

**MINUTES OF THE REGULAR
POLICIES AND PRIORITIES COMMITTEE MEETING**
held on Monday, May 15, 2023

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| Present: | Deputy Mayor Lanctot; Mayor Pickard; Members Chauvet, and Lapointe; Chief Administrative Officer Smyl; and Recording Secretary Grimstad-Davidson. Councillor Baker attended via teleconference. |
| Absent: | Councillors McAree and Schlosser. |
| Call to Order: | The meeting was called to order at 4:00pm; Deputy Mayor Lanctot presiding. |
| Adoption of Agenda: | <u>23-034 Moved by Member Lapointe</u> That the agenda be adopted as presented. - CARRIED UNANIMOUSLY. |
| Minutes - Regular Meeting of the Policies & Priorities Committee April 17, 2023: | <u>23-035 Moved by Member Chauvet</u> That the Minutes of the April 17, 2023 Regular Policies and Priorities Committee Meeting be adopted as presented. - CARRIED UNANIMOUSLY. |
| Public Input Session: | There were no members of the public wishing to make a presentation. |
| Bylaw 1572 – Emergency Management: | The Chief Administrative Officer introduced the Director of Community Services, who is also the Deputy Director of Emergency Management (DDEM). The DDEM advised that the Emergency Management Bylaw had been drafted to align with provincial legislation and was reviewed by the Emergency Management Committee. <u>22-036 Moved by Member Lapointe</u> That the Policies and Priorities Committee forward a recommendation to Town Council to adopt Bylaw 1572. - CARRIED UNANIMOUSLY. |
| Festival Park Policy Changes and Planning Items: | The Chief Administrative Officer noted that further to discussion at the Planning Session, some changes were being brought forward for Festival Park and introduced the Director of Community Services. The Director noted that the proposed no cooking zone will be monitored this summer for effectiveness. The Committee suggested that the no cooking area should be adjusted to include the area closer to the change rooms. <u>23-037 Moved by Member Baker</u> That the Policies and Priorities Committee forward a recommendation to Council to adopt Policy 72-004 – Rental of Festival Park, as amended. - CARRIED UNANIMOUSLY. |
| Policy 11-006 – Honorariums and Council per Diem Compensation, | The Chief Administrative Officer stated that further to a Council request and the recently adopted Committees Bylaw and Policy, Policy 11-006 was being brought forward and introduced the Director of Corporate Services. The Director reviewed the policy changes and it was noted that the Compensation Committee can complete a detailed review of the Policy prior to 2024 Budget. |

Benefits, and Allowances:

23-038 Moved by Member Chauvet

That the Policies and Priorities Committee forward a recommendation to Town Council to adopt Policy 11-006 – Honorariums and Council per Diem Compensation, Benefits, and Allowances.

- CARRIED UNANIMOUSLY.

23-039 Moved by Mayor Pickard

That Council Members forward any concerns with Policy 11-006 – Honorariums and Council per Diem Compensation, Benefits, and Allowances to Administration prior to August 1, 2023.

- CARRIED UNANIMOUSLY.

2022 Audit Management Letter:

The Chief Administrative Officer advised that following completion of a municipal audit, the auditor provides a management letter, detailing areas where accounting and management practices could be improved, and introduced the Director of Corporate Services. The Director indicated that the recommendations in the audit letter are currently being reviewed by Administration.

23-040 Moved by Member Baker

That the Policies and Priorities Committee accept the 2022 Audit Management Letter as information.

- CARRIED UNANIMOUSLY.

Adjournment:

23-041 Moved by Member Chauvet

That the Regular Meeting of the Policies and Priorities Committee be adjourned. Time: 4:42pm.

- CARRIED UNANIMOUSLY.



Chair

Chief Administrative Officer