

**AGENDA**

REGULAR MEETING OF COUNCIL  
Monday, May 12, 2025 at 4:00pm  
Forest Interpretive Centre Council Chambers

Present: Mayor Pickard; Deputy Mayor Lapointe; Councillors Baker, Chauvet, Lanctot, McAree, and Schlosser; CAO Smyl; Recording Secretary Grimstad-Davidson.

1. Call to Order and Mayor's Address:
2. Adoption of Agenda:
3. Minutes from the April 28, 2025 Regular Meeting of Council:
4. Public Input Session:
5. Forest Resource Improvement Association of Alberta – Project Support for Regional Community FireSmart Coordinator:
6. Pride Celebration and BBQ:
7. 2025 Seniors' Week Activities:
8. 2025 Party In The Park:
9. Alberta Municipalities Summer 2025 Municipal Leaders' Caucus:
10. Rural Bus Service Request:
11. May 2025 Policies and Priorities Committee:
12. Martin Long MLA Golf Tournament:

13. Transfer Station Plastic Bale Twine Collection:
14. Street Closure Request – Bubble Run:
15. Councillor Reports:
16. Items of Information:
17. Council Committee Appointments (Closed Meeting):  
(Section 17 of the Freedom of Information and Protection of Privacy (FOIP) Act)
18. Library Building (Closed Meeting):  
(Section 16 of the Freedom of Information and Protection of Privacy (FOIP) Act)
19. Intermunicipal Collaboration Framework (Closed Meeting):  
(Section 25 of the Freedom of Information and Protection of Privacy (FOIP) Act)
20. Adjournment:

**MINUTES OF THE REGULAR MEETING OF COUNCIL**  
**of the Town of Whitecourt**  
held on Monday, April 28, 2025 at the Forest Interpretive Centre

|  |   |
|--|---|
| Present:   | Mayor Pickard, Deputy Mayor Lapointe; Councillors Baker, Chauvet, Lanctot, McAree, and Schlosser; Chief Administrative Officer Smyl; and Recording Secretary Gallant.   |
| Call to Order & Mayor's Address:                 | The Meeting was called to order at 4:00pm; Mayor Pickard presiding.   |
| Adoption of Agenda:                              | <p><u>25-145 Moved by Councillor McAree</u></p> <p>That the Agenda be adopted as presented.</p> <p style="text-align: right;">- CARRIED UNANIMOUSLY.</p>  |
| Minutes from the April 14, 2025 Regular Meeting: | <p><u>25-146 Moved by Councillor Chauvet</u></p> <p>That the Minutes from the April 14, 2025 Regular Meeting be adopted as amended by adding the following sentence to Councillor Chauvet's Councillor Report "Councillor Chauvet noted that the Weigh Scale and Scale House Projects at the Regional Landfill would break ground by July 31, 2025."</p> <p style="text-align: right;">- CARRIED UNANIMOUSLY.</p>   |
| Public Input Session:                            | There was no one present wishing to make a presentation.  |
| 2024 Financial Statements:                       | <p>The Chief Administrative Officer noted that an amended copy of the financial statements was provided with updated budget figures. He introduced the Director of Corporate Services; Curtis Friesen, Auditor from Matrix Group; the Town of Whitecourt Controller and Assistant Controller to present the 2024 Financial Statements. The Auditor reviewed the Audit Findings and Financial Statements.</p> <p><u>25-147 Moved by Councillor Baker</u></p> <p>That Council approve the 2024 Financial Statements for the year ended December 31, 2024 as presented.</p> <p style="text-align: right;">- CARRIED UNANIMOUSLY.</p> |
| 2025 Assessment                                  | <p>The Chief Administrative Officer introduced the Director of Corporate Services, and the Town's Assessor Mike Krim and his colleague Paul Leroux from Tanmar Consulting. Mr. Krim reviewed assessment changes for the 2025 taxation year.</p> <p><u>25-148 Moved by Councillor Lanctot</u></p> <p>That Council accept the 2025 Whitecourt Assessment Report as information.</p> <p style="text-align: right;">- CARRIED UNANIMOUSLY.</p>  |
| Tax Rate Bylaw 1584:                             | <p>The Chief Administrative Officer introduced the Director of Corporate Services who reviewed details of Tax Rate Bylaw 1584.</p> <p><u>25-149 Moved by Councillor Schlosser</u></p> <p>That Bylaw 1584 be given first reading.</p> <p style="text-align: right;">- CARRIED UNANIMOUSLY.</p>   |

Town of Whitecourt  
Policy Manual  
Amendments:

Fees, Rates and  
Charges Bylaw  
1551-15

25-150 Moved by Deputy Mayor Lapointe

That Bylaw 1584 be given second reading.

- CARRIED UNANIMOUSLY.

25-151 Moved by Councillor Baker

That Council proceed to third and final reading of Bylaw 1584.

- CARRIED UNANIMOUSLY.

25-152 Moved by Councillor McAree

That Bylaw 1584 be given third and final reading.

- CARRIED UNANIMOUSLY.

The Chief Administrative Officer noted that the Policies and Priorities Committee reviewed and recommended a number of policy amendments related to the Community Safety and Corporate Services Department.

25-153 Moved by Councillor Schlosser

That Council accept the recommendation from the Policies and Priorities Committees, and adopt the following policies as presented:

- Policy 23-017 – Encrypted Radio Communications
- Policy 13-001 – Financial Signing Authority
- Policy 13-003 – Purchasing
- Policy 13-013 – Customer Payment
- Policy 13-016 – Corporate Credit Card Use

- CARRIED UNANIMOUSLY.

The Chief Administrative Officer stated that Fees, Rates and Charges Bylaw 1551-15 was reviewed and recommended for adoption by the Policies and Priorities Committee.

25-154 Moved by Councillor McAree

That Bylaw 1551-15 be given first reading.

- CARRIED UNANIMOUSLY.

25-155 Moved by Deputy Mayor Lapointe

That Bylaw 1551-15 be given second reading.

- CARRIED UNANIMOUSLY.

25-156 Moved by Councillor Lanctot

That Council proceed to third and final reading of Bylaw 1551-15.

- CARRIED UNANIMOUSLY.

25-157 Moved by Councillor Chauvet

That Bylaw 1551-15 be given third and final reading.

- CARRIED UNANIMOUSLY.

Procedure Bylaw  
1583:

The Chief Administrative Officer noted that Procedure Bylaw 1583 was reviewed and recommended for adoption by the Policies and Priorities Committee.

25-158 Moved by Deputy Mayor Lapointe

That Bylaw 1583 be given first reading.

- CARRIED UNANIMOUSLY.

25-159 Moved by Councillor Lanctot

That Bylaw 1583 be given second reading.

- CARRIED UNANIMOUSLY.

25-160 Moved by Councillor Schlosser

That Council proceed to third and final reading of Bylaw 1583.

- CARRIED UNANIMOUSLY.

25-161 Moved by Councillor Chauvet

That Bylaw 1583 be given third and final reading.

- CARRIED UNANIMOUSLY.

Whitecourt  
Chamber of  
Commerce Golf  
Tournament:

The Chief Administrative Officer noted that the Whitecourt Chamber of Commerce was hosting a golf tournament on June 20, 2025 at the Whitecourt Golf & Country Club.

25-162 Moved by Councillor Schlosser

That Council Members be authorized to participate in the Chamber of Commerce Golf Tournament on Friday, June 20, 2025 at the Whitecourt Golf & Country Club.

- CARRIED UNANIMOUSLY.

Run 4 Fun Road  
Closure Request:

The Chief Administrative Officer introduced the Director of Community Services who noted that a request was received to temporarily close streets near the Allan & Jean Millar Centre to conduct the 2025 Run 4 Fun event on June 7, 2025.

25-163 Moved by Councillor Baker

That Council approve the use and closure of the portion of Sunset Boulevard from 42 Avenue to the west entrance to the JDA place parking lot on Saturday, June 7, 2025 from 7:45am to 11:45am; and, that a Council Member be authorized to attend the event to deliver an address.

- CARRIED UNANIMOUSLY.

Economic  
Development Week:

The Chief Administrative Officer noted that a request was received to proclaim May 12 to 16, 2025 as Economic Development Week.

25-164 Moved by Councillor McAree

That Council recognize the week of May 12 to 16, 2025 as Economic Development Week in Whitecourt, as per Policy 11-008 – Salutes of Special Days/Weeks/Events and/or Proclamations.

- CARRIED UNANIMOUSLY.

## Councillor Reports:

Councillor Chauvet attended Council and Policies and Priorities Committee meetings. He noted he attended day one of a two-day planning session for Lac Ste. Anne Foundation, and that if Council wanted the Foundation to provide a formal presentation, a letter would need to be submitted to the Board Chair.

25-165 Moved by Councillor Chauvet

That Council authorize the Mayor to submit a letter to Lac Ste. Anne Foundation requesting a formal presentation be made on the Foundation housing study and capital plans, and that Woodlands County Council be invited to attend the presentation.

- CARRIED UNANIMOUSLY.

Councillor Baker attended a Whitecourt Woodlands Performing Arts Society meeting, and the Volunteer Appreciation Lunch.

Councillor McAree attended a Policies and Priorities Committee meeting, and the Volunteer Appreciation Lunch.

Councillor Lanctot attended an Economic Development Committee meeting, and the Volunteer Appreciation Lunch.

Councillor Schlosser attended meetings for the Whitecourt & District Heritage Society, Ad Hoc Culture & Events Centre Sponsorship/Partnership Committee and the Mountain Bike Park Society. He introduced Alyssa St. Pierre, member of the Youth Advisory Committee, who was in attendance.

Deputy Mayor Lapointe attended a Town of Whitecourt Library Board meeting, as well as three Community Futures Yellowhead East meetings.

Mayor Pickard noted that he had been asked to participate in an Alberta Municipalities webinar for potential candidates in the 2025 municipal elections. He attended an Economic Development Committee meeting; a virtual meeting with Alberta Municipalities and the Minister of Municipal Affairs; a breakfast meeting with the Minister of Infrastructure; a Community Rail Advocacy Alliance meeting; and, the Volunteer Appreciation Lunch.

25-166 Moved by Councillor Lanctot

That Council accept the Councillor Reports as information.

- CARRIED UNANIMOUSLY.

Items of  
Information:25-167 Moved by Councillor Chauvet

That the following items be accepted as information:

- a) Town Accounts – Cheques 92372 – 92476;
- b) Thank you card from the Golden Triangle Consortia received April 17, 2025
- c) Town of Whitecourt 2025 Press Releases:
  - i. April 15 – Fire Advisory in Effect for Whitecourt;
  - ii. April 16 – Whitecourt Town Council Update;
  - iii. April 17 – Wildfire East of Hilltop East Industrial Park;
- d) Mayor's Calendar; and
- e) Council Calendar.

- CARRIED UNANIMOUSLY.

The meeting recessed. Time 5:09pm.

The meeting reconvened. Time 5:15pm.

25-168 Moved by Councillor Lanctot

That Council go into Closed Meeting to discuss Whitecourt Wolverines Agreements per Section 16 of the Freedom of Information and Protection of Privacy (FOIP) Act; Biosolids Agreement per Section 16 of the FOIP Act; and Mountain Bike Park Access Road Lease Agreement per Section 16 of the FOIP Act. Time 5:16pm.

- CARRIED UNANIMOUSLY.

25-169 Moved by Councillor Lanctot

That Council revert to Regular Meeting. Time 5:35pm.

- CARRIED UNANIMOUSLY.

Whitecourt  
Wolverines  
Agreements:

25-170 Moved by Councillor Schlosser

That Council defer the Whitecourt Wolverines' Dressing Room Contribution payments for June, July and August for the remainder of the term.

- CARRIED UNANIMOUSLY.

Biosolids  
Agreement:

25-171 Moved by Councillor Baker

That Council authorize the Chief Administrative Officer to enter into a License Agreement with 2637400 Alberta Ltd., Red Ram Towing Ltd., and Pollock Group Ltd. for the purpose of disposing digested biosolids from the Town of Whitecourt's Wastewater Treatment Plant.

- CARRIED UNANIMOUSLY.

Mountain Bike  
Access Road Lease  
Agreement:

25-172 Moved by Councillor Lanctot

That Council authorize the Chief Administrative Officer to enter into a lease agreement with the Whitecourt Mountain Bike Association and 1168509 Alberta Ltd. for the Mountain Bike Park access road.

- CARRIED UNANIMOUSLY.

Adjournment:

25-173 Moved by Councillor McAree

That the Regular Meeting of Council be adjourned. Time: 5:38pm.

- CARRIED UNANIMOUSLY.

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Mayor

\_\_\_\_\_  
Chief Administrative Officer



## **Council Meetings Public Input Session: Terms of Reference**

The purpose of the Public Input Session is to provide a venue that allows community members the opportunity to voice opinions and to bring attention to pertinent local issues. Council may ask for clarification regarding matters presented by public members, however, this session is not intended as a forum for debate.

1. Members of the public wishing to address Council are asked to complete the sheet available at the delegation table with their name, address and topic they will be addressing.
2. The public member shall begin comments by stating their name.
3. Public members shall direct comments to the Mayor/Chair.
4. Each public member shall have two minutes to speak as a maximum; however, the Mayor/Chair may reduce time allotments per speaker depending on the number of public members wishing to speak at each meeting.
5. Public members are not permitted to discuss matters that include personnel, legal matters, land issues, or other items included in Section 16 to 29 of the Freedom of Information and Protection of Privacy (FOIP) Act. Items pertaining to a scheduled Public Hearing or appeal will also not be permitted for discussion during the Public Input Session, and will be referred to the scheduled hearing or appeal.
6. Public members cannot discuss matters that are already included as items on the agenda for that meeting unless permission is granted by the Mayor/Chair.
  - a. The Mayor/Chair will not allow discussion on agenda items that are time sensitive in nature, or items that have previously been deferred.
  - b. If a public member is permitted to speak on a matter that is an item on that meeting agenda, and the presentation provides new information which could result in a different course of action, the item will be deferred to a future meeting.
7. Public Input Session issues shall be either:
  - a. accepted as information,
  - b. referred to Administration for further information, or
  - c. deferred for further discussion.

We appreciate your comments and Council thanks you for your input.





## REQUEST FOR DECISION

**Date:** May 7, 2025  
**Meeting:** May 12, 2025 Regular Meeting of Council  
**Originated by:** Lee Hardman, Director of Community Safety  
**Title:** **FOREST RESOURCE IMPROVEMENT ASSOCIATION OF ALBERTA –  
PROJECT SUPPORT FOR REGIONAL COMMUNITY FIRESMART  
COORDINATOR**

### PROPOSAL AND BACKGROUND:

On April 17, the Forest Resource Improvement Association of Alberta (FRIAA) published a request for expression of interest for Regional Community FireSmart Coordinator roles. Administration is preparing an application to submit to FRIAA.

The Regional Community FireSmart Coordinator for the Whitecourt Forest Area will be based in the Town of Whitecourt, focusing on engaging with communities including Woodlands County, Fox Creek, Swan Hills, and Whitecourt to build local awareness of FireSmart and Wildfire resilience.

FRIAA has requested that Council issue a motion of support for the project.

### REFERENCES:

N/A

### BENEFITS/DISADVANTAGES AND OPTIONS:

This position plays a crucial leadership role in reducing wildfire risk, fostering interagency cooperation, and advancing the long-term sustainability of wildfire preparedness efforts in the region.

### COST AND SOURCE OF FUNDING:

The funding requested for the FRIAA grant is \$200,000 over two years.

If the grant is approved, the Town would provide office space and a vehicle; and the benefitting communities would assist in securing venues for promotions and may provide additional staffing at events as in-kind contributions for the project.

