

AGENDA

REGULAR MEETING OF COUNCIL
Monday, July 21, 2025 at 4:00pm
Forest Interpretive Centre Council Chambers

Present: Mayor Pickard; Deputy Mayor Schlosser; Councillors Baker, Chauvet, Lanctot, Lapointe, and McAree; CAO Smyl; Recording Secretary Grimstad-Davidson.

1. Call to Order and Mayor's Address:
2. Adoption of Agenda:
3. Minutes from the June 23, 2025 Regular Meeting of Council:
4. Public Input Session:
5. 2025 Sports Hosting Program – Whitecourt Minor Ball Association:
6. 2025 Tourism Enhancement Grant – RCMP Musical Ride:
7. 2025 Economic Forum:
8. Northern Gateway Public Schools Career Exposure Summer Camps:
9. Flood Mitigation for Infrastructure Protection Program:
10. 2025 Vitalization Grant Program Applications:
11. 2025 Project List:
12. Quarterly Financial Report:

13. Alberta Municipalities 2025 Annual Convention:
14. Street Closure Request – Car Show:
15. Councillor Reports:
16. Items of Information:
17. Letter of Support – Transfer of Land (Closed Meeting):
(Section 19 of the Access to Information (ATIA) Act)
18. Intermunicipal Collaboration Framework (Closed Meeting):
(Section 26 of the Access to Information (ATIA) Act)
19. Adjournment:

MINUTES OF THE REGULAR MEETING OF COUNCIL
of the Town of Whitecourt
held on Monday, June 23, 2025 at the Forest Interpretive Centre

Present:	Mayor Pickard, Deputy Mayor Lapointe; Councillors Chauvet, Lanctot, McAree, and Schlosser; Chief Administrative Officer Smyl; and Recording Secretary Gallant.
Absent:	Councillor Baker.
Call to Order & Mayor's Address:	The Meeting was called to order at 4:00pm; Mayor Pickard presiding.
Adoption of Agenda:	<p><u>25-220 Moved by Councillor Chauvet</u></p> <p>That the Agenda be adopted as presented.</p> <p style="text-align: right;">- CARRIED UNANIMOUSLY.</p>
Minutes from the June 9, 2025 Regular Meeting:	<p><u>25-221 Moved by Councillor McAree</u></p> <p>That the Minutes from the June 9, 2025 Regular Meeting be adopted as presented.</p> <p style="text-align: right;">- CARRIED UNANIMOUSLY.</p>
Public Input Session:	There was no one present wishing to make a presentation.
AGENT Program:	<p>The Chief Administrative Officer introduced the Director of Community Safety to review a new crime prevention initiative, called the Authorized General Enforcement for Nuisances and Trespassing (AGENT) Program, designed to support local businesses.</p> <p><u>25-222 Moved by Councillor McAree</u></p> <p>That Council accept the recommendation of the Protective Services Committee and adopt the AGENT Program.</p> <p style="text-align: right;">- CARRIED UNANIMOUSLY.</p>
Economic Development & Tourism Report:	<p>The Chief Administrative Officer advised that a semi-annual Economic Development and Tourism Report had been prepared and introduced the Economic Development Officer and the Economic Development Committee Chair who presented highlights of the report.</p> <p><u>25-223 Moved by Councillor Lanctot</u></p> <p>That Council accept the Economic Development and Tourism Report as information.</p> <p style="text-align: right;">- CARRIED UNANIMOUSLY.</p>

**2025 Whitecourt
Launch Program:**

The Chief Administrative Officer stated that the Economic Development Committee reviewed pitches made by three businesses competing for a \$10,000 grant and introduced the Economic Development Officer who reviewed the recommendation from the Economic Development Committee.

25-224 Moved by Councillor Schlosser

That Council accept the recommendation from the Economic Development Committee and award the Whitecourt Launch Grant Program funding of \$10,000 to Whitecourt Manual Osteopathy Ltd. for expansion of services.

