Town of Whitecourt **AGENDA**

REGULAR MEETING OF COUNCIL Monday, May 26, 2025 at 4:00pm Forest Interpretive Centre Council Chambers

Present: Mayor Pickard; Deputy Mayor Lapointe; Councillors Baker, Chauvet, Lanctot, McAree, and Schlosser; CAO Smyl; Recording Secretary Grimstad-Davidson.

1.	Call to Order and Mayor's Address:
2.	Adoption of Agenda:
3.	Minutes from the May 12, 2025 Regular Meeting of Council:
4.	Public Input Session:
5.	Visitors and Delegations – Community Futures Yellowhead East – Annual Presentation:
6.	Business Arising from Visitors and Delegations – Community Futures Yellowhead East – Annual Presentation:
7.	FireSmart 2024 Annual Report:
8.	Canada Day Events:
9.	2025 Enhancement Grant Allocations:
10.	2025 Sport Hosting Program Applications:
11.	2025 Street Improvement Program:
12.	Appointment of Deputy Mayor:

Agenda May 26, 2025 Page 2

13.	Street Closure Request - Summer Street Fest:
14.	First Responders Golf Tournament:
15.	Councillor Reports:
16.	Items of Information:
17.	Adjournment:

MINUTES OF THE REGULAR MEETING OF COUNCIL of the Town of Whitecourt

held on Monday, May 12, 2025 at the Forest Interpretive Centre

Present:

Mayor Pickard, Deputy Mayor Lapointe; Councillors Baker, Chauvet, McAree, and Schlosser; Chief Administrative Officer Smyl; and Recording Secretary Grimstad-Davidson.

Absent:

Councillor Lanctot.

Call to Order & Mayor's Address:

The Meeting was called to order at 4:00pm; Mayor Pickard presiding.

Adoption of Agenda:

25-174 Moved by Councillor Schlosser

That the Agenda be adopted as presented.

- CARRIED UNANIMOUSLY.

Minutes from the April 28, 2025 Regular Meeting: 25-175 Moved by Councillor McAree

That the Minutes from the April 28, 2025 Regular Meeting be adopted as presented.

- CARRIED UNANIMOUSLY.

Public Input Session:

There was no one present wishing to make a presentation.

Forest Resource Improvement Association of Alberta – Project Support for Regional Community FireSmart Coordinator: The Chief Administrative Officer noted that the Town prepared an application to the Forest Resource Improvement Association of Alberta for a Regional Community FireSmart Coordinator, and introduced the Director of Community Safety. The Director advised that the Association requested a motion of support from the municipality as part of the grant application.

25-176 Moved by Deputy Mayor Lapointe

That Council support the Town of Whitecourt Regional Community FireSmart Coordinator Forest Resource Improvement Association of Alberta project as presented.

- CARRIED UNANIMOUSLY.

Pride Celebration and BBQ:

The Chief Administrative Officer advised that Community Services, along with community partners, would be hosting a Pride Celebration and BBQ at Festival Park.

25-177 Moved by Councillor Schlosser

That Council Members be authorized to participate in the Pride Celebration and BBQ on June 6, 2025.

- CARRIED UNANIMOUSLY.

2025 Seniors' Week Activities:

The Chief Administrative Officer advised that several activities were planned to reflect the importance of and contributions by Alberta Seniors during Seniors' Week 2025 and introduced the Director of Community Services. The Director reviewed events planned throughout the week.

25-178 Moved by Councillor McAree

That Council:

1. Recognize June 2 – 7, 2025 as Seniors' Week, per Policy 11-008 – Salutes of Special Days/Weeks/ Events and/or Proclamations; and,

2. Authorize Members to attend the kick-off Lunch on June 2, 2025; and the Dinner and Entertainment evening on June 7, 2025.

- CARRIED UNANIMOUSLY.

2025 Party In The Park:

The Chief Administrative Officer noted that Party In The Park was approaching and introduced the Director of Community Services to review highlights of the event.

25-179 Moved by Councillor Chauvet

That Council:

- 1. Authorize Members to attend the Party In The Park Sponsor Appreciation Dinner on Wednesday, June 4, 2025; and
- 2. Authorize Members to attend the Party In The Park events scheduled for June 13 and 14, 2025.

- CARRIED UNANIMOUSLY.

Alberta Municipalities Summer 2025 Municipal Leaders' Caucus: The Chief Administrative Officer stated that Alberta Municipalities will be hosting its Summer 2025 Municipal Leaders' Caucus throughout the month of June.

25-180 Moved by Councillor Schlosser

That Council authorize the Mayor to attend the Alberta Municipalities Summer 2025 Municipal Leaders' Caucus.

- CARRIED UNANIMOUSLY.

Rural Bus Service Request: The Chief Administrative Officer advised that a request was received from the City of Cold Lake to join a working group to advocate for rural bus lines that serve northern communities in Alberta. He noted that three private bus companies provide rural bus service to Whitecourt

25-181 Moved by Councillor Chauvet

That Council accept the Rural Bus Program Request as information.

- CARRIED UNANIMOUSLY.

May 2025 Policies and Priorities
Committee:

The Chief Administrative Officer proposed cancelling the May 2025 Policies and Priorities Committee meeting.

25-182 Moved by Councillor Schlosser

That Council cancel the regularly scheduled meeting of the Policies and Priorities Committee scheduled for May 20, 2025.

- CARRIED UNANIMOUSLY.

Martin Long MLA Golf Tournament: The Chief Administrative Officer noted that MLA Long was hosting his 6th Annual Golf Tournament in August.

25-183 Moved by Deputy Mayor Lapointe

That Council Members be authorized to claim a per diem should they choose to participate in the Marin Long MLA Golf Tournament on August 15, 2025.

- CARRIED UNANIMOUSLY.

Transfer Station Plastic Bale Twine Collection: The Chief Administrative Officer indicated that a letter had been received from Woodlands County requesting that the recycling program at the Whitecourt Transfer Station be modified to include the collection of plastic bale twine.

25-184 Moved by Councillor Chauvet

That the request from Woodlands County for the addition of plastic bale twine collection at the Whitecourt Transfer Station be referred to the Whitecourt Regional Solid Waste Management Authority.

- CARRIED UNANIMOUSLY.

Street Closure Request – Anytime Fitness 5km Bubble Run: The Chief Administrative Officer advised that a request had been received for a street closure to accommodate the 2nd Annual 5km Bubble Run, hosted by Anytime Fitness.

25-185 Moved by Deputy Mayor Lapointe

That Council approve the request from Anytime Fitness for the closure of:

- The west side of 47 Street, from Flats Road north to the parking lot; and
- The north side Flats Road, from 47 Street to the intersection with the Trail System;

from 9:00am to 3:00pm, Saturday, July 19, 2025;

subject to maintaining emergency vehicle and fire hydrant access at all times; and subject to the conditions of Policy 31-005 – Parades/Processions/Demonstrations/Events.

- CARRIED UNANIMOUSLY.

Councillor Reports:

Councillor Chauvet attended a meeting for the Lac Ste. Anne Foundation, and the Trade Fair.

Councillor McAree attended the Trade Fair.

Councillor Schlosser attended an event for the Health Professionals Attraction & Retention Committee, and introduced Brielle Smallwood and Victoria Benson, members of the Youth Advisory Committee, who were in attendance.

Deputy Mayor Lapointe attended a Youth Advisory Committee meeting, the Trade Fair and Trade Fair Mixer, and the Town Hall Meetings hosted by the Youth Advisory Committee.

Mayor Pickard attended several Alberta Municipalities seminars, the Health Professionals Attraction & Retention Committee Go Rural event, and the Town Hall Meetings hosted by the Youth Advisory Committee. He also noted that he was invited to attend the Ponoka and Calgary Stampede events.

25-186 Moved by Councillor Schlosser

That Council accept the Councillor Reports as information.

- CARRIED UNANIMOUSLY.

Councillor Baker arrived to the meeting. Time: 4:25pm.

Items of Information:

25-187 Moved by Councillor Chauvet

That the following items be accepted as information:

- a) Town Accounts Cheques 92477 92666;
- b) May 1, 2025 Letter to MP Arnold Vierson re Congratulations on Recent Re-Election:
- c) West Fraser 2025 Woodlands Open House;
- d) Community Futures Yellowhead East April 22 Press Release Grant Award for Investment Attraction Marketing:
- e) Pet Valu Media Release re Walk for Guide Dogs May 25, 2025;

- f) Thank You from Whitecourt Trailblazers;
- g) Town of Whitecourt 2025 Press Releases:
 - i. April 29 Town Council Update April 28;
 - ii. May 1 Fire Restriction in Effect for Whitecourt;
 - iii. May 8 Fire Ban Issued for the Town of Whitecourt;
- h) Woodlands County 2025 Press Releases:
 - i. April 25 County Council Update April 23;
- i) Mayor's Calendar; and
- j) Council Calendar.

- CARRIED UNANIMOUSLY.

The meeting recessed. Time 4:26pm.

The meeting reconvened. Time 4:29pm.

25-188 Moved by Councillor Schlosser

That Council go into Closed Meeting to discuss:

- Council Committee Appointments per Section 17 of the Freedom of Information and Protection of Privacy (FOIP) Act;
- Library Building per Section 16 of the FOIP Act; and
- Intermunicipal Collaboration Framework per Section 25 of the FOIP Act. Time 4:30pm.

- CARRIED UNANIMOUSLY.

Councillor Schlosser declared a possible conflict of interest as he is employed by Northern Gateway School Division and vacated the Council Chambers at 4:55pm.

Councillor Schlosser returned to the meeting. Time 5:10pm.

25-189 Moved by Mayor Pickard

That Council revert to Regular Meeting. Time 5:11pm.

- CARRIED UNANIMOUSLY.

Council Committee Appointments:

25-190 Moved by Councillor Baker

That Council appoint Haneef Hameer as the Whitecourt & District Chamber of Commerce representative on the Economic Development Committee, with a term to expire in October 2025.

- CARRIED UNANIMOUSLY.

Library Building:

Councillor Schlosser declared a possible conflict of interest as he is employed by Norther Gateway School Division and vacated the Council Chambers at 5:12pm.

25-191 Moved by Councillor Chauvet

That Council accept the Library Building as information.

- CARRIED UNANIMOUSLY.

Councillor Schlosser returned to the meeting. Time 5:13pm.

Intermunicipal Collaboration Framework:

25-192 Moved by Councillor Baker

That Council accept Intermunicipal Collaboration Framework as information.

- CARRIED UNANIMOUSLY.

	by Councillor Chauvet
That the Regular	Meeting of Council be adjourned. Time: 5:14pm.
	- CARRIED UNANIMOUSLY
	Mayor
	Chief Administrative Officer
	one raminorative officer



Council Meetings Public Input Session: Terms of Reference

The purpose of the Public Input Session is to provide a venue that allows community members the opportunity to voice opinions and to bring attention to pertinent local issues. Council may ask for clarification regarding matters presented by public members, however, this session is not intended as a forum for debate.

- 1. Members of the public wishing to address Council are asked to complete the sheet available at the delegation table with their name, address and topic they will be addressing.
- 2. The public member shall begin comments by stating their name.
- 3. Public members shall direct comments to the Mayor/Chair.
- 4. Each public member shall have two minutes to speak as a maximum; however, the Mayor/Chair may reduce time allotments per speaker depending on the number of public members wishing to speak at each meeting.
- 5. Public members are not permitted to discuss matters that include personnel, legal matters, land issues, or other items included in Section 16 to 29 of the Freedom of Information and Protection of Privacy (FOIP) Act. Items pertaining to a scheduled Public Hearing or appeal will also not be permitted for discussion during the Public Input Session, and will be referred to the scheduled hearing or appeal.
- 6. Public members cannot discuss matters that are already included as items on the agenda for that meeting unless permission is granted by the Mayor/Chair.
 - a. The Mayor/Chair will not allow discussion on agenda items that are time sensitive in nature, or items that have previously been deferred.
 - b. If a public member is permitted to speak on a matter that is an item on that meeting agenda, and the presentation provides new information which could result in a different course of action, the item will be deferred to a future meeting.
- 7. Public Input Session issues shall be either:
 - a. accepted as information,
 - b. referred to Administration for further information, or
 - c. deferred for further discussion.

We appreciate your comments and Council thanks you for your input.

Visitors & Delegations Confirmation



Individuals or organizations may address Whitecourt Town Council as "Visitors and Delegations" at a Regular Meeting, provided prior arrangements have been made.

Anyone wishing to address Whitecourt Town Council may apply by delivering a written or verbal request to the Executive Assistant at the Town Office before 12:00 noon on the Wednesday prior to Town Council's Regular Meeting. Requests should be addressed to the Mayor or Whitecourt Town Council. You are encouraged to provide written material regarding your presentation to allow Council the opportunity to review information prior to the Council Meeting. Please note that the written information provided regarding the presentation will become part of the public record, and will be distributed to Council, staff, media and the public.

Visitors and Delegations present information to Council and all comments must be directed to the Chair. Whitecourt Town Council asks that you limit your presentation to 15 minutes. Council may ask clarification questions of Visitors & Delegations through the Chair following presentations; however, Council will not debate nor enter into dialogue with Visitors & Delegations.

When all scheduled presentations have been made to Council, the Regular Meeting will proceed to agenda item "Business Arising from Visitors and Delegations." At this time, Council may choose to discuss information presented. Prior to voting on motions regarding presentations made to Council, the Chairman will summarize Council's discussions and may ask the presenter if he/she has anything further to add. Additional comments are limited to one minute.

Council may defer an item to allow for further information from Administration or other individuals or groups. If an item is deferred, the presenter will be notified of when the issue will be back on Council's meeting agenda.

Town Council Meetings are held at the Forest Interpretive Centre (3002 – 33 Street, Whitecourt) in the Council Chambers, beginning at 4:00pm. Visitors and Delegations who will be using video/audio equipment are asked to arrive at 3:30pm to allow time for set-up. Delegations not requiring set-up time should plan on arriving just before 4:00pm. Alternatively, you can email your electronic presentation to the Executive Assistant at administration@whitecourt.ca before 12 noon on the Friday preceding the meeting.

