

**MINUTES OF THE REGULAR MEETING OF COUNCIL**  
**of the Town of Whitecourt**  
held on Monday, July 15, 2024 at the Forest Interpretive Centre

Present:	Mayor Pickard; Councillors Chauvet, McAree, Lanctot, Lapointe, and Schlosser; Acting Chief Administrative Officer Grande; and Recording Secretary Grimstad-Davidson.
Absent:	Deputy Mayor Baker.
Call to Order & Mayor's Address:	The Meeting was called to order at 4:00pm; Mayor Pickard presiding.
Adoption of Agenda:	<u>24-216 Moved by Councillor Chauvet</u> That the Agenda be adopted as presented. - CARRIED UNANIMOUSLY.
Minutes from the June 24, 2024 Public Hearing:	<u>24-217 Moved by Councillor Lanctot</u> That the Minutes from the June 24, 2024 Public Hearing be adopted as presented. - CARRIED UNANIMOUSLY.
Minutes from the June 24, 2024 Regular Meeting:	<u>24-218 Moved by Councillor Schlosser</u> That the Minutes from the June 24, 2024 Regular Meeting be adopted as presented. - CARRIED UNANIMOUSLY.
Minutes from the July 8, 2024 Special Meeting:	<u>24-219 Moved by Councillor Lapointe</u> That the Minutes from the July 8, 2024 Special Meeting be adopted as presented. - CARRIED UNANIMOUSLY.
Public Input Session:	There were no members of the public wishing to make a presentation.
Communities in Bloom – Provincial Competition:	The Acting Chief Administrative Officer informed Council that Communities in Bloom judges would be in Whitecourt on August 12 as part of the Provincial competition. <u>24-220 Moved by Councillor Chauvet</u> That Council authorize members of Council to participate in the tour and/or luncheon with the Communities in Bloom judges and Committee on August 12, 2024. - CARRIED UNANIMOUSLY.
Yubetsu Student Exchange Update:	The Acting Chief Administrative Officer stated that a delegation from Yubetsu is scheduled to be in Whitecourt from September 24 to October 1; and that a group of Whitecourt students would be visiting Yubetsu in the summer of 2025. <u>24-221 Moved by Councillor McAree</u> That Council accept the Yubetsu Student Exchange Program Update as information. - CARRIED UNANIMOUSLY.

Energy Projects:

The Acting Chief Administrative Officer noted that the Town was successful in obtaining grant funding through the Community Energy Conservation program through the Municipal Climate Change Action Centre. The funding will allow the completion of scheduled projects, and the acceleration of other projects, which will result in decreased energy consumption, and cost-savings.

24-222 Moved by Councillor Schlosser

That Council authorize the following projects:

- McLeod Arena Roof Insulation Upgrade;
- REALice technology at JDA Place; and
- Changeout of main boilers at the Allan & Jean Millar Centre

with a total budget of \$692,252, with an additional \$60,551 funded through the Recreation Major Maintenance Facilities Reserve.

- CARRIED UNANIMOUSLY.

Municipal Development Plan Bylaw 1576, Land Use Bylaw 1577 and North Flats Area Structure Plan Bylaw 1578.

The Acting Chief Administrative Officer stated that the Planning Department had concluded the public portion of document review for the Municipal Development Plan, Land Use Bylaw, and North Flats Area Structure Plan and introduced the Director of Planning and Development and Planner. The Planner outlined the process of developing the revised land use planning documents, including the Public Hearing held on June 24. The Planner noted that following the Public Hearing, Planning worked with the local resident that spoke at the meeting to provide options for development. The Planner indicated that the three bylaws could now proceed for adoption by Council.

Councillors Lanctot and McAree indicated that they would abstain from voting as they were not present at the Public Hearing.

**Municipal Development Plan:**

24-223 Moved by Councillor Chauvet

That Bylaw 1576 be given first reading.

- CARRIED UNANIMOUSLY.

24-224 Moved by Councillor Lapointe

That Bylaw 1576 be given second reading.

- CARRIED UNANIMOUSLY.

24-225 Moved by Councillor Schlosser

That Council proceed to third and final reading of Bylaw 1576.

- CARRIED UNANIMOUSLY.

**Land Use Bylaw:**

24-226 Moved by Councillor Chauvet

That Bylaw 1576 be given third and final reading.

- CARRIED UNANIMOUSLY.

24-227 Moved by Councillor Lapointe

That Bylaw 1577 be given first reading.

- CARRIED UNANIMOUSLY.