- CARRIED UNANIMOUSLY.

**47 Street Sewer
Replacement
Program:**

The Chief Administrative Officer noted that a tender had been issued for replacement of a portion of the 47 Street Sewer Line and introduced the Director of Infrastructure. The Director reviewed the project and recommendation received from the project engineers.

25-225 Moved by Councillor Lanctot

That Council accept the recommendation of MPE and award the contract for the 47 Street Sewer Line Replacement to Kaon Infrastructure Ltd., for \$373,862.10 plus GST.

- CARRIED UNANIMOUSLY.

**Tandem Truck
Purchase:**

The Chief Administrative Officer advised that a replacement tandem truck was required to meet fleet needs and introduced the Director of Infrastructure to review specifications for the truck.

25-226 Moved by Councillor Chauvet

That Council accept the proposal from Commercial Truck and Velocity Co. to supply a 2026 Freightliner Model 114SD and the body build for a cost of \$312,829 plus GST.

- CARRIED UNANIMOUSLY.

**Ice Resurfacer
Purchase:**

The Chief Administrative Officer indicated that the Town Zamboni had reached the end of its life cycle and that quotes for a new ice resurfacer had been received. He introduced the Director of Infrastructure who reviewed the need for a new ice resurfacer and provided details on why it was recommended the current unit be retained as a backup unit.

25-227 Moved by Councillor Chauvet

That Council accept the proposal from Industrial Machine for the purchase of a 2026 Zamboni 526 at a cost of \$171,925 plus GST; and that the existing 2020 526 Zamboni be retained as a backup unit in the event of equipment failure or emergency downtime, with additional funding from the Fleet Replacement Reserve.

- CARRIED UNANIMOUSLY.

**Off-Site Levy
Annual Review –
2025 Report:**

The Chief Administrative Officer stated that the Off-Site Levies need to be reviewed annually and introduced the Director of Planning and Development who provided highlights of the 2025 review.

25-228 Moved by Councillor Schlosser

That Council accept the recommendation from Policies and Priorities Committee and adopt the Off-Site Levy Annual Review – 2025 Report and new proposed Off-Site Levy rates for 2026.

- CARRIED UNANIMOUSLY.

Franchise Fee Five
Year Plan:

The Chief Administrative Officer noted that pursuant to the Council Planning Session, Administration had reviewed the Franchise Fees for power and introduced the Director of Corporate Services who reviewed the five-year plan that proposed a 3.5% annual rate increase.

25-229 Moved by Councillor Lanctot

That Council adopt the Power Franchise Fee Five-Year Plan with a 5% annual rate increase.

Votes in Favour: Mayor Pickard, Deputy Mayor Lapointe, Councillor Chauvet, Lanctot, and McAree.

Votes in Opposition: Councillor Schlosser.

- MOTION CARRIED.

2025 20 Year
Capital & Major
Maintenance Plan:

The Chief Administrative Officer advised that Administration had prepared an updated 20 Year Capital & Major Maintenance Plan to reflect final budget amendments and projects and introduced the Director of Corporate Services who provided highlights of the Plan.

25-230 Moved by Deputy Mayor Lapointe

That Council accept the Policies and Priorities Committee recommendation to adopt the 2025 20-Year Capital and Major Maintenance Plan as presented.

- CARRIED UNANIMOUSLY.

Policy Manual
Amendments:

The Chief Administrative Officer advised that the Policies and Priorities Committee had reviewed and recommended the Electronic Signatures and Audit Services policies be adopted as presented.

25-231 Moved by Councillor Lanctot

That Council accept the recommendations from the Policies and Priorities Committee, and adopt Policy 12-028 – Electronic Signatures and Policy 13-012 – Audit Services as presented.

- CARRIED UNANIMOUSLY.

