Town of Whitecourt **AGENDA**

REGULAR MEETING OF COUNCIL Monday, June 9, 2025 at 4:00pm Forest Interpretive Centre Council Chambers

Present: Mayor Pickard; Deputy Mayor Lapointe; Councillors Baker, Chauvet, Lanctot, McAree, and Schlosser; CAO Smyl; Recording Secretary Grimstad-Davidson.

1.	Call to Order and Mayor's Address:
2.	Adoption of Agenda:
3.	Minutes from the May 26, 2025 Regular Meeting of Council:
4.	Public Input Session:
5.	Whitecourt Fire Department 2024 Annual Report:
6.	2025 Tourism Enhancement Grant Program Applications:
7.	2024 Collision Report:
8.	Councillor Reports:
9.	Items of Information:
10.	Combined Fire Protection & Private Water Service Agreement (Closed Meeting): (Section 16 of the Freedom of Information and Protection of Privacy (FOIP) Act)
11.	Adjournment:

MINUTES OF THE REGULAR MEETING OF COUNCIL of the Town of Whitecourt

held on Monday, May 26, 2025 at the Forest Interpretive Centre

Present:

Mayor Pickard, Deputy Mayor Lapointe; Councillors Chauvet, Lanctot, McAree, and Schlosser; Chief Administrative Officer Smyl; and Recording Secretary Grimstad-Davidson.

Absent:

Councillor Baker.

Call to Order & Mayor's Address:

The Meeting was called to order at 4:00pm; Mayor Pickard presiding.

Adoption of Agenda:

25-194 Moved by Councillor Lanctot

That the Agenda be adopted as presented.

- CARRIED UNANIMOUSLY.

Minutes from the May 12, 2025 Regular Meeting: 25-195 Moved by Deputy Mayor Lapointe

That the Minutes from the May 12, 2025 Regular Meeting be adopted as presented.

- CARRIED UNANIMOUSLY.

Public Input Session:

There was no one present wishing to make a presentation.

Visitors and Delegations – Community Futures Yellowhead East: The Chief Administrative Officer introduced Michelle Jones, Executive Director of Community Futures Yellowhead East (CFYE), who provided an overview of the Association's activities throughout 2024. She noted that CFYE had been successful in obtaining grant funding that will allow for a business attraction and retention facilitator; and that they were working on emergency planning and recovery supports for disaster impacted businesses.

25-196 Moved by Councillor McAree

That Council recognize the presence of Michelle Jones, Executive Director of Community Futures Yellowhead East.

- CARRIED UNANIMOUSLY.

Business Arising from Visitors and Delegations – Community Futures Yellowhead East: 25-197 Moved by Councillor Lanctot

That Council accept the presentation from Community Futures Yellowhead East as information.

- CARRIED UNANIMOUSLY.

FireSmart 2024 Annual Report: The Chief Administrative Officer noted that the FireSmart Working Group has prepared its annual 2024 Report, and introduced the Director of Community Safety. The Director provided an overview of FireSmart initiatives.

25-198 Moved by Councillor Lanctot

That Council accept the FireSmart 2024 Annual Report as information.

- CARRIED UNANIMOUSLY.

Canada Day Events

- Pancake

The Chief Administrative Officer stated that events are scheduled for Canada Day, including the Pancake Breakfast hosted by Council, and introduced the Director of

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Breakfast and Cupcakes.

Community Services. The Director gave an overview of scheduled events to celebrate Canada Day.

25-199 Moved by Deputy Mayor Lapointe

That Council Members be authorized to participate in the July 1, 2025 Canada Day Celebration.

- CARRIED UNANIMOUSLY.

2025 Enhancement Grant Allocations:

The Chief Administrative Officer advised that the Community Services Advisory Board reviewed applications for the Whitecourt Enhancement Grant and introduced the Director of Community Services and Board Vice-Chair Brigette Jobin. The Director advised that the Board recommended approval for five of the seven applicants.

25-200 Moved by Councillor Schlosser

That Council accept the recommendation of the Community Services Advisory Board and allocate \$30,000 from the 2025 Enhancement Grant as follows:

Group	Project	Funding
		Recommendation
Brighter Futures (École St. Anne	Soccer Goal Posts	¢ 7501 17
School Parent Society)		\$ 7,501.17
The Woodchuckers – Whitecourt	Transport Carts	\$ 271.48
Cornhole League		Ф <i>21</i> 1.40
Whitecourt Minor Ball Association	Pitching Machine	\$ 3,874.23
Whitecourt Minor Soccer Association	Equip for Excellence	\$13,056.91
Whitecourt Whiskey Jacks - Junior	Stand-Up	¢ F 000 01
Forest Wardens	Paddleboards	\$ 5,296.21
	Total	\$30,000.00

- CARRIED UNANIMOUSLY.

2025 Sport Hosting Application:

The Chief Administrative Officer advised that the Economic Development Committee had reviewed two applications under the Sports Hosting Program and introduced the Economic Development Officer who provided an overview of the submissions.

25-201 Moved by Councillor Schlosser

That Council accept the Economic Development Committee's recommendation to allocate \$3,200 to the Whitecourt Blue Dolphins to support the Provincial Swim Meet and \$3,500 to the Whitecourt Taekwondo Association to support the International Championship event, with funding from the 2025 Sports Hosting Program.

- CARRIED UNANIMOUSLY.

2025 Street Improvement Program: The Chief Administrative Officer noted that following advertising, four bids were received for the 2025 Street Improvement Program and introduced the Director of Infrastructure to review the submissions. The Director noted that additional projects could also be completed if required, within the budget amounts.

25-202 Moved by Councillor Lanctot

That Council award the contract for the 2025 Street Improvement Program to E-Construction for an estimated \$907,736.13, plus GST; and authorize additional work required to be undertaken at the unit rates outlined in the contract within the limits of the available budget for the 2025 Street Improvement Program.

Appointment of Deputy Mayor:

The Mayor indicated that the Deputy Mayor Lapointe's term was scheduled to the end of June, and recommended appointing Derek Schlosser as Deputy Mayor for July 1 – October 27, 2025.

25-203 Moved by Mayor Pickard

That Council appoint Councillor Derek Schlosser as Deputy Mayor from July 1 – October 27, 2025.

- CARRIED UNANIMOUSLY.

Street Closure Request – Summer Street Fest: The Chief Administrative Officer advised that a request had been received for a street closure to accommodate the Summer Street Fest, hosted by the Town of Whitecourt and community partners.

25-204 Moved by Councillor Chauvet

That Council approve the closure of:

- 50 Street from 52 Avenue to the alley entrance south of 51 Avenue; and
- 51 Avenue from 49 Street to the alley entrance west of 50 Street.

from 7:30am to 6:00pm on Saturday, August 9, 2025 for the Summer Street Fest; subject to maintaining emergency vehicle and fire hydrant access at all times and subject to the conditions of Policy 31-005 – Parades/Processions/Demonstrations/Events.

- CARRIED UNANIMOUSLY.

First Responders Golf Tournament: The Chief Administrative Officer stated that a First Responders Golf Tournament was being held August 22, and incorporates both the Fire Department Annual Golf Tournament and Anthony Gordon Memorial Tournament.

25-205 Moved by Councillor McAree

That Council Members be authorized to participate in the First Responders Golf Tournament on Friday, August 22, 2025 at the Whitecourt Golf & Country Club.

- CARRIED UNANIMOUSLY.

Councillor Reports:

Councillor Chauvet attended the Yubetsu Dinner.

Councillor McAree also attended the Yubetsu Dinner.

Councillor Lanctot attended the Spirit of Youth Awards Ceremony, the Yubetsu Dinner, and a meeting for the Municipal Planning Commission.

Councillor Schlosser attended Intermunicipal Collaboration Framework meetings, the Spirit of Youth Awards Ceremony, hosted the Yubetsu Dinner, and attended the Alberta/Japan Twinned Municipalities Conference.

Deputy Mayor Lapointe attended meetings for the Intermunicipal Collaboration Framework, Whitecourt Library Board, Community Futures Yellowhead East, and the Ad Hoc Culture & Events Centre Partnership/Sponsorship Committee. The Deputy Mayor also attended the Spirit of Youth Awards Ceremony, and had Youth Advisory Committee Member Kahlen Johnson introduce himself to Council.

Mayor Pickard attended meetings for the Alberta Mid-Sized Town Mayors Committee, Intermunicipal Collaboration Framework, the Canadian Rail Advocacy Alliance, and the Ad Hoc Culture & Events Centre Partnership/Sponsorship Committee. The Mayor also attended a meeting regarding the Library Building, and

Items of Information:

Adjournment:

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	met with a group of University of Alberta professors at the Whitecourt Healthcare Centre.
	25-206 Moved by Councillor Schlosser
	That Council accept the Councillor Reports as information.
	- CARRIED UNANIMOUSLY.
	25-207 Moved by Councillor Chauvet
	That the following items be accepted as information: a) Town Accounts – Cheques 92667 – 92825; b) May 12, 2025 Letter from Municipal Affairs re Local Government Fiscal Framework Funding; c) May 22, 2025 Letter to Minister of Municipal Affairs – Congratulations on Ministry Appointment; d) Municipal Tax Rate Comparisons; e) Yellowhead Regional Library 2024 Annual Report; f) Town of Whitecourt 2025 Press Releases: i. May 13 – Whitecourt Fire Ban Lifted; ii. May 13 – User Groups Excited to See Progress of the Culture & Events Centre; iii. May 14 – Town Council Update – May 12; iv. May 14 – Whitecourt Issues Request for Proposals for Naming Rights of the Culture & Events Centre; v. May 15 – Splash Park and Jumbo Jumper Open this Weekend in Festival Park; vi. May 20 – Centennial Park Pathway Improvements Trail Closure; vii. May 21 – Temporary Power Outage at Festival Park;
	g) Woodlands County 2025 Press Releases: i. May 8 – County Council Update – May 7;
	h) Mayor's Calendar; and
	i) Council Calendar.

25-208 Moved by Deputy Mayor Lapointe

That the Regular Meeting of Council be adjourned. Time: 5:14pm.

Mayor

Chief Administrative Officer

- CARRIED UNANIMOUSLY.

- CARRIED UNANIMOUSLY.



Council Meetings Public Input Session: Terms of Reference

The purpose of the Public Input Session is to provide a venue that allows community members the opportunity to voice opinions and to bring attention to pertinent local issues. Council may ask for clarification regarding matters presented by public members, however, this session is not intended as a forum for debate.

- 1. Members of the public wishing to address Council are asked to complete the sheet available at the delegation table with their name, address and topic they will be addressing.
- 2. The public member shall begin comments by stating their name.
- 3. Public members shall direct comments to the Mayor/Chair.
- 4. Each public member shall have two minutes to speak as a maximum; however, the Mayor/Chair may reduce time allotments per speaker depending on the number of public members wishing to speak at each meeting.
- 5. Public members are not permitted to discuss matters that include personnel, legal matters, land issues, or other items included in Section 16 to 29 of the Freedom of Information and Protection of Privacy (FOIP) Act. Items pertaining to a scheduled Public Hearing or appeal will also not be permitted for discussion during the Public Input Session, and will be referred to the scheduled hearing or appeal.
- 6. Public members cannot discuss matters that are already included as items on the agenda for that meeting unless permission is granted by the Mayor/Chair.
 - a. The Mayor/Chair will not allow discussion on agenda items that are time sensitive in nature, or items that have previously been deferred.
 - b. If a public member is permitted to speak on a matter that is an item on that meeting agenda, and the presentation provides new information which could result in a different course of action, the item will be deferred to a future meeting.
- 7. Public Input Session issues shall be either:
 - a. accepted as information,
 - b. referred to Administration for further information, or
 - c. deferred for further discussion.

We appreciate your comments and Council thanks you for your input.



Date: June 4, 2025

Meeting: June 9, 2025 Regular Meeting of Council Originated by: Lee Hardman, Director of Community Safety

Title: WHITECOURT FIRE DEPARTMENT 2024 ANNUAL REPORT

PROPOSAL AND BACKGROUND:

Each year, the Whitecourt Fire Department completes an Annual Report that is presented to Council. The Annual Report highlights the significant contributions that the Whitecourt Fire Department has on our communities.

REFERENCES:

• Whitecourt Fire Department 2024 Annual Report – attached

BENEFITS/DISADVANTAGES AND OPTIONS:

The Annual Report provides Council an update on Fire Department activities in our communities.