### COMMENTS:

N/A

### RECOMMENDATION:

That Council support the Town of Whitecourt Regional Community FireSmart Coordinator Forest Resource Improvement Association of Alberta project as presented.

### APPROVAL:

Department Director:

CAO:

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## REQUEST FOR DECISION

**Date:** May 7, 2025  
**Meeting:** May 13, 2025 Regular Meeting of Council  
**Originated by:** Jaimee Sutton, Recreation Coordinator  
**Title:** PRIDE CELEBRATION AND BBQ

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### PROPOSAL AND BACKGROUND:

The Town of Whitecourt, along with Pembina, Whitecourt & District Public Library, the Whitecourt Indigenous Friends Society, and other community partners will be hosting a Pride Celebration and BBQ on June 6 between 4:00 – 7:00pm at the Festival Park Pavilion. Councillors, supported by staff and volunteers, are asked to be on hand to serve food and be present at the event to show their support.

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### REFERENCES:

- Pride Celebration and BBQ Event Poster – attached
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### BENEFITS/DISADVANTAGES AND OPTIONS:

The goal of this event is to celebrate the LGBT2Q+ community in Whitecourt. Members of the community, allies, friends, and family of all ages are invited to this free event.

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### COST AND SOURCE OF FUNDING:

- Corporate Sponsorship
  - 2025 Budget
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### COMMENTS:

N/A

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### RECOMMENDATION:

That Council Members be authorized to participate in the Pride Celebration and BBQ on June 6, 2025.

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### APPROVAL:

Department Director:

CAO:

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# PRIDE EVENT

**Friday, June 6 • 4:00-7:00pm**

**Festival Park • Free Transit!**

Join us at Festival Park for a free BBQ, crafts, and activities to celebrate the 2SLGBTQ+ community in Whitecourt. Members of the community, allies, friends, and family of all ages are invited to this free event. Local resources and information will also be on hand through various community organizations.





## REQUEST FOR DECISION

**Date:** April 29, 2025  
**Meeting:** May 12, 2025 Regular Meeting of Council  
**Originated by:** Fay Arcand, Family and Community Support Services Program Coordinator  
**Title:** 2025 SENIORS' WEEK ACTIVITIES

### PROPOSAL AND BACKGROUND:

Seniors' Week has been recognized since 1986 to celebrate and acknowledge the contributions seniors make to enhance the quality of life in Alberta. The Town has many activities planned this year to celebrate and say thank you to seniors from the Whitecourt and Woodlands County areas.

This year's activities include a kick-off Lunch, Flower Arranging, an Intergenerational Lego Cart Race, a nature walk taking place at Carson Pegasus Provincial Park, a Resource Trade Fair, a Tabletop Curling Tournament, Functional Fitness 4 Life, a Pancake Breakfast (donated by Rotary Club of Whitecourt) and Dinner and Entertainment from BJ Smith, the Cowboy Poet.

### REFERENCES:

- Seniors' Week Poster – attached
- Policy 11-008 – Salutes of Special Days/Weeks/Events and/or Proclamations

### BENEFITS/DISADVANTAGES AND OPTIONS:

Alberta seniors have made important contributions to our community and our province and Seniors' Week is a time to recognize and show appreciation for their contributions.

### COST AND SOURCE OF FUNDING:

2025 Budget

### COMMENTS:

All activities are no cost except for the kick-off Lunch, Flower Arranging, and the Dinner and Entertainment.

### RECOMMENDATION:

That Council:

1. Recognize June 2 – 7, 2025 as Seniors' Week, per Policy 11-008 – Salutes of Special Days/Weeks/Events and/or Proclamations; and,
2. Authorize Members to attend the kick-off Lunch on June 2, 2025; and the Dinner and Entertainment evening on June 7, 2025.

### APPROVAL:

Department Director:

CAO:

# SENIORS' WEEK 2025

## JUNE 2-7



Seniors' Week is a celebration of seniors who are the foundation of our community. It is a tribute to their wisdom, resilience and strength, that continues to inspire us.

Registration is required for some of the events. To register call the Allan & Jean Millar Centre at 780-778-3637 ext.0.

### MONDAY, JUNE 2

#### KICK OFF LUNCH Doors Open 11:30am

Whitecourt Seniors Circle

It's time to kick off a week dedicated to our wonderful seniors. We're gathering not only to enjoy a delicious meal but to honour the journeys, experiences, and wisdom that our seniors bring to our lives. Cost: 60+ years \$3.00 / 18-59 years \$20.00.

Registration required. ID #9985

#### FLOWER ARRANGING 3:00pm

Whitecourt Seniors Circle

Get ready to tap into your creativity and connect with nature in this hands-on session. With a variety of fresh flowers and greenery provided, you'll have the chance to design your own unique arrangement.

Cost: 60+ \$5.00. Space is limited.

Registration required. ID #9995

### TUESDAY, JUNE 3

#### BLOOMING TOUR 9:30am

Departing from the Allan & Jean Millar Centre Cruise by some of Whitecourt's best kept yards on the Dial-A-Bus. Space is limited, registering early is recommended. Cost: 60+ FREE

Registration required. ID #9988

#### FUNCTIONAL FITNESS 4 LIFE 10:30-11:15am

Allan & Jean Millar Centre

A great class for the older adult or those new to fitness! This is a joint friendly, full body workout aimed at improving muscular strength and endurance, flexibility and range of motion. Modifications can be made for all levels of fitness. Cost: FREE / Drop in, registration not required.

#### BINGO Doors Open 5:00pm, Games Start 6:45pm

Whitecourt Seniors Circle

Community BINGO is hosted by the Whitecourt Seniors Circle and runs throughout the year; with the exception of July and August. Cost Varies / Drop in, registration not required.

### WEDNESDAY, JUNE 4

#### TABLETOP CURLING TOURNAMENT 9:30am-12:00pm

Whitecourt Seniors Circle

This fun tabletop game recreates all the action of ice curling but has you using your fingers instead of brooms.

Cost: FREE / Drop in, registration not required.

#### RESOURCE TRADE FAIR 2:00-3:30pm

Whitecourt Seniors Circle / Drop In

Join us for a Resource Trade Fair for Seniors, a one-stop event designed to connect older adults with the services, programs, and information that matters most to them. Whether you're looking for health resources, financial advice, senior-friendly activities, or just want to explore what's available in the community - this fair has something for everyone!

Cost: FREE / Drop in

### THURSDAY, JUNE 5

#### INTERGENERATIONAL LEGO CART RACES

1:00-3:00pm

Whitecourt Seniors Circle

Seniors team up with youth in groups of two to create a cart made of Lego. After 15 minutes, teams will race their carts against the clock. Prizes awarded for fastest, and most original creation. All materials supplied.

Races will be followed by ice cream sundaes with students.

Cost: FREE / Drop in

### FRIDAY, JUNE 6

#### NATURE WALK 9:30-10:30am

Carson Pegasus Provincial Park

Meet up at Carson Pegasus Provincial Park to enjoy a walk through the trail system. Walking poles will be supplied. Walks will be led by Whitecourt Staff.

Cost: FREE

Registration required. ID #9990



### SATURDAY, JUNE 7

#### PANCAKE BREAKFAST 9:00-10:30am FREE

Whitecourt Seniors Circle

Cost: FREE / Drop in, registration not required.

Donated by the Rotary Club of Whitecourt

#### DINNER AND ENTERTAINMENT Doors Open 5:00pm, Dinner 6:00pm, Entertainment 7:00-9:00pm

Whitecourt Seniors Circle

Join our final event during this week of celebration. We have the cowboy poet BJ Smith.

Cost: 60+ years \$10.00 / 18-59 years \$25.00.

Registration required. ID #9997





## REQUEST FOR DECISION

**Date:** April 25, 2025  
**Meeting:** May 12, 2025 Regular Meeting of Council  
**Originated by:** Andrew Malmquist, Arts & Culture Coordinator  
**Title:** 2025 PARTY IN THE PARK

### PROPOSAL AND BACKGROUND:

The 2025 Party In The Park event scheduled for June 13 and 14 is in its final planning stages. The country music performances will take place from 5:00pm to approximately 10:30pm Friday, June 13 and the rock/pop music performances will be on Saturday, June 14, with the event running from 2:00pm to approximately 10:30pm.

Administration has confirmed the following artists for the event:

- Friday headliner: Aaron Pritchett;
- Friday Support: Travis Dolter;
- Saturday headliner: Wide Mouth Mason; and
- Saturday Support: The Honest Heart Collective and Jack Garton.

Other entertainment includes:

- Métis Country;
- Blues at 11;
- Analog Smokeshow;
- Sweet Disasters;
- Tweeners: Nicolas Melnychuk; Zander Ness; Addison Watson; Finley Melnychuk; and
- More to be confirmed.

Food vendors have been booked to provide an element of cultural diversity at the event, as well as provide attendees with traditional carnival favorites. The Performing Arts Society is planning to host a beer garden from 5:00pm to 10:30pm on Friday and 5:00pm to 10:30pm on Saturday.

The Kids Fest headliner will take the main stage at 2:05pm on Saturday.

Inflatables and a laser tag course have been booked for June 13 from 5:00pm to 9:00pm and June 14 from 2:00pm to 8:00pm. We are currently looking for volunteers for Friday and Saturday. Additional children's activities are being confirmed.

A sponsor appreciation dinner will be hosted on Wednesday, June 4 from 5:45pm to 9:00pm at the Eagle River Casino.

### REFERENCES:

- Event Poster – attached
- Sponsor Appreciation Dinner Invitation

### BENEFITS/DISADVANTAGES AND OPTIONS:

This free family event offers an opportunity for residents and visitors to enjoy great activities, entertainment, and a fun overall experience in Festival Park. It is also an Economic and Tourism driver for our community.

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**COST AND SOURCE OF FUNDING:**

This event is funded through the 2025 Budget, community sponsorships, and the Building Communities Through Arts & Heritage Government of Canada grant. To date, \$53,000 in monetary sponsorship has been confirmed along with significant in-kind donations.

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**COMMENTS:**

N/A

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**RECOMMENDATION:**

That Council:

1. Authorize Members to attend the Party In The Park Sponsor Appreciation Dinner on Wednesday, June 4, 2025; and
  2. Authorize Members to attend the Party In The Park events scheduled for June 13 and 14, 2025.
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**APPROVAL:**

Department Director:

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CAO:

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# PARTY IN THE PARK FESTIVAL

EST. 2007 | WHITCOURT, AB



WHITCOURT & WOODLANDS  
PERFORMING ARTS  
SOCIETY

\*artists and schedule  
subject to change

Canada

## 2025 | JUNE 13 & 14 | FESTIVAL PARK

### FRIDAY LINE-UP

HEADLINER **AARON PRITCHETT** 9:15PM COUNTRY

**TRAVIS DOLTER** 7:45PM COUNTRY

### SATURDAY LINE-UP

HEADLINER **WIDE MOUTH MASON** 9:15PM ROCK

**THE HONEST HEART COLLECTIVE** 7:45PM ROCK

— ALSO FEATURED AT PARTY IN THE PARK —

MÉTIS COUNTRY BLUES AT 11 JACK GARTON

ANALOG SMOKESHOW SWEET DISASTERS

AND MORE ARTISTS TO BE ANNOUNCED!

— PLUS —

**BEER GARDENS FAMILY ACTIVITIES**

By Whitecourt & Woodlands Performing Arts Society Explore a variety of fun family activities!

FOOD TRUCKS & CONCESSION FOR PURCHASE

## MUSIC ART FAMILY FUN FOOD OUTDOORS FREE



Platinum Sponsor

**HODGE**  
Pressure

Diamond Sponsors

**New Venture**  
SAFETY SERVICES LTD.



**West Fraser**



**Strydhorst**  
Enterprises Ltd.

Gold Sponsors

**Enterprises Ltd.**

**Grimlin**  
Contracting Ltd.

Silver Sponsors

**Ryland**  
Services Ltd.

**ALTA TECH**

Festival Friends

**Guy's Backhoe**  
Services

In-Kind

**DELTA**  
RENTAL SERVICES

**Apex**

**Flowmax**  
Flow Management Systems

**Pizza Hut**

**STITCH**  
n time

**boom**  
96.7

**boom**  
96.7

**VERTEX**

**United Rentals**

**RALCOMM**

**CARBONEX**  
Carbon Capture Technology





## REQUEST FOR DECISION

**Date:** May 8, 2025  
**Meeting:** May 12, 2025 Regular Meeting of Council  
**Originated by:** Wendy Grimstad-Davidson, Executive Assistant  
**Title:** **ALBERTA MUNICIPALITIES SUMMER 2025 MUNICIPAL LEADERS' CAUCUS**

### PROPOSAL AND BACKGROUND:

The Summer 2025 Municipal Leaders' Caucus, hosted by Alberta Municipalities, is scheduled for five different locations throughout Alberta, beginning June 11, with the final session on June 26. The Summer Caucus will focus on and allow for discussion on current topics facing municipalities.

### REFERENCES:

- <https://www.abmunis.ca/events/2025-summer-municipal-leaders-caucus>
- Draft Agenda – attached

### BENEFITS/DISADVANTAGES AND OPTIONS:

The event is open to elected officials and senior administration from all Alberta municipalities and provides an opportunity to discuss key issues affecting communities.

### COST AND SOURCE OF FUNDING:

2025 Budget

### COMMENTS:

N/A

### RECOMMENDATION:

That Council authorize the Mayor to attend the Summer 2025 Municipal Leaders' Caucus.

### APPROVAL:

Department Director:

CAO:

## Draft Agenda for Summer 2025 Municipal Leaders' Caucus

**\*subject to change\***

|                    |                       |
|--------------------|-----------------------|
| Wednesday, June 11 | Town of Picture Butte |
| Thursday, June 12  | Town of Drumheller    |
| Wednesday, June 25 | Town of Peace River   |
| Thursday, June 26  | Town of Devon         |

|            |   |
|------------|---|
| 10:00 a.m. | Opening Remarks   |
| 10:05 a.m. | Welcome from the Mayor of the Host Municipality                         |
| 10:10 a.m. | Welcome from MLA of the Host Constituency                               |
| 10:15 a.m. | Icebreaker Activity   |
| 10:45 a.m. | Municipal Election Resources  |
| 11:00 a.m. | Municipal Financial Research Project                                    |
| 12:00 p.m. | Lunch   |
| 1:00 p.m.  | Police Governance and Funding   |
| 1:45 p.m.  | President's Report  |
| 2:00 p.m.  | Changes to the Municipal Government and Local Authorities Election Acts |
| 2:55 p.m.  | Closing Remarks   |



## REQUEST FOR DECISION

**Date:** May 8, 2025  
**Meeting:** May 12, 2025 Regular Meeting of Council  
**Originated by:** Peter Smyl, Chief Administrative Officer  
**Title:** RURAL BUS SERVICE REQUEST

### PROPOSAL AND BACKGROUND:

A letter was received from the City of Cold Lake requesting that Whitecourt join a working group to jointly request that the Government of Alberta consider a program to support rural bus lines to serve northern communities.

### REFERENCES:

- Letter dated May 2, 2025 from the City of Cold Lake Re: Request

### BENEFITS/DISADVANTAGES AND OPTIONS:

Currently Whitecourt is served by three private bus companies: Ebus Canada, Rider Express, and Cold Shot.

- Services are available multiple times a week to and from Edmonton, and other destinations are also offered, including Grande Prairie, Calgary, Red Deer, etc.
- Prices to/from Edmonton can range from \$40 - \$75, depending on the operator and time of travel.

A recent survey was conducted in the community, and one of the questions posed was if there were any services/businesses that were missing in our community. Transportation was not mentioned as a challenge in the responses received.

### COST AND SOURCE OF FUNDING:

N/A

### COMMENTS:

In January 2024, Council received a letter from Cold Shot requesting financial support to continue to provide rural bus service. The private company was requesting municipalities throughout the region to provide a daily fixed cost to supplement operating costs. As this service was outside the mandate of municipal government, Council accepted the letter as information.

