

**ENVIRONMENTAL FILE SEARCH REQUEST**(Applications can be submitted electronically by emailing: [planning@whitecourt.ca](mailto:planning@whitecourt.ca))

FILE SEARCH ADDRESS	
Civic Address: _____	Legal Description: Lot: _____ Block: _____ Plan: _____
Land Use District: _____	Existing Use: _____
APPLICANT	
Name: _____	Phone: _____
Company Name: (if applicable) _____	
Mailing Address: _____	Postal Code: _____
Email*: _____	
<i>*By providing your email address, you are consenting to receive electronic notifications and communications.</i>	
OWNER INFORMATION AND AUTHORIZATION	
Name: _____	Phone: _____
Company Name: (if applicable) _____	
Mailing Address: _____	Postal Code: _____
Email*: _____	
<i>*By providing your email address, you are consenting to receive electronic notifications and communications.</i>	
I (we) being the registered owner of the above noted property, hereby authorize _____ to act on my (our) behalf on matters pertaining to this Environmental File Search Request. I (we) hereby certify that I am (we are) the registered owner(s) of the property that is the subject of this application.	
Property Owner(s) Signature: _____	Date: _____
Property Owner(s) Signature: _____	Date: _____

**NOTE:** This information is being collected under the authority of the Town of Whitecourt Land Use Bylaw and will be used to process the application. The Town of Whitecourt assumes no responsibility or liability for any inaccuracy, mistake, or error of law or fact set forth in this review that arises from the information supplied by or on behalf of the applicant or owner. The information is protected by the provisions of the Freedom of Information and Protection of Privacy Act. If you have any questions about the collection, use and protection of information, please contact the FOIP Coordinator at (780) 778-2273 or at [administration@whitecourt.ca](mailto:administration@whitecourt.ca).

**INFORMATION REQUESTED**

**Records pertaining to (check all that apply):**

- Site Contamination, spills, releases, contaminant migration
- Bylaw infractions relating to the property
- Existence or history of existence of underground or above ground storage tanks on the property
- Known current and historical landfills within 1 km of the property
- Current property land use
- Current adjacent property land use
- Historical property land use
- Historical adjacent property land use
- Other: \_\_\_\_\_

**Time period of the records requested:** From: \_\_\_\_\_ To: \_\_\_\_\_

I wish to receive the information requested above via: Email \_\_\_\_\_ Mail \_\_\_\_\_ Pick up \_\_\_\_\_

By signing this form I declare that all information submitted on this form is true and correct and have included payment of the initial fee of \$110.00. I also acknowledge and agree that the information requested will not be released to me until full payment of the initial fee and any additional fees, if required, are received and acknowledged by the Town of Whitecourt.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

**OFFICE USE ONLY**

FILE SEARCH FEE: \$ \_\_\_\_\_

DOCUMENT FEE: \$ \_\_\_\_\_

RECEIPT NUMBER: \_\_\_\_\_

DATE: \_\_\_\_\_

FILE REVIEW COMPLETED BY:

Kerina Sorochan – SCC Designation No. P00010660

Samantha Kemp – SCC Designation No. P00010236

\_\_\_\_\_  
DEVELOPMENT OFFICER SIGNATURE