Bylaw 1551-16 –
Fees, Rates and
Charges Bylaw:

The Chief Administrative Officer advised that a revised schedule for the Fees, Rates and Charges Bylaw had been reviewed and recommended for adoption by the Policies and Priorities Committee.

25-232 Moved by Councillor Schlosser

That Bylaw 1551-16 be given first reading.

- CARRIED UNANIMOUSLY.

25-233 Moved by Councillor McAree

That Bylaw 1556-16 be given second reading.

- CARRIED UNANIMOUSLY.

25-234 Moved by Councillor Chauvet

That Council proceed to third and final reading of Bylaw 1551-16

- CARRIED UNANIMOUSLY.

25-235 Moved by Deputy Mayor Lapointe

That Bylaw 1551-16 be given third and final reading.

- CARRIED UNANIMOUSLY.

Bylaw 1492-5 –
Records Retention
and Destruction:

The Chief Administrative Officer advised that Bylaw 1492 had been amended to reflect legislative changes, and the Bylaw was recommended for adoption by the Policies and Priorities Committee.

25-236 Moved by Deputy Mayor Lapointe

That Bylaw 1492-5 be given first reading.

- CARRIED UNANIMOUSLY.

25-237 Moved by Councillor Chauvet

That Bylaw 1492-5 be given second reading.

- CARRIED UNANIMOUSLY.

25-238 Moved by Councillor McAree

That Council proceed to third and final reading of Bylaw 1492-5.

- CARRIED UNANIMOUSLY.

25-239 Moved by Councillor Lanctot

That Bylaw 1492-5 be given third and final reading.

- CARRIED UNANIMOUSLY.

Councillor Reports:

Councillor Chauvet attended a Whitecourt Regional Solid Waste Management Authority meeting, and Policies and Priorities.

Councillor McAree served as a judge for Lemonade Day, and attended Protective Services Committee, Emergency Management Committee and Policies and Priorities Committee meetings. He also attended the Whitecourt & District Chamber of Commerce Golf Tournament.

Councillor Lanctot attended Protective Services Committee, Municipal Planning Commission, Policies and Priorities Committee, Whitecourt Regional Solid Waste Management Authority, and the Whitecourt Regional Forest Advisory Committee meetings. He also attended the Whitecourt & District Chamber of Commerce Golf Tournament.

Councillor Schlosser attended Community Services Advisory Board and Municipal Planning Commission meetings. He also attended Party In The Park.

Deputy Mayor Lapointe attended several Whitecourt Library Board meetings, as well as meetings for Community Futures Yellowhead East and Yellowhead Regional Library. She also attended Party In The Park, and the Whitecourt & District Chamber of Commerce Golf Tournament.

Mayor Pickard attended meetings for the Community Rail Advocacy Alliance, as well as the Alberta Forest Products Association Annual General Meeting. He also attended the following Council Committee meetings: Protective Services, Economic Development, and the Whitecourt Regional Solid Waste Management Authority. He introduced the bands on both days for Party In The Park, and participated in a Globe & Mail interview on Whitecourt's hosting of wildfire evacuees. He noted that he met with the Minister of Transportation and Economic Corridors staff to discuss rail advocacy; and, that he was invited to participate in a video the Forest Resource Improvement Association of Alberta was producing on FireSmart initiatives and activities.

25-240 Moved by Councillor McAree

That Council accept the Councillor Reports as information.

- CARRIED UNANIMOUSLY.

Items of
Information:

25-241 Moved by Councillor Chauvet

That the following items be accepted as information:

- a) Town Accounts – Cheques 92977 - 93194;
- b) May 28, 2025 Response Email from Chair of Lac Ste. Anne Foundation;
- c) 2025 Strategic Plan – Project Status Update June 2025;
- d) Town of Whitecourt 2025 Press Releases:
 - i. June 10 – Town Council Update – June 9;
 - ii. June 13 – Whitecourt Fire Ban Lifted – June 13;
- e) Mayor's Calendar; and
- f) Council Calendar.