### RECOMMENDATION:


That Council accept the Rural Bus Program Request as information.

### APPROVAL:

Department Director:

CAO:

\_\_\_\_\_

\_\_\_\_\_ 



City of *Cold Lake*

## OFFICE OF THE MAYOR

May 2, 2025

Via Email [tompickard@whitecourt.ca](mailto:tompickard@whitecourt.ca)

Town of Whitecourt  
PO Box 509  
Whitecourt, AB T7S 1N6

Attention: Mayor Tom Pickard

Dear Mayor <sup>Tom</sup>Pickard:

I am writing on behalf of the City of Cold Lake to determine if there is an appetite for communities in our region to form a working group and jointly request that the Government of Alberta consider a program to support rural bus lines that serve our communities.

I have been in contact with the owner of the Cold Shot bus company, who has been experiencing challenging times maintaining many of the rural routes the company offers. As I am sure you are aware, the company has reached out to the municipalities it serves, as well as the provincial government, to seek assistance in maintaining its operations.

Affordable, alternative transportation options in northeast Alberta have been dwindling, and the service that our communities receive is, admittedly, basic at best. It remains, however, a crucial option for many people in our communities who do not have access to a vehicle but must access crucial services that cannot be found in a rural setting. Living in a rural setting, away from major metropolitan centers, means that our residents have greater difficulty accessing important services, many of which are concentrated in the big cities. We all know that many of our residents must, at times, travel to our province's larger urban centers to access healthcare specialists, national and international flights, or simply connect with friends and family.

Public transportation options are important and should be expanded regionally and should also be supported by the Government of Alberta, but we must realize that with the current state of rural public transit infrastructure, the private sector can serve a larger number of communities more efficiently than municipalities are able to.

.../2





## OFFICE OF THE MAYOR

-2-

Neither municipalities nor the provincial government would be able to replace the existing private bus network in northeast Alberta in a timely and efficient manner. Support for private industry willing to serve rural communities would provide the largest service possible at the smallest cost to the taxpayer, all while still allowing municipalities and Indigenous communities to expand their public bus systems as demand and resources allow.

The Government of Alberta has spent billions to support public transportation in large urban centres, and to encourage regional public systems to develop. These are important investments and should be encouraged. At the same time, however, a small fraction of this investment would help to assist the private sector in maintaining its service to areas of the province that would otherwise have no options.

I invite you as community leaders to meet and hear about the challenges faced by the rural bus industry, the support that they need, and how we might assist the private sector in maintaining this last link to affordable inter-city transportation in Alberta's northeast. Once we have gauged our region's interest in this matter, and find a convenient time to convene, we will offer a venue to meet – either in person or virtually - so that we may advance this important discussion.

I understand that the municipal election is upon us, however we need to press forward on matters of urgency and kindly ask that you provide feedback and/or your interest by May 30, 2025.

I thank you in advance for your support and look forward to the opportunity to discuss this matter at greater length. We look forward to your feedback on the need and support for the establishment of a working group.

Please feel free to reach out to me directly should you have any questions. My direct contact is [mayor@coldlake.com](mailto:mayor@coldlake.com) or 780.573.9897.

Sincerely,

Craig Copeland  
Mayor

cc: Council  
CAO Kevin Nagoya



## REQUEST FOR DECISION

**Date:** May 8, 2025  
**Meeting:** May 12, 2025 Regular Meeting of Council  
**Originated by:** Peter Smyl, Chief Administrative Officer  
**Title:** MAY 2025 POLICIES AND PRIORITIES COMMITTEE

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### PROPOSAL AND BACKGROUND:

The Policies and Priorities Committee has a meeting scheduled for May 20, 2025. Administration is proposing that the May meeting be cancelled as there are minimal proposed items, which can be deferred to the June meeting.

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### REFERENCES:

Bylaw 1570 – Council Committees

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### BENEFITS/DISADVANTAGES AND OPTIONS:

N/A

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### COST AND SOURCE OF FUNDING:

2025 Budget

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### COMMENTS:

N/A

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### RECOMMENDATION:

That Council cancel the regularly scheduled meeting of the Policies and Priorities Committee scheduled for May 20, 2025.

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### APPROVAL:

Department Director:

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CAO:

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## REQUEST FOR DECISION

**Date:** May 7, 2025  
**Meeting:** May 12, 2025 Regular Meeting of Council  
**Originated by:** Wendy Grimstad-Davidson, Executive Assistant  
**Title:** MARTIN LONG MLA GOLF TOURNAMENT

### PROPOSAL AND BACKGROUND:

MLA Martin Long will be hosting his 6<sup>th</sup> Annual MLA Golf Tournament on Friday, August 15, at the Whitecourt Golf & Country Club.

### REFERENCES:

- Email Invitation from MLA Long – attached
- Policy 11-006 – Honorariums and Council Per Diem Compensation, Benefits, and Allowances

### BENEFITS/DISADVANTAGES AND OPTIONS:

This event provides an opportunity for Council Members to network with local businesses and provincial MLAs and Ministers in an informal setting.

### COST AND SOURCE OF FUNDING:

2025 Budget

### COMMENTS:

Legislation does not allow municipalities to pay registration fees for Council Members to attend political events; however, as the event provides a valuable opportunity to meet with provincial government members to discuss current issues, Council Members can claim a per diem if they attend. Council Members would be responsible for all registration fees for the event.

### RECOMMENDATION:

That Council Members be authorized to claim a per diem should they choose to participate in the Martin Long MLA Golf Tournament on August 15, 2025.

### APPROVAL:

Department Director:

CAO:

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## Wendy Davidson

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**From:** Wendy Davidson  
**Sent:** May 7, 2025 10:49 AM  
**To:** Wendy Davidson  
**Subject:** FW: Let's Tee It Up Again! 🏌️ ♀ 6th Annual Martin Long Golf Tournament

**From:** westyellowhead [<mailto:westyellowheaducp@gmail.com>]  
**Sent:** Wednesday, April 16, 2025 8:55 PM  
**To:** Peter Smyl <[petersmyl@whitecourt.ca](mailto:petersmyl@whitecourt.ca)>  
**Subject:** Let's Tee It Up Again! 🏌️ ♀ 6th Annual Martin Long Golf Tournament



Hello Peter

The West Yellowhead UCP Constituency Association is excited to welcome you back to the **6th Annual Martin Long Golf Tournament** — happening in beautiful **Whitecourt, Alberta!**

You should know this isn't just another typical golf tournament — it's a day filled with **great swings, better laughs, and the best company of people you can ever meet.** This event has become a highlight of our calendar, and we can't wait to do it all again with you.

Whether you're returning to defend your title, redeem last year's slice, or joining us for the first time, you're part of what makes this tournament so special to be involved with

### What's included?

- ✓ A round of golf
- ✓ Golf cart (no hoofing it necessary)
- ✓ Tasty meals
- ✓ Fantastic conservative camaraderie

 **Click any image to Register or the button :)**

Early registration helps us make sure we've got enough carts, meals, and good times ready for everyone.



Thanks again for being part of this tradition — **we can't wait to see you on the green!**

## Registration Button

**Single Golfer \$245.00**

**Foursome \$980.00**

**AUGUST 15, 2025**

**TEE OFF AT 10:00 AM**

**WHITCOURT GOLF & COUNTRY CLUB**

75%/ registration will be issued a political donation  
receipt

18 - Hole Game including Golf Cart and Breakfast,  
Lunch & Dinner

Non Golfers are welcome for 4:00pm Dinner

\$50 each, contribution receipt for \$25



If you prefer to send via e-transfer we can be reached at  
[westyellowheaducp@gmail.com](mailto:westyellowheaducp@gmail.com)

*West Yellowhead UCP Constituency Associations All rights reserved.  
[Manage Subscription and Unsubscribe](#)*



## REQUEST FOR DECISION

**Date:** May 8, 2025  
**Meeting:** May 12, 2025 Regular Meeting of Council  
**Originated by:** Wendy Grimstad-Davidson, Executive Assistant  
**Title:** **TRANSFER STATION PLASTIC BALE TWINE COLLECTION**

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### PROPOSAL AND BACKGROUND:

Woodlands County has requested that the recycling program at the Whitecourt Transfer Station be expanded to include plastic bale twine collection. Although the Transfer Station is located within Town limits, the Transfer Station is administered through the Whitecourt Regional Solid Waste Management Authority.

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### REFERENCES:

- Letter from Woodlands County dated April 28, 2025 – attached
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### BENEFITS/DISADVANTAGES AND OPTIONS:

N/A

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### COST AND SOURCE OF FUNDING:

N/A

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### COMMENTS:

N/A

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### RECOMMENDATION:

That the request from Woodlands County for the addition of plastic bale twine collection at the Whitecourt Transfer Station be referred to the Whitecourt Regional Solid Waste Management Authority.

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### APPROVAL:

Department Director:

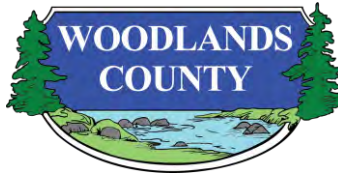
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CAO:

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**Municipal Office**  
PO Box 60, 1 Woodlands Lane  
Whitecourt, AB T7S 1N3  
Telephone: 780-778-8400  
[woodlands.ab.ca](http://woodlands.ab.ca)



**Regional Municipal Office**  
PO Box 33  
Fort Assiniboine, AB T0G 1A0  
Telephone: 780-584-3866

28 April 2025

Town of Whitecourt Council  
5004 52 Avenue, Box 509  
Whitecourt AB T7S 1N6

**RE: TRANSFER SITE PLASTIC BALE TWINE COLLECTION**

Dear Town Council,

I am writing on behalf of the Woodlands County Council to propose an addition to the recycling program at the Town of Whitecourt Transfer Station. Based on a recommendation from the Woodlands County Agriculture Services Board, we believe that the incorporation of plastic bale twine collection into your existing recycling efforts would greatly benefit the agricultural community.

Plastic bale twine, which is commonly used in the agricultural industry, presents notable challenges when disposed of improperly. The introduction of a collection initiative would help to ensure that this material is recycled effectively, thus reducing environmental impact and supporting local farmers in responsible waste management.

Woodlands County has previously established a pesticide container collection system through Cleanfarms with locations at the Whitecourt Regional Landfill and the Fort Assiniboine Regional Municipal office. We plan to further enhance this program by implementing plastic bale twine collection at transfer stations situated throughout the County to further meet the needs of our agricultural community.

Enclosed you will find details about the twine collection through Cleanfarms and the benefits to having your transfer station becoming a collection point.

In closing, I respectfully urge the Town Council to consider the addition of a plastic bale twine collection program at the transfer station. It would be a proactive step towards promoting sustainability, protecting our environment, and supporting our local agricultural community.

Should you have any further questions, please feel free to contact our Manager of Agriculture Services at 780-584-3866 or via email at [agservices@woodlands.ab.ca](mailto:agservices@woodlands.ab.ca).

Thank you for considering this valuable initiative.

Regards,

Dave Kusch, Reeve  
Woodlands County

encl.



# Whitecourt

## REQUEST FOR DECISION

**Date:** May 7, 2025  
**Meeting:** May 12, 2025 Regular Meeting of Council  
**Originated by:** Wendy Grimstad-Davidson, Executive Assistant  
**Title:** STREET CLOSURE REQUEST – ANYTIME FITNESS 5KM BUBBLE RUN

### PROPOSAL AND BACKGROUND:

Anytime Fitness is planning a 5km Bubble Run on July 19, as a fundraiser for the Whitecourt Food Bank. The run would start and end at Festival Park and would utilize the trail system, a portion of 47 Street (the unpaved portion north of Flats Road) and the north side of Flats Road west of 47 Street. There will be five inflatables along the course, indicated by the "Xs" on the attached map. Closure of the two streets would be from 9:00am to 3:00pm on July 19.

The Community Services Department has been working with the applicant for the use of the trails in Festival Park.

### REFERENCES:

- Map – attached
- Policy 31-005 – Parades/Processions/Demonstrations/Events

### BENEFITS/DISADVANTAGES AND OPTIONS:

This would be the second year for the Bubble Run in Whitecourt, having experienced great success in 2024. In conjunction with the run, organizers are planning a barbecue, with participation from the food vendor at Festival Park.

### COST AND SOURCE OF FUNDING:

N/A

### COMMENTS:

N/A

### RECOMMENDATION:

That Council approve the request from Anytime Fitness for the closure of:

- The west side of 47 Street, from Flats Road north to the parking lot; and
- The north side Flats Road, from 47 Street to the intersection with the Trail System;

from 9:00am to 3:00pm, Saturday, July 19, 2025;

subject to maintaining emergency vehicle and fire hydrant access at all times; and subject to the conditions of Policy 31-005 – Parades/Processions/Demonstrations/Events.

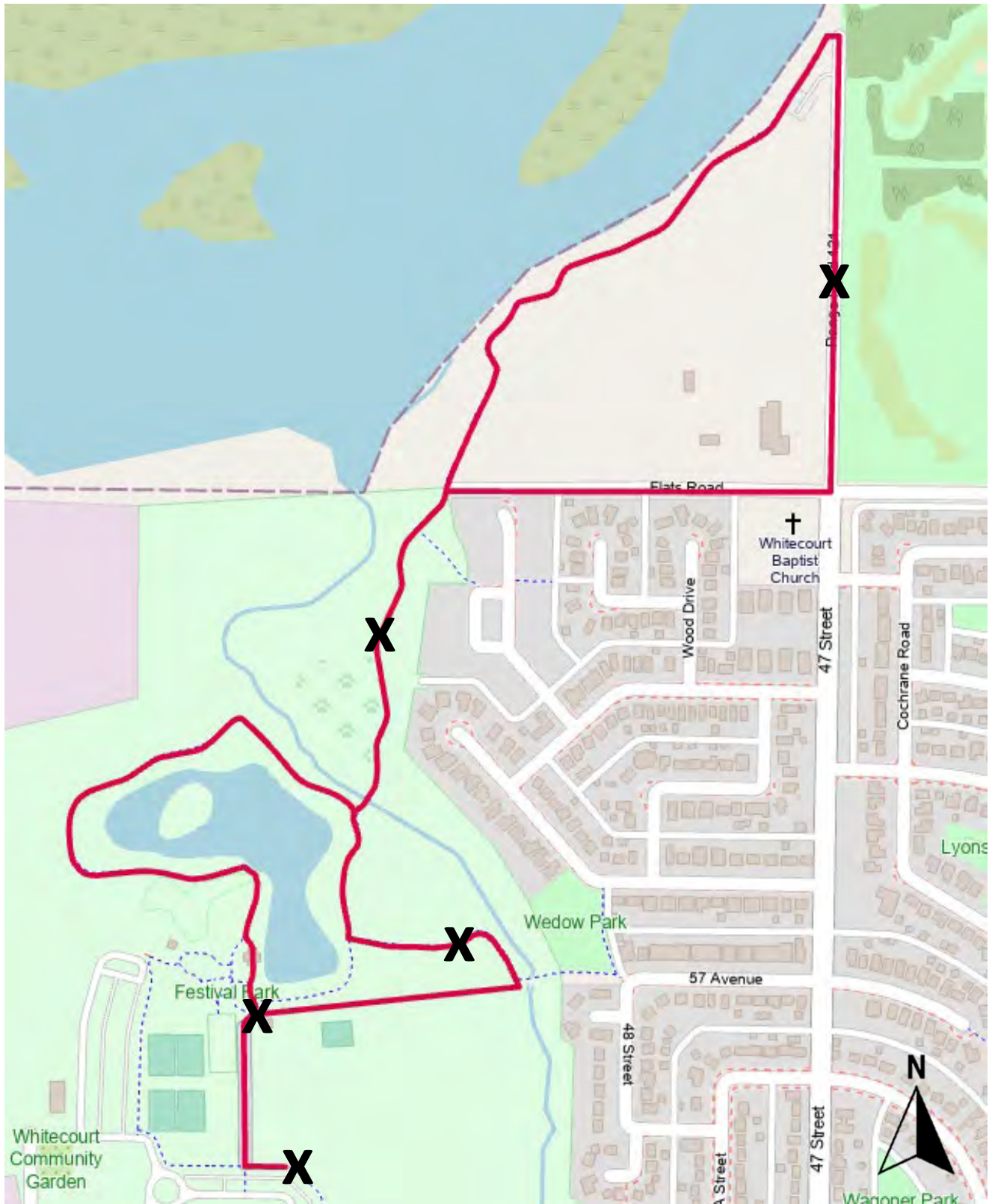
### APPROVAL:

Department Director:

CAO:

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BUBBLE RUN ROUTE

July 19, 2025







## REQUEST FOR DECISION

**Date:** May 8, 2025  
**Meeting:** May 12, 2025 Regular Meeting of Council  
**Originated by:** Wendy Grimstad-Davidson, Executive Assistant  
**Title:** COUNCILLOR REPORTS

### PROPOSAL AND BACKGROUND:

Council Members report to co-Members regarding issues and decisions made on the various Boards and Committees on which they serve.

| Councillor Name | Committee   |
|-----------------|---|
| Tara Baker      | Canfor Public Advisory Committee<br>Communities in Bloom<br>Community Services Advisory Board (Alternate)<br>Emergency Advisory Committee<br>Subdivision and Development Appeal Board (Alternate)<br>Whitecourt FireSmart Working Group<br>Lac Ste. Anne Foundation (Alternate)<br>Whitecourt Airport Advisory Committee (Alternate)<br>Whitecourt Regional Forest Advisory Committee<br>Whitecourt & Woodlands Performing Arts Society |
| Paul Chauvet    | Subdivision and Development Appeal Board<br>Ad Hoc MDP/LUB Review Advisory Committee<br>Capital Region Assessment Services Commission<br>Golden Triangle Trail Partnership Committee<br>Lac Ste. Anne Foundation<br>Whitecourt Regional Solid Waste Management Authority  |
| Braden Lanctot  | Canfor Public Advisory Committee (Alternate)<br>Council Compensation Committee<br>Economic Development Committee<br>Municipal Planning Commission<br>Protective Services Committee<br>Whitecourt Airport Advisory Committee<br>Whitecourt Mountain Bike Association<br>Whitecourt Regional Solid Waste Management Authority<br>Whitecourt & Woodlands Winter Recreation Park Society  |
| Serena Lapointe | Joint Liaison Committee<br>Subdivision and Development Appeal Board (Alternate)<br>Whitecourt Library Board<br>Youth Advisory Committee<br>Ad Hoc Culture & Events Centre Partnership/Sponsorship Comm.<br>Community Futures Yellowhead East<br>Yellowhead Regional Library   |

|                 |   |
|-----------------|---|
| Bill McAree     | Council Compensation Committee<br>Emergency Advisory Committee<br>Municipal Planning Commission (Alternate)<br>Protective Services Committee<br>Whitecourt Regional Solid Waste Management Authority (Alt.)<br>Youth Advisory Committee (Alternate)   |
| Tom Pickard     | Council Compensation Committee<br>Economic Development Committee<br>Joint Liaison Committee<br>Protective Services Committee<br>Ad Hoc Culture & Events Centre Partnership/Sponsorship Comm.<br>Chamber of Commerce Liaison/Board of Directors<br>Northern Alberta Elected Officials Caucus<br>Northern Alberta Mayors and Reeves Caucus<br>Whitecourt Airport Advisory Committee<br>Whitecourt Business Support Network<br>Whitecourt & District Health Partnership Team<br>Whitecourt Regional Solid Waste Management Authority |
| Derek Schlosser | Community Services Advisory Board<br>Health Professionals Attraction and Retention Committee<br>Joint Liaison Committee<br>Municipal Planning Commission<br>Youth Advisory Committee<br>Ad Hoc Culture & Events Centre Partnership/Sponsorship Comm.<br>Ad Hoc MDP/LUB Review Advisory Committee<br>Whitecourt Heritage Society   |

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**REFERENCES:**

- Protective Services Committee – December 16, 2024 & February 12, 2025
- Lac Ste. Anne Foundation – February 25 & March 14, 2025

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**BENEFITS/DISADVANTAGES AND OPTIONS:**

Council Members keep other Members up to date on all aspects of Town business and dealings.

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**COST AND SOURCE OF FUNDING:**

N/A

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**COMMENTS:**

N/A

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**RECOMMENDATION:**

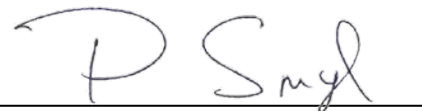
That Council accept the Councillor Reports item as information.

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**APPROVAL:**

Department Director:

CAO:



**MINUTES OF THE REGULAR MEETING OF  
Protective Services Committee**

Monday, December 16 12:00 p.m.

Town Administration Office – Large Boardroom

|   |  |
|---|--|
| Present:  | Members: B.Lanctot, T.Pickard, B.Prestidge, G.Branton, B.Elchyson, S/Sgt. Clarke, Sgt. Park, Director L. Hardman, Manager S.Schoepp, & Recording Secretary: T.Prodaniuk.   |
| Regrets:  | Member McAree  |
| Call to Order:  | The Meeting was called to order with Recording Secretary Prodaniuk presiding. Time: 12:08 p.m. Introduction of new Community Member Elchyson & Sgt. Park   |
| Adoption of Agenda:   | <p>Addition of 7c. Police Committee Letter</p> <p><u>24-020 Moved by: T. Pickard</u><br/>That the Agenda be adopted as amended.</p> <p style="text-align: right;">- CARRIED.</p>   |
| Adoption of Minutes from the September 23 <sup>rd</sup> , 2024 Regular Meeting: | <p><u>24-021 Moved by: G.Branton</u><br/>That the Minutes from the September 23<sup>rd</sup>, 2024 Regular Meeting be adopted as presented.</p> <p style="text-align: right;">- CARRIED.</p>   |
| Appointment of Protective Service Committee Chair:                              | <p>Member T.Pickard suggested to delay appointment of chair. Public members are new to committee and agreed that a delay would be appropriate.</p> <p><u>24-022 Moved by: T.Pickard</u><br/>That the Protective Services Committee delay appointment of a new chair until further meetings.</p> <p style="text-align: right;">- CARRIED.</p>   |
| Body worn Cameras:  | <p>S/Sgt. Clarke explained the implementation of body worn cameras in 2024/2025. Public communication campaign will start in December 2024.</p> <p><u>24-023 Moved by: T.Pickard</u><br/>That the Protective Service Committee accepted the Body worn cameras information as presented.</p> <p style="text-align: right;">- CARRIED.</p>   |
| R.C.M.P Quarterly Report:   | Staff Sergeant M. Clarke and Sergeant Park presented highlights from the R.C.M.P. Quarterly Report to the Committee. Current trends for Q4 are property crime, travelling criminals, motor vehicle thefts, and break & enters in businesses. Update on staffing: Cst. AHTOM started his two-month field training, Cst. RANKIN to be issued his STA (Staffing Transaction Agreement) in the next week, Cst. DIRISIO (GIS) and Cst. HERITAGE (GD) to be issued the STA in February 2025. |



Information  
Items:

24-024 Moved by: B. Prestidge

That the Protective Services Committee accept the R.C.M.P Quarterly Report as information.

- CARRIED.

Crime Prevention Coordinator T. Prodaniuk presented highlights from the Crime Prevention Report to the Committee. Sirens Strength Symposium: Jan 24 & 25<sup>th</sup>, 2025. Task list is currently empty.

Letter received from Minister Mike Ellis explaining bylaw changes to the Provincial Police Committees.

24-025 Moved by: B. Prestidge

That the Protective Services Committee accept the Information Items as information.

- CARRIED.

Next Meeting  
Date:

Call of the Chair T.Prodaniuk next Special Protective Services Committee will be held on Monday, February 03<sup>rd</sup>, 2025 at 12:00 p.m.

Adjournment:


24-026 Moved by: B. Prestidge

That the Regular Meeting of the Protective Services Committee be adjourned.  
Time: 1:16 p.m.

- CARRIED.

Tina Prodaniuk  
Chair

**MINUTES OF THE SPECIAL MEETING OF  
Protective Services Committee  
Wednesday, February 12, 2025 at 12:00 p.m.  
Town Administration Office – Large Boardroom**

|   |   |
|---|---|
| <b>Present:</b>   | Members: G. Branton, B. Elchyson, B. Lanctot, T. Pickard, B. Prestidge; RCMP Staff Sgt. M. Clarke; Director of Community Safety: L. Hardman; Recording Secretary: R. Bisson   |
| <b>Absent:</b>  | Member: B. McAree and Manager of Protective Services: S. Schoepp.   |
| <b>Call to Order:</b>   | The Meeting was called to order with Director L. Hardman presiding. Time: 12:00 p.m.  |
| <b>Appointment of<br/>Committee Chair<br/>&amp; Vice-Chair:</b> | <p><u>25-001 Moved by: B. Elchyson</u><br/>That Member G. Branton be appointed the Chair of the Protective Services Committee, serving a term of February 2025 to October 2025.</p> <p>No further nominations were presented.</p> <p style="text-align: right;">- CARRIED.</p> <p><u>25-002 Moved by: B. Lanctot</u><br/>That Member B. Elchyson be appointed the Vice-Chair of the Protective Services Committee, serving a term of February 2025 to October 2025.</p> <p>No further nominations were presented.</p> <p style="text-align: right;">- CARRIED.</p>  |
| <b>Policing<br/>Committee<br/>Update:</b>                       | <p>Director L. Hardman provided the Committee with background on the Policing Committee Update.</p> <p><u>25-003 Moved by: B. Lanctot</u><br/>That the Protective Services Committee recommend to Council to apply for a Ministerial Order to continue the Protective Services Committee; and recommend that Council authorize Administration to make the required legislative changes to Bylaw 1570 – Council Committees – Schedule “K”.</p> <p style="text-align: right;">- CARRIED.</p> <p><u>25-004 Moved by: T. Pickard</u><br/>That the Protective Services Committee authorize Administration to provide updates on the Policing Committee Update from the Province at the next Regular Meeting; or as information becomes available.</p> <p style="text-align: right;">- CARRIED.</p> |
| <b>Adjournment:</b>   | <p><u>25-005 Moved by: T. Pickard</u><br/>That the Special Meeting of the Protective Services Committee be adjourned. Time: 12:50 p.m.</p> <p style="text-align: right;">- CARRIED.</p> <div style="text-align: right; margin-top: 20px;"> <br/>             _____<br/>             Greg Branton<br/>             Chair         </div>   |

**LAC STE. ANNE FOUNDATION  
BOARD MEETING MINUTES  
February 25, 2025  
Pleasant View Lodge – Family Dining Room  
1:00 p.m.**

1. Call to Order- 12:58 p.m. by Ross Bohnet

Present: Ross Bohnet, Keith Pederson, Bernie Poulin, Daryl Weber, Sandy Morton, Paul Chauvet & Lisa Johnson

Absent: Jeremy Wilhelm

Guest:

Staff: Dena Krysik – CAO, Christine Lafreniere – Recording Secretary, Robin Strome – Finance Officer

2. Additions to /Approval of Agenda

Board Member Keith Pederson moves:

**Motion #25-001: That the Board approves the agenda for February 25, 2025 as amended 6a - Joint H&S Committee Terms of Reference.**

Carried

3. Minutes

Board Member Bernie Poulin moves:

**Motion #25-002: That the Board approves the December 10, 2024 Board meeting minutes as presented.**

Carried

4. Financial

Board Member Sandy Morton moves:

**Motion #25 -003: The Board approves the Quarterly Financial Reports at December 31, 2024 as presented**

Carried

Board Member Daryl Weber moves:

**Motion #25-004: The Board approves the 2025 Maximum Rent Rates as presented.**

Carried

Board Member Paul Chauvet moves:

**Motion #25-005: The Board approves a 2.75% Cost of Living Adjustment for all Lac Ste. Anne Foundation Employees effective April 1, 2025.**

Carried

Board Member Bernie Poulin moves:

**Motion #25-006: The Board acknowledges the 2024 Allowance for Doubtful Accounts in the amount of \$4229.92 as presented.**

Carried

Board Member Lisa Johnson moves:

**Motion #25-007: The Board approves to allocate the 2023 and previous years Allowance for Doubtful Accounts in the amount of \$2828.03 to bad debt as presented.**

Carried

5. New/Other Business

Board Member Daryl Weber moves:

**Motion #25-008: The Board approves to proceed with the Fire Panel Replacement for the Chateau Lac Ste. Anne Lodge in the amount of \$12,770.85 as quoted by Fire Protection Inc. to be allocated from the 2025 Municipal Requisition budget.**

Carried

Board Member Paul Chauvet moves:

**Motion #25-009: The Board approves the H&S COR Audit Results as presented.**

Carried

Board Member Lisa Johnson moves:

**Motion #25-010: The Board accepts the approval of the New Horizons Grant in the amount of \$24,918.00 to continue the Pet Therapy and Technology for Seniors programs in the three Lodge facilities as presented.**

Carried

6. Policy Review

Board Member Keith Pederson moves:

**Motion #25-011: The Board approves the Joint H&S Committee Terms of Reference as presented.**

Carried

7. Information Items

Board Member Bernie Poulin moves:

**Motion #25-012: That the Board accepts items 7a, 7b, 7c, 7d, 7e, 7f & 7g for the February 25, 2025 meeting as information.**

Carried

8. In Camera

9. Date, Place & Time of Next Meeting

All Board members move:

**Motion #25-013: The next Board Meeting is April 22, 2025 location Chateau Lac Ste. Anne Lodge.**

Carried

## 10. Adjournment

The Chair declares that as all matters have been attended to the meeting is now adjourned at 2:10 pm.

Sandy Morton  
Chairperson

April 29, 2025  
Date

[Signature]  
Chief Administrator Officer

April 29, 2025  
Date

**LAC STE. ANNE FOUNDATION  
SPECIAL BOARD MEETING MINUTES  
March 14, 2025  
Microsoft Teams Meeting  
10:00 a.m.**

1. Call to Order- 10:00 a.m. by Ross Bohnet

Present: Ross Bohnet, Jeremy Wilhelm, Bernie Poulin, Daryl Weber, Sandy Morton, Paul Chauvet & Lisa Johnson

Absent: Keith Pederson

Guest: Phil Derks, Julia Jackson – Metrix Group

Staff: Dena Krysik – CAO, Robin Strome – Finance Officer

2. Introductions

3. 2024 Financial Audit Presentation

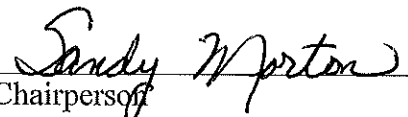
Board Member Sandy Morton moves:

**Motion #25-014: That the Board approves the 2024 Audited Financial Statements as presented.**

Carried

4. Adjournment

The Chair declares that as all matters have been attended to the meeting is now adjourned at 10:35a.m.