24-228 Moved by Councillor Schlosser

That Bylaw 1577 be given second reading.

- CARRIED UNANIMOUSLY.

24-229 Moved by Councillor Chauvet

That Council proceed to third and final reading of Bylaw 1577.

- CARRIED UNANIMOUSLY.

24-230 Moved by Councillor Lapointe

That Bylaw 1577 be given third and final reading.

- CARRIED UNANIMOUSLY.

**North Flats Area Structure Plan:**

24-231 Moved by Councillor Schlosser

That Bylaw 1578 be given first reading.

- CARRIED UNANIMOUSLY.

24-232 Moved by Councillor Chauvet

That Bylaw 1578 be given second reading.

- CARRIED UNANIMOUSLY.

24-233 Moved by Councillor Lapointe

That Council proceed to third and final reading of Bylaw 1578.

- CARRIED UNANIMOUSLY.

24-234 Moved by Councillor Schlosser

That Bylaw 1578 be given third and final reading.

- CARRIED UNANIMOUSLY.

2024 Project List:

The Acting Chief Administrative Officer advised that Administration prepared an updated project list, and introduced the Director of Corporate Services to answer questions from Council.

24-235 Moved by Councillor Lanctot

That Council accept the 2024 Project List as information.

- CARRIED UNANIMOUSLY.

Quarterly Financial Report:

The Acting Chief Administrative introduced the Director of Corporate Services to provide highlights for the Quarterly Financial Report.

24-236 Moved by Councillor Chauvet

That Council accept the Quarterly Financial Report for the period ending June 30, 2024 as information.

- CARRIED UNANIMOUSLY.

Councillor Reports:

Councillor Chauvet attended the Special Meeting of Council and the Council Workshop.

Councillor McAree attended the Special Meeting of Council, Council Workshop, and the Canada Day events.

Councillor Lapointe attended the Canada Day events, and the Fire Department Golf Tournament.

Councillor Schlosser attended a Municipal Planning Commission meeting.

Councillor Lanctot also attended a Municipal Planning Commission meeting.

Mayor Pickard attended the Hilltop High School Graduation Ceremony, participated in the Ponoka Rodeo Parade, and met with senior administration from Alberta Health Services to tour the hospital.

24-237 Moved by Councillor Schlosser

That Council accept the Councillor Reports as information.

- CARRIED UNANIMOUSLY.

Items of Information:

24-238 Moved by Councillor Chauvet

That the following items be accepted as information:

- a) Town Accounts – Cheques 88732 – 88995;
- b) June 26, 2024 Letter to Woodlands County re Invitation to Alberta Municipalities;
- c) Thank You from Whitecourt Blue Dolphins;
- d) Town of Whitecourt 2024 Press Releases:
  - i. June 25 – Whitecourt Town Council Update;
  - ii. June 26 – Pumphouse Trail Reopens to the Public;
  - iii. June 27 – Celebrate Canada Day in Whitecourt July 1;
  - iv. July 8 – Construction of Culture & Events Centre Will Start This Summer;
- e) Woodlands County 2024 Press Releases:
  - i. June 21 – Woodlands County Council Recap – June 19;
- f) Mayor’s Calendar; and
- g) Council Calendar.

- CARRIED UNANIMOUSLY.

The meeting recessed. Time: 4:46pm.

The meeting reconvened. Time: 4:52pm.

24-239 Moved by Councillor Lanctot

That Council go into Closed Meeting to discuss:

- Council Committee Appointments per Section 17 of the FOIP Act; and
- Whitecourt Wolverines Contract Agreement per Section 21 of the FOIP Act.

Time: 4:53pm.

- CARRIED UNANIMOUSLY.

24-240 Moved by Councillor McAree

That Council revert to the Regular Meeting. Time: 5:02pm.

- CARRIED UNANIMOUSLY

Council Committee  
Appointments::

24-241 Moved by Councillor Schlosser

That Council appoint Greg Branton to the Protective Services Committee for a term to expire in October 2026.

- CARRIED UNANIMOUSLY

Whitecourt  
Wolverines  
Agreements:

24-242 Moved by Councillor Lapointe

That Council authorize the Town to enter into a Dressing Room Contribution Agreement and Arena Use Agreement with Ridgehigh Holdings Ltd.

- CARRIED UNANIMOUSLY.

Adjournment:

24-243 Moved by Councillor Schlosser

That the Regular Meeting of Council be adjourned. Time: 5:03pm.

- CARRIED UNANIMOUSLY.

T. Pickard

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Mayor

P. Smyl

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Chief Administrative Officer