Whitecourt Town Council thanks you in advance for your interest in our community.

a)	Today's Date: May 20, 2025
b)	Name of Presenter(s): michelle Zones, Community Fullies telauhod
c)	Phone or Email: myones @ albertack.com
d)	On Behalf Of: Community Fatorer Hellow hand East.
e)	Issue Being Presented to Whitecourt Town Council: Annual Performance Levene
f)	Issue Being Presented to Whitecourt Town Council: Annual Performance Review Scheduled Council Presentation Date: Project Portror Ship Info:
g)	Written Presentation Information Received: Sent already.
h)	Is Video / Audio Equipment Required (Yes No - P.P. presentation fula
	Previoosly Should

Please note that all information you provide will be treated as public information pursuant to the Municipal Government Act, RSA 2000 Chapter 26. Any personal information on this form is collected under the authority of Section 33(c) of the Freedom of Information and Protection of Privacy (FOIP) Act for the purpose of determining issues to be presented to Council and to provide any follow-up information that may be required. Information provided in this request form will be included in Council and Policies and Priorities Committee agenda packages and distributed to the public. If you have any questions regarding the collection, use, and protection of this information, please contact the FOIP Coordinator at 780.778.2273 or at administration@whitecourt.ca.



Date: May 12, 2025

Meeting: May 26, 2025 Regular Meeting of Council
Originated by: Lee Hardman, Director of Community Safety
Title: FIRESMART 2024 ANNUAL REPORT

PROPOSAL AND BACKGROUND:

Each year, the Whitecourt Fire Department, along with the FireSmart Working Group, completes an Annual Report that is presented to Council. The FireSmart Working Group was established in 2021 with members representing the local forest industry and various levels of government, to create a FireSmart culture in the community.

REFERENCES:

FireSmart 2024 Annual Report – attached

BENEFITS/DISADVANTAGES AND OPTIONS:

The Annual Report provides an overview of services offered and fire mitigation activities completed throughout the fire mitigation season; and provides a reference and record of major projects and accomplishments achieved throughout the year.

COST AND SOURCE OF FUNDING:

N/A

COMMENTS:

The Director of Community Safety and Mike Hudson, the FireSmart Working Group Chair, will be presenting the Report to Council.

RECOMMENDATION:

That Council accept the FireSmart 2024 Annual Report as information.

APPROVAL:	
Department Director:	CAO:
	D Smyl





Whitecourt FireSmart **Annual Report**

2024

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Letter from the Fire Chief

As we reflect on the past year, we are reminded of the importance of collaboration, community resilience, and preparedness in the face of wildfires. The 2024 FireSmart program has been a testament to the strength and determination of all those involved - our dedicated partners, volunteers, and communities who continue to work tirelessly to make their neighborhoods safer.

This year, we have seen significant progress in fire prevention and mitigation efforts, with an increasing number of community members engaging in FireSmart initiatives. These actions have made an undeniable impact on the protection of people, property, and environment. Together, we have fostered a shared commitment to reducing fire risks and enhancing our collective response capabilities.

The challenges we face in wildfire prevention and response are ever-growing, but through continued education, innovation, and proactive engagement, we can rise to meet them. In this report, you will find highlights of our accomplishments, including increased community outreach, enhanced training programs, continuation of our summer program, and successful collaborations with our local fire departments and stakeholders.

As we look ahead to 2025, we remain focused on empowering communities to take ownership of their fire safety. We must continue to build on our successes, learn from our challenges, and strengthen the partnerships that will drive FireSmart's mission forward.

Thank you to everyone who has contributed to FireSmart's success this year. Together, we are creating safer, more resilient communities - one step at a time.



Aaron Floyd

Aaron Floyd
Fire Chief
Town of Whitecourt



Introduction



About FireSmart in Whitecourt

Whitecourt is located in the boreal forest and in the Wildland Urban Interface. Due to this location, there are risks from wildland fire events that could have a serious effect on our community. Whitecourt has been working on FireSmart initiatives in the community since 2010, and places a high priority on conducting activities and initiatives that will safeguard our community from fire risks.



Whitecourt FireSmart Working Group

Established in 2021, the Whitecourt FireSmart Working Group works collaboratively to create a FireSmart culture in the community that is rooted in schools, industry, and government.

The Working Group consists of six Members:

- Town Councillor Tara Baker
- Government of Alberta Forestry Representative Mike Penner (Alternate: Milan Skrecek)
- · Whitecourt Fire Chief Aaron Floyd
- Director of Infrastructure Services Drew Hadfield
- Director of Planning & Development Jennine Loberg
- CANFOR Representative Mike Hudson (Alternate: Ken Anderson)

Director of Community Safety Lee Hardman acts as an administrative representative for the Working Group.



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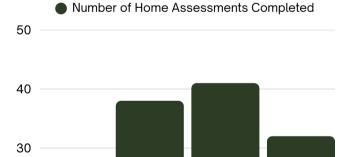
2024

Home Assessments



With funding support from Intact Public Entities and Intact Financial Corporation, the Whitecourt FireSmart Homeowner Incentive Program was created, and has been active in the community since 2021.

The incentive program encourages homeowners to sign up for a FireSmart Home Assessment, and to conduct recommended FireSmart practices to mitigate wildfire risks on their property. In 2024, \$10,200 was granted to 12 Whitecourt residents to FireSmart their properties.



The graph on this page features a comparison of the number of home assessments completed in Whitecourt and the surrounding area from 2021-2024.

In 2024, 32 home assessments were completed.

Home Assessments are completed with two Assessors on site, and offer an opportunity for one-on-one engagement with residents on FireSmart best practices.



Vegetation Management

Contracted Mulching: Block 1 and 1A, two of the first areas treated, served as our FireSmart demonstration zone. Approximately 25 hectares were retreated to FireSmart standards by contracted mulchers in a continued effort to showcase the our long-term commitment to wildfire mitigation efforts.

The FireSmart Summer crew performed extensive fire risk reduction activities, including falling, thinning, bucking, and mowing, across multiple zones. Specifically, they maintained treated areas in Zones 13, 14, 14a, 15, and 16, over an estimated area of 12+ hectares. These efforts were crucial in mitigating fire hazards and protecting the adjacent residential neighbourhoods in the Hilltop area bordering Centennial Park. Additionally, they completed treatments in other areas within the specified timeframes and budget, demonstrating the crew's efficiency and dedication to reducing fire risks. Notable additional achievements include:

- Extensive hand treatment in Block 7 (2.2 hectares), adjacent to the Whitecourt Hospital, removing approximately 90 dead and downed trees, as well as other available fuel, to protect this critical community asset.
- Additional falling, thinning, bucking, and mowing in Zones 2, 3, and 4 near Eastlink Park, which are located near a main power line (fuel wick) and at an elevation that would facilitate rapid fire spread into the hilltop industrial area.

In total, it is estimated that the crew removed over 600 dead standing/hazard trees in the identified treatment zones, in addition to clearing downed fuels in the treatment areas. All fuels were either bucked and removed for use as firewood or chipped back to the forest floor to eliminate the fuel and hazard.

FireSmart hazard assessments are based on standardized scoring, which evaluates vegetation density, fuel accumulation, ignition potential in relation to values at risk. Scores range from low (minimal fire risk) to extreme (high fire risk). The FireSmart Summer crew assesses each area at the start of the season, and post-treatment to evaluate the effectiveness of mitigation efforts.

- Before mitigation: Several priority zones had high hazard ratings due to blow down and vegetation growth.
- After FireSmart work: Significant reductions were observed across the treated areas:
 - Block 7 saw a reduction in the assessment score from 56.8 to 22.9 (59.68% improvement), and Block 14 a decrease from 59.46 to 22.9 (61.49% improvement), indicating the effectiveness of the treatments in mitigating fire risks.
 - Additional priority zones, including Block 13 (60.61%), Block 12b (59.56%), and Block 15 (69.89%) also Block 16 (50.91%), Block 14A (55.56%), and Block 2 (53.27%), showed marked risk reduction following vegetation treatment.

On average, FireSmart zone risk levels improved by 50.54% post-treatment across all blocks, highlighting the measurable impact of our crews' hard work in reducing fire hazards, creating safer landscapes, and minimizing wildfire vulnerability in treated areas.



Community Engagement



The FireSmart team actively engaged with the community at public events, including:

- the Whitecourt Annual Trade Fair,
- Canada Day celebrations at Festival Park,
- the Whitecourt Farmer's Market.

At these events, the team provided FireSmart information, promoted awareness, and facilitated bookings for Home Assessments, ensuring residents had practical guidance to enhance their wildfire preparedness.

Our FireSmart team has achieved significant wildfire risk reductions while empowering residents with knowledge and resources to protect their properties. This year's activities reflect a proactive, well-rounded FireSmart initiative, reinforcing the importance of continued mitigation efforts.





Community Fireguard



On October 30, the Town of Whitecourt received funding and approval for the construction of the Community Fireguard on the east boundary of Whitecourt through the Forest Resource Improvement Association of Alberta (FRIAA).

Administration hired Silvacom Ltd. to oversee the construction management of the project, and Martushev Logging Ltd. to complete the stumping and debris disposal.

On December 4, Administration held a public information session on the Community Fireguard to provide background on the project to residents and businesses in the community.

Construction on the Community Fireguard began on January 31, 2025, with construction scheduled to be complete in 2025.

The Town of Whitecourt will continue to offer updates on the project throughout the duration of construction and seeding.

For more information on the Community Fireguard Project, visit the Town's website at www.whitecourt.ca.





Looking Ahead in 2025



The FireSmart Program plans to continue in 2025, with the follow upcoming projects:

- Continuation of the FireSmart Homeowner Incentive Program;
- Continuation of the Forest Resource Improvement Association of Alberta's FireSmart Vegetation Management Program; and,
- Construction of the Community Fireguard, slated to be complete in 2025.

In addition, the Town of Whitecourt will be continuing with the FireSmart Summer Student Program, hiring a crew of summer students to complete FireSmart clean up and mitigation projects throughout the community from May to September 2025.





Scan this QR Code to visit the FireSmart page on Whitecourt's website to stay up-to-date on upcoming projects and incentives.





Date: May 14, 2025

Meeting: May 26, 2025 Regular Meeting of Council Originated by: Jaimee Sutton, Recreation Coordinator

Title: CANADA DAY EVENTS – PANCAKE BREAKFAST AND CUPCAKES

PROPOSAL AND BACKGROUND:

Council will be hosting a pancake breakfast as part of the Canada Day celebrations from 9:00am to 11:00am, at the Whitecourt Seniors Circle on Tuesday, July 1. The singing of O Canada and giving out of cupcakes is scheduled for 4:00pm in Festival Park.

Information detailing the day's events is attached for Council's information.

REFERENCES:

Canada Day 2025 Events Poster - attached

BENEFITS/DISADVANTAGES AND OPTIONS:

The goal of this event is to bring the community together and allow Councillors the opportunity to mingle and celebrate Canada Day with our community.

COST AND SOURCE OF FUNDING:

2025 Budget

COMMENTS:

Various activities are scheduled throughout the day, with entertainment in the early evening, followed by fireworks.

RECOMMENDATION:

That Council Members be authorized to participate in the July 1, 2025 Canada Day Celebration.

APPROVAL:	
Department Director:	CAO:
	T Smyl

FETE DU CANADA

TUESDAY / MARDI

FUN FAMILY ACTIVITIES ALL DAY LONG

Journée remplie d'activités amusante pour toute la famille

PANCAKE BREAKFAST / Déjeuné de crêpes 9AM-11AM » SENIORS CIRCLE Hosted by Whitecourt Town Council

TRIPLES CO-ED SAND VOLLEYBALL TOURNAMENT / Triple tournoi mixte de volleyball sable 10AM » FESTIVAL PARK

Pre-register your team at the Allan & Jean Millar Centre by calling 780-778-3637 or online at https://rec.whitecourt.ca.

CRIB TOURNAMENT / Tournoi de crible 1PM » SENIORS CIRCLE

YOUTH CHALK ART COMPETITION / Concours d'art à la craie pour les jeunes 1PM-6PM » FESTIVAL PARK

Brought to you by Whitecourt Youth Advisory Committee. Pre-register at the Allan & Jean Millar Centre by calling 780-778-3637 or online at https://rec.whitecourt.ca.

FAMILY FUN / Plaisir pour toute la famille 2PM-6PM » FESTIVAL PARK

Circus Surreal, Silly Science Station, Local Live Talent. Fresh Community Market, Food Trucks and more!

SINGING OF O'CANADA & CUPCAKES / Chant d'O'Canada & petits gateaux **4PM** » FESIVAL PARK

LIVE MUSIC / musique 6PM-11:15PM » FESTIVAL PARK





LIVE MUSIC MUSIQUE **6PM UNTIL THE FIREWORKS**

FIREWORKS / Feux d'artifices 11:15PM » FESTIVAL PARK















Date: May 14, 2025

Meeting: May 26, 2025 Regular Meeting of Council Originated by: Jaimee Sutton, Recreation Coordinator

Title: 2025 ENHANCEMENT GRANT ALLOCATIONS

PROPOSAL AND BACKGROUND:

The Whitecourt Enhancement Grant was established to offer community arts, culture, and recreation organizations and groups assistance to start up or develop new community events or assist with enhancements to existing programs or facilities. The grant is also available for the direct costs associated with community groups or organizations enhancing their current programming to include an arts, culture, or recreation component.

The objectives of this grant are:

- To provide funding to local organizations for the enhancement of programs, services, special events, equipment or facilities that are not normally funded through their annual budget.
- To enhance the quality of life and well-being for the residents of Whitecourt and Woodlands County.
- To enhance sport, recreation, or culture.
- To promote and encourage volunteerism and community spirit by enhancing the work of local volunteer organizations.
- Will not duplicate existing federal, provincial, private grants and/or other sources of funding.

In addition to answering the questions on the application form, all applicants were asked to clearly outline the following:

- A detailed description of the project, event or purchase.
- An explanation of the identified need and how the project will benefit the community.
- An explanation of why the project is unique and is not part of the organization's normal business operations.
- Evidence of the organization's contribution and assistance to the project (i.e. local fundraising, volunteer commitment).
- The potential number of people the project will impact.
- An explanation of how programs, events or facilities will be sustained or maintained if applicable.

All applicants were informed that allocation decisions will be based upon responses to these items.

The proposed grant allocations reflect the Community Services Advisory Board's detailed review and recommendations from the most recent Community Services Advisory Board meeting.