  
Chairperson

April 29, 2025  
Date

  
Chief Administrator Officer

April 29, 2025  
Date



## REQUEST FOR DECISION

Date: May 8, 2025  
 Meeting: May 12, 2025 Regular Meeting of Council  
 Originated by: Wendy Grimstad-Davidson, Executive Assistant  
 Title: **ITEMS OF INFORMATION**

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### PROPOSAL AND BACKGROUND:

The following items are included in the May 12, 2025 Council package as information items:

- a. Town Accounts – Cheques 92477 – 92666 (Council Members to contact the Director of Corporate Services prior to Regular Meeting with any questions regarding Town accounts);
- b. May 1, 2025 Letter to MP Arnold Vierson re Congratulations on Recent Re-Election;
- c. West Fraser 2025 Woodlands Open House;
- d. Community Futures Yellowhead East April 22 Press Release – Grant Award for Investment Attraction Marketing;
- e. Pet Valu Media Release re Walk for Guide Dogs May 25, 2025;
- f. Thank You from Whitecourt Trailblazers;
- g. Town of Whitecourt 2025 Press Releases:
  - i. April 29 – Town Council Update – April 28;
  - ii. May 1 – Fire Restriction in Effect for Whitecourt;
  - iii. May 8 – Fire Ban Issued for the Town of Whitecourt;
- h. Woodlands County 2025 Press Releases:
  - i. April 25 – County Council Update – April 23;
- i. Mayor's Calendar; and
- j. Council Calendar.

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### RECOMMENDATION:

That Council accept the Items of Information as information.

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### APPROVAL:

Department Director:

CAO:

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Town of Whitecourt  
 VENDOR CHEQUE REGISTER REPORT  
 Payables Management

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|                  |       |      |               |         |
|------------------|-------|------|---------------|---------|
| Ranges:          | From: | To:  | From:         | To:     |
| Cheque Number    | First | Last | Cheque Date   | 4/24/25 |
| Vendor ID        | First | Last | Chequebook ID | First   |
| Vendor Name      | First | Last |               | 5/07/25 |
| * Voided Cheques |       |      |               | Last    |

| Cheque Number | Vendor ID       | Vendor Cheque Name             | Cheque Date | Chequebook ID | Audit Trail Code | Amount       |
|---------------|-----------------|--------------------------------|-------------|---------------|------------------|--------------|
| 92477         | ABMUN002        | ALBERTA MUNICIPAL HEALTH &     | 4/29/25     | SCOTIA        | PMCHQ00003213    | \$1,547.91   |
| 92478         | ABMUN004        | ASSOCIATION OF ALBERTA MUNICIP | 4/29/25     | SCOTIA        | PMCHQ00003213    | \$1,417.50   |
| 92479         | ABMUN005        | ALBERTA MUNICIPAL SERVICES COR | 4/29/25     | SCOTIA        | PMCHQ00003213    | \$421.08     |
| 92480         | APEX003         | APEX SUPPLEMENTARY PENSION TRU | 4/29/25     | SCOTIA        | PMCHQ00003213    | \$1,568.41   |
| 92481         | APEX005         | APEX SUPPLEMENTARY PENSION TRU | 4/29/25     | SCOTIA        | PMCHQ00003213    | \$218.40     |
| 92482         | ARCA003         | ARCAND, FAY                    | 4/29/25     | SCOTIA        | PMCHQ00003213    | \$113.56     |
| 92483         | ARCA007         | ARCAND, DAVE                   | 4/29/25     | SCOTIA        | PMCHQ00003213    | \$308.58     |
| 92484         | BERU002         | BERUBE-POTVIN, JORDAN          | 4/29/25     | SCOTIA        | PMCHQ00003213    | \$70.00      |
| 92485         | BEUK002         | BEUKER, SANDRA                 | 4/29/25     | SCOTIA        | PMCHQ00003213    | \$208.25     |
| 92486         | BOUD001         | BOUDREAU, GRACE                | 4/29/25     | SCOTIA        | PMCHQ00003213    | \$30.00      |
| 92487         | BURKE002        | BURKE GROUP OF COMPANIES LTD.  | 4/29/25     | SCOTIA        | PMCHQ00003213    | \$714.00     |
| 92488         | COMM014         | COMMUNITY FUTURES YELLOWHEAD E | 4/29/25     | SCOTIA        | PMCHQ00003213    | \$500.00     |
| 92489         | DEVAL002        | DEVALERIOLA, MIA               | 4/29/25     | SCOTIA        | PMCHQ00003213    | \$208.25     |
| 92490         | EAST001         | EASTLINK                       | 4/29/25     | SCOTIA        | PMCHQ00003213    | \$184.17     |
| 92491         | ENGL004         | ENGLOBE CORP                   | 4/29/25     | SCOTIA        | PMCHQ00003213    | \$20,065.50  |
| 92492         | FOWL006         | FOWLER BAULD & MITCHELL LTD    | 4/29/25     | SCOTIA        | PMCHQ00003213    | \$45,001.69  |
| 92493         | GANG001         | GANGSTER ENTERPRISES           | 4/29/25     | SCOTIA        | PMCHQ00003213    | \$84.20      |
| 92494         | GOVABSIU001     | GOVERNMENT OF ALBERTA          | 4/29/25     | SCOTIA        | PMCHQ00003213    | \$750.00     |
| 92495         | GOVER001        | GOVEREAU, THEO                 | 4/29/25     | SCOTIA        | PMCHQ00003213    | \$30.00      |
| 92496         | GRANDE002       | GRANDE, JUAN                   | 4/29/25     | SCOTIA        | PMCHQ00003213    | \$415.00     |
| 92497         | GRY001          | GRYWACHESKI, KARA              | 4/29/25     | SCOTIA        | PMCHQ00003213    | \$233.97     |
| 92498         | GUND004         | GUNDERSON, NATANYA             | 4/29/25     | SCOTIA        | PMCHQ00003213    | \$416.50     |
| 92499         | HARP003         | HARPER, AMANDA (EMMA)          | 4/29/25     | SCOTIA        | PMCHQ00003213    | \$314.32     |
| 92500         | HEIN003         | HEIN, DANIEL                   | 4/29/25     | SCOTIA        | PMCHQ00003213    | \$208.25     |
| 92501         | INDUST003       | INDUSTRIAL SEWING              | 4/29/25     | SCOTIA        | PMCHQ00003213    | \$46.20      |
| 92502         | INFOR001        | INFOR (CANADA), LTD.           | 4/29/25     | SCOTIA        | PMCHQ00003213    | \$724.86     |
| 92503         | KEAY001         | KEAY, JENNIFER                 | 4/29/25     | SCOTIA        | PMCHQ00003213    | \$308.58     |
| 92504         | LANC003         | LANCTOT, BRADEN                | 4/29/25     | SCOTIA        | PMCHQ00003213    | \$742.64     |
| 92505         | LIVUN001        | LIVUN LTD                      | 4/29/25     | SCOTIA        | PMCHQ00003213    | \$45,221.79  |
| 92506         | LOCAL001        | LOCAL AUTHORITIES PENSION PLAN | 4/29/25     | SCOTIA        | PMCHQ00003213    | \$72,354.45  |
| 92507         | LOCAL002        | LOCAL AUTHORITIES PENSION PLAN | 4/29/25     | SCOTIA        | PMCHQ00003213    | \$1,462.20   |
| 92508         | MAGE002         | MAGEE, KELLY                   | 4/29/25     | SCOTIA        | PMCHQ00003213    | \$265.41     |
| 92509         | MCPH004         | MCPHEE, MIRANDA                | 4/29/25     | SCOTIA        | PMCHQ00003213    | \$350.00     |
| 92510         | MICRO002        | MICROSERVE, V8205              | 4/29/25     | SCOTIA        | PMCHQ00003213    | \$45,902.91  |
| 92511         | MILLI001        | MILLINGTON, CORINNE            | 4/29/25     | SCOTIA        | PMCHQ00003213    | \$250.00     |
| 92512         | MOHL002         | MOHLER, ETHAN                  | 4/29/25     | SCOTIA        | PMCHQ00003213    | \$208.25     |
| 92513         | MOORE005        | MOORE, BRIGETTE                | 4/29/25     | SCOTIA        | PMCHQ00003213    | \$308.58     |
| 92514         | MOORE009        | MOORE, ALEXANDER               | 4/29/25     | SCOTIA        | PMCHQ00003213    | \$20.00      |
| 92515         | MOUNTA002       | 322304 ALBERTA LTD.            | 4/29/25     | SCOTIA        | PMCHQ00003213    | \$327.95     |
| 92516         | MVD001          | MVD WHITECOURT                 | 4/29/25     | SCOTIA        | PMCHQ00003213    | \$40.00      |
| 92517         | NEWM002         | NEWMAN, KRISTY                 | 4/29/25     | SCOTIA        | PMCHQ00003213    | \$126.00     |
| 92518         | OLSON002        | OLSON, ALLISON                 | 4/29/25     | SCOTIA        | PMCHQ00003213    | \$20.00      |
| 92519         | PEPSI001        | THE PEPSI BOTTLING GROUP (CANA | 4/29/25     | SCOTIA        | PMCHQ00003213    | \$1,300.53   |
| 92520         | PROD002         | PRODANIUK, TINA                | 4/29/25     | SCOTIA        | PMCHQ00003213    | \$162.93     |
| 92521         | PUROLA001       | PUROLATOR INC.                 | 4/29/25     | SCOTIA        | PMCHQ00003213    | \$297.34     |
| 92522         | RECEIV001       | RECEIVER GENERAL FOR CANADA    | 4/29/25     | SCOTIA        | PMCHQ00003213    | \$177,212.95 |
| 92523         | RICHA008        | RICHARDS, JACQUELINE           | 4/29/25     | SCOTIA        | PMCHQ00003213    | \$83.32      |
| 92524         | SAWY001         | MONCUR, JULIE                  | 4/29/25     | SCOTIA        | PMCHQ00003213    | \$212.10     |
| 92525         | SMART003        | SMART WORKPLACE INC            | 4/29/25     | SCOTIA        | PMCHQ00003213    | \$540.75     |
| 92526         | SNOW006         | SNOWSEEKERS INC.               | 4/29/25     | SCOTIA        | PMCHQ00003213    | \$12,846.75  |
| 92527         | ST.PI002        | ST.PIERRE, AMANDA              | 4/29/25     | SCOTIA        | PMCHQ00003213    | \$156.05     |
| 92528         | STAPLES001      | STAPLES #453 WHITECOURT        | 4/29/25     | SCOTIA        | PMCHQ00003213    | \$346.48     |
| 92529         | STITCH001       | STITCH N TIME CUSTOM EMBROIDER | 4/29/25     | SCOTIA        | PMCHQ00003213    | \$193.79     |
| 92530         | STREBC001       | STREBCHUK, WILLARD             | 4/29/25     | SCOTIA        | PMCHQ00003213    | \$156.05     |
| 92531         | SUPER006        | SUPERIOR SAFETY CODES INC.     | 4/29/25     | SCOTIA        | PMCHQ00003213    | \$1,500.02   |
| 92532         | SUPR001         | SUPREMEX INC.                  | 4/29/25     | SCOTIA        | PMCHQ00003213    | \$1,561.14   |
| 92533         | SZYB001         | SZYBUNKA, CRYSTAL              | 4/29/25     | SCOTIA        | PMCHQ00003213    | \$308.58     |
| 92534         | TELUS001        | TELUS COMMUNICATIONS           | 4/29/25     | SCOTIA        | PMCHQ00003213    | \$52.50      |
| 92535         | TELUS002        | TELUS MOBILITY INC.            | 4/29/25     | SCOTIA        | PMCHQ00003213    | \$2,110.05   |
| 92536         | TEMP00000005254 | HOGAN, NATASHA                 | 4/29/25     | SCOTIA        | PMCHQ00003213    | \$208.25     |
| 92537         | THEB001         | THEBEAU, KYLE                  | 4/29/25     | SCOTIA        | PMCHQ00003213    | \$309.60     |
| 92538         | TOWN002         | TOWN OF WHITECOURT             | 4/29/25     | SCOTIA        | PMCHQ00003213    | \$1,683.50   |
| 92539         | WCTSTA002       | WHITECOURT STATIONERY LTD      | 4/29/25     | SCOTIA        | PMCHQ00003213    | \$505.41     |
| 92540         | WHITECHMB001    | CHAMBER OF COMMERCE            | 4/29/25     | SCOTIA        | PMCHQ00003213    | \$262.50     |
| 92541         | WHITEH002       | WHITEHORSE, TERRY              | 4/29/25     | SCOTIA        | PMCHQ00003213    | \$238.00     |
| 92542         | WHITT003        | WHITTAKER-SWEITZER, JODY       | 4/29/25     | SCOTIA        | PMCHQ00003213    | \$162.17     |
| 92543         | WOOD003         | WOODLANDS COUNTY               | 4/29/25     | SCOTIA        | PMCHQ00003213    | \$15,000.00  |
| 92544         | ZEN001          | ZENERT, SARA                   | 4/29/25     | SCOTIA        | PMCHQ00003213    | \$208.25     |
| 92545         | 1STCALL001      | 1ST CALL HEALTH & SAFETY CONSU | 5/06/25     | SCOTIA        | PMCHQ00003214    | \$36.75      |

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Town of Whitecourt

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VENDOR CHEQUE REGISTER REPORT