COST AND SOURCE OF FUNDING:

N/A

COMMENTS:

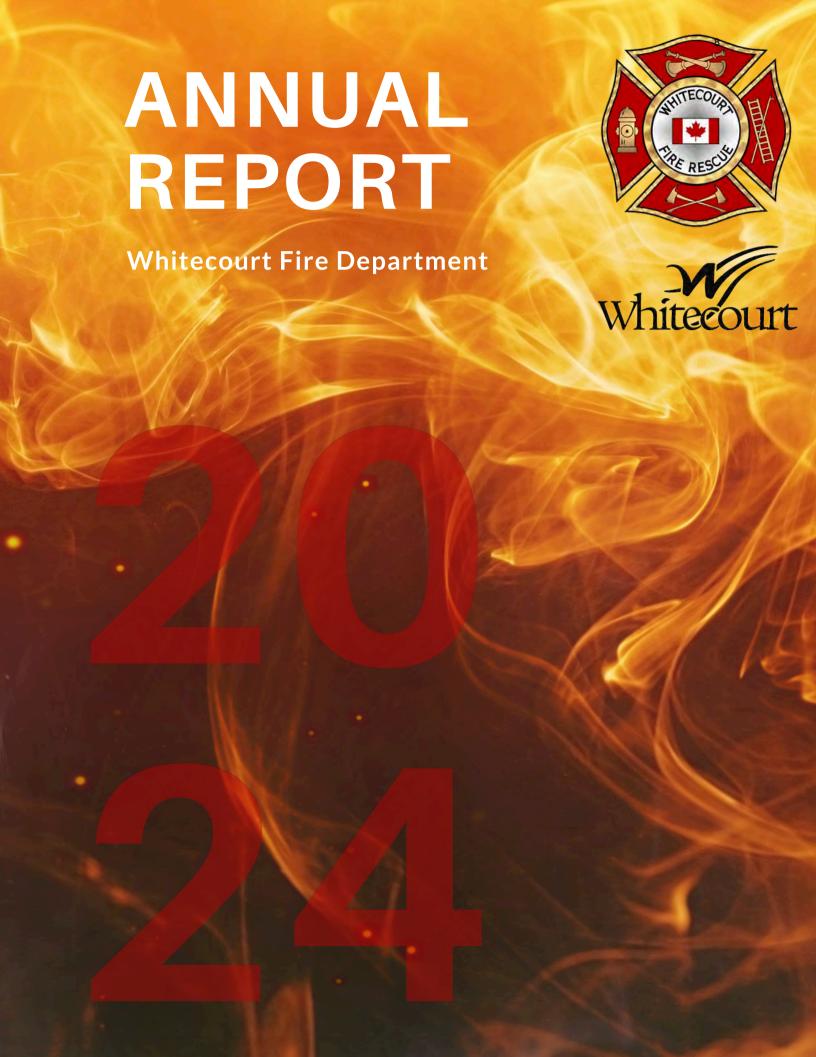
The Director of Community Safety and the Fire Chief will be presenting the Report to Council.

RECOMMENDATION:

That Council accept the Whitecourt Fire Department 2024 Annual Report as information.

APPROVAL:	
Department Director:	CAO:

> myx





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FIRE CHIEF'S MESSAGE

On behalf of the Whitecourt Fire Department, we are proud to present this year's annual report, which highlights the dedication, resilience, and commitment of our department to the communities we serve.

Founded in 1958, the Whitecourt Fire Department has a long history of providing exceptional fire protection and emergency services to both the Town of Whitecourt and Woodlands County. Over the years, we have seen growth and change in our service areas, but our mission has remained constant: to ensure the safety and well-being of our residents and visitors, infrastructure, and environment through effective fire prevention, education, and emergency response.

As we reflect on the past year, we are grateful for the hard work and professionalism of our firefighters, support staff, and volunteers who continuously go above and beyond to serve our communities. Their efforts, along with the support of our local leaders, have allowed us to respond to emergencies effectively and adapt to the evolving needs of our residents.

Thank you for your continued trust and support in our department. As we look to the future, we remain committed to providing the highest level of fire and emergency services and keeping our communities safe.

Aaron Floyd Fire Chief

Whitecourt Fire Department

aya Treen

Taya Green
Deputy Fire Chief/Safety Coordinator
Whitecourt Fire Department



CHIEF WYNN'S RETIREMENT

As we reflect on another year of progress and growth for the Whitecourt Fire Department, it is with both gratitude and bittersweet emotions that we bid farewell to Fire Chief Brian Wynn, who retired on December 20, 2024, after 32 years of dedicated service to our community.

Chief Wynn's journey with the Whitecourt Fire Department began in 1993, and over the course of more than three decades, he has shown an unwavering commitment to the safety and well-being of the people in Whitecourt and Woodlands County. Serving as Fire Chief since 2013, Brian led the Department through numerous challenges, transformations, and successes, always prioritizing the development of our personnel and the safety of the communities we serve.

Brian's leadership, expertise, and passion for the fire service have left a lasting impact on the department. His ability to inspire and guide others, his tireless work ethic, and his compassion for those in need have set a standard for excellence that will continue to shape the future of the Whitecourt Fire Department.

We are truly grateful for his years of service, and while we will miss his leadership and presence, we wish him all the best as he begins this new chapter in his life. Chief Wynn's legacy of service and dedication will never be forgotten.

On behalf of the entire Whitecourt Fire Department, we thank you, Chief Wynn, for your extraordinary contributions to our community and the department. Enjoy your well-deserved retirement.

With deepest appreciation,

Whitecourt Fire Department



BRUCE PARRENT FIRE TRAINING FACILITY

It is with deep respect and gratitude that we honour the legacy of Fire Chief Bruce Parrent.

From 1992 to 2013, Chief Parrent led the Whitecourt Fire Department with unwavering dedication, courage, and compassion. He embodied the Department's values of pride and professionalism. Bruce always considered Whitecourt to be home, and our community's Emergency Services First Responders his family. His commitment to excellence and service left an indelible mark on the community, and those fortunate enough to work alongside him.

Chief Parrent's leadership and vision continue to inspire us all. In recognition of his lasting impact, The Whitecourt Fire Department held a ceremony on October 1, 2024 to dedicate the fire training facility to him. The Bruce Parrent Fire Training Facility will serve as a reminder of a Fire Chief whose memory will continue to burn brightly in Whitecourt for generations to come, and serve as the training facility for many future generations of Firefighters for the Whitecourt community.

Thank you for your service, Bruce. We will take it from here.

Whitecourt Fire Department





MISSION STATEMENT

"With pride and professionalism, we provide emergency services and education to Whitecourt and surrounding area."

ABOUT THE DEPARTMENT

Founded in 1958, the Whitecourt Fire Department has proudly served the community for over six decades, providing essential fire protection, emergency response, and life-saving services. Located at 5205 51 Street in Whitecourt, we are dedicated to ensuring the safety and well-being of our residents, businesses, and visitors.

Our team of skilled and compassionate firefighters are committed to delivering fast, effective, and professional services, whether responding to fires, medical emergencies, or other urgent situations. With state-of-the-art equipment and ongoing training, we are always prepared to face any challenge to protect and serve our community.

DEPARTMENT MEMBERS

The Whitecourt Fire Department consists of three full-time staff (Fire Chief, Deputy Fire Chief/Safety Coordinator, and Training Officer), a part-time Fire Clerk, six volunteer Officers, a Health & Safety Officer, and 42 volunteer Firefighters.

In addition, the Department has local volunteers that provide operations support (a Chaplain, three Operations Support Members, a Fire Prevention Assistant, a Photographer, and a Videographer).



RETIREMENTS

Nine members retired (including two with over 30 years of dedicated service to the Department).

PROMOTIONS



Garrett King was promoted to Lieutenant.



Dustin Jendrick was promoted to Health and Safety Officer.

RECRUITMENT



The Whitecourt Fire Department welcomed one new member in July 2024. Desire de Jong was recruited as part of the Operations Support Team.



AWARDS NIGHT

Each year, the Whitecourt Fire Department hosts an annual Awards Night ceremony to recognize the dedication of our Firefighters to our communities.

Congratulations to all 2024 recipients:

5 Years of Service:

- Joshua Kuschmierz
- Alex Corley-Smith

10 Years of Service:

- Nathan Kison
- William McNaughton (Retired)
- Christopher Green (Retired)
- Anthony Bain

30 Years of Service:

• Dan Janke

Alberta Emergency Services Medal:

- Denis Beaudoin (12 Years)
- Chad Hagen (12 Years)

Pete Heck Award:

• Samantha Robb

Larry Lopes Memorial Fire Prevention Award:

- Jessica Brown
- Terry Corke

Rookie of the Year

• Mark de Jong

Officer of the Year:

Garret King

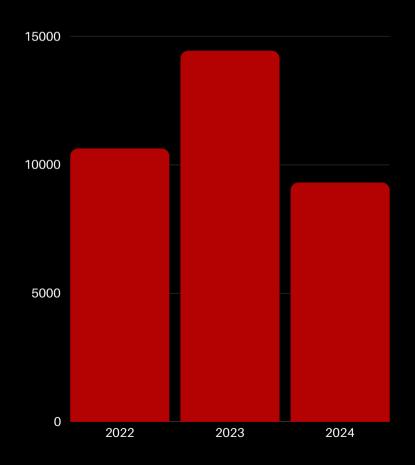
Firefighter of the Year:

• Jessica Brown



MEMBER COMMITMENT





In 2024, the Whitecourt Fire Department committed a total of 9,315 hours to serving our communities.

The hours were spent as follows:

• Incident Response: 3,459

Meetings: 675Training: 4,216Work Parties: 577

• Public Education: 388

2024 saw consistent numbers with prior years due to a milder fire season compared to 2023.



INCIDENT RESPONSE

In 2024, the Whitecourt Fire Department committed a total of 3,459 hours responding to incidents.

The hours were spent as follows:

- Town of Whitecourt: 1,431
- Woodlands County (Within District 1): 983
- Woodlands County (Outside of District 1): 127
- Out of District: 918

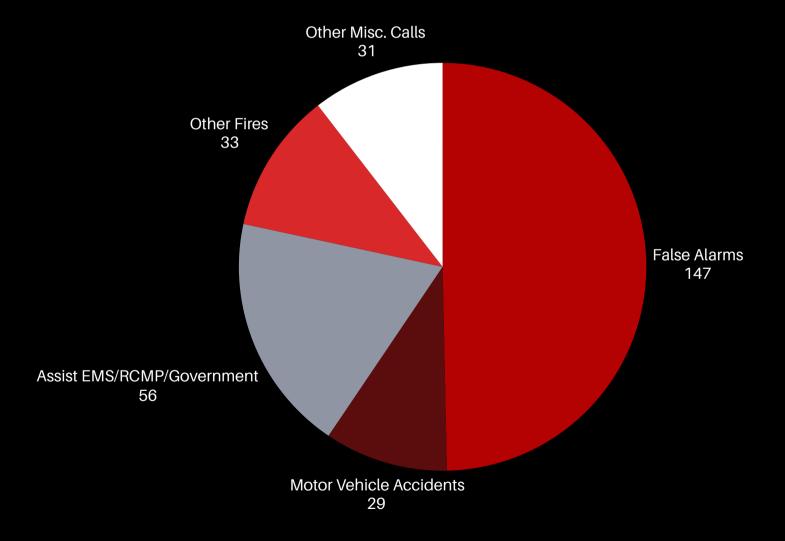




INCIDENT RESPONSE CONTINUED

The Whitecourt Fire Department responded to 296 calls in Whitecourt, and 86 calls in Woodlands County (total of 382 calls), in 2024.

The charts below reflects the types of calls responded to in Whitecourt.

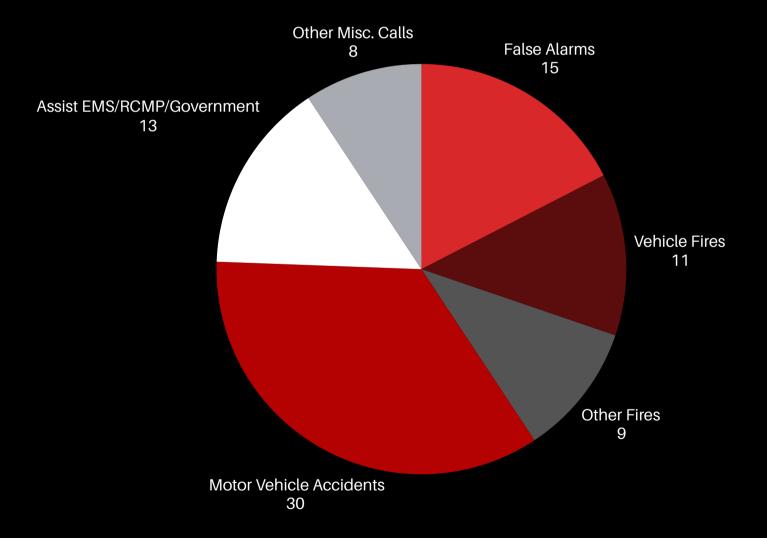




INCIDENT RESPONSE CONTINUED

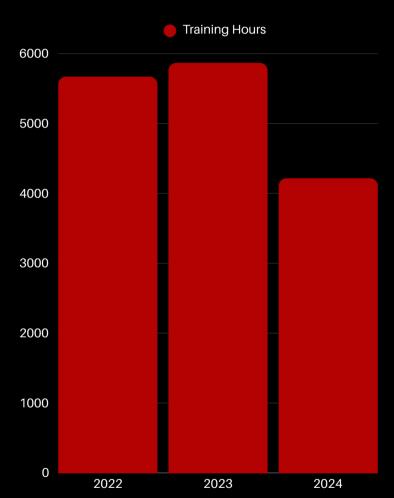
The Whitecourt Fire Department responded to 86 calls in Woodlands County - Fire District 1 in 2024.

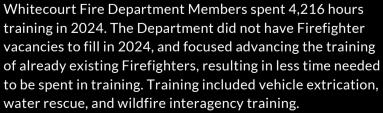
The charts below reflects the types of calls responded to in Whitecourt.





TRAINING











DEPLOYMENTS

In 2024, the Municipality of Jasper had a wildfire complex that burned in the National Park. Fires started north and south of the town, and grew out of control, and on July 22, 2024, the fires forced a mass evacuation of 25,000 residents, workers, and visitors.