The following groups applied for funding:

Group	Project	Request
Brighter Futures (École St. Anne	Soccer Goal Posts	\$ 8,875
School Parent Society)		φ 0,075
The Woodchuckers – Whitecourt	Transport Carts	\$ 405
Cornhole League	·	\$ 405
Whitecourt Minor Ball Association	Pitching Machine	\$ 6,330
Whitecourt Minor Soccer Association	Equip for Excellence	\$16,000
Whitecourt Whiskey Jacks - Junior	Stand Up Paddle Boards	¢ 6 400
Forest Wardens	·	\$ 6,490
Whitecourt Indigenous Friends Society	Orange Shirt Day/National Day of Truth and	#40.000
, ,	Reconciliation	\$10,000

Whitecourt District Agricultural Society	Dance in the Dirt	\$ 6,000
	Total	\$ 54,100

REFERENCES:

- Policy 72-026 Enhancement Grant Program
- Sample Scoring Card attached

BENEFITS/DISADVANTAGES AND OPTIONS:

The Enhancement Grant program provides an opportunity to enhance the community by supporting local organizations and volunteers.

COST AND SOURCE OF FUNDING:

2025 Budget

COMMENTS:

The Whitecourt Indigenous Friends Society was not assigned a score, as they did not attend the required Enhancement Grant workshop and did not meet the application deadline.

The application from the Whitecourt District Agricultural Society was not approved, as the proposed project is a fundraiser, which falls outside the scope of eligible activities as outlined in the Enhancement Grant policy.

RECOMMENDATION:

That Council accept the recommendation of the Community Services Advisory Board and allocate \$30,000 from the 2025 Enhancement Grant as follows:

Group	Project	Funding
		Recommendation
Brighter Futures (École St. Anne	Soccer Goal Posts	\$ 7,501.17
School Parent Society)		φ 7,501.17
The Woodchuckers – Whitecourt	Transport Carts	\$ 271.48
Cornhole League		φ 2/1.40
Whitecourt Minor Ball Association	Pitching Machine	\$ 3,874.23
Whitecourt Minor Soccer Association	Equip for Excellence	\$13,056.91
Whitecourt Whiskey Jacks- Junior	Stand-Up Paddleboards	\$ 5,296.21
Forest Wardens		\$ 5,296.21
	Total	\$30,000.00

APPROVAL:	
Department Director:	CAO:
	TO Smyl



Town of Whitecourt

Policy Manual

Section: Community Services

Policy 72-026 – Enhancement Grant Program Schedule "B" – Enhancement Grant Application Rating Sheet

Scoring Criteria			Score		
Does the applicant have overdue or		Yes			
incomplete reporting related to a previously		No			
awarded Town grant allocation? If the answer					
is yes, this project is ineligible for funding.					
Project Budget		Yes			
Is the budget realistic?		No			
 If no, Administration will work with the 					
applicant to develop a realistic budget. If					
the applicant is uncooperative, the					
application will not be considered.					
Funding received previously for the same	1	2	3	4	5
<pre>program – should be moving toward</pre>	Comm	ents:			
sustainability.					
First year applying – 5					
Second year – 4					
Third year – 3					
Fourth year – 2					
Fifth year – 1					
5+ years - 0		1	1		
Meets Enhancement Grant Criteria	1	2	3	4	5
1 point per criteria met	Comm	ents:			
 Provide funding to local organizations to 					
enhance programs, services, special					
events or facilities that are not normally					
funded through each organization's annual					
budget.					
 Enhance the quality of life and well-being 					
for Whitecourt and District residents.					
for Whitecourt and District residents.Enhance sport, recreation, cultural or					
for Whitecourt and District residents.Enhance sport, recreation, cultural or general community development.					
 for Whitecourt and District residents. Enhance sport, recreation, cultural or general community development. Promote and encourage voluntarism and 					
 for Whitecourt and District residents. Enhance sport, recreation, cultural or general community development. Promote and encourage voluntarism and community spirit – enhance the work of 					
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 for Whitecourt and District residents. Enhance sport, recreation, cultural or general community development. Promote and encourage voluntarism and community spirit – enhance the work of local volunteer organizations. Provide funding to leverage federal, provincial, private grants and/or other sources of funding (but shall not replace 					
 for Whitecourt and District residents. Enhance sport, recreation, cultural or general community development. Promote and encourage voluntarism and community spirit – enhance the work of local volunteer organizations. Provide funding to leverage federal, provincial, private grants and/or other 					



Town of Whitecourt

Policy Manual

Section: Community Services

Amount of Residents Served	1	2	3	4	5
100+ - 5	Comme	ents:			
50-99 – 4					
25-49 – 3					
10 – 24 – 2					
9 or less - 1					
			_		
Organization's Financial Need	1	2	3	4	5
High = 5	Comme	ents:			
None = 0					
Impost the project will have an enhancing	4	2	3	1	-
Impact the project will have on enhancing	0	_	J	4	5
the organization's future operations	Comme	ents:			
(increase membership, improve quality of					
programs, enhancing building/space through					
renovations/repairs/construction).				1 .	
Intangibles – does it meet current community	1	2	3	4	5
goals or emerging community issues? If the	Comments:				
organization's bank statement shows surplus,					
what is the explanation? Other?					

Enhancement Grant Criteria:

- Project Based outside of regular operating budget
- Enhancing sports, recreation, culture or community development
- Encourages volunteerism
- Not funded by other municipal or provincial sources of funding
- Do not fund direct financial assistance scholarships, bursaries or subsidies

Program/Project Name:

Total Score: /30 Requested: \$ Recommended:



Date: March 5, 2024

Meeting:March 11, 2024 Regular Meeting of CouncilOriginated by:Rhonda Woods, Economic Development OfficerTitle:2025 SPORT HOSTING PROGRAM APPLICATION

PROPOSAL AND BACKGROUND:

The Whitecourt Sports Hosting Program was established recognizing the growing interest in the community to host provincial sporting competitions and the positive economic impact that these events bring to the community. The program is designed to help support and grow the economic impact that is experienced through hosting sporting events in the community and to support those organizations that bring them to fruition.

Applicants are required to complete the Application Form (Schedule A) and to outline the following:

- A detailed description of the event to be carried out, including a timeline and/or outline for the event;
- An event budget showing revenues and expenses and how the funding will be used;
- The organization's latest financial statement; and
- Proof of Non-Profit Status.

The 2025 Sports Hosting Program has been advertised through social media platforms, on the Town of Whitecourt website, by email and through site visits and two applications were received:

- Whitecourt & District Taekwondo Association to host the International Championship "Christmas Cup" event on December 13, 2025; and
- Whitecourt Blue Dolphins (also known as Alberta Summer Swimming Association ASSA) to host the Whitecourt Provincial Swim Meet on June 14, 2025.

The Whitecourt Provincial Swim Meet, being held at the Allan & Jean Millar Centre, is estimated to attract 400 people to the Whitecourt community, utilizing an average of 150 hotel rooms and/or campgrounds and supports various local businesses. The Whitecourt & District Taekwondo Association is anticipating that the Christmas Cup event will attract over 1,000 people, utilizing an estimated 200 hotel rooms, with people travelling to Whitecourt from Alberta, British Columbia, Saskatchewan, Northwest Territories region, Mexico, and the United States to compete in our community.

The Economic Development Committee reviewed the applications, event budget and eligible costs under Policy 12-026 and the following recommendations are being made for consideration:

- \$3,200 be allocated to the Whitecourt Blue Dolphins to support the Provincial Swim Meet; and
- \$3,500 be allocated to the Whitecourt Taekwondo Association to support the International Championship event.

REFERENCES:

- Policy 12-026 Sport Hosting Program Policy
- Application Rating Sheet attached

BENEFITS/DISADVANTAGES AND OPTIONS:

The Whitecourt Sports Hosting Program provides an opportunity for the municipality and the sporting community to work together to maximize the economic and community benefits derived from hosting provincial sporting events.

Events hosted by the sporting community increase visitors into the community which has a positive economic impact by generating overnight stays and stimulating the local economy through increased local spending.

COST AND SOURCE OF FUNDING:

\$10,000 - 2025 Operating Budget

COMMENTS:

Administration is anticipating one additional application for a provincial event being hosted in late Fall. The Economic Development Committee will be re-advertising for the Program with a submission deadline of August 31, 2025.

All of the applications received are subject to review of financial records to ensure compliance with grant criteria.

RECOMMENDATION:

That Council accept the Economic Development Committee's recommendation to allocate \$3,200 in funding from the 2025 Sports Hosting Program to the Whitecourt Blue Dolphins to support the Provincial Swim Meet and \$3,500 to the Whitecourt Taekwondo Association to support the International Championship event.

APPROVAL:	
Department Director:	CAO:
	D Smyl



Town of Whitecourt

Policy Manual Section:

Policy 12-026 – Sport Hosting Program Application Rating Sheet

Score	Scoring Criteria		
20	Event Description & Details		
/5 /5 /5 /5	Has the project been described clearly and concisely? Does the project include a name and purpose? Does this project include a timeline and/or detailed outline for the event activities? Does this project have the ability to accomplish the goals set forth in the application? Does this project have additional unique or enhanced activities during the event?		
10	<u>Budget</u>		
/5 /5	Does the application include a high level event budget showing revenues and expenses? Is the budget realistic, and does the event have a legacy opportunity identified if there is a revenue surplus?		
25	Hosting Objectives and Marketing		
/5	Does the application have a summary of the event objectives and how the activities will be implemented?		
/5	Does the application identify how grant funding will be used?		
/5	Does the applicant identify marketing opportunities that will attract additional spectators to the event?		
/5	Will the applicant provide information to participants on dinning, shopping, and other community services and has this been identified?		
/5	Has the applicant identifies opportunities to encourage use of other community recreational facilities and/or activities? Has this been incorporated into the event planning?		
45	Economic Impact		
/30	Does the application identify the economic impact this event will have in the community? a. How many room nights in total are expected for this event? • 50 to 100 room nights (5) • 100 to 200 room nights (10)		
/15	 Greater than 200 room nights (15) b. How many participants and spectators in total are expected for this event? (10) c. Does the event identify how the project will increase retail, food, beverage expenditures? (5) 		

Details System	Five Point Rating
Project Name:	1 = Poor
	2 = Fair
Total Score: /100	3 = Good
	4 = Very Good
Amount Recommended:	5 = Excellent



REQUEST FOR DECISION

Date: May 21, 2025

Meeting: May 26, 2025 Regular Meeting of Council
Originated by: Juan Grande, Infrastructure Services Manager
Title: 2025 STREET IMPROVEMENT PROGRAM

PROPOSAL AND BACKGROUND:

The 2025 Street Improvement Program was advertised and tendered April 30, 2025, with a closing date of May 21, 2025 at 3:00pm. The tender package was advertised through the Town of Whitecourt web page, Alberta Construction Associations and Alberta Purchasing Connection (APC). Four bids were submitted for Administration's consideration.

The tender package has two schedules:

Schedule "A"- Overlay Work

Overlay Work consists of 9,543m² of pavement structure rehabilitation at key locations identified by the Pavement Management System. Overlay Work locations include:

1. Dahl Drive (52 Avenue to 55 Avenue)	4,220 m ²
2. 52 Avenue (Tim Horton's Intersection)	578 m ²
3. 49 Avenue & 47 Street	960 m ²
4. Whitecourt Avenue & McLeod Drive	1,100 m ²
5. Sunset Boulevard & Feero Dr + Sunset Boulevard & Baxter Crescent	2,250 m ²
6. Sunset Boulevard & 42 Avenue	435 m ²

Also included in Schedule "A" are repairs to the roadway resulting from water main breaks, underground service repairs, and other utility cuts.

Schedule "B"- Concrete Work

Schedule "B" consists of drainage improvements, roadway enhancements, and repairs to deteriorated concrete infrastructure. Drainage improvements include the reconfiguration of existing curb and gutters, sidewalks, and swales to convey water more effectively. Roadway enhancements include the replacement of cracked and failing sidewalks. The driveway enhancement program is another aspect of the 2025 Street Improvement Program, which replaces straight-face sidewalks with roll-face sidewalks at residential driveways. Concrete improvements locations include:

1.	55 Avenue (Phase 2 of 4)	280 m
2.	Whitecourt Avenue & McLeod Drive	32 m
3.	Sunset Blvd & Feero Drive	32 m
4.	Sunset Blvd & Baxter Crescent	32 m
5.	Various locations throughout town	143 m

REFERENCES:

- Schedule "A" Paving Locations attached
- Schedule "B" Concrete Locations attached

BENEFITS/DISADVANTAGES AND OPTIONS:

Four bids were received and the prices are as follows:

Contractor	Schedule A	Schedule B	Total Tender Amount	
E-Construction	\$584, 426.63	\$323,309.50	\$907,736.13	← LO
Knelsen Sand & Gravel	\$686,255.33	\$387,877.08	\$1,074,132.41	
Park Aid	\$991,259.80	\$255,178.50	\$1,246,438.30	
PME	\$732,457.70	\$387,877.30	\$1,120,335.00	

← LOWEST BID

COST AND SOURCE OF FUNDING:

2025 Operating Budget - \$1,181,059

COMMENTS:

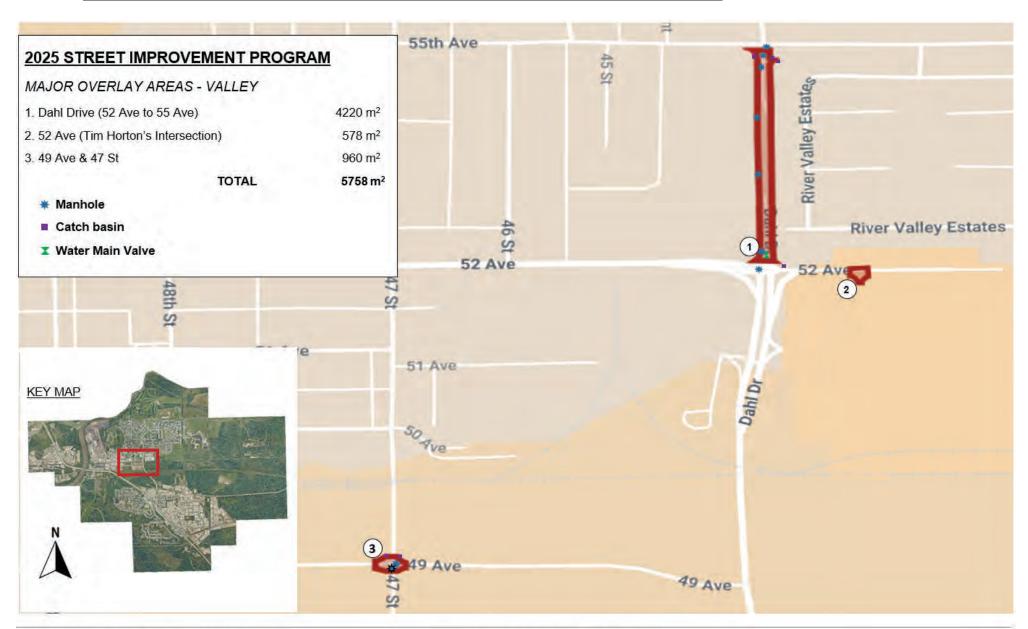
All of the bids were reviewed and determined to meet the qualification criteria set out in the tender instructions. E-Construction is the lowest bid and has successfully completed previous Street Improvement Program for the Town of Whitecourt. Administration is confident the contractor is capable of performing the work.