User ID:STACY

\* Voided Cheques

Payables Management

| Cheque Number | Vendor ID    | Vendor Cheque Name             | Cheque Date | Chequebook ID | Audit Trail Code | Amount         |
|---------------|--------------|--------------------------------|-------------|---------------|------------------|----------------|
| 92546         | 2059458      | 2059458 ALBERTA LTD.           | 5/06/25     | SCOTIA        | PMCHQ00003214    | \$2,520.00     |
| 92547         | ABFIR001     | ALBERTA FIRE CHIEFS ASSOCIATIO | 5/06/25     | SCOTIA        | PMCHQ00003214    | \$136.86       |
| 92548         | AUMABEN001   | AUMA                           | 5/06/25     | SCOTIA        | PMCHQ00003214    | \$121,594.22   |
| 92549         | BEAUD001     | BEAUDOIN, DENIS                | 5/06/25     | SCOTIA        | PMCHQ00003214    | \$300.00       |
| 92550         | BLACK003     | BLACKSTOCK, TAMARA             | 5/06/25     | SCOTIA        | PMCHQ00003214    | \$160.52       |
| 92551         | BUTTER001    | BUTTERFIELD, MIKE              | 5/06/25     | SCOTIA        | PMCHQ00003214    | \$67.00        |
| 92552         | CANN002      | CANNIFF AND ASSOCIATES         | 5/06/25     | SCOTIA        | PMCHQ00003214    | \$600.00       |
| 92553         | CARI001      | CARIGNAN, KATIE                | 5/06/25     | SCOTIA        | PMCHQ00003214    | \$58.33        |
| 92554         | CASE004      | CASE + POINT: MEDIA            | 5/06/25     | SCOTIA        | PMCHQ00003214    | \$393.75       |
| 92555         | CATER001     | CATERING BY MAMA GRAY'S KITCHE | 5/06/25     | SCOTIA        | PMCHQ00003214    | \$3,381.00     |
| 92556         | CIXM001      | CIXM - JIM PATTISON BROADCAST  | 5/06/25     | SCOTIA        | PMCHQ00003214    | \$735.00       |
| 92557         | CLARK003     | CLARK BUILDERS                 | 5/06/25     | SCOTIA        | PMCHQ00003214    | \$1,627,940.37 |
| 92558         | COFFEE001    | THE COFFEE COURIER             | 5/06/25     | SCOTIA        | PMCHQ00003214    | \$103.69       |
| 92559         | DEAN001      | DEANIE'S DJ SERVICE            | 5/06/25     | SCOTIA        | PMCHQ00003214    | \$300.00       |
| 92560         | ENTAN001     | ENTANDEM                       | 5/06/25     | SCOTIA        | PMCHQ00003214    | \$51.50        |
| 92561         | EUNA001      | EUNA SOLUTIONS INC             | 5/06/25     | SCOTIA        | PMCHQ00003214    | \$393.76       |
| 92562         | FENN007      | FENNELL, DAWSON                | 5/06/25     | SCOTIA        | PMCHQ00003214    | \$188.99       |
| 92563         | GERB002      | GERBER, DONNA                  | 5/06/25     | SCOTIA        | PMCHQ00003214    | \$57.12        |
| 92564         | GOVABLAND001 | GOVERNMENT OF ALBERTA          | 5/06/25     | SCOTIA        | PMCHQ00003214    | \$731.00       |
| 92565         | GOVABSEN001  | GOVERNMENT OF ALBERTA          | 5/06/25     | SCOTIA        | PMCHQ00003214    | \$934.00       |
| 92566         | GRY001       | GRYWACHESKI, KARA              | 5/06/25     | SCOTIA        | PMCHQ00003214    | \$31.50        |
| 92567         | GRYW001      | GRYWACHESKI, LANCE             | 5/06/25     | SCOTIA        | PMCHQ00003214    | \$180.00       |
| 92568         | HARP003      | HARPER, AMANDA (EMMA)          | 5/06/25     | SCOTIA        | PMCHQ00003214    | \$295.07       |
| 92569         | HOIS002      | HOISINGTON, CHANTELE           | 5/06/25     | SCOTIA        | PMCHQ00003214    | \$780.25       |
| 92570         | INSIG002     | INSIGHT CANADA INC.            | 5/06/25     | SCOTIA        | PMCHQ00003214    | \$3,762.09     |
| 92571         | INTELL001    | INTELLIGENZ LIMITED            | 5/06/25     | SCOTIA        | PMCHQ00003214    | \$31,084.95    |
| 92572         | JACOBS002    | JACOBS, JOHN                   | 5/06/25     | SCOTIA        | PMCHQ00003214    | \$20.00        |
| 92573         | JAGER002     | JAGER, JODY                    | 5/06/25     | SCOTIA        | PMCHQ00003214    | \$132.29       |
| 92574         | KING003      | KINGDON, GLEN                  | 5/06/25     | SCOTIA        | PMCHQ00003214    | \$318.15       |
| 92575         | KOSI001      | KOSIROWSKI, JOSH               | 5/06/25     | SCOTIA        | PMCHQ00003214    | \$270.00       |
| 92576         | MALM001      | MALMQUIST, ANDREW              | 5/06/25     | SCOTIA        | PMCHQ00003214    | \$147.55       |
| 92577         | MERL001      | MERLIN SHREDDING INC           | 5/06/25     | SCOTIA        | PMCHQ00003214    | \$420.00       |
| 92578         | METRIX001    | METRIX GROUP LLP               | 5/06/25     | SCOTIA        | PMCHQ00003214    | \$24,150.00    |
| 92579         | MILLAR005    | MILLAR WESTERN PULP DIVISION   | 5/06/25     | SCOTIA        | PMCHQ00003214    | \$58,666.64    |
| 92580         | MILLI001     | MILLINGTON, CORINNE            | 5/06/25     | SCOTIA        | PMCHQ00003214    | \$91.69        |
| 92581         | MVD001       | MVD WHITECOURT                 | 5/06/25     | SCOTIA        | PMCHQ00003214    | \$80.00        |
| 92582         | NENDSA001    | NENDSA, GORDON                 | 5/06/25     | SCOTIA        | PMCHQ00003214    | \$55.13        |
| 92583         | NICH010      | NICHOLLS, JAY                  | 5/06/25     | SCOTIA        | PMCHQ00003214    | \$41.85        |
| 92584         | NIEL003      | NIELSEN, ISABEL                | 5/06/25     | SCOTIA        | PMCHQ00003214    | \$90.00        |
| 92585         | PEMB006      | PEMBINA WEST CO-OP             | 5/06/25     | SCOTIA        | PMCHQ00003214    | \$28,474.36    |
| 92586         | PICK003      | PICKARD, TOM                   | 5/06/25     | SCOTIA        | PMCHQ00003214    | \$156.85       |
| 92587         | PUROLA001    | PUROLATOR INC.                 | 5/06/25     | SCOTIA        | PMCHQ00003214    | \$184.90       |
| 92588         | ROBI003      | ROBINSON, MICHELLE             | 5/06/25     | SCOTIA        | PMCHQ00003214    | \$102.83       |
| 92589         | ST.PI002     | ST.PIERRE, AMANDA              | 5/06/25     | SCOTIA        | PMCHQ00003214    | \$169.64       |
| 92590         | STREE002     | STREET, DANIELE                | 5/06/25     | SCOTIA        | PMCHQ00003214    | \$20.00        |
| 92591         | STROE003     | STROEDER, DONAVAN              | 5/06/25     | SCOTIA        | PMCHQ00003214    | \$839.35       |
| 92592         | SUTT001      | SUTTON, JAIMEE                 | 5/06/25     | SCOTIA        | PMCHQ00003214    | \$507.09       |
| 92593         | TITHQ001     | TITANHQ                        | 5/06/25     | SCOTIA        | PMCHQ00003214    | \$3,953.30     |
| 92594         | TROF002      | TROFIMUK, CHERYLE              | 5/06/25     | SCOTIA        | PMCHQ00003214    | \$85.02        |
| 92595         | WATER002     | WATER PURE & SIMPLE            | 5/06/25     | SCOTIA        | PMCHQ00003214    | \$23.97        |
| 92596         | WHAR001      | SHANNON WHARTON                | 5/06/25     | SCOTIA        | PMCHQ00003214    | \$424.20       |
| 92597         | WHITECOMM001 | WHITECOURT COMMUNICATIONS      | 5/06/25     | SCOTIA        | PMCHQ00003214    | \$105.00       |
| 92598         | WHITEPRES001 | 2100036 AB. LTD. O/A WHITECOUR | 5/06/25     | SCOTIA        | PMCHQ00003214    | \$549.03       |
| 92599         | WHITEVET001  | WHITECOURT VETERINARY          | 5/06/25     | SCOTIA        | PMCHQ00003214    | \$6,015.03     |
| 92600         | XEROX001     | XEROX CANADA LTD.              | 5/06/25     | SCOTIA        | PMCHQ00003214    | \$2,215.75     |
| 92601         | XPERA001     | XPERA HR SERVICES INC.         | 5/06/25     | SCOTIA        | PMCHQ00003214    | \$2,395.05     |
| 92602         | AVAN001      | AVANTI SOFTWARE INC.           | 5/06/25     | SCOTIA        | PMCHQ00003214    | \$1,518.30     |
| 92603         | 1297683001   | 1297683 ALBERTA LTD            | 5/07/25     | SCOTIA        | PMCHQ00003215    | \$486.12       |
| 92604         | ABSAW001     | ALBERTA SAW & KNIFE LTD.       | 5/07/25     | SCOTIA        | PMCHQ00003215    | \$47.25        |
| 92605         | ACCU001      | ACCU-FLO METER SERVICE LTD.    | 5/07/25     | SCOTIA        | PMCHQ00003215    | \$7,914.90     |
| 92606         | ACKLAND001   | ACKLANDS-GRAINGER INC.         | 5/07/25     | SCOTIA        | PMCHQ00003215    | \$2.52         |
| 92607         | ALEX004      | ALEXANDER SAFETY               | 5/07/25     | SCOTIA        | PMCHQ00003215    | \$30.45        |
| 92608         | AUTOMA001    | AUTOMATED AQUATICS CANADA LTD. | 5/07/25     | SCOTIA        | PMCHQ00003215    | \$2,054.51     |
| 92609         | BARON001     | BARON OILFIELD SUPPLY          | 5/07/25     | SCOTIA        | PMCHQ00003215    | \$94.26        |
| 92610         | BLINE001     | B-LINE TIRE & AUTO SUPPLY LTD. | 5/07/25     | SCOTIA        | PMCHQ00003215    | \$91.08        |
| 92611         | BROG002      | BROGAN FIRE & SAFETY           | 5/07/25     | SCOTIA        | PMCHQ00003215    | \$389.23       |
| 92612         | CARB001      | CARBONEX CONTRACTORS LTD.      | 5/07/25     | SCOTIA        | PMCHQ00003215    | \$3,549.63     |
| 92613         | CARO001      | CARO ANALYTICAL SERVICES       | 5/07/25     | SCOTIA        | PMCHQ00003215    | \$328.13       |
| 92614         | CBM002       | CBM N.A. INC                   | 5/07/25     | SCOTIA        | PMCHQ00003215    | \$925.18       |
| 92615         | CERT001      | CERTIFIED LABORATORIES         | 5/07/25     | SCOTIA        | PMCHQ00003215    | \$1,080.08     |
| 92616         | CHEM005      | CHEMTRADE WEST LIMITED PARTNER | 5/07/25     | SCOTIA        | PMCHQ00003215    | \$15,098.27    |
| 92617         | CLEAR001     | CLEAR TECH INDUSTRIES INC.     | 5/07/25     | SCOTIA        | PMCHQ00003215    | \$15,653.38    |
| 92618         | CRAWF001     | CRAWFORD MACHINERY LTD.        | 5/07/25     | SCOTIA        | PMCHQ00003215    | \$551.25       |
| 92619         | CUMM003      | CUMMINS CANADA ULC             | 5/07/25     | SCOTIA        | PMCHQ00003215    | \$3,343.52     |
| 92620         | DBS001       | DBS ENVIRONMENTAL              | 5/07/25     | SCOTIA        | PMCHQ00003215    | \$39.30        |
| 92621         | DCJ001       | DCJ PLUMBING & HEATING         | 5/07/25     | SCOTIA        | PMCHQ00003215    | \$2,907.91     |

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Town of Whitecourt

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## VENDOR CHEQUE REGISTER REPORT

User ID:STACY

\* Voided Cheques

Payables Management

| Cheque Number | Vendor ID       | Vendor Cheque Name            | Cheque Date | Chequebook ID | Audit Trail Code | Amount      |
|---------------|-----------------|-------------------------------|-------------|---------------|------------------|-------------|
| 92622         | EDMTR002        | EDMONTON TRAILER SALES & LEAS | 5/07/25     | SCOTIA        | PMCHQ00003215    | \$1,649.41  |
| 92623         | FAST001         | FASTENAL CANADA               | 5/07/25     | SCOTIA        | PMCHQ00003215    | \$85.45     |
| 92624         | FIRST014        | FIRST TRUCK CENTRE            | 5/07/25     | SCOTIA        | PMCHQ00003215    | \$2,346.93  |
| 92625         | FLASH001        | FLASH WILDFIRE SERVICES       | 5/07/25     | SCOTIA        | PMCHQ00003215    | \$883.33    |
| 92626         | GRANDW001       | GRANDWEST ENTERPRISES INC     | 5/07/25     | SCOTIA        | PMCHQ00003215    | \$1,921.52  |
| 92627         | GREY003         | GREYSTONE ELECTRIC LTD.       | 5/07/25     | SCOTIA        | PMCHQ00003215    | \$1,358.66  |
| 92628         | HMFT001         | HMFT INC.                     | 5/07/25     | SCOTIA        | PMCHQ00003215    | \$236.25    |
| 92629         | HYDRO001        | HYDRO PLUMBING & MECHANICAL   | 5/07/25     | SCOTIA        | PMCHQ00003215    | \$3,233.33  |
| 92630         | ICONIX001       | ICONIX WATERWORKS LP          | 5/07/25     | SCOTIA        | PMCHQ00003215    | \$308.96    |
| 92631         | INTEG004        | INTEGRA TIRE                  | 5/07/25     | SCOTIA        | PMCHQ00003215    | \$426.97    |
| 92632         | ISL001          | ISL ENGINEERING               | 5/07/25     | SCOTIA        | PMCHQ00003215    | \$4,521.75  |
| 92633         | JASON001        | JASON THOMAS ENTERPRISES LTD. | 5/07/25     | SCOTIA        | PMCHQ00003215    | \$3,536.18  |
| 92634         | JBS001          | JBS MECHANICAL INC.           | 5/07/25     | SCOTIA        | PMCHQ00003215    | \$529.83    |
| 92635         | JOBS001         | JOBSITE WORKWEAR WHITECOURT   | 5/07/25     | SCOTIA        | PMCHQ00003215    | \$603.04    |
| 92636         | KWMECH001       | K.W. MECHANICAL               | 5/07/25     | SCOTIA        | PMCHQ00003215    | \$3,354.45  |
| 92637         | LED001          | LED PROS LTD                  | 5/07/25     | SCOTIA        | PMCHQ00003215    | \$32,025.00 |
| 92638         | LIFE0001        | LIFESAVING SOCIETY            | 5/07/25     | SCOTIA        | PMCHQ00003215    | \$840.00    |
| 92639         | LIFT001         | LIFT BOSS INC.                | 5/07/25     | SCOTIA        | PMCHQ00003215    | \$925.18    |
| 92640         | LINDE001        | LINDE CANADA INC.             | 5/07/25     | SCOTIA        | PMCHQ00003215    | \$78.47     |
| 92641         | MART003         | HORIZON AG & TURF             | 5/07/25     | SCOTIA        | PMCHQ00003215    | \$4,782.98  |
| 92642         | MERL001         | MERLIN SHREDDING INC          | 5/07/25     | SCOTIA        | PMCHQ00003215    | \$420.00    |
| 92643         | OAKCR001        | OAK CREEK GOLF & TURF INC     | 5/07/25     | SCOTIA        | PMCHQ00003215    | \$2,134.18  |
| 92644         | OVER002         | OVERHEAD DOOR SERVICE LTD.    | 5/07/25     | SCOTIA        | PMCHQ00003215    | \$4,727.63  |
| 92645         | PROFX001        | PROFOXX RENTALS INC           | 5/07/25     | SCOTIA        | PMCHQ00003215    | \$294.00    |
| 92646         | RALCOM001       | RALCOMM LTD.                  | 5/07/25     | SCOTIA        | PMCHQ00003215    | \$20,307.50 |
| 92647         | ROYAL004        | ROYAL CARETAKING SUPPLIES INC | 5/07/25     | SCOTIA        | PMCHQ00003215    | \$4,361.15  |
| 92648         | SCRE001         | SCREAM'IN EAGLE SALES LTD.    | 5/07/25     | SCOTIA        | PMCHQ00003215    | \$32.89     |
| 92649         | SILV003         | SILVER ROOSTER TOWING         | 5/07/25     | SCOTIA        | PMCHQ00003215    | \$235.20    |
| 92650         | SMALL002        | SMALL POWER BARRHEAD LTD.     | 5/07/25     | SCOTIA        | PMCHQ00003215    | \$289.38    |
| 92651         | SMYL001         | SMYL CHEVROLET BUICK GMC LTD. | 5/07/25     | SCOTIA        | PMCHQ00003215    | \$957.18    |
| 92652         | SOURC001        | SOURCE OFFICE FURNISHINGS     | 5/07/25     | SCOTIA        | PMCHQ00003215    | \$1,212.75  |
| 92653         | SPARTA001       | SPARTAN CONTROLS LTD.         | 5/07/25     | SCOTIA        | PMCHQ00003215    | \$1,619.27  |
| 92654         | SURE005         | SURE ELECTRIC & CONTROLS LTD  | 5/07/25     | SCOTIA        | PMCHQ00003215    | \$19,950.00 |
| 92655         | TEMP00000005412 | HIGHWAY 43 TOWING             | 5/07/25     | SCOTIA        | PMCHQ00003215    | \$163.86    |
| 92656         | ULINE001        | ULINE CANADA CORPORATION      | 5/07/25     | SCOTIA        | PMCHQ00003215    | \$1,990.64  |
| 92657         | UNITED006       | UNITED RENTALS OF CANADA INC. | 5/07/25     | SCOTIA        | PMCHQ00003215    | \$1,452.65  |
| 92658         | VITA001         | VITAL SIGNS & AUTOGRAPHICS    | 5/07/25     | SCOTIA        | PMCHQ00003215    | \$31.50     |
| 92659         | WCTAUT0002      | THE WHITECOURT AUTOMALL LTD   | 5/07/25     | SCOTIA        | PMCHQ00003215    | \$435.88    |
| 92660         | WCTSTA002       | WHITECOURT STATIONERY LTD     | 5/07/25     | SCOTIA        | PMCHQ00003215    | \$3,288.83  |
| 92661         | WEST026         | WESTERN ASPHALT PRODUCTS      | 5/07/25     | SCOTIA        | PMCHQ00003215    | \$4,803.96  |
| 92662         | WHITEFORD001    | WHITECOURT FORD INC.          | 5/07/25     | SCOTIA        | PMCHQ00003215    | \$600.21    |
| 92663         | WHITEMACH001    | WHITECOURT MACHINE & WELDING  | 5/07/25     | SCOTIA        | PMCHQ00003215    | \$2,035.23  |
| 92664         | WSP001          | WSP CANADA INC.               | 5/07/25     | SCOTIA        | PMCHQ00003215    | \$288.83    |
| 92665         | WURTH001        | WURTH CANADA LIMITED          | 5/07/25     | SCOTIA        | PMCHQ00003215    | \$293.07    |
| 92666         | CRYS001         | CRYSTAL GLASS LTD.            | 5/07/25     | SCOTIA        | PMCHQ00003215    | \$104.79    |
| REMIT000      | SCOTIA001       | SCOTIABANK VISA               | 4/29/25     |               | PMCHQ00003213    | \$0.00      |

Total Cheques: 191

Total Amount of Cheques: \$2,580,634.30

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May 1, 2025

Honourable Arnold Viersen  
Member of Parliament  
Peace River-Westlock Riding  
Box 4458  
Barrhead, AB T7N 1A3

Dear Mr. Viersen:

On behalf of Town Council and the citizens of Whitecourt, congratulations on your re-election.