The Municipality of Jasper requested mutual aid assistance from Whitecourt to mitigate the wildfire. Between July 24 to August 8, the Whitecourt Fire Department deployed 11 Firefighters, Tower 1 (for 6 days), and Engine 4 (for 11 days).









PUBLIC EDUCATION & COMMUNITY SPIRIT

The Whitecourt Fire Department attend numerous community events, and spent time with students between K-12 to educate them on fire prevention.

Some of the events/iniatives include:

- 2024 Whitecourt & District Chamber of Commerce Annual Trade Fair
- 2024 Career and Education Expo/Job Fair
- Whitecourt Farmers Market
- Domino's Pizza Delivery & Fire Education Event
- RISK Program (Presented to Grade 9 and 12 Students)
- School Presentations (Presented to 1,154 Students in Every K-6 Class in both Northern Gateway Public Schools and Living Waters Catholic School divisions)
- Texas 4000 for Cancer
- Remembrance Day
- Hilltop High School Pancake Breakfast
- Run 4 Fun
- Christmas Parade
- Canada Day Celebration
- Whitecourt Christmas Hamper



2024 KEY ACHIEVEMENTS

- FC1 replacement and outfitting
- Purchase of two thermal imaging cameras
- Purchase of two water crafts
- SCBA cylinder testing
- Purchase of Medical Skid for Side by Side special thank you to Embridge for its contribution
- Psychological Health Grant Projects used to develop a resource guide and workshops

LOOKING AHEAD IN 2025

As we look ahead to 2025, the Whitecourt Fire Department is focused on growth, preparedness, and continued service to our community. One of the most exciting developments in the year to come is the arrival of a new class of recruits, who will bring fresh energy and help fill key vacancies within our team. We remain committed to ongoing training and expanding our operational support to ensure we meet the demands of a growing and dynamic region.

We would like to extend our sincere thanks to Whitecourt and Woodlands County Councils for their continued support and investment in public safety. Their commitment allows us to move forward with confidence and the resources we need to protect Whitecourt and the surrounding region effectively.

We are proud of what we've accomplished and energized by the road ahead. Our dedication to serving with pride, professionalism, integrity, and care remains as strong as ever.





Date: June 3, 2025

Meeting: June 9, 2025 Regular Meeting of Council
Originated by: Rhonda Woods, Economic Development Officer

Title: 2025 TOURISM ENHANCEMENT GRANT PROGRAM APPLICATIONS

PROPOSAL AND BACKGROUND:

The Tourism Enhancement Grant Program was established to encourage partnerships with local non-profit organizations to enhance tourism-related events and/or products. The program is intended to create a partnership in promoting local events and provide financial assistance to help develop projects and initiatives that support the tourism sector. Funds can be applied for by any non-profit organization that is enhancing tourism in the area.

Marketing for the program was completed over the past several months through advertisements in the local paper, through social media websites, business visits, newsletters, and by direct e-mail. Applications are accepted throughout the year on a first come first serve basis or until program funding has been expended. Administration has received two applications:

- Canadian Motorcycle Tourism Association Ride for Vision & Valour 2025: Liberation of Netherlands Commemorative Journey including a one-night stay in Whitecourt
- Whitecourt & District Chamber of Commerce Rib Fest Event scheduled for August 15-17, 2025 in Whitecourt at Festival Park.

The Motorcycle Tourism Association is requesting \$2,500 to help support the Ride for Vision & Valour on a regional basis with one overnight stay in Whitecourt. This event is a four-day motorcycle journey from June 27 to July 1 and riders begin their adventure from three starting points: Cochrane; Sylvan Lake; and Edmonton, making their way to Grande Prairie. The route travels through Mayerthorpe, Whitecourt, Fox Creek, and Grande Prairie, with one overnight stay in Whitecourt. Participants in the event are expected to include 40 registered riders, celebration attendees, support crew and volunteers, as well as community participants along the route. There will be press coverage in all route communities, military community news coverage, and social media live updates during the ride.

The Chamber of Commerce is requesting \$5,000 in financial contributions and in-kind support from the Town of Whitecourt for tents (including set up and take down), garbage cans, tables and chairs, and use of Festival Way for the 3-day Rib Fest event. The WDCC will be collaborating with the Western Canada Rib Fest Tour to bring this event to the community.

The Economic Development Committee reviewed the applications as per the Tourism Enhancement Grant Policy and has recommended supporting the applicants as the events fit the policy guidelines and demonstrate an economic impact to the community. After review of the application, event budget and eligible costs under Policy 12-026, the following recommendations were made for consideration:

- \$1,000 be allocated to the Canadian Motorcycle Tourism Association Ride for Vision & Valour 2025; and
- \$5,000 in financial assistance be allocated to the Whitecourt & District Chamber of Commerce for the Rib Fest Event and in-kind support from the Town of Whitecourt for tents (including set up and take down), garbage cans, tables and chairs, and use of Festival Way for the 3-day Rib Fest event (\$3,500 in-kind).

REFERENCES:

- Policy 12-020 Tourism Enhancement Grant Program
- Western Canada Rib Fest Tour https://www.wcrft.ca/

BENEFITS/DISADVANTAGES AND OPTIONS:

Support provided by the Town of Whitecourt will continue to enhance tourism in the area and support efforts to grow the tourism sector in our community.

Sponsoring a regional event can provide several benefits by increasing Whitecourt Tourism recognition among the event attendees, local community, and through event promotion and coverage. This exposure can help raise awareness of Whitecourt and its offerings.

COST AND SOURCE OF FUNDING:

2025 Budget

COMMENTS:

Administration has had several inquiries on the Tourism Enhancement Grant Program; however, no further applications have been submitted. Administration continues to promote the Program on the Whitecourt website and through social media.

RECOMMENDATION:

That Council accept the Economic Development Committee's recommendation to allocate the following under the Tourism Enhancement Grant Program:

- \$1,000 be allocated to the Canadian Motorcycle Tourism Association (CMTA) Ride for Vision & Valour 2025; and
- \$5,000 in financial assistance be allocated to the Whitecourt & District Chamber of Commerce for the 3-day Rib Fest Event and in kind support (\$3,500) from the Town of Whitecourt for tents (including set up and take down), garbage cans, tables and chairs, and use of Festival Way.

APPROVAL:

Department Director:	CAO:
	TO Smyl



Date: June 6, 2025

Meeting: June 9, 2025 Regular Meeting of Council

Originated by: Corrina Marusyk, Asset Manager and Development Engineer-In-Training

Jennine Loberg, Director of Planning and Development

Title: 2024 COLLISION REPORT

PROPOSAL AND BACKGROUND:

The Collision Report is prepared annually and presented to Council. Data from the RCMP is tabulated and analyzed to assist in identifying trends and possible problem areas that might require attention. The Report is forwarded to the Protective Services Committee and to Alberta Transportation for further review and action if required.

In 2024, 175 collisions were reported within Whitecourt Town boundaries which is comparable to the prior year at 176 collisions. While traffic volumes have largely returned to pre-pandemic levels, the number of collisions continue to remain lower than the five-year average of 184 collisions.

The largest decrease in number of collisions was seen along Highway 43; down 14% from 2023. Collisions on town-controlled streets and town intersections were down 14% and 7%, respectively. Conversely, collisions on private property increased by 16%, but are still within previous trends and still remain below pre-2015 values.

REFERENCES:

2024 Collision Report – attached

BENEFITS/DISADVANTAGES AND OPTIONS:

The Collision Report helps to identify areas of concern where we can look at implementing measures to attempt to decrease collisions and injuries at our intersections and our roads within the Town of Whitecourt.

COST AND SOURCE OF FUNDING:

N/A - Report completed in house

COMMENTS:

APPROVAI ·

There were no new trends or notable changes in collision types, frequencies, or locations in 2024 that would warrant greater scrutiny for potential remedial measures.

RECOMMENDATION:

That Council accept the 2024 Collision Report as information and direct Administration to forward the report to the Protective Services Committee and to Alberta Transportation and Economic Corridors.

,	
Department Director:	CAO:

- D Smyl

ANNUAL COLLISION REPORT

JAN-DEC 2024



May 2025

BACKGROUND

Each month, the Town of Whitecourt Planning and Development Department receives a collision data summary from the RCMP. This data includes location, date, severity, and type of collision but does not provide information on factors like road conditions, impaired driving, or speed.

The collision data is compiled and analyzed annually to determine trends, areas of concern, and any changes that might influence the collision data. Alberta Transportation also releases their annual average traffic count in the spring/summer each year, which helps correlate the collision data with fluctuating traffic volumes.

Information from RCMP collision data and Alberta Transportation is used to create this Collision Report. The goal of the Collision Report is to analyze collision trends and identify areas where design changes or roadway improvements may decrease collisions and injuries at Town-controlled roads and intersections.

COLLISION DATA

Between January 1, 2024 and December 31, 2024, there were 175 reported collisions compared to 176 in 2023. The total number of collisions across the community decreased slightly from 2023, and continues to be lower than the average number of collisions over the past 5 years (184 collisions). To better illustrate collision trends, collision data can be grouped by general location, date, severity, and type. Key intersections can also provide more nuanced data on collision behavior over time.

Collisions by General Location

While the Town receives and reports on all collisions within the Whitecourt Town boundaries, not all collisions occur on Town-controlled roads and intersections. For example, highways and private property are not controlled by the Town. As such, collisions within Whitecourt can be grouped based on general location. The breakdown of the 2024 collisions are listed below and Table 1 provides a comparison to the last five years.

•	Highway 43 Corridor	30 Collisions (17% of Total 2024 Collisions)
•	Town Intersections	39 Collisions (22% of Total 2024 Collisions)
•	Town Streets	36 Collisions (21% of Total 2024 Collisions)
•	Private Properties / Parking Lots	66 Collisions (38% of Total 2024 Collisions)
•	Unknown Locations	4 Collisions (2% of Total 2024 Collisions)

Table 1									
Collisions By General Location									
2019 2020 2021 2022 2023 2024									
Highway 43 Corridor	36	28	29	42	35	30			
Town Controlled Intersections	49	24	43	49	42	39			
Town Controlled Streets	108	70	61	37	40	36			
Private Property Parking Lots	38	35	40	55	57	66			
Unknown Location	-	-	-	-	2	4			
Total	231	157	173	183	176	175			

Chart 1

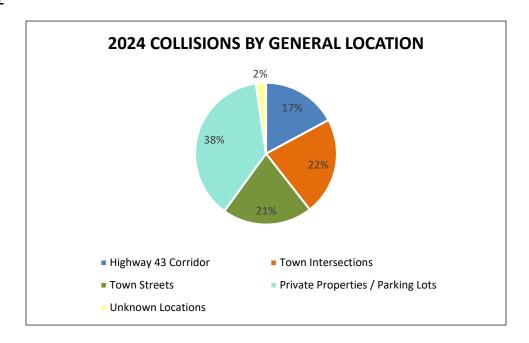


Chart 1 illustrates the relative proportion of total collisions when categorized by location. While the total number of collisions remained similar to 2023, the number of collisions within Private Property/Parking Lots increased by 16%, the largest increase between location groups. In contrast, collisions along the Highway 43 Corridor and Town intersections decreased 14% and 7% respectively.

Collisions by Severity

The severity of a collision is typically influenced by speed, type of impact, size of vehicle, and angle of impact. Other factors such as driver fatigue, impaired driving, distracted driving and road conditions can also contribute. While the RCMP collision data does not tabulate all of these variables, trends in collision severity are important to track. The RCMP classifies the collisions into five main groups:

- Fatal,
- Non-Fatal Injury,
- Property Damage Reportable (over \$5000),
- Property Damage Non-Reportable (under \$5000), and
- Fail to Stop or Remain at Scene.

The data collected from the RCMP is outlined in Table 2 below and continues to show that the majority of accidents in our community fall into the Property Damage - Reportable category. Approximately 16% of all collisions resulted in injury, with 0 fatalities occurring in 2024.

Table 2							
Collisions by Severity	2019	2020	2021	2022	2023	2024	
F - Fatal	1	0	0	3	0	0	
NF-I - Non-Fatal Injury	7	12	13	22	23	28	
PD-R - Property Damage - Reportable	213	135	103	119	113	71	
PD-NR - Property Damage – Non- Reportable	10	10	7	17	22	28	
FSRAS - Fail to Stop or Remain at Scene	-	-	49	20	18	48	
Unknown	-	-	1	2	-	-	
Totals	231	157	173	183	176	175	

Chart 2

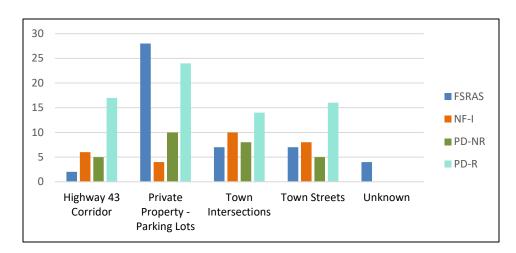


Chart 2 summarizes the severity of collisions when categorized by general location. The highest number of Fail to Remain at the Scene of an Accident (FSRA), and Property Damage Reportable and Non-Reportable (PD-R and PD-NR) incidents occur within Private Property Parking Lots.