Multiple municipal improvement projects are compiled as a package in the 2025 Street Improvement Program to gather the most competitive prices instead of individually tendering. The budget amount reflects the collective total budget for all projects.

RECOMMENDATION:

That Council award the contract for the 2025 Street Improvement Program to E-Construction for an estimated \$907,736.13 plus GST; and authorize additional work required to be undertaken at the unit rates outlined in the contract within the limits of the available budget for the 2025 Street Improvement Program.

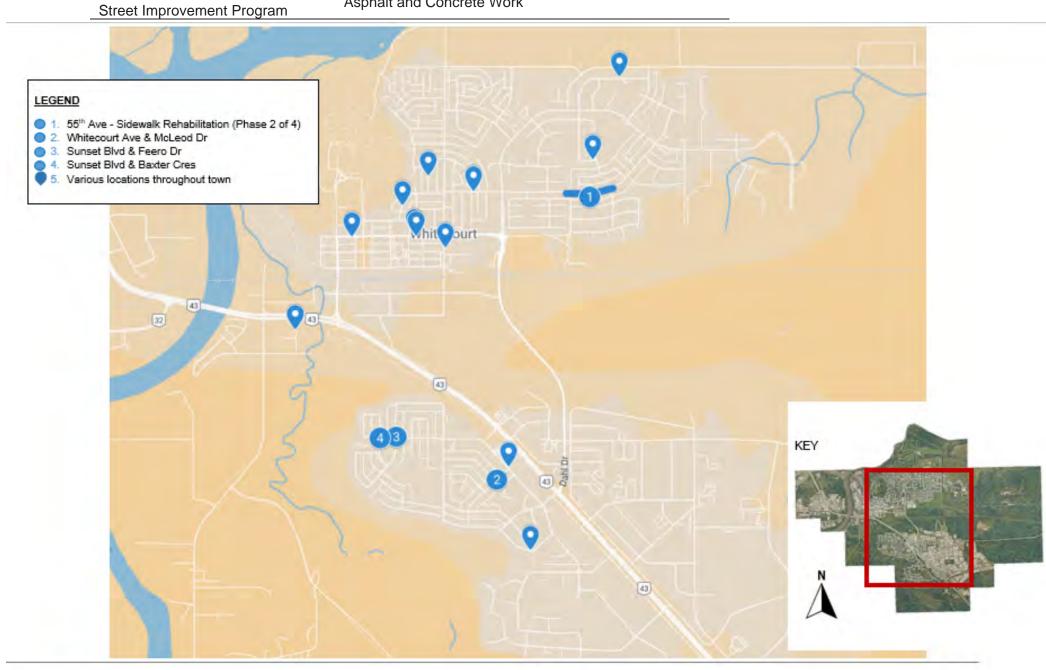
APPROVAL: Department Director: CAO:





2025 STREET IMPROVEMENT PROGRAM

MAJOR PAVING AREAS, HILLTOP



Schedule B

Town of Whitecourt



Date: May 20, 2025

Meeting: May 26, 2025 Regular Meeting of Council Originated by: Peter Smyl, Chief Administrative Officer Title: APPOINTMENT OF DEPUTY MAYOR

PROPOSAL AND BACKGROUND:

Per Procedure Bylaw 1583, Council rotates the position of Deputy Mayor. The next term will run from July 1 – October 27, 2025.

REFERENCES:

- Procedure Bylaw 1583
- Oath of Office attached

BENEFITS/DISADVANTAGES AND OPTIONS:

Rotating the Deputy Mayor position provides all Councillors the opportunity to fulfill this role.

DECO	OMMEND ATION.	
N/A		
COMM	MENTS:	
2025 Bu	Budget	
COST	Γ AND SOURCE OF FUNDING:	

RECOMMENDATION:

That Council appoint Councillor Derek Schlosser to serve as Deputy Mayor from July 1 – October 27, 2025, as recommended by the Mayor.

APPROVAL:	
Department Director:	CAO:
	D Smyl



OFFICIAL AFFIRMATION

I, Derek Schlosser, do affirm that I will diligently, faithfully, and to the best of my ability, execute
according to the law, the office of Deputy Mayor for the Town of Whitecourt, for the period of
July 1 to October 27, 2025.

AFFIRMED BEFORE ME at the Town of)	
Whitecourt, in the Province of Alberta)	
this day of May, 2025.)	
)	
)	
)	
)	Derek Schlosser
Tom Pickard)	
Mayor – Town of Whitecourt)	



Date: May 21, 2025

Meeting: May 26, 2025 Regular Meeting of Council
Originated by: Wendy Grimstad-Davidson, Executive Assistant

Title: STREET CLOSURE REQUEST – SUMMER STREET FEST

PROPOSAL AND BACKGROUND:

The Economic Development Committee, in partnership with the Town's Community Services Department, is planning a Summer Street Fest on Saturday, August 9, 2025, from 12:00pm – 5:00pm in the downtown core.

The event would include entertainment, community food vendors, multi-cultural activities and latenight shopping and would require the closure of:

- 50 Street from 52 Avenue to the alley entrance south of 51 Avenue; and
- 51 Avenue from 49 Street to the alley entrance west of 50 Street;

as shown on the attached map. Activities are tentatively planned in Friendship Park.

REFERENCES:

- Map attached
- Policy 31-005 Parades/Processions/Demonstrations/Events

BENEFITS/DISADVANTAGES AND OPTIONS:

Hosting events in our downtown core provides an opportunity for residents and visitors to explore the downtown and participate in special events. The increased foot traffic from residents and visitors will benefit businesses in the downtown area and provide an opportunity to increase sales and awareness. In addition, businesses located in the event can utilize extra space to program in front of their business, such as an extended patio or pop-up.

COST AND SOURCE OF FUNDING:

2025 Budget

COMMENTS:

The request was circulated to emergency services and town departments. The Fire Department has requested that emergency access be maintained at all times and that fire hydrants remain accessible.

The Whitecourt & District Chamber of Commerce is also working with Administration to coordinate business participation.

The Summer Street Fest has become a popular event since it was launched and the Committee is looking forward to continuing to build on that success.

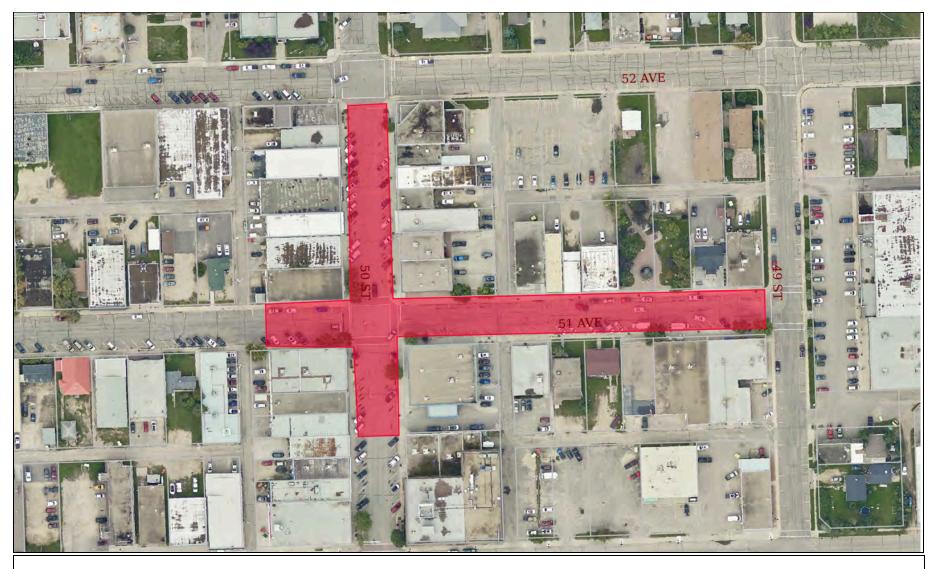
RECOMMENDATION:

That Council approve the closure of:

- 50 Street from 52 Avenue to the alley entrance south of 51 Avenue; and
- 51 Avenue from 49 Street to the alley entrance west of 50 Street.

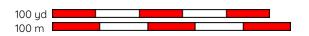
from 7:30am to 6:00pm on Saturday, August 9, 2025 for the Summer Street Fest; subject to maintaining emergency vehicle and fire hydrant access at all times and subject to the conditions of Policy 31-005 – Parades/Processions/ Demonstrations/Events.

Department Director: CAO:	APPROVAL:		
T Smyl	Department Director:	CAO:	
A N		T Smyl	_









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Date: May 21, 2025

Meeting: May 26, 2025 Regular Meeting of Council
Originated by: Wendy Grimstad-Davidson, Executive Assistant
Title: FIRST RESPONDERS GOLF TOURNAMENT

PROPOSAL AND BACKGROUND:

An invitation was received for Council Members to participate in the "Sirens and Swings" First Responders Golf Tournament on August 22, 2025, at the Whitecourt Golf & Country Club, beginning at 1:00pm.

REFERENCES:

• Tournament Poster - attached

BENEFITS/DISADVANTAGES AND OPTIONS:

This event provides an opportunity for Council Members to show their support for local first responders.

COST AND SOURCE OF FUNDING:

2025 Budget

COMMENTS:

The Sirens & Swings Tournament replaces the Fire Department Tournament and Anthony Gordon Memorial Tournament.

RECOMMENDATION:

That Council Members be authorized to participate in the First Responders Golf Tournament on Friday, August 22, 2025 at the Whitecourt Golf and Country Club.

APPROVAL:	
Department Director:	CAO:
	T Smyl

SIRENS & SWINGS

FIRST RESPONDERS GOLF TOURNAMENT

18 Hole Shotgun (9 hole if less than 85 players)

Open to all Whitecourt & Area First Responders & Families. This is not a public event.

FRIDAY
AUGUST 22ND

AT WHITECOURT GOLF & COUNTRY CLUB

Check-in: 12:00pm Shotgun starts 1:00pm

\$100 - Per Player includes 18 holes and dinner

Scan the QR code to register your interest and share your feedback to help us create an unforgettable golf tournament!













Date: May 22, 2025

Meeting:May 26, 2025 Regular Meeting of CouncilOriginated by:Wendy Grimstad-Davidson, Executive Assistant

Title: COUNCILLOR REPORTS

PROPOSAL AND BACKGROUND:

Council Members report to co-Members regarding issues and decisions made on the various Boards and Committees on which they serve.

O a ser a illa e Nama	Q
Councillor Name	Committee
Tara Baker	Canfor Public Advisory Committee
	Communities in Bloom
	Community Services Advisory Board (Alternate)
	Emergency Advisory Committee
	Subdivision and Development Appeal Board (Alternate)
	Whitecourt FireSmart Working Group
	Lac Ste. Anne Foundation (Alternate)
	Whitecourt Airport Advisory Committee (Alternate)
	Whitecourt Regional Forest Advisory Committee
	Whitecourt & Woodlands Performing Arts Society
Paul Chauvet	Subdivision and Development Appeal Board
	Ad Hoc MDP/LUB Review Advisory Committee
	Capital Region Assessment Services Commission
	Golden Triangle Trail Partnership Committee
	Lac Ste. Anne Foundation
	Whitecourt Regional Solid Waste Management Authority
Braden Lanctot	Canfor Public Advisory Committee (Alternate)
	Council Compensation Committee
	Economic Development Committee
	Municipal Planning Commission
	Protective Services Committee
	Whitecourt Airport Advisory Committee
	Whitecourt Mountain Bike Association
	Whitecourt Regional Solid Waste Management Authority
	Whitecourt & Woodlands Winter Recreation Park Society
Serena Lapointe	Joint Liaison Committee
	Subdivision and Development Appeal Board (Alternate)
	Whitecourt Library Board
	Youth Advisory Committee
	Ad Hoc Culture & Events Centre Partnership/Sponsorship Comm.
	Community Futures Yellowhead East
	Yellowhead Regional Library

Bill McAree	Council Compensation Committee Emergency Advisory Committee Municipal Planning Commission (Alternate) Protective Services Committee Whitecourt Regional Solid Waste Management Authority (Alt.) Youth Advisory Committee (Alternate)
Tom Pickard	Council Compensation Committee Economic Development Committee Joint Liaison Committee Protective Services Committee Ad Hoc Culture & Events Centre Partnership/Sponsorship Comm. Chamber of Commerce Liaison/Board of Directors Northern Alberta Elected Officials Caucus Northern Alberta Mayors and Reeves Caucus Whitecourt Airport Advisory Committee Whitecourt Business Support Network Whitecourt & District Health Partnership Team Whitecourt Regional Solid Waste Management Authority
Derek Schlosser	Community Services Advisory Board Health Professionals Attraction and Retention Committee Joint Liaison Committee Municipal Planning Commission Youth Advisory Committee Ad Hoc Culture & Events Centre Partnership/Sponsorship Comm. Ad Hoc MDP/LUB Review Advisory Committee Whitecourt Heritage Society

REFERENCES:

• Ad Hoc Culture & Events Centre Partnership/Sponsorship Committee – April 24, 2025

BENEFITS/DISADVANTAGES AND OPTIONS:

Council Members keep other Members up to date on all aspects of Town business and dealings.
COST AND SOURCE OF FUNDING:
N/A
COMMENTS:
N/A
RECOMMENDATION:
That Council accept the Councillor Reports item as information

APPROVAL:

Department Director:	CAC

1 Smyl

MINUTES OF THE REGULAR MEETING OF Ad Hoc Culture & Events Centre Partnership/Sponsorship Committee

Thursday, April 24, 2025 at 8:30 a.m.
Town of Whitecourt Administration Office Large Boardroom

Present:

Mayor Tom Pickard; Councillor Serena Lapointe and Derek Schlosser; Director of Community Services Chelsea Grande; Recording Secretary Tara Gallant.