I know the upcoming term will be challenging, but am hopeful that we will be able to work together to enhance the lives of residents within Whitecourt and our region.

I look forward to working with you, and wish you all the best in your next term.

Sincerely,

Tom Pickard  
Mayor



Office of the Mayor

5004 52 Avenue, Box 509, Whitecourt AB T7S 1N6

Phone 780.778.2273 Fax 780.778.4166

[www.whitecourt.ca](http://www.whitecourt.ca)



April 21, 2025

DATE RECEIVED  
APR 24 2025  
TOWN OF WHITECOURT

PO Box 87  
Blue Ridge, AB  
T0E 0B0

RE: 2025 WOODLANDS OPEN HOUSE

Blue Ridge Lumber Inc. invites you to attend our public “open house” to share forestry operating plans for the year ahead. The website provides the public and stakeholders with the opportunity to review our company’s planned activities in timber harvesting, hauling, reforestation, and herbicide treatment for the 2025-2026 forestry year.

Public stakeholder input is gathered and utilized to influence operations where site specific concerns are identified such as trails, camping areas, recreation areas, etc. It is also an opportunity to find out more about general forestry planning and operational practices.

We would like to invite you to visit our public open house, to discuss our 2025-2026 programs and to provide input into plans for the following activities. If you are unable to attend in person, we also invite you to visit the website below to view our 2025-2026 plans:

<https://www.westfraser.com/sustainability/forest-management>

Dates and Locations

**May 5 – Edson Repsol Place 5pm-8pm**

**May 6 - Whitecourt Allan and Jean Millar Centre 5pm-8pm**

**May 7- Fox Creek Multiplex. 5pm-8pm**

**May 8 – Swan Hills Community Club 5pm-8pm**

- Road Development
- Harvesting
- Reforestation
- Purchase Wood
- Manual Tending
- Vegetation Management

The Vegetation Management program will use glyphosate herbicide, applied by helicopter and manually from August 15<sup>th</sup> through to September 21<sup>st</sup> on Blue Ridge Lumber’s FMA, R15 and W15 Quota areas.

If you have any questions, please contact Dane Webster at (780) 648-6360 or [Dane.Webster@westfraser.com](mailto:Dane.Webster@westfraser.com). Any questions regarding herbicide please contact Sydney Leddy at (780)648-6266

Yours Truly,

BLUE RIDGE LUMBER INC.

DANE WEBSTER, RPFT  
PLANNING SUPERVISOR



## **PRESS RELEASE**

**APRIL 22, 2025**

### **Community Futures Yellowhead East Awarded Grant - Investment Attraction Marketing Strategy**

March 19, 2025 – WHITECOURT, ALBERTA – Community Futures Yellowhead East (CFYE) is pleased to announce it has received grant funding through the Government of Alberta's Northern and Regional Economic Development (NRED) program. The funding will support the development and implementation of a regional, *Investment Attraction Marketing Strategy – Yellowhead East*, a three-year initiative launching in May 2025.

This project is a key component of the CFYE Regional Stakeholder Investment Committee, designed to enhance economic development and investment readiness for communities and small businesses across the Yellowhead East region.

#### **Project Highlights**

- **Project Term:** March 31, 2025 – March 31, 2028
- **Focus Areas:** Investment attraction readiness, marketing strategy, business engagement, capacity building, regional collaboration

#### **Key Objectives**

- Hire a Regional Investment Attraction Marketing Strategist (RIAMS)
- Establish a stakeholder driven, Regional Investment Attraction Marketing Committee
- Assess community and small business investment readiness
- Support communities, small businesses, and non-profits with tools and resources to improve sustainability and attract private investment
- Offer coaching, training, networking, and professional development opportunities across the region
- Develop & Implement an Investment Attraction Marketing Strategy for the Yellowhead East Region.

Nick Gelych, Board Chair of CFYE, along with the board of directors, CFYE Stakeholder Investment Committee, and regional partners, collectively endorsed the NRED grant application, recognizing the value of this regional initiative.

“We sincerely thank the Government of Alberta and the Ministry of Jobs, Economy and Trade for their support through the NRED Program,” said Gelych. “This project is a vital step forward in strengthening regional collaboration, supporting local businesses, and increasing the Yellowhead East Region’s appeal to private investors.”

By working together, communities within Yellowhead East can amplify their reach and unlock greater opportunities for long-term economic growth and regional sustainability.

### **About Community Futures Yellowhead East**

Community Futures Yellowhead East is dedicated to supporting local economic development, diversification and small business growth in the Yellowhead East region.

### **Additional Inquiries:**

Michelle Jones, Executive Director  
Community Futures Yellowhead East  
Ph: 780-791-0966  
E: [mjones@albertacf.com](mailto:mjones@albertacf.com)

Nick Gelych, Board Chair  
Community Futures Yellowhead East  
E: [ngelych@lsac.ca](mailto:ngelych@lsac.ca)





## **Empowering Brighter Futures and Unlocking Countless Possibilities**

*Pet Valu Walk for Dog Guides Celebrates 40<sup>th</sup> Anniversary in Communities Across Canada*

[Whitecourt, Alberta] – This **May 25/2025, Whitecourt** residents have an opportunity to participate in an uplifting and vital event that raises essential funds to help match Canadians with medical and physical disabilities with a life-changing Dog Guide. The Pet Valu Walk for Dog Guides is celebrating its 40<sup>th</sup> anniversary of raising awareness and funds for the Lions Foundation of Canada Dog Guides (LFCDG) and is being held in more than 200 communities across the country.

“This year’s walk, themed “Brighter Futures. Countless Possibilities,” is a testament to the enduring impact Dog Guides have on the independence, confidence, and quality of life of Canadians living with a disability,” said Travis Forbes, Manager of Events at Lions Foundation of Canada Dog Guides. “We extend our heartfelt gratitude to all the local organizers and participants who have supported the Walk for Dog Guides over the past 40 years. Their dedication and efforts have made a significant impact, helping to provide brighter futures for countless Canadians.”

Lions Foundation of Canada Dog Guides is the only organization that provides life-changing Dog Guides across seven different programs: Autism Assistance; Canine Vision; Diabetes Alert; Facility Support; Hearing; Seizure Response and Service.

“This journey has been nothing short of life-changing,” said Jodie, mom to Alison with Autism Assistance Dog Guide Buttons. “Buttons hasn’t just brought safety and calm to Alison’s life, he’s brought hope, joy, and a newfound sense of possibility for our family.” For more impact stories from Dog Guide recipients: [https://www.walkfordogguides.com/how\\_walk\\_helps](https://www.walkfordogguides.com/how_walk_helps)

Thanks to national sponsor, Pet Valu, and Whitecourt Lions Club all proceeds from this event will directly fund Dog Guide programs. This year’s walk fundraising goal is \$1.6 million. LFCDG relies on the success of the Pet Valu Walks for Dog Guides to continue to provide these indispensable companions to Canadians living with a disability.

The Whitecourt Pet Valu Walk for Dog Guide is taking place this May 25/2025 at Festival Park at 1:00pm.

To make an impact today, register or donate to the Whitecourt Pet Valu Walk for Dog Guides at [www.walkfordogguides.com](https://www.walkfordogguides.com).





### **About the Pet Valu Walk for Dog Guides:**

The Pet Valu Walk for Dog Guides is a national fundraising walk that is held in more than 200 communities across Canada. The Walk raises funds for the Lions Foundation of Canada Dog Guides for Canadians with visual, hearing, medical or physical disabilities. Each walk is organized by local volunteers with support from LFCDG.

Visit [www.walkfordogguides.com](http://www.walkfordogguides.com) to learn more, donate or register to participate.

### **About Lions Foundation of Canada Dog Guides (LFCDG):**

LFCDG is the only accredited Assistance Dogs International (ADI) and International Guide Dog Federation (IGDF) organization in the world that provides Dog Guides in seven programs. It costs \$35,000 to breed, train and match each Dog Guide. To learn more about Dog Guides, please visit [www.dogguides.com](http://www.dogguides.com)

### **For Media:**

Diane Slopek-Weber  
Interim Director of Communications and Marketing  
LFCDG  
[diane@dogguides.com](mailto:diane@dogguides.com)

# thank you

## Town of Whitecourt

Your ongoing support to the Whitecourt Trailblazers and funding through the Golden Triangle & tourism grants is appreciated so much.

Our club had such a fantastic 2024-2025 snowmobile season;  
after two seasons of low snow and no rallies!

We couldn't do what we do without partners like you!

### OUR SEASON RECAP

September AGM - What's Out There Trade Fair - ASA Snowmobile Show

WCC Santa Claus Parade - Kids Christmas Party - Season Opener

Guided Fun Ride (50 Riders) - Annual Snowmobile Rally (244 Riders)

Annual Golden Triangle Iron Sledder Challenge

OVER 3,500 CLUB HOURS



President  
Jeff Brooks



Vice President  
Denis Blain



Treasurer  
Shirley Picard



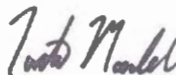
Executive Assistant  
Candyce Jones



Industry Liaison  
Ray Hiltz



Facilities  
Andy Sierens



Safety  
Justin Mandel



Memberships  
Cindy Brooks



Groomer Coordinator  
Robin Sebo



Trail Boss (NE)  
David MacLeod



Trail Boss (NW)  
David Bilau



Trail Boss (South)  
Sean Schulte

YOUR GENEROSITY IS GREATLY APPRECIATED.

# WHITECOURT TRAILBLAZERS

## PRESS RELEASE

APRIL 29, 2025

### WHITECOURT TOWN COUNCIL UPDATE

Whitcourt Town Council passed Tax Rate Bylaw 1584 at the April 28, 2025 Regular Meeting, and property owners can expect to receive combined assessment and taxation notices next month. For details on how property taxes are calculated, and how tax dollars have been allocated in the 2025 Budget, please read through the 2025 Budget Report. The report is available on the Whitcourt website at [www.whitcourt.ca/your-town](http://www.whitcourt.ca/your-town). If you have questions about your tax notice or the 2025 Budget, please email [administration@whitcourt.ca](mailto:administration@whitcourt.ca).

Town Council receive an overview of 2025 assessment figures by the municipal assessor at the April 28 Council Meeting.

- The valuation date for 2025 taxation of properties is July 1, 2024.
- Assessment values for single family homes have increased by 3.15%. The average house value in Whitcourt is \$344,500.
- Property owners can view the assessment report for their property online. Visit the Whitcourt website at [www.whitcourt.ca/live/taxes-payments/taxes-payments](http://www.whitcourt.ca/live/taxes-payments/taxes-payments) under the section titled "Assessment Reports" and follow the link and instructions to view assessment reports.
- Property owners will receive a combined assessment and tax notice in May.

Whitcourt approved the 2024 Financial Statements for the year ended December 31, 2024. A presentation was made by the Town's auditor, Curtis Friesen from Metrix Group, who reported that the consolidated financial statements present fairly, in all material respects, the consolidated financial position of the Town of Whitcourt as of the end of 2024.

Whitcourt Town Council has approved a number of amendments to the Policy Manual. A complete copy of the manual can be downloaded from [www.whitcourt.ca](http://www.whitcourt.ca).

Fees, Rates and Charges Bylaw 1551-15 has been adopted. A review of all facility and service fees for the Community Services Department was recently conducted, and the new Bylaw includes updates based on this review, as well as the addition of a Fire Safety Plan Review charge for residential properties and a credit card processing fee. Please refer to the website for a copy of the Bylaw.

Procedure Bylaw 1583 has been adopted and includes updates to Council and Council Committee meeting processes to align with changes the Government of Alberta made to the Municipal Government Act.

Council members have been authorized to attend the Whitcourt Chamber of Commerce Golf Tournament on June 20, 2025.

A portion of Sunset Boulevard will be closed on June 7 from 7:45 to 11:45am for the Run 4 Fun event. Registration for the event is open, and details can be found on our website.

Whitcourt Town Council has recognized May 12 to 16, 2025 as Economic Development Week.

Council has authorized a request from the Whitcourt Wolverines for the defer of its dressing room contribution payments for June, July and August for the remainder of the agreement term.

Council has authorized entering into a licence agreement for the purpose of disposing digested biosolids from the Whitcourt wastewater treatment plant.

Council has authorized entering into a lease agreement for the Mountain Bike access road project.

For more information, please contact:

Tara Gallant  
Legislative Manager  
Town of Whitcourt  
[taragallant@whitcourt.ca](mailto:taragallant@whitcourt.ca)



5004 52 Avenue, Box 509, Whitcourt AB T7S 1N6

Phone /780.778.2273 Fax /780.778.2062

[www.whitcourt.ca](http://www.whitcourt.ca)

## PRESS RELEASE

**MAY 1, 2025**

### **FIRE RESTRICTION IN EFFECT FOR WHITECOURT**

Whitecourt has issued a FIRE RESTRICTION. This is due to the forecasted hot and dry weather conditions expected by the end of this week. A fire restriction occurs when the fire hazard in the area is high to very high.

- Existing fire burn permits are cancelled, and new permits will not be issued under this order.
- Under this advisory, backyard fire pit and campfires are ONLY permitted in designated fire pits. Extreme caution is advised, and residents should ensure that all fires are supervised and under control at all times.

The fire restriction will remain in effect until conditions improve or further escalation is required. For information on fire restrictions and bans throughout the province, visit [www.albertafirebans.ca](http://www.albertafirebans.ca).

For more information, please contact:

Tara Gallant  
Legislative Manager  
Town of Whitecourt  
[taragallant@whitecourt.ca](mailto:taragallant@whitecourt.ca)



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## PRESS RELEASE

**MAY 8, 2025**

### **FIRE BAN ISSUED FOR THE TOWN OF WHITECOURT**

Due to the extreme fire hazard, Whitecourt has issued a full fire ban, effective Thursday, May 8, 2025. No fire permits will be issued, and all existing fire permits will be suspended until conditions improve within Whitecourt.