Collisions by Date

There was an average of 15 collisions per month in 2024, with January being the highest month at 24 collisions, followed by October at 21 collisions. While this is comparable to 2023, where the monthly average was also 15, 2024 marked the return to more typical trends where there are more collisions during the fall/winter months (104) than in the spring/summer months (71).

Collisions by Type

Table 3 outlines the total number of reported collisions when categorized by most frequent type. The miscellaneous total comprises less frequent collision types; such as Off-Road, Head-On, Passing-Right Turn, and Other.

Table 3						
Collisions by Type	2019	2020	2021	2022	2023	2024
Hit and Run	49	40	41	17	19	41
Backing up	59	34	29	32	47	19
Rear End	40	11	16	29	21	24
Side Swipe	19	9	14	22	22	13
T-Bone	4	10	17	15	11	13
Left Turn Across Path	12	14	15	24	15	8
Struck Object	28	37	26	32	32	42
Most Frequent Total	211	155	158	171	167	160
Miscellaneous	20	2	15	12	9	15
Yearly Total	231	157	173	183	176	175

Key Collision Locations and Collision Map

The attached collision map provides a visual reference showing the location and number of collisions throughout town. The map also displays collisions that resulted in injury.

Table 4 identifies the location and number of collisions along Highway 43 and key town intersections throughout our community, excluding random events.

Table 4								
	KEY C	OLLISI	ON LOCA	ATIONS				
Highway 43								
ingay io	2019	2020	2021	2022	2023	2024		
33 Street & Hwy 43	0	1	1	3	6	3		
38 Ave / Kepler St &	1	2	2	-	1	2		
Hwy 43	1	2	3	5	1	2		
Park Drive North & Hwy 43	2	0	1	3	2	2		
Dahl Drive / Pine Road &	8	8	6	4	5	3		
Hwy 43				4		3		
51 Street & Hwy 43	4	3	5	8	5	4		
Hwy 32 & Hwy 43	11	2	2	2	4	0		
Mill Road/Govenlock Road	1	2	4	3	0	3		
& Hwy 43	!	2	4	3	0	3		
34 Ave / Caxton St &	0	3	1	1	4	2		
Hwy 43								
42 Ave & Hwy 43	3	3	2	6	1	2		
Highway 43 Corridor	6	4	4	7	7	9		
TOTAL Highway 43	36	28	29	42	35	30		
Key Town Intersections (1							
	2019	2020	2021	2022	2023	2024		
Dahl Drive / 52 Avenue	5	3	5	1	4	1		
Dahl Drive / 41 Avenue	1	0	3	4	3	3		
47 Street / 52 Avenue	3	1	2	3	2	4		
50 Street / 50 Avenue	2	1	0	0	0	0		
50 Street / 51 Avenue	0	0	0	0	1	0		
51 Street / 49 Avenue	1	3	2	3	2	3		
Dahl Drive / 49 Ave	3	1	4	3	3	5		
Dahl Drive / 55 Avenue	5	2	5	1	2	3		
Dahl Drive / Kepler Street	1	1	3	4	2	0		
42 Avenue / Sunset Blvd	2	0	0	1	0			
(roundabout)	2	0	U	1	U	0		
Mink Creek Road / Trading	0	0	0	2	0	0		
Post Trail	U		U		U	U		
Pine Road / Caxton Street	3	1	1	0	4	3		
Mink Creek Road / 55		1	Г	0	2	0		
Avenue	0	1	5	0	3	0		
TOTAL Key	26	12	30	22	26	22		
Intersections	20	12	30	22	20	22		
Private Property (Parking	_							
	2019	2020	2021	2022	2023	2024		
TOTAL Private Property (Parking Lot)	38	35	40	55	57	66		
Chaded calls indicate one or more injuries at these legations (see man for injury numbers)								
Shaded cells indicate one or more injuries at these locations (see map for injury numbers)								

In 2024, collision numbers along Highway 43 remained higher than those at key Town-controlled intersections, consistent with 2023 trends. Compared to 2023, collisions along Highway 43 decreased by 17% in 2024, and collisions at key Town-controlled intersections decreased by 15%.

Conversely, Private Property/Parking Lot collisions have increased by 16% in 2024, but still remain lower than pre-2015 values that averaged around 100 collisions per year.

TRAFFIC VOLUMES

The Town of Whitecourt uses traffic counts from the Highway 43/Dahl Drive intersection and the Highway 43/51 Street intersection to evaluate change in traffic volumes. Increases in traffic volumes typically correspond with increases in collisions and vice versa.

Table 5 compiles the average annual daily traffic counts conducted by Alberta Transportation and Economic Corridors, and gives us a comparison of traffic volume through town per direction in recent years. In comparing the 2024 data with 2023, the counts indicate that traffic though our community has increased by 16%. This is more than the typical 2% increase observed over the past five years, excluding the year 2020 as an outlier due to the effects of COVID-19. East and West-bound traffic volumes at Dahl Drive and Highway 43 appear to have returned to pre-pandemic levels.

Table 5								
	2019	2020	2021	2022	2023	2024		
West Bound at 51 Street and Hwy 43	17,060	14,200	13,720	13,340	13,580	15,720		
East Bound at 51 Street and Hwy 43	17,120	13,960	13,800	13,340	13,620	15,820		
West Bound at Dahl Drive and Hwy 43	13,670	11,470	12,320	11,960	12,200	14,120		
East Bound at Dahl Drive and Hwy 43	15,850	13,290	14,030	13,640	13,940	16,040		

PREVENTIVE MEASURES

In conjunction with industry standards, the Collision Report can show areas of town that may require further review and/or changes to infrastructure in order to support the safe flow of pedestrian and vehicle traffic.

Roadway improvements that were completed in 2024 include:

• Construction of a roundabout located at 5415 51st Street. This roundabout connects the second entrance to Festival Park and the Cultural and Events Centre, both of which are currently under construction.

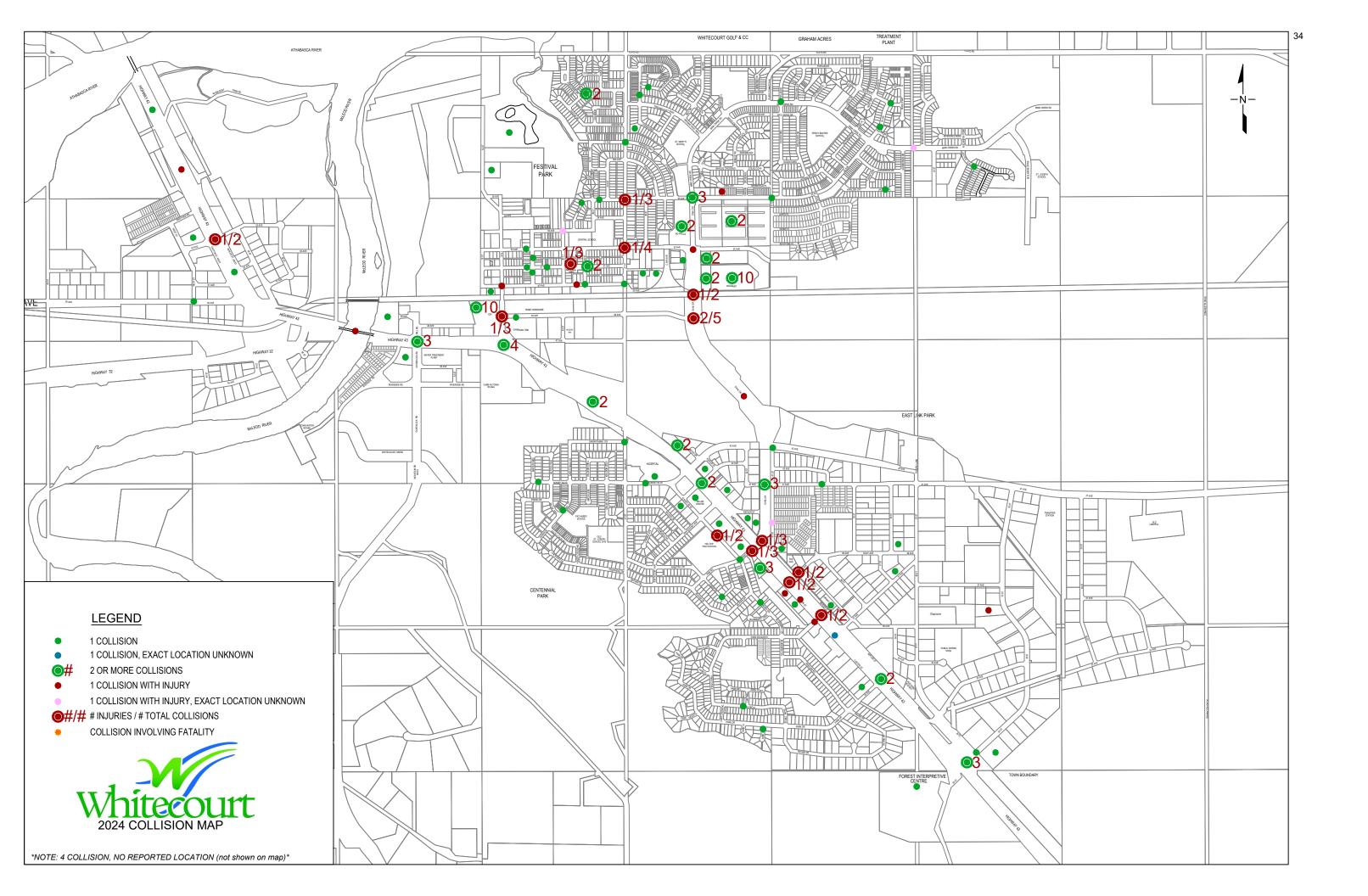
SUMMARY

Collisions in 2024 were down 0.6% from 2023. The largest decrease in number of collisions was seen along Highway 43 and town-controlled streets; down 14% from 2023. These numbers continue to be inline with previous trends and slightly lower than the averages recorded prior to 2019. Despite this, overall traffic volumes are up by approximately 16%.

Private property parking lot collisions have increased by 16%, however remain lower than the numbers recorded prior to 2015. Collisions at Town intersections decreased by 7%, bringing the numbers lower than the previous 5 and 10 year averages and within the expected range.

There were no apparent trends or changes in collision types, frequencies, or locations in 2024 that would warrant greater scrutiny for potential remedial measures.

Overall, the total number of collisions in 2024 is approximately 5% lower than the average number of collisions over the past 5 years.





Date: June 5, 2025

Meeting:June 9, 2025 Regular Meeting of CouncilOriginated by:Wendy Grimstad-Davidson, Executive Assistant

Title: COUNCILLOR REPORTS

PROPOSAL AND BACKGROUND:

Council Members report to co-Members regarding issues and decisions made on the various Boards and Committees on which they serve.

Councillor Name	Committee
	Canfor Public Advisory Committee
Tara Baker	Communities in Bloom
	Community Services Advisory Board (Alternate)
	Emergency Advisory Committee
	Subdivision and Development Appeal Board (Alternate) Whitecourt FireSmart Working Group
	Lac Ste. Anne Foundation (Alternate)
	Whitecourt Airport Advisory Committee (Alternate)
	Whitecourt Regional Forest Advisory Committee
	Whitecourt & Woodlands Performing Arts Society
Paul Chauvet	Subdivision and Development Appeal Board
Paul Chauvet	Ad Hoc MDP/LUB Review Advisory Committee
	Capital Region Assessment Services Commission
	Golden Triangle Trail Partnership Committee
	Lac Ste. Anne Foundation
	Whitecourt Regional Solid Waste Management Authority
Braden Lanctot	Canfor Public Advisory Committee (Alternate)
Diagen Lanciul	Council Compensation Committee
	Economic Development Committee
	Municipal Planning Commission
	Protective Services Committee
	Whitecourt Airport Advisory Committee
	Whitecourt Mountain Bike Association
	Whitecourt Regional Solid Waste Management Authority
	Whitecourt & Woodlands Winter Recreation Park Society
Serena Lapointe	Joint Liaison Committee
	Subdivision and Development Appeal Board (Alternate)
	Whitecourt Library Board
	Youth Advisory Committee
	Ad Hoc Culture & Events Centre Partnership/Sponsorship Comm.
	Community Futures Yellowhead East
	Yellowhead Regional Library

Bill McAree	Council Compensation Committee Emergency Advisory Committee Municipal Planning Commission (Alternate) Protective Services Committee Whitecourt Regional Solid Waste Management Authority (Alt.) Youth Advisory Committee (Alternate)
Tom Pickard	Council Compensation Committee Economic Development Committee Joint Liaison Committee Protective Services Committee Ad Hoc Culture & Events Centre Partnership/Sponsorship Comm. Chamber of Commerce Liaison/Board of Directors Northern Alberta Elected Officials Caucus Northern Alberta Mayors and Reeves Caucus Whitecourt Airport Advisory Committee Whitecourt Business Support Network Whitecourt & District Health Partnership Team Whitecourt Regional Solid Waste Management Authority
Derek Schlosser	Community Services Advisory Board Health Professionals Attraction and Retention Committee Joint Liaison Committee Municipal Planning Commission Youth Advisory Committee Ad Hoc Culture & Events Centre Partnership/Sponsorship Comm. Ad Hoc MDP/LUB Review Advisory Committee Whitecourt Heritage Society

REFERENCES:

Department Director:

- Economic Development Committee April 15, 2025
- Youth Advisory Committee April 29, 2025

BENEFITS/DISADVANTAGES AND OPTIONS:

Council Members keep other Members up to date on all aspects of Town business and dealings.	
COST AND SOURCE OF FUNDING:	
N/A	
COMMENTS:	
N/A	
RECOMMENDATION:	
That Council accept the Councillor Reports item as information.	
APPROVAL:	

CAO:

MINUTES OF THE REGULAR MEETING OF Whitecourt Economic Development Committee

Held on Tuesday, April 15, 2025 at the Town of Whitecourt Large Board Room at 1:30 p.m.