Call to Order:

The Meeting was called to order at 8:30 a.m. Mayor Pickard presided as Chair.

Adoption of the Agenda:

25-005 Moved by: S. Lapointe

That the Agenda be adopted as presented.

CARRIED.

Minutes from the April 3, 2025 Regular Meeting: 25-006 Moved by: S. Lapointe

That the Minutes from the April 3, 2025 Regular Meeting be adopted as presented.

Draft Facility
Sponsorship RFP:

The Director of Community Services noted that a Request for Proposal (RFP) for the naming rights to the Culture & Events Centre had been drafted for the Committee's review. It was proposed that the RFP be issued immediately, and that submissions be accepted until the end of June 2025.

25-007 Moved by: D, Schlosser

That the Ad Hoc Culture & Events Centre Partnership/Sponsorship Committee approve the Draft Facility Sponsorship Request for Proposal as presented.

CARRIED.

Sponsorship/ Partnership Contact List: The Director of Community Services provided a copy of potential sponsors/partners. It was noted that the Economic Development Officer would be reviewing the list and providing feedback on potential leads. The Committee reviewed the listing, and assigned individuals to make contact for certain organizations.

25-008 Moved by: D, Schlosser

That the Ad Hoc Culture & Events Centre Partnership/Sponsorship Committee accept the Sponsorship/Partnership Contact List as information.

CARRIED.

Culture & Events Centre Social Media Campaign: The Director of Community Services noted that a table outlining social media topics and details was prepared to provide an overview of what Administration proposed be posted on the Culture & Events Centre/Whitecourt social media platforms. Post topics would include construction updates, funding announcements, sponsorship campaign and RFP updates, and general interest information.

The Committee discussed hiring a photographer so that site and site tour images could be captured during construction to use in marketing efforts.

25-009 Moved by: S. Lapointe

That the Ad Hoc Culture & Events Centre Partnership/Sponsorship Committee accept the Culture & Events Centre Social Media Campaign as information.

CARRIED.

Next Meeting Date:

The Mayor provided an update on the sales package information that was prepared for the Town Office and Library buildings.

The next meeting of the Ad Hoc Culture & Events Centre Partnership/Sponsorship Committee was scheduled for May 20, 2025 at 2:30pm.

Adjournment:

25-010 Moved by: D. Schlosser

That the Meeting of the Ad Hoc Culture & Events Centre Partnership/Sponsorship Committee be adjourned. Time: 9:25 a.m.

CARRIED.

Daufuland Chair



REQUEST FOR DECISION

Date: May 8, 2025

Meeting: May 12, 2025 Regular Meeting of Council
Originated by: Wendy Grimstad-Davidson, Executive Assistant

Title: ITEMS OF INFORMATION

PROPOSAL AND BACKGROUND:

The following items are included in the May 26, 2025 Council package as information items:

- a. Town Accounts Cheques 92667 92825 (Council Members to contact the Director of Corporate Services prior to Regular Meeting with any questions regarding Town accounts);
- b. May 12, 2025 Letter from Municipal Affairs re Local Government Fiscal Framework Funding;
- c. May 22, 2025 Letter to Minister of Municipal Affairs Congratulations on Ministry Appointment;
- d. Municipal Tax Rate Comparisons;
- e. Yellowhead Regional Library 2024 Annual Report;
- f. Town of Whitecourt 2025 Press Releases:
 - i. May 13 Whitecourt Fire Ban Lifted;
 - ii. May 13 User Groups Excited to See Progress of the Culture & Events Centre;
 - iii. May 14 Town Council Update May 12;
 - iv. May 14 Whitecourt Issues Request for Proposals for Naming Rights of the Culture & Events Centre;
 - v. May 15 Splash Park and Jumbo Jumper Open this Weekend in Festival Park;
 - vi. May 20 Centennial Park Pathway Improvements Trail Closure;
 - vii. May 21 Temporary Power Outage at Festival Park;
- g. Woodlands County 2025 Press Releases:
 - i. May 8 County Council Update May 7;
- h. Mayor's Calendar; and
- i. Council Calendar.

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APPROVAL:	
Department Director:	CAO:
	D Smyl

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Town of Whitecourt

9:44:22 AM VENDOR CHEQUE REGISTER REPORT Payables Management

System: 5/21/25

User Date: 5/21/25 User ID: STACY To: Ranges: From: To: From: Last

Cheque Number First Vendor ID First Vendor Name First Last Cheque Date 5/08/25 5/21/25 Last Chequebook ID First Last * Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
92667	ABMUN005	ALBERTA MUNICIPAL SERVICES COR	5/13/25	SCOTIA	PMCHQ00003216	\$375.72
92668	APEX003	APEX SUPPLEMENTARY PENSION TRU	5/13/25	SCOTIA	PMCHQ00003216	\$1,568.41
92669	APEX005	APEX SUPPLEMENTARY PENSION TRU	5/13/25	SCOTIA	PMCHQ00003216	\$218.40
92670	AUMAUT001	ALBERTA MUNICIPAL SERVICES COR	5/13/25	SCOTIA	PMCHQ00003216	\$189,993.19
92671	BARL002	BARLOW, IVY-LYN	5/13/25	SCOTIA	PMCHQ00003216	\$140.00
2672	BELLC001	BELL CANADA	5/13/25	SCOTIA	PMCHQ00003216	\$834.75
2673	BUCK005	BUCK, CHLOE	5/13/25	SCOTIA	PMCHQ00003216	\$24.13
2674	CANN002	CANNIFF AND ASSOCIATES	5/13/25	SCOTIA	PMCHQ00003216	\$700.00
2675	CERT002	CERTIFIED TRACKING SOLUTIONS I	5/13/25	SCOTIA	PMCHQ00003216	\$58.70
92676	COFFEE001	THE COFFEE COURIER	5/13/25	SCOTIA	PMCHQ00003216	\$173.64
2677	CUTA001	CANADIAN URBAN TRANSIT ASSOCIA	5/13/25	SCOTIA	PMCHQ00003216	\$1,132.83
92678	DANM001	DANMAR CONSULTING	5/13/25	SCOTIA	PMCHQ00003216	\$2,962.41
92679	DIRECT002	DIRECT ENERGY	5/13/25	SCOTIA	PMCHQ00003216	\$481.30
2680	EUNA001	EUNA SOLUTIONS INC	5/13/25	SCOTIA	PMCHQ00003216	\$131.25
2681	GERB002	GERBER, DONNA	5/13/25	SCOTIA	PMCHQ00003216	\$160.00
2682	GFL001	GFL ENVIRONMENTAL SOLID WASTE	5/13/25	SCOTIA	PMCHQ00003216	\$22.37
2683	GREEN009	GREEN, TAYA	5/13/25	SCOTIA	PMCHQ00003216	\$230.96
92684	GRY001	GRYWACHESKI, KARA	5/13/25	SCOTIA	PMCHQ00003216	\$117.47
92685	HOGB003	HOGBERG, MORGAN	5/13/25	SCOTIA	PMCHQ00003216	\$150.00
2686	INDIGO001	INDIGO COUNSELLING AND CONSULT	5/13/25	SCOTIA	PMCHQ00003216	\$750.00
2687	INSP001	THE INSPECTIONS GROUP INC.	5/13/25	SCOTIA	PMCHQ00003216	\$1,575.40
2688	KOOP001	KOOPMANS, COURTNEY	5/13/25	SCOTIA	PMCHQ00003216	\$27.25
92689	LOCAL001	LOCAL AUTHORITIES PENSION PLAN	5/13/25	SCOTIA	PMCHQ00003216	\$71,722.86
92690	LOCAL002	LOCAL AUTHORITIES PENSION PLAN	5/13/25	SCOTIA	PMCHQ00003216	\$1,462.20
92691	MAGE002	MAGEE, KELLY	5/13/25	SCOTIA	PMCHQ00003216	\$58.47
92692	MARTU001	MARTUSHEV LOGGING LTD	5/13/25	SCOTIA	PMCHQ00003216	\$508,194.55
92693	METRIX001	METRIX GROUP LLP	5/13/25	SCOTIA	PMCHQ00003216	\$2,100.00
92694	MIKE001	13457770 CANADA LTD	5/13/25	SCOTIA	PMCHQ00003216	\$91.21
2695	MPE002	MPE ENGINEERING LTD	5/13/25	SCOTIA	PMCHQ00003216	\$7,625.10
2696	NORTH017	NORTHGATE INDUSTRIES LTD	5/13/25	SCOTIA	PMCHQ00003216	\$37,557.77
92697	PEMB008	PEMBINA WEST CO-OP SOCIAL CLUB	5/13/25	SCOTIA	PMCHQ00003216	\$188.25
92698	PERRIN.C001	PERRIN, CARIZZA	5/13/25	SCOTIA	PMCHQ00003216	\$511.40
92699	POST005	POSTMEDIA	5/13/25	SCOTIA	PMCHQ00003216	\$2,802.45
2700	PROD002	PRODANIUK, TINA	5/13/25	SCOTIA	PMCHQ00003216	\$42.53
2701	PUROLA001	PUROLATOR INC.	5/13/25	SCOTIA	PMCHQ00003216	\$126.51
2702	RARIO01	RARICK, JOLENE	5/13/25	SCOTIA	PMCHQ00003216	\$557.58
92703	RECEIVO01	RECEIVER GENERAL FOR CANADA	5/13/25	SCOTIA	PMCHQ00003216	\$185,600.51
2704	RECEIVO03	RECEIVER GENERAL OF CANANA	5/13/25	SCOTIA	PMCHQ00003216	\$571,842.00
2705	ROBB003	ROBB, SAMANTHA	5/13/25	SCOTIA	PMCHQ00003216	\$168.30
92706	RPM001	RPM POWER SPORTS LTD.	5/13/25	SCOTIA	PMCHQ00003216	\$14.68
2707	SUMM003	SUMMIT MEMORIALS LTD.	5/13/25	SCOTIA	PMCHQ00003216	\$472.50
2708	SUTTO01	SUTTON, JAIMEE	5/13/25	SCOTIA	PMCHQ00003216	\$175.58
92709	TELE003	TELECONNECT INTERNATIONAL	5/13/25	SCOTIA	PMCHQ00003216	\$571.20
2710	TELUS001	TELUS COMMUNICATIONS	5/13/25	SCOTIA	PMCHQ00003216	\$6,198.43
2711	TELUS005	TELUS SERVICES INC.	5/13/25	SCOTIA	PMCHQ00003216	\$288.75
2712		RUTHERFORD, IRENE	5/13/25	SCOTIA	PMCHQ00003216	\$36.54
2713		WATSON, SHELAGH ANN	5/13/25	SCOTIA	PMCHQ00003216	\$32.84
2714	TEMP00000005968		5/13/25	SCOTIA	PMCHQ00003216	\$99.79
2715		TKO RENTALS LTD.	5/13/25	SCOTIA	PMCHQ00003216	\$2,165.20
2716	TEMP0000005970		5/13/25	SCOTIA	PMCHQ00003216	\$32.48
92717		PROLINE POWER CORP.	5/13/25	SCOTIA	PMCHQ00003216	\$2,020.20
2718	TEMP0000005972		5/13/25	SCOTIA	PMCHQ00003216	\$7.96
2719	TEMPLE002	TEMPLE, JEREMY	5/13/25	SCOTIA	PMCHQ00003216	\$110.24
2720	TRIGG003	TRIGG, BLAINE	5/13/25	SCOTIA	PMCHQ00003216	\$2,062.83
2721	VIDAD001	VIDAD, RYAN	5/13/25	SCOTIA	PMCHQ00003216	\$100.46
2722	WCTSEN001	WHITECOURT SENIORS CIRCLE	5/13/25	SCOTIA	PMCHQ00003216	\$110.00
92723	WHEL002	WHELEN SARAH	5/13/25	SCOTIA	PMCHQ00003216	\$330.00
2724	WHITEPRES001	2100036 AB. LTD. O/A WHITECOUR	5/13/25	SCOTIA	PMCHQ00003216	\$411.81
2725	WORKER001	WORKERS' COMPENSATION BOARD	5/13/25	SCOTIA	PMCHQ00003216	\$29,681.06
2726	XEROX001	XEROX CANADA LTD.	5/13/25	SCOTIA	PMCHQ00003216	\$268.70
2727	XYLEM002	XYLEM CANADA LP	5/13/25	SCOTIA	PMCHQ00003216	\$19,918.26
2728	YLCC001	YLCC	5/13/25	SCOTIA	PMCHQ00003216	\$656.00
92729	YOUNG001	YOUNG, LESLEY	5/13/25	SCOTIA	PMCHQ00003216	\$50.00
2730	ABAS001	CANOE PROCUREMENT GROUP OF CAN	5/20/25	SCOTIA	PMCHQ00003217	\$11,903.37
2731	ALLENR001	ALLEN, RON	5/20/25	SCOTIA	PMCHQ00003217	\$100.00
2732	ARCA003	ARCAND, FAY	5/20/25	SCOTIA	PMCHQ00003217	\$55.00
	BELLC001	BELL CANADA	5/20/25	SCOTIA	PMCHQ00003217	\$2,041.42
92733						
92733 92734	CANNO02	CANNIFF AND ASSOCIATES	5/20/25	SCOTIA	PMCHQ00003217	\$100.00

System:	5/21/25	9:44:22 AM		Town of Whitecourt	Page:2
User Date:	5/21/25		VENDOR C	HEQUE REGISTER REPORT	User ID:STACY
* Voided	Cheques		Paya	bles Management	
Cheque Nu	mber	Vendor ID	Vendor Cheque Name	Cheque Date Chequebook ID	Audit Trail Code