The fire ban includes, but is not limited to, the following:

- Backyard fire pits,
- Campground fire pits,
- All open burning,
- Fireworks,
- Flame propelled floating lanterns,
- Charcoal briquettes,
- Turkey fryers,
- Tiki torches.

Allowed for use during the fire ban:

- CSA approved or ULC certified gas or propane barbeques used for cooking,
- CSA approved or ULC certified Wood Pellet Smokers,
- Propane and natural gas fire pits,
- Catalytic or infrared-style heaters,
- Electric or propane meat smokers.

The fire ban will remain in effect until conditions improve.

The operation of Off Highway Vehicles (OHV) within the Town of Whitecourt is prohibited under the Traffic Bylaw 1573 which prohibits OHV use within Town boundaries between April 1 and November 30 annually. Penalties for contravening Bylaw 1573 range from monetary fines to OHV seizure.

Updates on the fire ban will be posted on [www.whitecourt.ca](http://www.whitecourt.ca) and on [Whitecourt's Facebook page](#). For details on fire bans across Alberta, visit [www.albertafirebans.ca](http://www.albertafirebans.ca).

For more information, please contact:

Tara Gallant  
Legislative Manager  
Town of Whitecourt  
[taragallant@whitecourt.ca](mailto:taragallant@whitecourt.ca)



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Phone / 780.778.2273 Fax / 780.778.2062

[www.whitecourt.ca](http://www.whitecourt.ca)



25 April 2025

## WOODLANDS COUNTY COUNCIL RECAP – WEDNESDAY, APRIL 23, 2025

Woodlands County Council discussed the following items at their recent meeting of Council:

**Pembina Hills School Division** Trustees David Truckey, Victoria Kane and Sherry Allen updated Council the current priorities and future projects for the school division. The Early Learning Program is expected to return to the Fort Assiniboine School ensuring all students in the division have access to the same supports at all schools. An issue brought to Council's attention was the number of fly-bys over the years. Fly-bys are vehicles driving past school buses while buses have their stop signs extended and lights flashing. Some buses have been equipped with cameras or extended arms; however, fly-bys still occur. The division is planning on beginning an awareness campaign to remind drivers to stop while the signs are out.

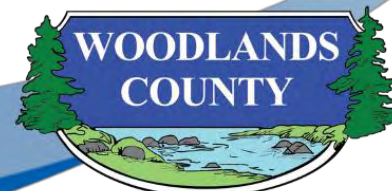
Executive Director Michelle Jones presented **Community Futures Yellowhead East's (CFYE) Annual Stakeholder's Report**. The report summarizes the organization's year and strategic priorities. In 2025, CFYE will focus on expanding the investment attraction and marketing strategy for the region and supporting local small businesses.

Council adopted the **2024 Audited Financial Statements** following a presentation by Jeff Alliston CPA, CA, a partner with Metrix Group LLP. Mr. Alliston reviewed the 2024 audit findings report which outlined areas of concern identified during the audit and a management letter will be sent to Woodlands County Administration detailing the issues.

Council approved the budget adjustments for the **2025 Operating Budget and Capital Budget** as well as the 5-year Operating and Capital Plans. The budget is adjusted prior to setting the tax rate ensuring all projects and services are funded for the year.

As part of its ongoing modernization of financial governance, Council adopted two important policies. The **Financial Reserves Policy (F-5.202)** consolidates multiple existing reserve policies with a single, comprehensive framework which includes clearly defined reserve accounts. This structured approach enhances transparency, supports strategic tax planning and reinforces long-term fiscal sustainability. Council also adopted the **Disposal of Surplus Assets and Items Policy (FI.AM-5.002)**, which standardizes procedures for identifying, managing and disposing of surplus municipal assets. This update ensures accountability, improves asset value recovery and aligns with best practices in municipal administration. Together, these policy adoptions reflect Council's continued focus on transparent, accountable and forward-looking financial management.

Following a review at the Governance and Priorities Committee meeting, **Bylaw 624/25 – Council Committee Bylaw and Bylaw 625/25 – Procedure Bylaw were adopted**. Both were updated for clarity and to avoid conflicts with other bylaws and policies.





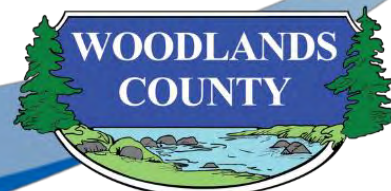
Per the Local Authorities Election Act, Council established **3:00 – 7:00 pm, Thursday, October 16, and 12:00 pm (noon) – 4:00 pm, Saturday, October 18, as the advanced voting days for the 2025 Municipal Election.** Advanced polls will be held at the Municipal Office in Whitecourt and the Regional Office in Fort Assiniboine.

**Upcoming scheduled meetings:**

- **Regular Council** – Wednesday, May 7, 5:00 pm
- **Regular Council** - Wednesday, May 21: 9:30 am
- **Regular Council** - Wednesday, June 4, 5:00 pm

Meetings are held in-person at the Municipal Office in Whitecourt and streamed on the Woodlands County [YouTube channel](#). Agenda packages are available on the Woodlands County [CivicWeb Portal](#).

-end-



# April 2025

| April 2025 |    |    |    |    |    |    | May 2025 |    |    |    |    |    |    |
|------------|----|----|----|----|----|----|----------|----|----|----|----|----|----|
| Su         | Mo | Tu | We | Th | Fr | Sa | Su       | Mo | Tu | We | Th | Fr | Sa |
| 6          | 7  | 1  | 2  | 3  | 4  | 5  | 4        | 5  | 6  | 7  | 1  | 2  | 3  |
| 13         | 14 | 8  | 9  | 10 | 11 | 12 | 11       | 12 | 13 | 14 | 15 | 16 | 17 |
| 20         | 21 | 15 | 16 | 17 | 18 | 19 | 18       | 19 | 20 | 21 | 22 | 23 | 24 |
| 27         | 28 | 22 | 23 | 24 | 25 | 26 | 25       | 26 | 27 | 28 | 29 | 30 | 31 |

| SUNDAY  | MONDAY   | TUESDAY   | WEDNESDAY  | THURSDAY   | FRIDAY   | SATURDAY |
|---|--|---|--|--|--|----------|
| Mar 30  | 31   | Apr 1   | 2<br>1:30pm VIRTUAL: Towns West Zone Meeting and ABmunis CEO<br>4:00pm Special Budget Meeting (Forest) | 3<br>9:00am Pre-recording of the Party In The Park<br>10:30am Ad Hoc Culture<br>1:15pm Whitecourt<br>2:00pm Whitecourt | 4  | 5        |
| 6   | 7<br>12:00pm Updated invitation: Alberta Mid-Sized Towns Mayors' Caucus Meeting @ Mon Apr                | 8   | 9<br>7:00am Chamber Update (Ricky's) - Wendy Davidson  | 10   | 11   | 12       |
| 13<br>7:30pm Webinar host invited you to be panelist for Municipal Election Webinar - Small - Midsize | 14<br>8:30am FW: CRAA Executive Bi-Weekly Meeting (Microsoft)<br>4:00pm Town Council (FIC) - Wendy       | 15<br>9:30am FW: RMA/ABmunis webinar guest<br>1:30pm Economic Development                             | 16   | 17   | 18   | 19       |
| 20  | 21   | 22<br>4:00pm Policies & Priorities Committee Meeting (Town Office Large Board Room) - Wendy Davidson  | 23   | 24<br>8:30am Ad Hoc Culture & Events Centre Partnership/Sponsors<br>12:00pm You are registered for                     | 25<br>7:30am Green Gables Breakfast (Microsoft Teams Meeting) -<br>1:30pm SVL Birthdays (SV Lodge) - Wendy | 26       |
| 27  | 28<br>8:30am FW: CRAA Executive Bi-Weekly<br>12:00pm Volunteer Luncheon (Seniors)<br>4:00pm Town Council | 29<br>7:30pm Webinar host invited you to be panelist for Municipal Election Webinar - Small - Midsize | 30   | May 1  | 2  | 3        |

# May 2025

| May 2025 |    |    |    |    |    |    | June 2025 |    |    |    |    |    |    |
|----------|----|----|----|----|----|----|-----------|----|----|----|----|----|----|
| Su       | Mo | Tu | We | Th | Fr | Sa | Su        | Mo | Tu | We | Th | Fr | Sa |
| 4        | 5  | 6  | 7  | 8  | 2  | 3  | 1         | 2  | 3  | 4  | 5  | 6  | 7  |
| 11       | 12 | 13 | 14 | 15 | 9  | 10 | 8         | 9  | 10 | 11 | 12 | 13 | 14 |
| 18       | 19 | 20 | 21 | 22 | 23 | 24 | 15        | 16 | 17 | 18 | 19 | 20 | 21 |
| 25       | 26 | 27 | 28 | 29 | 30 | 31 | 22        | 23 | 24 | 25 | 26 | 27 | 28 |
|          |    |    |    |    |    |    | 29        | 30 |    |    |    |    |    |

| SUNDAY | MONDAY  | TUESDAY   | WEDNESDAY | THURSDAY  | FRIDAY   | SATURDAY  |
|--------|---|---|-----------|---|--|---|
| Apr 27 | 28  | 29  | 30        | May 1   | 2  | 3   |
| 4      | 5<br>7:30pm FW: Municipal Election Webinar - Small - Midsize<br>7:30pm Webinar host invited you to be   | 6   | 7         | 8<br>9:15am Let's Go Rural Event - Welcome (Whitecourt Hospital) - Rhonda Woods                           | 9  | 10<br>5:00pm Trade Fair Vendor Mixer Event (JDA Place) - Wendy Davidson |
| 11     | 12<br>8:30am FW: CRAA Executive Bi-Weekly<br>9:00am Town Hall Meetings (Ecole St<br>4:00pm Town Council | 13  | 14        | 15<br>3:00pm Invitation: Alberta Mid-Sized Towns Mayors Caucus @ Thu 15 May 2025 3pm - 5pm                | 16   | 17  |
| 18     | 19  | 20<br>2:30pm Ad Hoc Culture & Events Centre<br>2:30pm CEC Sponsorship/Partners<br>4:00pm Policies & | 21        | 22<br>8:30am ICF Committee Meeting (To be determined) - Tara<br>7:00pm Spirit of Youth (Central School) - | 23   | 24  |
| 25     | 26<br>8:30am FW: CRAA Executive Bi-Weekly Meeting (Microsoft<br>4:00pm Town Council (FIC) - Wendy       | 27<br>1:30pm Economic Development Committee Regular Meeting (Town Large Board Room) -               | 28        | 29  | 30<br>7:30am Green Gables Breakfast (Microsoft Teams Meeting) -<br>1:30pm SVL Birthdays (SV Lodge) - Wendy | 31  |

# April 2025

| April 2025 |    |    |    |    |    |    | May 2025 |    |    |    |    |    |    |
|------------|----|----|----|----|----|----|----------|----|----|----|----|----|----|
| Su         | Mo | Tu | We | Th | Fr | Sa | Su       | Mo | Tu | We | Th | Fr | Sa |
| 6          | 7  | 1  | 2  | 3  | 4  | 5  | 4        | 5  | 6  | 7  | 1  | 2  | 3  |
| 13         | 14 | 8  | 9  | 10 | 11 | 12 | 11       | 12 | 13 | 14 | 8  | 9  | 10 |
| 20         | 21 | 15 | 16 | 17 | 18 | 19 | 18       | 19 | 20 | 21 | 15 | 16 | 17 |
| 27         | 28 | 22 | 23 | 24 | 25 | 26 | 25       | 26 | 27 | 28 | 22 | 23 | 24 |
|            |    | 29 | 30 |    |    |    |          |    | 29 |    | 29 | 30 | 31 |

| SUNDAY | MONDAY  | TUESDAY  | WEDNESDAY                              | THURSDAY   | FRIDAY | SATURDAY                                      |
|--------|---|--|--|--|--------|---|
| Mar 30 | 31  | Apr 1  | 2<br>4:00pm Special Council Meeting    | 3<br>10:30am Ad Hoc CEC Committee (TP, SL, DS)<br>2:00pm WRSWMA (TP, PC, BL) | 4      | 5   |
| 6      | 7   | 8<br>7:00pm Community Services Advisory Board (DS) (AJMC Board Room)               | 9<br>12:30pm FireSmart (TB) (Large BR) | 10<br>4:00pm MPC (BL, DS)  | 11     | 12<br>9:00am CSAB Planning Session (DS) (TBD) |
| 13     | 14<br>4:00pm Council Meeting (FIC)                            | 15<br>1:30pm EDC (TP, BL) (Town Office)<br>5:30pm Library (SL)                     | 16                                     | 17<br>1:00pm CFYE (SL)   | 18     | 19  |
| 20     | 21  | 22<br>4:00pm Policies & Priorities Committee Meeting (Large Boardroom Town Office) | 23                                     | 24<br>8:30am Ad Hoc CEC (TP, SL, DS)<br>4:00pm MPC (BL, DS)                  | 25     | 26  |
| 27     | 28<br>12:00pm Volunteer Lunch<br>4:00pm Council Meeting (FIC) | 29<br>4:00pm YAC (SL, DS)  | 30                                     | May 1  | 2      | 3   |

# May 2025

| May 2025 |    |    |    |    |    |    | June 2025 |    |    |    |    |    |    |
|----------|----|----|----|----|----|----|-----------|----|----|----|----|----|----|
| Su       | Mo | Tu | We | Th | Fr | Sa | Su        | Mo | Tu | We | Th | Fr | Sa |
| 4        | 5  | 6  | 7  | 8  | 2  | 3  | 1         | 2  | 3  | 4  | 5  | 6  | 7  |
| 11       | 12 | 13 | 14 | 15 | 9  | 10 | 8         | 9  | 10 | 11 | 12 | 13 | 14 |
| 18       | 19 | 20 | 21 | 22 | 23 | 24 | 15        | 16 | 17 | 18 | 19 | 20 | 21 |
| 25       | 26 | 27 | 28 | 29 | 30 | 31 | 22        | 23 | 24 | 25 | 26 | 27 | 28 |
|          |    |    |    |    |    |    | 29        | 30 |    |    |    |    |    |

| SUNDAY  | MONDAY  | TUESDAY  | WEDNESDAY                              | THURSDAY  | FRIDAY | SATURDAY   |
|---|---|--|--|---|--------|--|
| Apr 27  | 28  | 29   | 30                                     | May 1   | 2      | 3  |
| 4   | 5   | 6  | 7                                      | 8   | 9      | 10<br>10:00am Trade Fair (TB, BL)<br>12:30pm Trade Fair (PC, SL)<br>3:00pm Trade Fair (SL) |
| 11<br>10:00am Trade Fair (PC, DS)<br>1:00pm Trade Fair (BL, DS) | 12<br>9:00am Town Hall Meetings (ESMS & PB Schools)<br>4:00pm Council Meeting (FIC) | 13<br>7:00pm Community Services Advisory Board (DS) (AJMC Board Room)  | 14                                     | 15<br>1:00pm CFYE (SL)  | 16     | 17   |
| 18  | 19  | 20<br>1:30pm EDC (TP, BL) (Town Office)<br>2:30pm Ad Hoc Culture & Events Centre (TP, DS)<br>4:00pm Policies & | 21                                     | 22<br>8:30am ICF Committee (TP, SL, DS) (TBD)<br>4:00pm MPC (BL, DS)<br>7:00pm Spirit of Youth (Central School) | 23     | 24   |
| 25<br>6:00pm Yubetsu Dinner                                     | 26<br>4:00pm Council Meeting (FIC)  | 27<br>1:30pm EDC (TP, BL)<br>4:00pm YAC (SL, DS)   | 28<br>12:00pm HPARC (DS) (Town Office) | 29  | 30     | 31   |