Present:

Chair: Strebchuk; Members: Lanctot, Moncur; Pickard; CAO: Smyl; Director of Planning & Development: Jennine Loberg; Economic Development Officer: Woods; Recording Secretary: Jesso.

Absent:

Vice-Chair: St. Pierre; Member McKennitt

Call to Order:

The Meeting was called to order with Chair Strebchuk presiding. Time: 1:31 p.m.

Adoption of Agenda:

<u>25-020</u> <u>Moved by Member Pickard</u> That the Agenda be adopted as presented.

CARRIED.

Minutes from the March 18, 2025 Regular Meeting:

25-021 Moved by Member Lanctot

That the Minutes from the March 18, 2025 Regular Meeting be adopted as presented.

CARRIED.

Visitors & Delegations:

i. Whitecourt Trailblazers Cindy Brooks and Candyce Jones from the Whitecourt Trailblazers attended to provide an overview to the Committee on the organization, and an update on their ongoing initiatives and activities in the region.

The report outlined plans and activities aimed at enhancing the organization's offerings for winter tourism in the region, highlighted successes and challenges, and provided an overview of the club's operating budget.

25-022 Moved by Member Pickard

That the Economic Development Committee recognize the Whitecourt Trailblazers and thank them or the presentation.

CARRIED.

Business Arising from Visitors & Delegations:

i. Whitecourt Trailblazers Annual Report Committee members discussed opportunities for collaboration with the Whitecourt Trailblazers.

25-023 Moved by Member Pickard

That the Economic Development Committee investigate the possibility of a multi-use trail partnership with the Whitecourt Trailblazers.

CARRIED.

2025 Sports Hosting Program Applications: Administration received two applications for funding under the 2025 Sports Hosting Program from the Whitecourt Blue Dolphins to support a Provincial Swim Meet, and the Whitecourt Taekwondo Association to support an International Championship event.

Chair Strebchuk and Vice-Chair St. Pierre met with Administration to review the applications as per the Sports Hosting Policy and Scorecard, and recommended supporting both applicants.

25-024 Moved by Member Strebchuk

That the Economic Development Committee allocate \$3,200 to the Whitecourt Blue Dolphins to support the Provincial Swim Meet and \$3,500 to the Whitecourt

Taekwondo Association to support the International Championship event from the 2025 Sports Hosting Program.

CARRIED.

2025 Whitecourt Launch Program Update: Administration received three applications for funding under the 2025 Whitecourt Launch Program and is currently reviewing the submissions. Administration will be working with Community Futures-Yellowhead East to evaluate business plans and provide feedback on each proposal. A meeting with applications will be scheduled in May to provide support in preparing their pitch presentations.

25-025 Moved by Member Lanctot

That the Economic Development Committee accept the Whitecourt Launch Program Update as information and schedule the Whitecourt Launch Pitch Presentation for June 17, replacing the regular scheduled Economic Development Committee meeting.

CARRIED

2025 Economic Developers of Alberta Ministry Dinner: Economic Developers Alberta has organized an Annual Ministry Dinner to bring together Economic Developers Alberta members and stakeholders with specific Ministers and senior staff from the Government of Canada and the Government of Alberta, to network, share information about programs, and explore potential partnerships.

25-026 Moved by Member Pickard

That the Economic Development Committee approve attendance for a member to attend the Economic Developers Alberta Ministry Dinner on October 30, 2025 from 5:00 PM - 9:00 PM in Edmonton.

CARRIED

Economic
Development Officer
(EDO) Update —
Verbal Report:

Administration provided an update on economic development initiatives and projects underway.

25-027 Moved by Member Lanctot

That the Economic Development Committee accept Economic Development Officer (EDO) Update – Verbal Report as information.

CARRIED.

Information Items:

The Committee reviewed the information items included in the agenda package.

25-028 Moved by Member Moncur

That the Economic Development Committee accept the Information Items as information.

CARRIED.

Blue Sky Discussion:

Member Pickard shared positive feedback received from a representative of Canadian Forest Products Ltd. (Canfor) who attended Whitecourt on April 7, 2025. The individual commented on the Town's industry-friendly policies and regulations, as well as the quality of life in Whitecourt, noting Whitecourt had a stable workforce, a stable government, and consistent and reasonable taxes.

Member Moncur noted that the Whitecourt Chamber of Commerce was hosting the Federal Candidate Forum at the Senior's Circle on April 16, 2025.

Member Lanctot provided positive feedback from the Economic Developers Alberta Conference in Kannanaskis, noting an emphasis on partnerships and collaborations with our neighbours being essential for growth.

Member Strebchuk also provided positive feedback from the Economic Developers Alberta Conference, noting the opportunity for collaboration with other regions, such as the Wonder Valley project in Grande Prairie.

25-029 Moved by Member Pickard

That the Economic Development Committee accept the Blue Sky Discussion items as information.

CARRIED.

I-Team — Verbal Report (Closed Meeting): (Section 16 and Section 25 of the Freedom of Information and Protection of Privacy (FOIP) Act):

25-030 Moved by Member Lanctot

That the Economic Development Committee go into Closed Meeting per Section 16 and Section 25 of the Freedom of Information and Protection of Privacy (FOIP) Act. Time: 2:51 p.m.

CARRIED

25-031 Moved by Member Pickard

That the Economic Development Committee revert to Regular Meeting. Time: 3:28 p.m.

CARRIED

25-032 Moved by Member Lanctot

That the Economic Development Committee accept the I-Team – Verbal Report as information.

CARRIED

Date of Next Meeting:

The next Regular Meeting of the Economic Development Committee is scheduled for May 20, 2025 at 1:30 p.m.

CARRIED.

Adjournment:

25-033 Moved by Member Pickard

That the Regular Meeting of the Economic Development Committee be adjourned. Time: $3:29\ p.m.$

CARRIED.

Chair

MINUTES OF THE REGULAR MEETING OF THE Youth Advisory Committee

held on, Tuesday, April 29, 2025
Allan & Jean Millar Centre in the
Crown & Anchor Pub Boardroom at 4:30 p.m.

Present:

Councillor S. Lapointe; Committee Members V. Benson, L. Boudreau, L. Glidden, D. Holloway, C. Lai, A. Lapointe, B. Smallwood, A. St. Pierre; Youth Development Coordinator E. Harper; Recording Secretary K. Grywacheski.

Absent:

Councillor D. Schlosser, Committee Members B. Holloway, and K. Johnson.

Call to Order and Designation of Chair:

The Meeting was called to order at 4:32 p.m. by E. Harper with D. Holloway presiding as Chair.

Adoption of Agenda:

25-039 Moved by L. Glidden:

That the Agenda be adopted as presented.

CARRIED

Adoption of Minutes from March 18, 2025:

25-040 Moved by V. Benson

That the Minutes from the March 18, 2025 Regular Meeting of the Youth Advisory Committee be adopted as presented.

CARRIED

Culture & Events Centre

Arts & Culture Coordinator, Andrew Malmquist presented information on the Culture & Events Centre. The Committee asked questions and shared ideas for programs when the Centre is completed and open to the community.

25-041 Moved by L. Glidden

That the Culture & Events Centre item be accepted as information

CARRIED

Youth Week:

E. Harper introduced one of the members of the Youth Week planning committee. Details of events were reviewed and confirmed by the Committee, including the sports workshops, pool party May 2, Cookie Bake Off May 7, and Video Game Party May 9.

E. Harper noted she would purchase prizes for the events.

25-042 Moved by L. Boudreau

That the Youth Week item be accepted as information.

CARRIED

Here for You Campaign:

E. Harper stated she would email the Committee drafts of the window clings that will be used to promote the Her For You Campaign.

25-043 Moved by L. Glidden

That the Here for You Campaign item be accepted as information.

CARRIED

Vaping Awareness Campaign:

E. Harper presented the poster that was submitted for the campaign, and noted she would make copies forisplay at the schools. Hand-out on vaping awareness would also be available at the Trade Fair.

The sub-committee noted it would schedule a meeting to complete items needed for the Trade Fair.

25-044 Moved by V. Benson

That the Vaping Awareness Campaign be accepted as information.

- CARRIED

Older Youth Events:

The All About Cake event was cancelled due to low registration. to the Committee agreed to try to host this event again next year.

25-045 Moved by C. Lai

That the Older Youth Events item be accepted as information.

CARRIED

Library of Things and Chalk Art Competition Update: V. Benson gave an update on the Chalk Art Competition that was scheduled during the Canada Day celebration. The competition will include two age categories, a public vote, and prizes for the winners. C. Lai shared the poster that was created.

25-046 Moved by V. Benson

That the Library of Things and Chalk Art Competition Update be accepted as information.

CARRIED

Town Hall

The Town Hall meetings were scheduled for May 12 starting at 9:15 a.m. Ecole St. Mary School and 11:00 a.m. at Percy Baxter School. E. Harper informed the Committee to arrive at Ecole St. Mary School by 8:45 a.m. and to wear their Youth Advisory shirts.

E. Harper noted that organizing/participating in the Town Hall event was a requirement for Members to receive the bursary. Committee members must attend in person, or submit questions for the event.

25-047 Moved by A. Lapointe

That the Town Hall item be accepted as information.

CARRIED

Committee Liaisons:

Library Board

- A. St. Pierre reported on the recent February 11, 2025 meeting.

Community Services Advisory Board

- L. Glidden reported on the March 11, 2025 meeting.

Party in the Park

- V. Benson reported on an email update that was received.

Spirit of Youth

- L. Glidden reported on the recent meeting.

25-048 Moved by L. Glidden

That the Committee Liaison reports be accepted as information.

CARRIED

Volunteering Review:

E. Harper reviewed the volunteer schedules for Spirit of Youth, Youth Week, and the Trade Fair. Volunteer opportunities for the Run 4 Fun on June 7 and Party In The Park June 13 and 14 were also discussed.

25-049 Moved by L. Glidden

That the Volunteer Opportunities item accepted as information.

CARRIED

Town Council Meeting Reports:

A. St. Pierre reported on the Council meeting held April 28, 2025.

L. Boudreau, C. Lai, and D. Holloway reported on the Council meeting held April 12, 2025.

25-050 Moved by L. Glidden

That the Town Council Meeting Reports be accepted as information.

CARRIED

Next Youth Advisory Meeting:

The Committee decided to schedule the next Youth Advisory Committee meeting for Tuesday, May 27, 2025 at 4:30 p.m. This will be the last meeting before summer. The Committee will reconvene in September.

Adjournment:

25-051 Moved by L. Glidden

That the Youth Advisory Committee meeting be adjourned. Time: 5:48 p.m.

CARRIED

Councillor S. Lapointe

Chair: Day Holloway



REQUEST FOR DECISION

Date: June 5, 2025

Meeting: June 9, 2025 Regular Meeting of Council
Originated by: Wendy Grimstad-Davidson, Executive Assistant

Title: ITEMS OF INFORMATION

PROPOSAL AND BACKGROUND:

The following items are included in the June 9, 2025 Council package as information items:

- a. Town Accounts Cheques 92826 92976 (Council Members to contact the Director of Corporate Services prior to Regular Meeting with any questions regarding Town accounts);
- b. May 27, 2025 Letter to Woodlands County re Joint Lac. Ste. Anne Foundation Presentation;
- c. May 27, 2025 Letter to Lac Ste. Anne Foundation re Presentation;
- d. May 27, 2025 Letter of Support for Exemption Application re UH-60 Black Hawk Helicopter;
- e. Thank You from Community Lunch Box:
- f. Thank You to Health Professionals Attraction & Retention Committee for Gift Baskets;
- g. Town of Whitecourt 2025 Press Releases:
 - i. May 27 Town Council Update May 26;
 - ii. May 27 Fire Advisory in Effect;
 - iii. May 29 Fire Ban in Effect;
- h. Woodlands County 2025 Press Releases:
 - i. May 29 County Council Update May 21;
- i. Mayor's Calendar; and
- i. Council Calendar.