* Voided Cheques Cheque Number	Vendor ID	Payables Mana Vendor Cheque Name	-	Chequebook ID	Audit Trail Code	Amount
92736	CASA001	CASAVANT PRODUCTIONS LTD.	5/20/25	SCOTIA	PMCHQ00003217	\$1,575.00
92737	CASE004	CASE + POINT: MEDIA	5/20/25	SCOTIA	PMCHQ00003217	\$1,008.00
92738	DEETS002	DEETS, DEREK	5/20/25	SCOTIA	PMCHQ00003217	\$300.00
92739	EAGLE005	EAGLE RIVER PLANNING SERVICES	5/20/25	SCOTIA	PMCHQ00003217	\$4,911.80
92741	GOVABSERVAB001	GOVERNMENT OF ALBERTA	5/20/25	SCOTIA	PMCHQ00003217	\$50.00
92742	GOVER001	GOVEREAU, THEO	5/20/25	SCOTIA	PMCHQ00003217	\$104.18
92743	JAMES002	SHERIELYN JAMES	5/20/25	SCOTIA	PMCHQ00003217	\$94.49
92744	LOBLAW001	LOBLAWS INC.	5/20/25	SCOTIA	PMCHQ00003217	\$1,184.78
92745	MOUNTA002	322304 ALBERTA LTD.	5/20/25	SCOTIA	PMCHQ00003217	\$318.73
92746	NEWVEN001	NEW VENTURE SAFETY SERVICES LT	5/20/25	SCOTIA	PMCHQ00003217	\$109.00
92747	OLSON002	OLSON, ALLISON	5/20/25	SCOTIA	PMCH000003217	\$20.00
92748	ORKIN001	ORKIN CANADA CORPORATION	5/20/25	SCOTIA	PMCHQ00003217	\$204.12
92749	PELLO04	PELLETIER, DANIEL	5/20/25	SCOTIA		\$20.00
92750	PILLO01	PILLAR SYSTEMS INC	5/20/25		PMCHQ00003217	
92751	PUROLA001	PUROLATOR INC.		SCOTIA	PMCHQ00003217	\$8,186.22
92752			5/20/25	SCOTIA	PMCHQ00003217	\$321.83
	REYN001	REYNOLDS MIRTH RICHARDS & FARM	5/20/25	SCOTIA	PMCHQ00003217	\$3,689.20
92753	ROBI003	ROBINSON, MICHELLE	5/20/25	SCOTIA	PMCHQ00003217	\$27.04
92754	ROGERS001	ROGERS	5/20/25	SCOTIA	PMCHQ00003217	\$38.65
92755	SNOW001	ALLEN SNOW	5/20/25	SCOTIA	PMCHQ00003217	\$20.00
92756	STAN001	STANTEC CONSULTING LTD.	5/20/25	SCOTIA	PMCHQ00003217	\$8,557.61
92757	STAPLES001	STAPLES #453 WHITECOURT	5/20/25	SCOTIA	PMCHQ00003217	\$276.38
92758	STIEL0001	STIELOW CANADA INC.	5/20/25	SCOTIA	PMCHQ00003217	\$864.94
92759	STITCH001	STITCH N TIME CUSTOM EMBROIDER		SCOTIA	PMCHQ00003217	\$1,927.28
92760	STUCK004	STUCKLESS, SAMANTHA	5/20/25	SCOTIA	PMCHQ00003217	\$50.00
92761	TRL001	TRL GAS CO-OP LTD.	5/20/25	SCOTIA	PMCHQ00003217	\$281.03
92762	WATER002	WATER PURE & SIMPLE	5/20/25	SCOTIA	PMCHQ00003217	\$47.94
92763	YOUNG001	YOUNG, LESLEY	5/20/25	SCOTIA	PMCHQ00003217	\$50.00
92764	ABAS001	CANOE PROCUREMENT GROUP OF CAN	5/20/25	SCOTIA	PMCHQ00003217	\$1,691.58
92765	ABMUN002	ALBERTA MUNICIPAL HEALTH &	5/21/25	SCOTIA	PMCHQ00003218	
92766	ABRFP001	ALBERTA ASSOCIATION OF RECREAT			_	\$2,017.58
			5/21/25	SCOTIA	PMCHQ00003219	\$838.95
92767	ACCU001	ACCU-FLO METER SERVICE LTD.	5/21/25	SCOTIA	PMCHQ00003219	\$424.20
92768	ACKLAN001	ACKLANDS-GRAINGER INC.	5/21/25	SCOTIA	PMCHQ00003219	\$447.62
92769	ANDREW001	ANDREW SHERET LIMITED	5/21/25	SCOTIA	PMCHQ00003219	\$10,202.87
92770	BADG001	BADGER INFRASTRUCTURE SOLUTION	5/21/25	SCOTIA	PMCHQ00003219	\$16,042.46
92771	BRET001	BRETTYOUNG	5/21/25	SCOTIA	PMCHQ00003219	\$8.93
92772	BROG002	BROGAN FIRE & SAFETY	5/21/25	SCOTIA	PMCHQ00003219	\$1,319.10
92773	CANADI003	CANADIAN RED CROSS	5/21/25	SCOTIA	PMCHQ00003219	\$868.25
92774	CHUBB001	CHUBB FIRE & SECURITY CANADA I	5/21/25	SCOTIA	PMCHQ00003219	\$1,638.00
92775	COMMTRK01	COMMERCIAL TRUCK EQUIPMENT COR	5/21/25	SCOTIA	PMCHQ00003219	\$278.72
92776	CONC005	CONCEPT CONTROLS	5/21/25	SCOTIA	PMCHQ00003219	\$2,033.33
92777	DELT001	DELTA WATER PRODUCTS	5/21/25	SCOTIA	PMCHQ00003219	\$3,553.09
92778	EDMTR002	EDMONTON TRAILER SALES & LEASI	5/21/25	SCOTIA	PMCHO00003219	\$3,114.21
92779	ELECT002	ELECTRICAL & INSTRUMENTATION	5/21/25	SCOTIA	PMCHQ00003219	\$67.84
92780	ENVIRO003	ENVIRONMENTAL 360 SOLUTIONS (A		SCOTIA	PMCHQ00003219	\$202.13
92781	FARR003	FARRELL MECHANICAL SALES INC.	5/21/25	SCOTIA	PMCHQ00003219	\$283.50
92782	FAST001	FASTENAL CANADA	5/21/25	SCOTIA	PMCHQ00003219	
92783	FIRST001	FIRST CHOICE HUSKY	5/21/25		-	\$14.42
				SCOTIA	PMCHQ00003219	\$211.77
92784	FIRST014	FIRST TRUCK CENTRE	5/21/25	SCOTIA	PMCHQ00003219	\$1,762.51
92785	FLASH001	FLASH WILDFIRE SERVICES	5/21/25	SCOTIA	PMCHQ00003219	\$2,951.73
92786	GRANDW001	GRANDWEST ENTERPRISES INC	5/21/25	SCOTIA	PMCHQ00003219	\$1,486.05
92787	GREGG001	GREGG DISTRIBUTORS LP	5/21/25	SCOTIA	PMCHQ00003219	\$3,791.82
92788	GREY003	GREYSTONE ELECTRIC LTD.	5/21/25	SCOTIA	PMCHQ00003219	\$141.75
92789	GREY005	GREYLINE INSTRUMENTS INC	5/21/25	SCOTIA	PMCHQ00003219	\$1,409.45
92790	GROE002	GROENEVELD LUBRICATION SOLUTIO	5/21/25	SCOTIA	PMCHQ00003219	\$68.92
92791	HANLY001	THE HANLYMAN	5/21/25	SCOTIA	PMCHQ00003219	\$1,096.20
92792	HEID001	HEIDELBERG MATERIALS CANADA LI	5/21/25	SCOTIA	PMCHQ00003219	\$2,823.51
92793	IDEAL001	IDEAL AUTOMOTIVE & IND. SUPPLY	5/21/25	SCOTIA	PMCHQ00003219	\$2,503.44
92794	INDUST001	INDUSTRIAL MACHINE INC.	5/21/25	SCOTIA	PMCHQ00003219	\$3,222.89
92795	JOBS001	JOBSITE WORKWEAR WHITECOURT				
92796			5/21/25	SCOTIA	PMCHQ00003219	\$130.19
	JRS003	JRS SERVICES LTD	5/21/25	SCOTIA	PMCHQ00003219	\$6,575.10
92797	KNM001	KNM SALES & SERVICE	5/21/25	SCOTIA	PMCHQ00003219	\$862.55
92798	KWMECH001	K.W. MECHANICAL	5/21/25	SCOTIA	PMCHQ00003219	\$2,198.63
92799	LAWS001	LAWSON PRODUCTS INC.	5/21/25	SCOTIA	PMCHQ00003219	\$122.85
92800	LOOMIS001	LOOMIS EXPRESS	5/21/25	SCOTIA	PMCHQ00003219	\$51.73
92801	LYNX001	LYNX CONTROLS	5/21/25	SCOTIA	PMCHQ00003219	\$315.00
92802	MIDF001	MIDFIELD VALVE & SUPPLY	5/21/25	SCOTIA	PMCHQ00003219	\$61.0
92803	NORTOO4	NORTHERN METALIC SALES	5/21/25	SCOTIA	PMCHQ00003219	\$6,512.81
92804	OMNI002	OMNISPORT INC.	5/21/25	SCOTIA	PMCHQ00003219	\$7,150.49
92805	ORV002	ORV TECH LTD.	5/21/25	SCOTIA	PMCHQ00003219	\$1,260.00
92806	OVER002	OVERHEAD DOOR SERVICE LTD.	5/21/25	SCOTIA		
92807	PICK001		· · · · · · · · · · · · · · · · · · ·		PMCHQ00003219	\$199.50
		PICK ME LOCK AND KEY	5/21/25	SCOTIA	PMCHQ00003219	\$1,112.74
92808	PJS002	PJS SYSTEMS INC	5/21/25	SCOTIA	PMCHQ00003219	\$11,251.80
92809	PLC001	PLC SUDS & SERVICES LTD.	5/21/25	SCOTIA	PMCHQ00003219	\$115.50
92810	RALCOM001	RALCOMM LTD.	5/21/25	SCOTIA	PMCHQ00003219	\$3,283.25
	DED LOGI	RED-L DISTRIBUTORS LTD.	5/21/25	SCOTIA	PMCHQ00003219	\$394.13
92811	RED-L001	KED-L DISTRIBUTORS LID.	3/21/23	DCOIIII	FINCHQUUUUSZIS	4224.13

System: 5/21/25 9:44:22 AM Town of Whitecourt Page: 3 VENDOR CHEQUE REGISTER REPORT User Date: 5/21/25 User ID:STACY * Voided Cheques Payables Management Cheque Number Vendor ID Vendor Cheque Name Cheque Date Chequebook ID Audit Trail Code Amount ROYAL 004 ROYAL CARETAKING SUPPLIES INC 5/21/25 SCOTIA PMCHQ00003219 \$4,101.93 SCRE001 SCREAM'IN EAGLE SALES LTD. 5/21/25 SCOTIA PMCHQ00003219 \$216.89 SFS001 SF SCOTT MFG CO LTD (EST 1917) 5/21/25 SCOTIA PMCHQ00003219 \$334.95 SINC001 SINCLAIR SUPPLY LTD. 5/21/25 SCOTIA PMCHQ00003219 \$1,841.61 SMYL001 SMYL CHEVROLET BUICK GMC LTD. 5/21/25 SCOTIA PMCHQ00003219 \$4,500.14 SUDD002 SUDDEN FUN RECREATION EQUIP. L 5/21/25 SCOTIA PMCHQ00003219 \$7,453.95 TST001 TST CANADA 5/21/25 SCOTIA PMCHQ00003219 \$575.35 UNITED006 UNITED RENTALS OF CANADA INC. 5/21/25 SCOTIA PMCHQ00003219 \$352.65 VITA001 VITAL SIGNS & AUTOGRAPHICS 5/21/25 SCOTIA PMCHQ00003219 \$907.63 WHLIEIGA001 WALL 2 WALL ELECTRICAL & MAINT 5/21/25 SCOTIA PMCHQ00003219 \$907.63 WHITEIGA001 WHITECOURT IGA 5/21/25 SCOTIA PMCHQ00003219 \$907.63 WHITEIGA001 WHITECOURT IGA 5/21/25 SCOTIA PMCHQ00003219 \$1,203.34 WHITEMACH001 WHITECOURT MACHINE & WELDING 5/21/25 SCOTIA PMCHQ00003219 \$1,633.78 CRYS001 CRYSTAL GLASS LTD. 5/21/25 SCOTIA PMCHQ00003219 \$372.65 SCOTIA PMCHQ00003219 \$372.65 SCOTIAO01 SCOTIABANK VISA 5/13/25 PMCHQ00003216 \$0.00 92814 92815 92816 92817 92818 92819 92820 92821 92822 92823 92824 CRYS001 CRYSTAL GLASS LTD. SCOTIA001 SCOTIABANK VISA 92825 REMITOOO 5/13/25 PMCHO00003216 \$0.00 Total Cheques: 159 Total Amount of Cheques: \$1,844,791.81



AR118837

May 12, 2025

His Worship Tom Pickard Mayor Town of Whitecourt PO Box 509 Whitecourt AB T7S 1N6

Dear Mayor Pickard:

I am pleased to provide correspondence for your record confirming the 2025 Local Government Fiscal Framework (LGFF) allocations for your community.

For the Town of Whitecourt:

- The 2025 LGFF Capital allocation is \$1,679,098.
- The 2025 LGFF Operating allocation is \$175,288.

LGFF Capital is a legislated program aimed at providing local governments with substantial notice of their future infrastructure funding. As indicated on the program website, in 2026, your community will be eligible for \$1,594,667. Information on 2027 LGFF Capital allocations will be shared with local governments this fall, after growth in provincial revenues between 2023/24 and 2024/25 has been confirmed and used to calculate 2027 program funding.

Information on LGFF funding for all local governments is available on the LGFF website at www.alberta.ca/LGFF.

We look forward to our continued partnership through the LGFF program to build strong and prosperous communities across our province.

Sincerely,

Ric Mc Iver

Ric McIver Minister

cc: Peter Smyl, Chief Administrative Officer, Town of Whitecourt



May 22, 2025

Honourable Dan Williams Minister of Municipal Affairs 320 Legislature Building 10800 – 97 Avenue Edmonton AB T5K 2B6

Dear Minister Williams:

On behalf of Town Council and the citizens of Whitecourt, congratulations on your appointment as Minister of Municipal Affairs.

