

**MINUTES OF THE REGULAR  
POLICIES AND PRIORITIES COMMITTEE MEETING**  
held on Monday, June 19, 2023

**Present:** Deputy Mayor Lanctot; Mayor Pickard; Members Baker, Chauvet, McAree, and Lapointe; Chief Administrative Officer Smyl; and Recording Secretary Grimstad-Davidson.

**Absent:** Member Schlosser.

**Call to Order:** The meeting was called to order at 4:00pm; Deputy Mayor Lanctot presiding.

**Adoption of Agenda:** 23-042 Moved by Member Chauvet  
That the agenda be adopted as presented.  
- CARRIED UNANIMOUSLY.

**Minutes - Regular Meeting of the Policies & Priorities Committee May 15, 2023:** 23-043 Moved by Member Lapointe  
That the Minutes of the May 15, 2023 Regular Policies and Priorities Committee Meeting be adopted as presented.  
- CARRIED UNANIMOUSLY.

**Public Input Session:** There were no members of the public wishing to make a presentation.

**Asset Management Implementation Plan Update and Policy 13-002 – Asset Management:** The Chief Administrative Officer introduced the Director of Corporate Services and Director of Planning and Development. The Directors introduced Gordon Molnar of Pillar Systems Inc., the consultant retained to review the process involved in developing the Asset Management Implementation Plan and Asset Management Policy. It was noted that the Town already has several long term planning documents in place and the Asset Management Implementation Plan will build on those practices to enhance asset management systems within the Town.  
22-044 Moved by Member Chauvet  
That the Policies and Priorities Committee accept the Asset Management Implementation Plan Update as information and forward a recommendation to Council to adopt Policy 13-002 – Asset Management.  
- CARRIED UNANIMOUSLY.

**Off-Site Levy Annual Review – 2023 Report:** The Chief Administrative Officer introduced the Director of Planning and Development and Planner to review the 2023 Off-Site Levy Annual Report. It was noted that Off-Site Levies are reviewed annually to ensure that project costs remain current. Under the project review, the levy allocation changed slightly from 2023, with marginal changes in transportation and wastewater, and water levies remaining the same. The proposed fee increase for 2024 would also reflect cost of living increases.  
23-045 Moved by Member McAree  
That the Policies and Priorities Committee forward a recommendation to Council to adopt the Off-Site Levy Annual Review – 2023 Report and new proposed Off-Site Levy rates for 2024.  
- CARRIED UNANIMOUSLY.

**2023 Twenty Year Capital & Major Maintenance Plan:** The Chief Administrative Officer introduced the Director of Corporate Services to review the 2023 Twenty Year Capital and Major Maintenance Plan. The Director noted that the Plan was previously reviewed by Council at its Planning Session, with updates

since then to reflect final budget amendments and to accommodate other project timelines.

23-046 Moved by Member Lapointe

That the Policies and Priorities Committee forward a recommendation to Council to adopt the 2023 Twenty Year Capital and Major Maintenance Plan as amended by changing references to Rotary Park to Festival Park.

- CARRIED UNANIMOUSLY.

Residential Streets Snow Removal and Plowing (Priority 4) Update:

The Chief Administrative Officer advised that the Blades on the Street pilot program had been completed in the season of 2022/23 and introduced the Director of Infrastructure to provide further details. The Director noted that the pilot program was a success, with fewer complaints and better results in the spring thaw cycle. It was noted that if Council wishes to continue with the Blades on the Street, policy amendments are not required for Policy 31-009 – Snow and Ice Control.

23-047 Moved by Mayor Pickard

That the Policies and Priorities Committee accept the Residential Streets Snow Removal and Plowing (Priority 4) Update as information.

- CARRIED UNANIMOUSLY.

Disaster Mitigation and Adaptation Fund (DMAF) Grant Application – Whitecourt Critical Infrastructure Flood Mitigation Project (Closed Meeting):

23-048 Moved by Member Chauvet

That Council go into Closed Meeting to discuss Disaster Mitigation and Adaptation Fund (DMAF) Grant Application – Whitecourt Critical Infrastructure Flood Mitigation Project per Section 16 of the Freedom of Information and Protection of Privacy (FOIP) Act. Time: 4:52pm.

- CARRIED UNANIMOUSLY.

23-049 Moved by Member McAree

That Council revert to the Regular Meeting. Time:

- CARRIED UNANIMOUSLY.

23-050 Moved by Member Chauvet

That the Policies and Priorities Committee forward a recommendation to Council to proceed with an application to Infrastructure Canada’s Disaster Mitigation and Adaptation Fund for the Town of Whitecourt Critical Infrastructure Flood Mitigation Project.

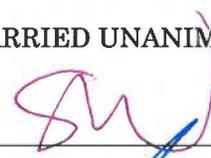
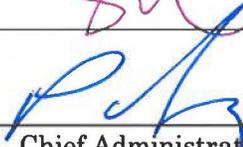
- CARRIED UNANIMOUSLY.

Adjournment:

23-051 Moved by Member McAree

That the Regular Meeting of the Policies and Priorities Committee be adjourned. Time: 5:42pm.

- CARRIED UNANIMOUSLY.

  
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Chair  
  
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Chief Administrative Officer