RECOMMENDATION:	
That Council accept the Items of Information as information	ation.
APPROVAL:	
Department Director:	CAO:
	1 Smy

Page: 1

Town of Whitecourt

VENDOR CHEQUE REGISTER REPORT Payables Management

System: 6/04/25 2:04:53 PM User Date: 6/04/25 User ID: STACY To: To: Ranges: From: From:

Cheque Numbe	r First	Last			
Vendor ID	First	Last	Cheque Date	5/22/25	6/04/25
Vendor Name	First	Last	Chequebook ID	First	Last

Vendor Name Fir	st	Last		Chequebook ID Fi	rst Las	st
* Voided Cheques Cheque Number	Vendor ID	Vendor Cheque Name	-	Chequebook ID	Audit Trail Coo	de Amount
92826	2545002	2545002 ALBERTA LTD	5/27/25	SCOTIA	PMCHQ00003220	\$324.00
92827	AGS001	AGS MECHANICAL CONTRACTORS LTD		SCOTIA	PMCHQ00003220	\$60,217.50
92828	BELL004	BELL MOBILITY INC.	5/27/25	SCOTIA	PMCHQ00003220	\$71.87
92829	BLAKP001	BLAKE-PRINGLE, TEAGAN	5/27/25	SCOTIA	PMCHQ00003220	\$25.00
92830	BUCK005	BUCK, CHLOE	5/27/25	SCOTIA	PMCHQ00003220	\$51.48
92831	BURKE002	BURKE GROUP OF COMPANIES LTD.	5/27/25	SCOTIA	PMCHQ00003220	\$8,009.40
92832	CANN002	CANNIFF AND ASSOCIATES	5/27/25	SCOTIA	PMCHQ00003220	\$700.00
92833	CAOU006	CAOUETTE, BRAYDEN	5/27/25	SCOTIA	PMCHQ00003220	\$95.94
92834	CAPI001	CAPITAL REGION ASSESSMENT	5/27/25	SCOTIA	PMCHQ00003220	\$28,342.11
92835	CARIO01	CARIGNAN, KATIE	5/27/25	SCOTIA	PMCHQ00003220	\$32.44
92836	CESAR001	2572835 ALBERTA LTD	5/27/25	SCOTIA	PMCHQ00003220	\$124.95
92837	DAY004	DAY, RAELENE	5/27/25	SCOTIA	PMCHQ00003220	\$617.16
92838	DELV002	DEL VECCHIO, MARIE	5/27/25	SCOTIA	PMCHQ00003220	\$60.89
92839	DIGI002	DIGITAL POSTAGE ON CALL -90052		SCOTIA	PMCHQ00003220	\$5,250.00
92840	EAST001	EASTLINK	5/27/25	SCOTIA	PMCHQ00003220	\$184.17
92841	FORT002	FORTIS ALBERTA INC.	5/27/25	SCOTIA	PMCHQ00003220	\$337,791.62
92842	FRED003	FREDDY'S 2 FOR 1 PIZZA	5/27/25	SCOTIA	PMCHQ00003220	\$273.73
92843	GFL001	GFL ENVIRONMENTAL SOLID WASTE	5/27/25	SCOTIA	PMCHQ00003220	\$47,945.44
92844	GROU001	GROUNDWORKS CANADA	5/27/25	SCOTIA	PMCHQ00003220	\$37,863.21
92845	GRY001	GRYWACHESKI, KARA	5/27/25	SCOTIA	PMCHQ00003220	\$25.00
92846	HARDMA003	HARDMAN, COURTNEY	5/27/25	SCOTIA	PMCHQ00003220	\$288.00
92847	HARDMA004	HARDMAN, SKYLAR	5/27/25	SCOTIA	PMCHQ00003220	\$25.00
92848	HARP003	HARPER, AMANDA (EMMA)	5/27/25	SCOTIA	PMCHQ00003220	\$645.84
92849	HIBBSM001	HIBBS, MICHAEL	5/27/25	SCOTIA	PMCHQ00003220	\$78.97
92850	HODG006	HODGSKI, RAEANNE	5/27/25	SCOTIA	PMCHQ00003220	\$500.00
92851	JEND001	JENDRICK, MARTIE	5/27/25	SCOTIA	PMCHQ00003220	\$54.00
92852	JOHNS.GR001	JOHNSON, GRACE	5/27/25	SCOTIA	-	\$106.05
92853	K&C001	K & C GRAPHICS (2008) INC.	5/27/25	SCOTIA	PMCHQ00003220	\$106.05
92854	KUCH001	KUCHARCHUK ENTERPRISES LTD	5/27/25	SCOTIA	PMCHQ00003220	\$17.75
			*. *.		PMCHQ00003220	•
92855	LAPO001	LAPOINTE, SERENA	5/27/25	SCOTIA	PMCHQ00003220	\$25.00
92856	LIVUN001	LIVUN LTD	5/27/25	SCOTIA	PMCHQ00003220	\$118.11
92857	LOOMIS001	LOOMIS EXPRESS	5/27/25	SCOTIA	PMCHQ00003220	\$75.69
92858	MAGE001	MAGEE, ROBERT	5/27/25	SCOTIA	PMCHQ00003220	\$462.87
92859	MARI003	MARIN, ALEXANDER	5/27/25	SCOTIA	PMCHQ00003220	\$35.00
92860 .	MCNAL003	MCNALLY, MARGARET	5/27/25	SCOTIA	PMCHQ00003220	\$19.44
92861	MOORE005	MOORE, BRIGETTE	5/27/25	SCOTIA	PMCHQ00003220	\$156.05
92862	MOORE009	MOORE, ALEXANDER	5/27/25	SCOTIA	PMCHQ00003220	\$811.16
92863	MPA001	MPA ENGINEERING LTD	5/27/25	SCOTIA	PMCHQ00003220	\$13,226.54
92864	PEPSI001	THE PEPSI BOTTLING GROUP (CANA		SCOTIA	PMCHQ00003220	\$677.14
92865	PROD002	PRODANIUK, TINA	5/27/25	SCOTIA	PMCHQ00003220	\$550.00
92866	PUROLA001	PUROLATOR INC.	5/27/25	SCOTIA	PMCHQ00003220	\$603.57
92867	RITZ0001	THE RITZ CAFE & MOTOR INN	5/27/25	SCOTIA	PMCHQ00003220	\$170.93
92868	ROBI003	ROBINSON, MICHELLE	5/27/25	SCOTIA	PMCHQ00003220	\$5.78
92869	STITCH001	STITCH N TIME CUSTOM EMBROIDER		SCOTIA	PMCHQ00003220	\$2,149.88
92870	STROE003	STROEDER, DONAVAN	5/27/25	SCOTIA	PMCHQ00003220	\$50.00
92871	STUCK002	STUCKLESS, BRAD	5/27/25	SCOTIA	PMCHQ00003220	\$20.00
92872	SUTT001	SUTTON, JAIMEE	5/27/25	SCOTIA	PMCHQ00003220	\$444.23
92873	SZYB001	SZYBUNKA, CRYSTAL	5/27/25	SCOTIA	PMCHQ00003220	\$106.05
92874	TELUS001	TELUS COMMUNICATIONS	5/27/25	SCOTIA	PMCHQ00003220	\$52.50
92875	TELUS002	TELUS MOBILITY INC.	5/27/25	SCOTIA	PMCHQ00003220	\$2,843.41
92876	TEMP00000005517	RICHARDS, TRAVIS	5/27/25	SCOTIA	PMCHQ00003220	\$98.25
92877	VANH001	VAN HOUTTE COFFEE SERVICES INC	5/27/25	SCOTIA	PMCHQ00003220	\$939.92
92878	WCTMIN003	WHITECOURT MINOR SOCCER	5/27/25	SCOTIA	PMCHQ00003220	\$6,000.00
92879	WCTVOL001	WHITECOURT VOLUNTEER	5/27/25	SCOTIA	PMCHQ00003220	\$15,933.00
92880	WHITEPRES001	2100036 AB. LTD. O/A WHITECOUR	5/27/25	SCOTIA	PMCHQ00003220	\$499.07
92881	WHITETRAN001	WHITECOURT TRANSPORT INC.	5/27/25	SCOTIA	PMCHQ00003220	\$2,023.53
92882	WORKER001	WORKERS' COMPENSATION BOARD	5/27/25	SCOTIA	PMCHQ00003220	\$452.95
92883	XEROX001	XEROX CANADA LTD.	5/27/25	SCOTIA	PMCHQ00003220	\$587.82
92884	YOUNG001	YOUNG, LESLEY	5/27/25	SCOTIA	PMCHQ00003220	\$1,700.00
92885	ABMUN005	ALBERTA MUNICIPAL SERVICES COR	6/03/25	SCOTIA	PMCHQ00003221	\$421.08
92886	ABWAT001	ALBERTA WATER & WASTE-WATER	6/03/25	SCOTIA	PMCHQ00003221	\$1,155.00
92887	APEX003	APEX SUPPLEMENTARY PENSION TRU	6/03/25	SCOTIA	PMCHQ00003221	\$1,568.41
92888	APEX005	APEX SUPPLEMENTARY PENSION TRU	6/03/25	SCOTIA	PMCHQ00003221	\$218.40
92889	AUMABEN001	AUMA	6/03/25	SCOTIA	PMCHQ00003221	\$120,545.44
92890	AYERS001	AYERS, ALEX	6/03/25	SCOTIA	PMCHQ00003221	\$54.73
92891	BILAU003	BILAU, HEIDI	6/03/25	SCOTIA	PMCHQ00003221	\$50.00
92892	CANNOO2	CANNIFF AND ASSOCIATES	6/03/25	SCOTIA		\$100.00
92893	CANNOUZ CASE004	CASE + POINT: MEDIA	6/03/25	SCOTIA	PMCHQ00003221 PMCHQ00003221	\$2,026.50
92894	CATO02	CATALIS TECHNOLOGIES CANADA LT	6/03/25	SCOTIA	PMCHQ00003221	\$2,026.50
J20J4	CATOUZ	CHIMITO IECIMODOGIED CHIMDA DI	0/03/23	DCOLLE	111011000003221	\$337.00

System: 6/04/25 2:04:53 PM Town of Whitecourt Page:2

System: 6	704/25	2:04:53 PM	Town of Whitecourt	Page: 2
User Date: 6	/04/25		VENDOR CHEQUE REGISTER REPORT	User ID:STACY
* Voided Ch	emies		Payables Management	