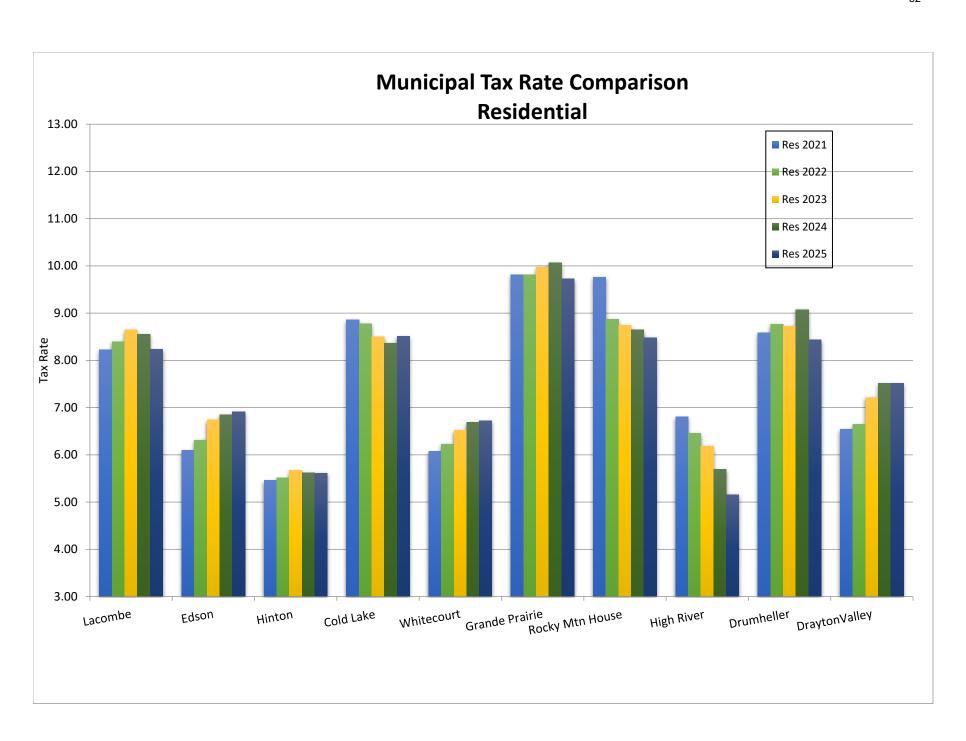
The Town of Whitecourt looks forward to building a relationship with you, and working together to enhance the lives of residents in the Town of Whitecourt and our region. The door is always open if you would like to meet with us or visit our community.

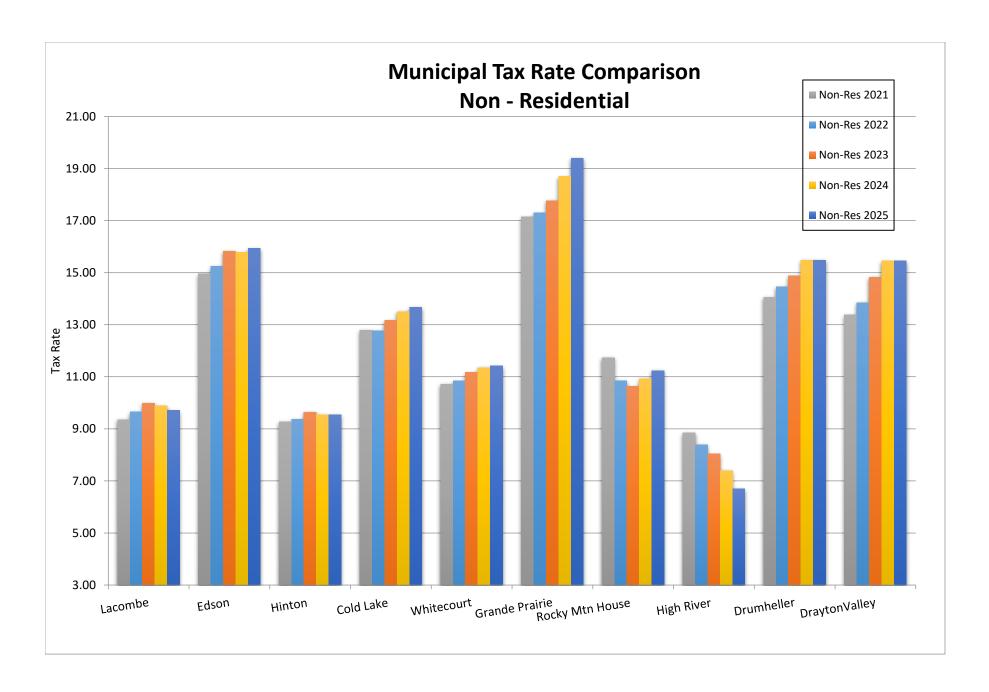
We wish you success in your new role in Alberta's Provincial Cabinet.

Sincerely,

Tom Pickard Mayor







Grow-Gather Guide

2024 Annual Report



Introduction

2024 was a year for Yellowhead Regional Library to Grow, Gather and Guide.

These three words form the theme of this year's annual report and reflect YRL's 2023-2025 Strategic Plan direction: **YRL is a Verb**. They capture how we support member libraries by growing resources and skills, gathering insights and collaboration, and guiding effective service and growth.

Behind the scenes, YRL staff enhanced day-to-day member library operations through advice, support, technology, and policy guidance. This helped local library staff build skills and deliver efficient, responsive service grounded in best practices and community needs.

Strategic direction from the YRL Board continued to shape our work. In 2024, the Board approved several new policies that strengthened governance and long-term sustainability. These actions reinforce our commitment to intellectual freedom, equity and access, advocating for professional and independent public library service across Alberta.

Together, these efforts reflect a deep commitment to strong public and school libraries and the communities they serve. As we look ahead, YRL remains a reliable, responsive partner, living the spirit of **Grow**. **Gather**. **Guide**. every step of the way.





In 2024, YRL supported member libraries in **growing access to collections and resources** and **growing community impact**, key priorities outlined in our 2023–2025 Strategic Plan. We invested in cataloguing improvements, delivered focused training, and supported programming that reflected local needs. These efforts helped libraries grow where it counts: in their services, staff, and relationships with the people they serve.

Growing Access to Collections and Resources

- → Transitioned our larger member public libraries to <u>OCLC WorldShare</u>, improving cataloging speed and helping libraries circulate timely, community-relevant materials to patrons faster.
- → Established <u>team item sorting procedures</u> at headquarters, improving delivery times between libraries and ensuring patrons received their holds quickly.
- → Introduced <u>new cataloging standards</u> to support the growth of Library of Things collections, allowing member libraries to expand core collections and give patrons access to more creative, non-traditional items.
- → Launched <u>two new databases</u>, ComicsPlus and The Athletic, helping public libraries meet community demand for diverse, accessible online resources.

Growing Community Impact

- → Improved the <u>delivery of monthly usage statistics</u>, giving public libraries clearer insights into local needs and helping them adapt services to better support their communities.
- → <u>Launched seven new kits</u>, enabling public and school libraries to deliver creative, cost-effective programs that reflect community interests and expand access to informal learning opportunities.

Gather

In 2024, YRL focused on gathering and sharing

knowledge, relationships and support, and gathering

tools to stay connected, priorities that align with our 2023–2025 Strategic Plan. We responded to thousands of staff inquiries, on-boarded new managers, and shared tools, resources and ideas to help libraries solve problems, stay connected and deliver high-quality service. These efforts helped libraries gather the knowledge, connections and tools they need to collaborate, adapt and deliver consistent, high-quality services to their communities.

Gathering and Sharing Knowledge, Relationships and Support

- → Shared over **190 intranet resources**, including 17 new public library documents and a new 11-page school library hub, giving staff access to up-to-date tools that support efficient, community-focused service.
- → Fulfilled 23 curriculum support requests and 37 material selection projects for school libraries, sourcing 169 borrowed items and hundreds of new acquisitions at reduced cost.
- → Strengthened our commitment to diversity, equity and inclusion by welcoming an **Indigenous Initiatives Librarian** to help build respectful relationships with First Nations in our region, including Alexis Nakota Sioux Nation and Paul First Nation.
- On-boarded <u>eight new managers</u> across five public libraries, supported by updated orientation resources to promote confident leadership transitions.

Gathering Tools to Stay Connected

- → Installed 60 new wireless access points at member public libraries, to improve service continuity, internet reliability, and patron access to online resources.
- → Improved meeting and training spaces at YRL headquarters with new, comprehensive audiovisual equipment to support virtual board meetings, staff development and planning, making it easier for library staff and trustees to connect, learn and collaborate.

Guide

In 2024, YRL supported member libraries in **guiding technology and systems improvements**, and **guiding library governance**, both of which are core priorities in our 2023–2025 Strategic Plan. YRL also worked on internal policies and procedures to **guide organizational strength and culture**. Through targeted consulting, infrastructure improvements and policy development, we helped libraries operate with greater stability, transparency and strategic focus.

Guiding Technology and Systems Improvements

- → Implemented a <u>reboot-to-restore software solution</u> to protect public access computers and user privacy.
- → Introduced <u>cybersecurity awareness training</u> to member public libraries, allowing library staff to mitigate cyber risks and protect patron data.

Guiding Library Governance

- → Conducted 26 outreach visits and/or presentations to municipal councils and library boards, and school division boards to strengthen partnerships and share information on YRL services.
- → Participated in and distributed the <u>provincial 2023-24 System Salary Wages</u> <u>and Compensation Report</u> to provide public libraries with accurate data for decision-making.

Guiding Organizational Strength and Culture

- Introduced new human resources policies to support our commitment to a healthy work environment, including a <u>Disconnect from Work</u> policy and a <u>Reduced Scent</u> policy.
- → Introduced new policies on <u>Information Technology</u>, <u>Use of Artificial</u> <u>Intelligence</u>, and <u>Video Camera Surveillance</u>, and a new bylaw on <u>Public</u> <u>Attendance and Presentation at Board Meetings</u> to support transparency, security, and alignment with governance best practices.
- → Updated the <u>Collection Development Policy</u> to reinforce YRL's commitment to intellectual freedom and guide collection development support that helps libraries build relevant, balanced collections that serve diverse community needs.

A Year in Review







NSULTATIONS In-person Visits Virtual Interactions











NEW ITEMS Items Ordered: Items Added:



14,550

1,847,460

INDIGENOUS SERVICES



Program and Initiative **Hours**



In-library or Community **Programs**

TRAINING PARTICIPANTS TRAINED

Conclusion

As libraries continue to evolve, YRL remains committed to responsive, forward-thinking support that helps member libraries thrive. Grounded in our 2023–2025 Strategic Plan and guided by the belief that YRL is a Verb, we will continue to grow capacity, gather insight, and guide sustainable service. With this plan now in its final year, we've already begun shaping our next strategic direction—ensuring that our work continues to meet the needs of libraries and the communities they serve, now and into the future.

Yellowhead Regional Library

Mailing Address

Box 4270, Spruce Grove, AB T7X 3B4

Building Location

433 King Street, Spruce Grove, AB T7X 2C6

Phone Toll-free

780-962-2003 1-877-962-2003

yrl.ab.ca

MAY 13, 2025

WHITECOURT FIRE BAN LIFTED

Due to recent precipitation, the Town of Whitecourt lifted the Fire Ban as of Tuesday, May 13. A Fire Ban was in place within Town limits since May 8, 2025 due to dry conditions.

Although the Fire Ban has been lifted, residents should remain diligent and aware of potential fire risks. Residents are reminded that the Town of Whitecourt requires permits for all residential fire pits and temporary burning. For information on fire pit and burning permits visit www.whitecourt.ca.

The operation of Off Highway Vehicles (OHV) within the Town of Whitecourt is governed under the Traffic Bylaw, and OHV use within Town boundaries is prohibited between April 1 and November 30 annually. Penalties for contravening Bylaw 1573 range from monetary fines to OHV seizure.

For details on restrictions in effect in areas immediately surrounding Whitecourt, and bans in place throughout Alberta, visit www.albertafirebans.ca.

For more information, please contact:
 Tara Gallant
 Legislative Manager
 Town of Whitecourt
 taragallant@whitecourt.ca



MAY 13, 2025

USER GROUPS EXCITED TO SEE PROGRESS OF THE CULTURE & EVENTS CENTRE

Members of local performing arts organizations and recreation groups had the chance to tour the Culture & Events Centre site on May 13. The tour gave representatives a firsthand look at what their feedback and input has helped to create.

"For years, our dancers and their families have had to travel numerous times a year to participate in festivals and competitions. With this facility, our studio will have the opportunity and access to a stage and space on which we can host quality recitals, dance festivals, as well as proper dress rehearsals," stated Natasha Douglas, owner of Illusion Dance Co. "This will not only reduce travel for existing members, but will also make dance performances more accessible for those in our region."

The Culture & Events Centre has been in development for over 15 years; it was originally identified as a top priority in the community in 2008. Over the years, numerous feasibility studies, engagement processes, tours, and designs have been undertaken. All of the organizations represented at the site have been active participants in the planning for several years.

Slated to open in the fall of 2026, the Culture & Events Centre will serve the region and include an arts, culture and convention centre; library; and, Town administration office. The steel frame is up, and exterior wall framing and site work has started.

"Pumpjack Players has been waiting for almost 20 years for a new performing arts facility, so you can imagine how excited we all are," added Brigette Moore, Treasurer of the Pumpjack Players – Whitecourt Drama Society. "We just performed our children's production to two sold out crowds so there is a thirst in our community to see live theatre. There is also a large growing interest – particularly with youth – who want to perform or be a part of theatre productions. This new Centre will have the latest theatre technology which will open so many doors for the types of productions we can do. We can't wait to perform our first production in the new performing arts centre!"

"The Society has been fundraising for this facility since 2012 by hosting a variety of shows, concerts and performances," added Neil Shewchuk, Chair of the Whitecourt & Woodlands Performing Arts Society. "With increased capacity, and a dedicated, more comfortable space specifically made for performances, it's exciting to think about the variety of events and entertainers we'll now be able to host right in our own backyard - no need for travel!"

Shane McLaren, a local artist, added "This Centre will encourage local talent to practice their art, and give them a place to display it. It's a great step forward, and the integration of the facility with Festival Park adds value to both places."

For construction updates and project highlights, visit www.whitecourt.ca/live/culture-and-events-centre or on the Centre's Facebook and Instagram pages @CultureandEventsCentre.

For more information, please contact:
Chelsea Grande
Director of Community Services
Town of Whitecourt
chelseagrande@whitecourt.ca





MAY 14, 2025

WHITECOURT TOWN COUNCIL UPDATE

Whitecourt is submitting an application to the Forest Resource Improvement Association of Alberta (FRIAA) for support of a Regional Community FireSmart Coordinator. If approved, the FireSmart Coordinator will be based in Whitecourt and focus on engaging the community and building awareness of FireSmart and wildfi re resilience in the communities of Whitecourt, Woodlands County, Fox Creek, and Swan Hills.

