved by Councillor Lanctot

That Council accept the Councillor Reports as information.

- CARRIED UNANIMOUSLY.

Items of  
Information:

23-040 Moved by Councillor Lapointe

That the following be accepted as information:

- a) Town Accounts – Cheques 82452 – 82671;
- b) January 20, 2023 – Letter from FCM to Federal Minister of Natural Resources re Oil & Gas Resolution;
- c) Town of Whitecourt 2023 Press Releases:
  - a. January 25 – Town Council Update;
- d) Woodlands County 2023 Media Releases and Public Notices:
  - a. February 3 – County Council February 1 Recap;
  - b. February 3 – Temporary Operating Hours Fort Assiniboine Bulk Water Station;
- e) Mayor's Calendar; and

f) Council Calendar.

- CARRIED UNANIMOUSLY.

Closed Meeting:

The meeting recessed. Time: 4:58pm.

The meeting reconvened. Time: 5:01pm.

23-041 Moved by Councillor Chauvet

That Council go into Closed Meeting to discuss Council Committee Appointments per Section 17 of the Freedom of Information and Protection of Privacy (FOIP) Act, and Intermunicipal Collaboration Framework per Section 21 of the FOIP Act. Time: 5:02pm.

- CARRIED UNANIMOUSLY.

23-042 Moved by Councillor Lapointe

That Council revert to the Regular Meeting. Time: 5:22pm.

- CARRIED UNANIMOUSLY.

Council Committee Appointments:

23-043 Moved by Councillor Lapointe

That Council appoint Public Members to Council Committees:

Subdivision and Development Appeal Board – term to expire in October 2025	Don Shaw
Health Professionals Attraction & Retention Committee – term to expire on dissolution of committee	1. Michelle Halladay 2. Kelly Robinson
Ad Hoc Municipal Development Plan (MDP) and Land Use Bylaw (LUB) Review Advisory Committee – term to expire on dissolution of committee	Chamber representative Julie Sawyer

- CARRIED UNANIMOUSLY.

Intermunicipal Collaboration Framework:

23-044 Moved by Councillor Schlosser

That Council accept the Intermunicipal Collaboration Framework as information.

- CARRIED UNANIMOUSLY.

Adjournment:

23-045 Moved by Councillor Chauvet

That the Regular Meeting of Council be adjourned. Time: 5:23pm.

- CARRIED UNANIMOUSLY.

Mayor

Chief Administrative Officer