Noided Cheques Cheque Number	Vendor ID	Vendor Cheque Name	_	Chequebook ID	Audit Trail Code	Amo
medae Mamper	vendor in	vendor cheque Manie	.neque Date		Addit Itali Code	AllO
92895	CATER001	CATERING BY MAMA GRAY'S KITCHE	6/03/25	SCOTIA	PMCH000003221	\$1,256
2896	FENN007	FENNELL, DAWSON	6/03/25	SCOTIA	PMCHQ00003221	\$50
92897		GRYWACHESKI, LANCE	6/03/25	SCOTIA	PMCHQ00003221	\$158
	GRYW001					
2898	HAME003	HAMEER, HANEEF	6/03/25	SCOTIA	PMCHQ00003221	\$106
2899	HARDMA003	HARDMAN, COURTNEY	6/03/25	SCOTIA	PMCHQ00003221	\$32
92900	INSIG002	INSIGHT CANADA INC.	6/03/25	SCOTIA	PMCHQ00003221	\$2,704
92901	JEND001	JENDRICK, MARTIE	6/03/25	SCOTIA	PMCHQ00003221	\$18
2902	K&C001	K & C GRAPHICS (2008) INC.	6/03/25	SCOTIA	PMCHQ00003221	\$63
2903	LOCAL001	LOCAL AUTHORITIES PENSION PLAN	6/03/25	SCOTIA	PMCHQ00003221	\$69,064
2904	LOCAL002	LOCAL AUTHORITIES PENSION PLAN	6/03/25	SCOTIA	PMCHQ00003221	\$1,462
	MACD003		6/03/25	SCOTIA		
92905		MACDONALD, PERRY			PMCHQ00003221	\$2,252
92906	MALM001	MALMQUIST, ANDREW	6/03/25	SCOTIA	PMCHQ00003221	\$3,170
92907	MICRO002	MICROSERVE, V8205	6/03/25	SCOTIA	PMCHQ00003221	\$149
92908	MIKE001	13457770 CANADA LTD	6/03/25	SCOTIA	PMCHQ00003221	\$114
2909	MOORE005	MOORE, BRIGETTE	6/03/25	SCOTIA	PMCHQ00003221	\$156
2910	MVD001	MVD WHITECOURT	6/03/25	SCOTIA	PMCHQ00003221	\$20
2911	OLSON002	OLSON, ALLISON	6/03/25	SCOTIA	PMCHQ00003221	\$20
2912		PASTER, SEAN	6/03/25	SCOTIA		\$20
	PAST002				PMCHQ00003221	•
2913	PUROLA001	PUROLATOR INC.	6/03/25	SCOTIA	PMCHQ00003221	\$55
2914	RECEIV001	RECEIVER GENERAL FOR CANADA	6/03/25	SCOTIA	PMCHQ00003221	\$198,459
2915	SAWY001	MONCUR, JULIE	6/03/25	SCOTIA	PMCHQ00003221	\$106
2916	SCHL001	DEREK SCHLOSSER/D SCHLOSSER PH	6/03/25	SCOTIA	PMCHQ00003221	\$1,062
2917	SIMA001	SIMARD, SHANNON	6/03/25	SCOTIA	PMCHQ00003221	\$472
2918		· · · · · · · · · · · · · · · · · · ·	6/03/25	SCOTIA	PMCHO00003221	\$701
	SPERLOO1	SPERLING HANSEN ASSOCIATES			~	
2919	ST.PI002	ST.PIERRE, AMANDA	6/03/25	SCOTIA	PMCHQ00003221	\$106
2920	STAPLES001	STAPLES #453 WHITECOURT	6/03/25	SCOTIA	PMCHQ00003221	\$125
2921	STREBC001	STREBCHUK, WILLARD	6/03/25	SCOTIA	PMCHQ00003221	\$156
2922	SUPER006	SUPERIOR SAFETY CODES INC.	6/03/25	SCOTIA	PMCHQ00003221	\$264
2923	TOWN002	TOWN OF WHITECOURT	6/03/25	SCOTIA	PMCHQ00003221	\$1,844
2924		TRIGG, BLAINE			_	
	TRIGG003		6/03/25	SCOTIA	PMCHQ00003221	\$20
2925	UTILI003	UTILITY ASSOCIATES INC	6/03/25	SCOTIA	PMCHQ00003221	\$3,180
926	VANH001	VAN HOUTTE COFFEE SERVICES INC	6/03/25	SCOTIA	PMCHQ00003221	\$1,216
2927	WCTMIN003	WHITECOURT MINOR SOCCER	6/03/25	SCOTIA	PMCHQ00003221	\$2,400
2928	WHITECOMM001	WHITECOURT COMMUNICATIONS	6/03/25	SCOTIA	PMCHQ00003221	\$105
2929	WHITEPRES001	2100036 AB. LTD. O/A WHITECOUR	6/03/25	SCOTIA	PMCHQ00003221	\$151
2930					_	•
	WHITEVET001	WHITECOURT VETERINARY	6/03/25	SCOTIA	PMCHQ00003221	\$6,015
2931	ALEX004	ALEXANDER SAFETY	6/04/25	SCOTIA	PMCHQ00003222	\$232
2932	AQUAM001	AQUAM INC.	6/04/25	SCOTIA	PMCHQ00003222	\$2,684
2933	ASSOC005	ASSOCIATED FIRE SAFETY	6/04/25	SCOTIA	PMCHQ00003222	\$341
2934	BARRI001	BARRICADES & SIGNS LTD	6/04/25	SCOTIA	PMCHQ00003222	\$2,869
2935	BRET001	BRETTYOUNG	6/04/25	SCOTIA	PMCHQ00003222	\$574
2936		BROGAN FIRE & SAFETY	6/04/25	SCOTIA	PMCHQ00003222	\$241
	BROG002					
2937	CHEM005	CHEMTRADE WEST LIMITED PARTNER	6/04/25	SCOTIA	PMCHQ00003222	\$15,393
2938	CLARK003	CLARK BUILDERS	6/04/25	SCOTIA	PMCHQ00003222	\$2,471,473
2939	COFFEE001	THE COFFEE COURIER	6/04/25	SCOTIA	PMCHQ00003222	\$169
940	DON001	DON GIBSON TRUCKING	6/04/25	SCOTIA	PMCHQ00003222	\$5,801
941	EAGLE001	EAGLE RIVER CHRYSLER LTD.	6/04/25	SCOTIA	PMCHQ00003222	\$50
			1. 1.			\$354
2942	EDMTR002	EDMONTON TRAILER SALES & LEASI	6/04/25	SCOTIA	PMCHQ00003222	
2943	ENVIRO003	ENVIRONMENTAL 360 SOLUTIONS (A	6/04/25	SCOTIA	PMCHQ00003222	\$2,794
944	FAST001	FASTENAL CANADA	6/04/25	SCOTIA	PMCHQ00003222	\$13
945	GRANDW001	GRANDWEST ENTERPRISES INC	6/04/25	SCOTIA	PMCHQ00003222	\$25
946	GREY003	GREYSTONE ELECTRIC LTD.	6/04/25	SCOTIA	PMCHQ00003222	\$1,206
947	HANLY001	THE HANLYMAN	6/04/25	SCOTIA	PMCHQ00003222	\$525
948	HEDG001	HEDGEHOG LANDSCAPING, CONTRACT	6/04/25	SCOTIA	PMCHQ00003222	\$8,096
-						
949	HEID001	HEIDELBERG MATERIALS CANADA LI	6/04/25	SCOTIA	PMCHQ00003222	\$420
950	ICONIX001	ICONIX WATERWORKS LP	6/04/25	SCOTIA	PMCHQ00003222	\$3,749
951	INTEG004	INTEGRA TIRE	6/04/25	SCOTIA	PMCHQ00003222	\$11
952	JASON001	JASON THOMAS ENTERPRISES LTD.	6/04/25	SCOTIA	PMCHQ00003222	\$1,79
953	JOBS001	JOBSITE WORKWEAR WHITECOURT	6/04/25	SCOTIA	PMCHQ00003222	\$13:
954	JOE002	JOE JOHNSON EQUIPMENT INC.	6/04/25	SCOTIA	PMCHQ00003222	\$1,32
955	KWMECH001	K.W. MECHANICAL	6/04/25	SCOTIA	PMCHQ00003222	\$1,178
956	LAWS001	LAWSON PRODUCTS INC.	6/04/25	SCOTIA	PMCHQ00003222	\$40
957	LIFE0001	LIFESAVING SOCIETY	6/04/25	SCOTIA	PMCHQ00003222	\$25
958	MART003	HORIZON AG & TURF	6/04/25	SCOTIA	PMCHQ00003222	\$15,339
			6/04/25			
959	MAX001	MAX FUEL DISTRIBUTORS LTD.		SCOTIA	PMCHQ00003222	\$27
960	PLAT001	PLATINUM FUELS LTD	6/04/25	SCOTIA	PMCHQ00003222	\$150
961	RALCOM001	RALCOMM LTD.	6/04/25	SCOTIA	PMCHQ00003222	\$1,19
301	RJH001	RJH TOOL SALES LTD	6/04/25	SCOTIA	PMCHQ00003222	\$11
	ROAD003	ROADWAY TRAFFIC PRODUCTS (AB)	6/04/25	SCOTIA	PMCHQ00003222	\$3,85
962		ROYAL CARETAKING SUPPLIES INC	6/04/25	SCOTIA	PMCHQ00003222	\$484
2962 2963	DOVAT OOA					
2962 2963 2964	ROYAL004					\$183
2962 2963 2964 2965	SAFEW001	SAFEWAY CONSULTING SERVICES LT	6/04/25	SCOTIA	PMCHQ00003222	
2962 2963 2964 2965			6/04/25 6/04/25	SCOTIA	PMCHQ00003222	
2962 2963 2964 2965 2966	SAFEW001 SCRE001	SAFEWAY CONSULTING SERVICES LT SCREAM'IN EAGLE SALES LTD.	6/04/25	SCOTIA	PMCHQ00003222	\$21
2962 2963 2964 2965 2966 2967	SAFEW001 SCRE001 SHAW002	SAFEWAY CONSULTING SERVICES LT SCREAM'IN EAGLE SALES LTD. SHAW'S ENTERPRISES LTD.	6/04/25 6/04/25	SCOTIA SCOTIA	PMCHQ00003222 PMCHQ00003222	\$21 \$4,907
2962 2963 2964 2965 2966 2967 2968	SAFEW001 SCRE001	SAFEWAY CONSULTING SERVICES LT SCREAM'IN EAGLE SALES LTD.	6/04/25	SCOTIA	PMCHQ00003222	

System: 6/04/2 User Date: 6/04/2 * Voided Cheques	5	VENDOR CHEQUE RE Payables Mar	GISTER REPO	of Whitecourt RT	User ID:	Page:3 STACY
Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
92971	TERR008	TERRAFIX GEOSYNTHETICS	6/04/25	SCOTIA	PMCHQ00003222	\$3,089.86
92972	TERRY001	1754529 ALBERTA LTD.	6/04/25	SCOTIA	PMCHQ00003222	\$1,076.25
92973	UNITED006	UNITED RENTALS OF CANADA INC.	6/04/25	SCOTIA	PMCHQ00003222	\$2,622.48
92974	W.R.001	W.R. MEADOWS OF WESTERN CANADA	6/04/25	SCOTIA	PMCHQ00003222	\$19,920.52
92975	WARDL001	WARDLEY FIRST AID AND SAFETY T	6/04/25	SCOTIA	PMCHQ00003222	\$200.00
92976	CRYS001	CRYSTAL GLASS LTD.	6/04/25	SCOTIA	PMCHQ00003222	\$335.90
Total Cheques:	151			Total Am	nount of Cheques:	\$3,582,005.07
					=====	



May 27, 2025

Woodlands County
Attn: Reeve Dave Kusch
Box 60, #1 Woodlands Lane
Whitecourt AB T7S 1N3

Dear Reeve Kusch:

Re: Lac Ste. Anne Foundation Joint Presentation

Whitecourt Town Council has submitted a request to the Lac Ste. Anne Foundation for a presentation on the Housing Demand and Capital Planning Sessions and Report.

I am writing to invite Woodlands County Council to attend the presentation. As Whitecourt and Woodlands County are the largest contributors to the Foundation, we felt it is important to learn how the Foundation is proposing to meet current and future housing needs in our region. This information will also help us to identify and coordinate potential advocacy efforts as we work to address seniors and affordable housing needs in our communities.

The presentation date is still to be determined; however, if Woodlands County Council is interested in attending we can have staff coordinate a date that works for both of our Councils.

I look forward to your response.

Sincerely,

Tom Pickard Mayor





May 27, 2025

Lac Ste. Anne Foundation Attn: Mr. Ross Bohnet, Board Chair Box 299 Mayerthorpe AB TOE 1N0

Dear Mr. Bohnet:

Re: Request for Presentation to the Town of Whitecourt

On behalf of the Town of Whitecourt, I am writing to request a formal presentation by the Lac Ste. Anne Foundation on the Housing Demand and Capital Planning Sessions and Report.

As Whitecourt is one of the largest contributors to the Lac Ste. Anne Foundation, Whitecourt Town Council feels it is prudent to learn about housing demands in the region, and how the Foundation is proposing to meet current and future needs.

I will be forwarding a letter to Woodlands County Reeve Dave Kusch informing him of this request, and inviting Woodlands County Council to attend the presentation as well.

Please contact the Whitecourt Executive Assistant, Wendy Davidson, to arrange a date for the presentation. She can be reached at wendydavidson@whitecourt.ca or 780-778-2273.

Thank you for your consideration of this request, and I look forward to your presentation.

Sincerely,

Tom Pickard Mayor





May 27, 2025

To Whom It May Concern:

Re: Support for Airborne Energy Solutions Exemption Application to transport Canada to operate a UH-60 Black Hawk Helicopter

On behalf of the Town of Whitecourt, I am writing in support of Airborne Energy Solutions Inc.'s (Airborne) exemption application to operate a UH-60 Black Hawk.

Wildfires across our region are becoming more frequent and severe, and have highlighted the need to strengthen fire protection and emergency response. Together, we must ensure there is adequate and reliable equipment available to ensure we have the capacity to respond to wildfire threats, and decrease the impact wildfires have on people, the environment, and economies.

The UH-60 Black Hawk is recognized for its a high-capacity aerial firefighting capabilities, and the application for exemption submitted by Airborne has been endorsed by other government agencies, including Alberta Wildfire and BC Wildfire. The UH-60 Black Hawk's versatility and size would be an asset for our region, and across Alberta and BC.

As Transport Canada has approved other UH-60 operation applications, approval would ensure equitable and accessible wildfire and emergency response across our country. I appreciate your consideration of Airborne's application.

Sincerely,

Tom Pickard

Mayor



Helping Kids Learn on a Full Stomach



A Cleaner, Greener Community

PART-TIME



Empowering Inclusion in our Communit

VOLUNTEER



INCLUSIVE OPPORTUNITY

Pocitive Initiatives in the Community

CHAMPIONS



SPONSORS

Creating a Culture of Kindness

Dear Town of Whitecourt, Thank you so much for the generous FCSS grant.

We truly appreciate your support with volunteer training, development and recruitment funding.

With this help, we can focus on helping

Kids learn better on a full stomach.

From

Community Lunch Box

Thank you for your kindness and support.

Whitewest H-PARC,

Thank you so very much to all the individuals in the H-PARC for showing their apprecation to our clinic during their apprecation to our clinic during ALBERTA RURAN HEALTH WEEK!

Johns He Best!

Johns He Best!

MAITECOURT OPTOMETRY CLINE.

PRESS RELEASE

MAY 27, 2025

WHITECOURT TOWN COUNCIL UPDATE

The Whitecourt FireSmart Annual Report for 2024 has been published. The report outlines activities and accomplishments achieved throughout 2024, and is available to download on the Whitecourt website.

- The Community Fireguard Project was approved for construction in 2024 on the eastern boundary of Whitecourt. The
 project is expected to be complete the summer of 2025. The fireguard, a strategically constructed feature where trees,
 brush and fuel sources are removed, will break the path of wildfire that could potentially move towards property, infrastructure, and other values at risk.
- 32 FireSmart Home Assessments were completed in 2024. To book your FireSmart Home Assessment, go to our website. www.whitecourt.ca/live/public-safety/firesmart
- \$10,200 in funding was granted to Whitecourt property owners under the Whitecourt FireSmart Homeowner Incentive Program.

Canada Day Celebrations are scheduled for July 1 in Festival Park and other downtown locations. For details, visit www.whitecourt.ca or follow the event page on Facebook.

Whitecourt Town Council has awarded \$30,000 in funding under the 2025 Enhancement Grant Program. Recipients include:

- Brighter Futures (Ecole St. Mary School Parent Society) Soccer Goal Posts \$7,501.17
- The Woodchuckers Whitecourt Cornhole League Transport Carts \$271.48
- Whitecourt Minor Ball Association Pitching Machine \$3,874.23
- Whitecourt Minor Soccer Association Equip for Excellence \$13,056.91
- Whitecourt Whiskey Jacks Junior Forest Wardens Stand-Up Paddleboards \$5,296.21

Whitecourt has awarded \$6,700 in funding from the 2025 Sports Hosting Program to the following groups to host provincial/international sporting competitions in Whitecourt:

- Whitecourt Blue Dolphins \$3,200
- Whitecourt Tae Kwon Do Association \$3,500

The Whitecourt Provincial Swim Meet estimates it will attract 400 people to the community; and, the Whitecourt & District Taekwondo Association anticipates the Christmas Cup event will attract over 1,000 people from Canada, Mexico, and the United States.