Whitecourt, along with Pembina Pipeline, the Whitecourt & District Public Library, the Whitecourt Indigenous Friendship Society, and other community partners, is hosting a Pride Event on June 6 at Festival Park. The event will include a bbq, crafts and activities to celebrate the 2SLGBTQ+ community. Details on the event can be found on the Facebook event page.

Whitecourt encourages the community to recognize June 2 to 7, 2025 as Seniors' Week. Seniors' Week honours and celebrates seniors for their many contributions to our community and province. Celebrate Seniors' Week with the Town of Whitecourt and join the many activities scheduled throughout the community. Details on events and activities can be found on www.whitecourt.ca.

Party In The Park will kick off the summer season June 13 and 14 in Festival Park. Join us for two days of free family entertainment and performances, including headliners Aaron Pritchett and Wide Mouth Mason. Details on the event and activities can be found on the Facebook event page and www.whitecourt.ca.

A request was received from the City of Cold Lake to partner in a request to the Province regarding rural bus service. Whitecourt, however, is already served by three private transportation companies that link our community to larger urban centres in northern Alberta.

The May 20, 2025 Policies and Priorities Committee meeting has been cancelled.

A request was received from Woodlands County for the Whitecourt Transfer Station to accept plastic bale twine. Council deferred this request to the Whitecourt Regional Solid Waste Management Authority for consideration.

Street closures have been approved for the July 19 5km Bubble Run. The Run, hosted by Anytime Fitness in support of the Whitecourt Food Bank, will take place in and around Festival Park. Reminders of the closures will be posted closer to the event date.

Haneef Hameer has been appointed as the Whitecourt & District Chamber of Commerce representative on the Economic Development Committee for a term to expire in October 2025.

For more into matter; to leave contact: Legislative Manager
Town of Whitecourt taragallant@whitecourt.ca



MAY 14, 2025

WHITECOURT ISSUES REQUEST FOR PROPOSALS FOR NAMING RIGHTS OF THE CULTURE & EVENTS CENTRE

Whitecourt has launched a sponsorship campaign for the Culture & Events Centre, and is inviting businesses and local organizations to submit a proposal for naming rights of the facility. Submissions as part of this process will be accepted until June 24, 2025 at 4:30pm.

Located in the heart of downtown and at the entrance to Festival Park, the Culture & Events Centre will include an arts, culture and convention centre; library; and Town administration office. With a capital investment of \$54 million, this is the single largest project Whitecourt has ever done.

Construction on the Culture & Events Centre started last year, and the facility is scheduled to open in the fall of 2026.

- Roof work, exterior wall framing and site work is underway.
- Exterior wall systems and glazing, slabs, and interior wall framing are scheduled to be complete by the end of 2025.

"Sponsorships help create mutually beneficial opportunities," stated Whitecourt Mayor Tom Pickard. "Sponsorship revenue will be used to offset the cost of construction, making the facility more accessible. In exchange, participating sponsors will receive increased brand awareness through increased visibility and a positive image for their involvement, support and connection to our region. Whitecourt was extremely successful in our sponsorship campaign for the Allan & Jean Millar Centre, and we've already received a number of requests for information from local organizations wanting to be part of this project and its legacy."

In addition to facility naming rights, there are a variety of other components available for sponsorship, depending on how involved an organization wants to be. Sponsors will gain exposure, boost brand recognition, and demonstrate their commitment to our community. Other sponsorship opportunities include the gallery, multi-purpose rooms, meeting rooms, dressing rooms, green rooms, and an art wall.

A copy of the Request for Proposals and sponsorship package can be found at www.whitecourt.ca. Updates on the project will be posted on the Centre's Facebook and Instagram pages @CultureandEventsCentre.

For more information, please contact:
Chelsea Grande
Director of Community Services
Town of Whitecourt
chelseagrande@whitecourt.ca



MAY 15, 2025

SPLASH PARK AND JUMBO JUMPER OPEN THIS WEEKEND IN FESTIVAL PARK

The Splash Park and Jumbo Jumper at Festival Park will open May long weekend. Both features will be open from 10am to 9pm until the Labour Day Long weekend (weather permitting).

The opening of the Whitecourt River Slides for the summer season is delayed due to construction. Crews have been working to replace the slide liner, and the feature will open for the season once repairs are complete. Work is expected to be complete by the end of May 2025.

Please follow Whitecourt on social media, or visit www.whitecourt.ca, for updates on when the River Slides will open.

Multi-Use Courts construction starts this summer

On June 5 at 1pm, community members are invited to participate in a sod turning event at Festival Park for the multi-use courts. Partners of the project include the Rotary Club of Whitecourt and Active Communities Initiative Fund. The intergenerational space was identified as a priority for the community in the Sportsfield Master Plan, and will include courts for pickleball, basketball, badminton, tennis, and ball hockey. Construction will start this summer and is expected to be complete by the fall of 2026.



MAY 20, 2025

CENTENNIAL PARK TRAIL CLOSURES IN EFFECT MAY 22 TO JUNE 25, 2025

Access to Centennial Park at the 47 Street entrance will be closed May 22 through June 25, 2025. The area will be closed so that the asphalt trail can be removed and replaced.

- Residents that back on to the project area, including Chickadee Drive, Beaver Drive, and Park Drive, may hear and see activity in the park area behind their property.
- The trail closure will be marked with signs and barricades. Please do not enter the work site and avoid the active work zone.

The trail will be temporarily reopened to accommodate the June 7, 2025 Run 4 Fun event.

Questions can be directed to Andre Blanchard, an E-Construction representative, at 780-983-3244.

The Centennial Park Pathway Improvement Project began in 2024, and will be completed 2026. Work involves widening of the pathway, as well as surface and drainage improvements. This project is funded in part by the Government of Canada.

Residents are encouraged to use alternate walking routes in the area. For further information on the trail system please download our mobile app and explore Whitecourt's outdoor spaces using our trail map features.





MAY 21, 2025

TEMPORARY POWER OUTAGE AT FESTIVAL PARK UNTIL 12 NOON ON THURSDAY, MAY 22

Due to a temporary power outage, features at Festival Park will be closed until 12 noon on Thursday, May 22, 2025.

The following features will be unavailable for use: washroom facilities, concession services, the Jumbo Jumper, and all water features.

The Park space remains open, and members of the public can still enjoy the walking trails, sportsfields, and playground during this time.

Your patience and understanding are appreciated.

For more information, please contact:
 Tara Gallant, Legislative Manager
 Town of Whitecourt
 taragallant@whitecourt.ca



8 May 2025

WOODLANDS COUNTY COUNCIL RECAP - WEDNESDAY, MAY 7, 2025

Woodlands County Council discussed the following items at their recent meeting of Council:

Council passed Bylaw 626/25, setting the **2025 Property Tax Rate**. This bylaw includes a 2.9% increase in tax revenue for the municipality and establishes a minimum property tax charge of \$50.00 per parcel.

	2025 Tax Rate	2024 Tax Rate
General Municipal		
Residential & Farmland	3.1842	3.2558
Non-Residential/Machinery & Equipment/Linear	13.1520	12.7928
Non-Residential/Small Business	9.864	N/A
Education Tax		
Residential & Farmland	2.6622	2.4655
Non-Residential	3.7498	3.5626
Senior's Foundation		
Lac Ste. Anne Foundation	.2433	.2401
Barrhead & District Social Housing Association	.2413	.2140
Linear	.2505	.2381
Designated Industrial Property	.0701	.0765
*See full bylaw for all class rates		

Municipalities in Alberta are required to collect education tax on behalf of the provincial government through the property taxation system. Municipalities are also responsible for contributing to police services under the Police Funding Model Regulation at a 50% cost recovery formula which is estimated to be at just over \$478,000.

Woodlands County property tax notices are being prepared and will be sent to all ratepayers soon. Individuals with outdated mailing addresses are encouraged to update their information using the form available at https://woodlands.ab.ca/p/update-contact

In an effort to streamline and modernize procedures, Council adopted **Policy IS.I – 6.401 – Annual Equipment and Truck Registration.** Woodlands County requires the services of equipment and truck operators in the area for projects throughout the year. Local businesses can apply and then are listed in a registry which is updated annually. The policy has been updated to clarify insurance and other qualifications required by the County and ensure they are consistent for the work required.

Upcoming scheduled meetings:

- Regular Council Wednesday, May 21, 9:30 am
- Regular Council Wednesday, June 4, 5:00 pm
- Governance & Priorities Wednesday, June 11, 5:00 pm

Meetings are held in-person at the Municipal Office in Whitecourt and streamed on the Woodlands County YouTube channel. Agenda packages are available on the Woodlands County CivicWeb Portal.

WOODLANDS
COUNTY

Mayor's Calendar 70

May 2025

 May 2025

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SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Apr 27	28	29	30	May 1	2	3
4	7:30pm FW: Municipal Election Webinar - Small - Midsize 7:30pm Webinar host invited you to be	6	7	9:15am Let's Go Rural Event - Welcome (Whitecourt Hospital) - Rhonda Woods	9	5:00pm Trade Fair Vendor Mixer Event (JDA Place) - Wendy Davidson
11	8:30am FW: CRAA Executive Bi-Weekly 9:00am Town Hall Meetings (Ecole St 4:00pm Town Council	13	14	3:00pm Updated invitation: Alberta Mid-Sized Towns Mayors Caucus @ Thu 15 May 2025	16	17
18	19	20 2:30pm Ad Hoc Culture & Events Centre Partnership/Sponsors 2:30pm CEC Sponsorship/Partners	8:30am ICF Committee - Pre-Meeting (Town Office Large Boardroom) - Tara Gallant	22 8:30am ICF Committee Meeting (To be 2:30pm Library Building (Town Office Large 7:00pm Spirit of Youth	23	24
25	26 8:30am FW: CRAA Executive Bi-Weekly Meeting (Microsoft 4:00pm Town Council (FIC) - Wendy	1:30pm Economic Development Committee Regular Meeting (Town Large Board Room) -	28 1:30pm FW: Meeting with Fortis and Whitecourt - Fire Mitigation/PSPS (Town of Whitecourt	29	7:30am Green Gables Breakfast (Microsoft Teams Meeting) - 1:30pm SVL Birthdays (SV Lodge) - Wendy	31

Mayor's Calendar 71

June 2025

		Ju	une 202	25					J	uly 202	25		
Su	Мо	Tu	We	Th	Fr	Sa	Su	Мо	Tu	We	Th	Fr	Sa
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SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jun 1	2 11:30am Seniors Lunch (Seniors Circle) - Wendy Davidson	3	5:00pm PITP Sponsorship Dinner (Eagle River Casino) - Wendy Davidson	1:00pm Rotary Club Multi-Purpose Court Sod Turning (Festival Park) - Wendy Davidson	4:00pm Pride Celebrations & BBQ (Festival Park) - Wendy Davidson	7 10:00am Run 4 Fun - Greeting (Allan & Jean Millar Centre) - Wendy Davidson
8	9 8:30am FW: CRAA Executive Bi-Weekly Meeting (Microsoft 4:00pm Town Council (FIC) - Wendy	10	11	12	5:00pm PITP (Festival Park) - Wendy Davidson	14 12:00pm Ecole St. Joseph School Graduation (Ecole St. 2:00pm PITP (Festival Park) - Wendy
15	9:30am Save the Date: Healthy Families 12:00pm Protective Services Regular 4:00pm Policies &	17 1:30pm Economic Development Committee Regular Meeting (Town Large Board Room) -	18 1:15pm Whitecourt Regional Landfill Q&A (Town 2:00pm Whitecourt Regional Solid Waste	19	20	21
22	8:30am FW: CRAA Executive Bi-Weekly Meeting (Microsoft 4:00pm Town Council (FIC) - Wendy	24	25	9:00am AB Munis Summer Leaders Caucus (Devon Community Hall) - Wendy Davidson	7:30am Green Gables Breakfast (Microsoft 8:00am Ponoka Rodeo 1:30pm SVL Birthdays (SV Lodge) - Wendy	28
29	30	Jul 1	2	3	4	5

Council Calendar 72

May 2025

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SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Apr 27	28	29	30	May 1	2	3
4	5	6	7	8	9	10 10:00am Trade Fair (TB, BL) 12:30pm Trade Fair (PC, SL) 3:00pm Trade Fair (SL)
11 10:00am Trade Fair (PC, DS) 1:00pm Trade Fair (BL, DS)	9:00am Town Hall Meetings (ESMS & PB Schools) 4:00pm Council Meeting (FIC)	7:00pm Community Services Advisory Board (DS) (AJMC Board Room)	14	15 1:00pm CFYE (SL)	16	17
18	19	1:30pm EDC (TP, BL) (Town Office) 2:30pm Ad Hoc Culture & Events Centre (TP, SL, DS)	8:30am ICF Committee Member Meeting (TP, SL, DS) (Town Office)	8:30am ICF Committee (TP, SL, DS) (TBD) 4:00pm MPC (BL, DS) 7:00pm Spirit of Youth (Central School)	23	24
25 6:00pm Yubetsu Dinner	4:00pm Council Meeting (FIC)	1:30pm EDC (TP, BL) 4:00pm YAC (SL, DS)	28 12:00pm HPARC (DS) (Town Office)	29	30	31

Council Calendar 73

June 2025

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SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jun 1	2	3	4	5 1:00pm Multi Purpose Court Sod Turning (Festival Park)	6	7
8	9 10:30am Emergency Advisory Committee Meeting (TB, BM) 4:00pm Council Meeting (FIC)	7:00pm Community Services Advisory Board (DS) (AJMC Board Room)	11	12 4:00pm MPC (BL, DS)	13	14
15	16 10:30am Emergency Advisory Committee 12:00pm PSC (TP, BL, BM) 4:00pm Policies &	17 1:30pm EDC (TP, BL) (Town Office)	2:00pm Landfill Authority (TP, BL, PC)	19 1:00pm CFYE (SL)	20	21
22	4:00pm Council Meeting (FIC)	24 12:00pm FireSmart Working Group (TB)	25 1:00pm Lac Ste. Anne Foundation (PC) (Mayerthorpe)	26 4:00pm MPC (BL, DS)	27	28
29	30	Jul 1	2	3	4	5