The 2025 Street Improvement Program contract has been awarded to E-Construction. Further information on the projects and schedule will be posted once confirmed.

Council has approved street closures in the downtown area on August 9 for the Summer Street Fest event. This year's event will include entertainment, community food vendors, multi-cultural activities, and late-night shopping.

Council members have been authorized to attend the First Responders Golf Tournament on August 22, 2025.

Councillor Schlosser has been appointed Deputy Mayor from July 1 to October 27, 2025.

For more information, please contact:
Tara Gallant
Legislative Manager
Town of Whitecourt
taragallant@whitecourt.ca



PRESS RELEASE

MAY 27, 2025

FIRE ADVISORY IN EFFECT FOR WHITECOURT

Due to dry and windy weather conditions, Whitecourt has issued a FIRE ADVISORY.

Existing fire pit and fire burn permits will remain valid and new permit requests will still be approved on a case by case basis.

Under this advisory, backyard fire pit and campfires are still allowed, but extreme caution is advised as windy conditions are forecasted.

The Fire Advisory will remain in effect until conditions improve or further escalation is required.

For information on fire restrictions and bans throughout the province, visit www.albertafirebans.ca.

For more information, please contact:
 Tara Gallant
 Legislative Manager
 Town of Whitecourt
 taragallant@whitecourt.ca



PRESS RELEASE

MAY 29, 2025

FIRE BAN ISSUED FOR THE TOWN OF WHITECOURT

Due to the extreme fire hazard, Whitecourt has issued a full fire ban, effective Thursday, May 29, 2025. No fire permits will be issued, and all existing fire permits will be suspended until conditions improve within Whitecourt.

The fire ban includes, but is not limited to, the following:

- Backyard fire pits,
- Campground fire pits,
- All open burning,
- Fireworks,
- Flame propelled floating lanterns,
- Charcoal briquettes,
- Turkey fryers,
- Tiki torches.

Allowed for use during the fire ban:

- CSA approved or ULC certified gas or propane barbeques used for cooking,
- CSA approved or ULC certified Wood Pellet Smokers,
- Propane and natural gas fire pits,
- Catalytic or infrared-style heaters,
- Electric or propane meat smokers.

The fire ban will remain in effect until conditions improve.

The operation of Off Highway Vehicles (OHV) within the Town of Whitecourt is prohibited under the Traffic Bylaw 1573 which prohibits OHV use within Town boundaries between April 1 and November 30 annually. Penalties for contravening Bylaw 1573 range from monetary fines to OHV seizure.

Updates on the fire ban will be posted on www.whitecourt.ca and on Whitecourt's Facebook page. For details on fire bans across Alberta, visit www.albertafirebans.ca.

For more information, please contact:

Wendy Grimstad-Davidson, Executive Assistant
Town of Whitecourt

wendydavidsont@whitecourt.ca



29 May 2025

MEDIA RELEASE

WOODLANDS COUNTY COUNCIL RECAP - WEDNESDAY, MAY 21, 2025

Woodlands County Council discussed the following items at their recent meeting of Council:

Council passed **Bylaw 628/25 – Tax Penalty Bylaw.** The bylaw sets dates on when penalties will be applied to unpaid property taxes. A 6% penalty will be applied on July 1st and an additional 6% penalty will be applied on September 1st if outstanding property taxes are not paid.

A letter of support will be sent to the Town of Whitecourt for their Forest Resource Improvement Association of Alberta (FRIAA) FireSmart Coordinator grant application. If approved, the FireSmart Coordinator will be based in Whitecourt and focus on engaging the community and building awareness of FireSmart and wildfire resilience in Whitecourt, Woodlands County, Fox Creek and Swan Hills.

Council approved a \$511,000 increase to the **2025 Subdivision Roads Reconstruction project** coming from the Roads Capital Reserve. Following a more detailed geotechnical analysis of the roads identified in the project plan, it was confirmed that the road base and sub-base were in poor condition due to intermixing with weaker materials. Additional funding is required in order to rebuild the road to extend the lifecycle of the roads.

It was identified that additional office space is required to meet the needs of the Woodlands County organization growth. Council approved a funding increase of \$111,000 for the **Municipal Office Development project** from the General Capital Reserve to develop 7 to 9 new offices in the building's lower level.

Council approved \$64,000 from the General Capital Reserve to **improve the sewer infrastructure at the Woodlands County Municipal Office**. The building experienced several issues including a sewer backup at both the office and shop resulting in damage to both buildings. Project work includes connecting the current sewer line directly to the Town of Whitecourt sewer lines nearby.

As part of an ongoing effort to streamline and modernize procedures, Council adopted **Policy G-1.004 External Boards & Committees** providing guidance on the appointment of a member of Woodlands County Council to an external board or committee ensuring consistent and fair representation for Woodlands County.

Financial Reserve Policy F-5.202 was amended to establish the Corporate Risk Reserve and transfer \$300,000 from the General Operating Reserve to the Corporate Risk Reserve. The new reserve is intended to provide financial flexibility to address unforeseen legal, regulatory, governance or labour-related issues.

Policy 6306 – Demonstrations was rescinded as it was determined that the policy was no longer in practice due to external partnerships keeping the local agriculture community informed of modern farming techniques and promoting new crop varieties and machinery.

Upcoming scheduled meetings:

- Regular Council Wednesday, June 4, 5:00 pm
- Governance & Priorities Wednesday, June 11, 5:00 pm
- Regular Council Wednesday, June 18, 9:30 am

Meetings are held in-person at the Municipal Office in Whitecourt and streamed on the Woodlands County YouTube channel. Agenda packages are available on the Woodlands County Civic Web Barrel

Mayors Calendar 56

May 2025

	N	1ay 202	25					Ju	une 202	25	
Мо	Tu	We	Th	Fr	Sa	Su	Мо	Tu	We	Th	F
5 12 19 26	6 13 20 27	7 14 21 28	1 8 15 22 29	2 9 16 23 30	3 10 17 24 31	1 8 15 22 29	2 9 16 23 30	3 10 17 24	4 11 18 25	5 12 19 26	1 2 2

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Apr 27	28	29	30	May 1	2	3
4	7:30pm FW: Municipal Election Webinar - Small - Midsize 7:30pm Webinar host invited you to be	6	7	9:15am Let's Go Rural Event - Welcome (Whitecourt Hospital) - Rhonda Woods	9	5:00pm Trade Fair Vendor Mixer Event (JDA Place) - Wendy Davidson
11	8:30am FW: CRAA Executive Bi-Weekly 9:00am Town Hall Meetings (Ecole St 4:00pm Town Council	13	14	3:00pm Updated invitation: Alberta Mid-Sized Towns Mayors Caucus @ Thu 15 May 2025	16	17
18	19	20 2:30pm Ad Hoc Culture & Events Centre Partnership/Sponsors 2:30pm CEC Sponsorship/Partners	8:30am ICF Committee - Pre-Meeting (Town Office Large Boardroom) - Tara Gallant	22 8:30am ICF Committee Meeting (To be 2:30pm Library Building (Town Office Large 7:00pm Spirit of Youth	23	24
25	26 8:30am FW: CRAA Executive Bi-Weekly Meeting (Microsoft 4:00pm Town Council (FIC) - Wendy	8:10am CBC Morning Interview (Telephone 10:30am Radio-Canada 12:00pm Interview with 1:30pm Economic	28 1:30pm FW: Meeting with Fortis and Whitecourt - Fire Mitigation/PSPS (Town of Whitecourt	29	7:30am Green Gables Breakfast (Microsoft Teams Meeting) - 1:30pm SVL Birthdays (SV Lodge) - Wendy	31

Mayors Calendar 57

June 2025

June 2025										Ji	uly 202	25		
Su	Мо	Tu	We	Th	Fr	Sa	Su	u N	Mo	Tu	We	Th	Fr	Sa
1 8 15 22 29	2 9 16 23 30	3 10 17 24	4 11 18 25	5 12 19 26	6 13 20 27	7 14 21 28	6 13 20 27	20	7 14 21 28	1 8 15 22 29	2 9 16 23 30	3 10 17 24 31	4 11 18 25	5 12 19 26

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jun 1	2 11:30am Seniors Lunch (Seniors Circle) - Wendy Davidson	3	5:00pm PITP Sponsorship Dinner (Eagle River Casino) - Wendy Davidson	5 1:00pm Rotary Club Multi-Purpose Court Sod Turning (Festival Park) - Wendy Davidson	4:00pm Pride Celebrations & BBQ (Festival Park) - Wendy Davidson	7 10:00am Run 4 Fun - Greeting (Allan & Jean Millar Centre) - Wendy Davidson
8	9 8:30am FW: CRAA Executive Bi-Weekly Meeting (Microsoft 4:00pm Town Council (FIC) - Wendy	10	11	12	13 1:30pm Seniors Week/Fathers Day Car Show at the 5:00pm PITP (Festival Park) - Wendy	14 12:00pm Ecole St. Joseph School Graduation (Ecole St. 2:00pm PITP (Festival Park) - Wendy
15	9:30am Save the Date: Healthy Families 12:00pm Protective Services Regular 4:00pm Policies &	17 1:30pm Economic Development Committee Regular Meeting (Town Large Board Room) -	18 1:15pm Whitecourt Regional Landfill Q&A (Town 2:00pm Whitecourt Regional Solid Waste	19	20	21
22	8:30am FW: CRAA Executive Bi-Weekly Meeting (Microsoft 4:00pm Town Council (FIC) - Wendy	24 2:00pm Community Rail Advocacy Alliance Meeting (Microsoft Teams Meeting) - Kayla Doody	25	9:00am AB Munis Summer Leaders Caucus (Devon Community Hall) - Wendy Davidson	7:30am Green Gables Breakfast (Microsoft Teams Meeting) - Mike Putzke 8:00am Ponoka Rodeo	28
29	30	Jul 1	2	3	4	5

Council Calendar 58

May 2025

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SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Apr 27	28	29	30	May 1	2	3
4	5	6	7	8	9	10 10:00am Trade Fair (TB, BL) 12:30pm Trade Fair (PC, SL) 3:00pm Trade Fair (SL)
11 10:00am Trade Fair (PC, DS) 1:00pm Trade Fair (BL, DS)	9:00am Town Hall Meetings (ESMS & PB Schools) 4:00pm Council Meeting (FIC)	7:00pm Community Services Advisory Board (DS) (AJMC Board Room)	14	15 1:00pm CFYE (SL)	16	17
18	19	20 1:30pm EDC (TP, BL) (Town Office) 2:30pm Ad Hoc Culture & Events Centre (TP, SL, DS)	8:30am ICF Committee Member Meeting (TP, SL, DS) (Town Office)	8:30am ICF Committee (TP, SL, DS) (TBD) 4:00pm MPC (BL, DS) 7:00pm Spirit of Youth (Central School)	23	24
25 6:00pm Yubetsu Dinner	26 4:00pm Council Meeting (FIC)	27 1:30pm EDC (TP, BL) 4:00pm YAC (SL, DS)	28 12:00pm HPARC (DS) (Town Office)	29	30	31

Council Calendar 59

June 2025

	June 2025								J	uly 202	25		
Su	Мо	Tu	We	Th	Fr	Sa	Su	Мо	Tu	We	Th	Fr	Sa
1 8 15 22 29	2 9 16 23 30	3 10 17 24	4 11 18 25	5 12 19 26	6 13 20 27	7 14 21 28	6 13 20 27	7 14 21 28	1 8 15 22 29	2 9 16 23 30	3 10 17 24 31	4 11 18 25	5 12 19 26

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jun 1	2 11:30am Seniors Lunch (TP, SL) (Seniors Circle)	3	4	5 1:00pm Multi Purpose Court Sod Turning (Festival Park)	4:00pm Pride Celebration & BBQ (TP, DS, BM, TB, BL) (Festival Park)	6:00pm Seniors Dinner (TB, PC, BM, DS) (Seniors Circle)
8	9 10:30am Emergency Advisory Committee Meeting (TB, BM) 4:00pm Council Meeting (FIC)	7:00pm Community Services Advisory Board (DS) (AJMC Board Room)	11	12 4:00pm MPC (BL, DS)	13	14
15	16 10:30am Emergency Advisory Committee 12:00pm PSC (TP, BL, BM) 4:00pm Policies &	17 1:30pm EDC (TP, BL) (Town Office)	18 2:00pm Landfill Authority (TP, BL, PC)	19 1:00pm CFYE (SL)	9:00am Chamber Golf Tournie (TB, BL, SL, DS) (Golf Course)	21
22	4:00pm Council Meeting (FIC)	24 12:00pm FireSmart Working Group (TB)	25 1:00pm Lac Ste. Anne Foundation (PC) (Mayerthorpe)	26 1:00pm Hilltop Grad (SL) (JDA Place) 4:00pm MPC (BL, DS)	1:30pm SVL Birthdays (SL) (SVL)	28
29	30	Jul 1	2	3	4	5