- CARRIED UNANIMOUSLY.

Adjournment:

25-242 Moved by Councillor Chauvet

That the Regular Meeting of Council be adjourned. Time: 4:55pm.

- CARRIED UNANIMOUSLY.

Mayor

Chief Administrative Officer



Council Meetings Public Input Session: Terms of Reference

The purpose of the Public Input Session is to provide a venue that allows community members the opportunity to voice opinions and to bring attention to pertinent local issues. Council may ask for clarification regarding matters presented by public members, however, this session is not intended as a forum for debate.

1. Members of the public wishing to address Council are asked to complete the sheet available at the delegation table with their name, address and topic they will be addressing.
2. The public member shall begin comments by stating their name.
3. Public members shall direct comments to the Mayor/Chair.
4. Each public member shall have two minutes to speak as a maximum; however, the Mayor/Chair may reduce time allotments per speaker depending on the number of public members wishing to speak at each meeting.
5. Public members are not permitted to discuss matters that include personnel, legal matters, land issues, or other items included in Section 16 to 29 of the Freedom of Information and Protection of Privacy (FOIP) Act. Items pertaining to a scheduled Public Hearing or appeal will also not be permitted for discussion during the Public Input Session, and will be referred to the scheduled hearing or appeal.
6. Public members cannot discuss matters that are already included as items on the agenda for that meeting unless permission is granted by the Mayor/Chair.
 - a. The Mayor/Chair will not allow discussion on agenda items that are time sensitive in nature, or items that have previously been deferred.
 - b. If a public member is permitted to speak on a matter that is an item on that meeting agenda, and the presentation provides new information which could result in a different course of action, the item will be deferred to a future meeting.
7. Public Input Session issues shall be either:
 - a. accepted as information,
 - b. referred to Administration for further information, or
 - c. deferred for further discussion.

We appreciate your comments and Council thanks you for your input.



Whitecourt

REQUEST FOR DECISION

Date: July 9, 2025
Meeting: July 21, 2025 Regular Meeting of Council
Originated by: Rhonda Woods, Economic Development Officer
Title: **2025 SPORTS HOSTING PROGRAM – WHITECOURT MINOR BALL ASSOCIATION**

PROPOSAL AND BACKGROUND:

The Whitecourt Sports Hosting Program was established to recognize the growing interest in the community to host provincial sporting competitions and the positive economic impact that these events bring to the community. The program is designed to help support and grow the economic impact that is experienced through hosting sporting events in the community and to support those organizations that bring them to fruition.

Applicants are required to complete the Application Form and to outline the following:

- A detailed description of events to be carried out including a timeline and/or outline for the event;
- An event budget showing revenues and expenses and how the funding will be used;
- Current financial statement; and
- Proof of non-profit status.

The 2025 Sports Hosting Program has been advertised through social media platforms, on the Town of Whitecourt website, by email and through site visits. An application was received from Whitecourt Minor Ball Association to host the 11UAA and 18UAA Baseball Alberta Provincial Championship 2025 event.

The event will take place at Graham Acres in Whitecourt from July 25 – 27, 2025. The event will host 10 teams from across the province, with expected attendance of 204 players, coaching staff and managers, in addition to parents, guardians, friends, and family, along with community spectators throughout the weekend. The majority of teams and their families will be staying in hotels within our community, and the planning committee has included a list of attractions in their team registration packages to promote activities in our community.

The Economic Development Committee is in favour of the application and has recommended supporting the application as the event fits the policy guidelines and demonstrates an economic impact to the community. After review of the application, event budget and eligible costs under Policy 12-026, it was recommended that \$1,600 be allocated toward the event to support the overhead cost of additional field materials and umpire/official expenses.

REFERENCES:

- Policy 12-026 – Sports Hosting Program Policy

BENEFITS/DISADVANTAGES AND OPTIONS:

The Whitecourt Sports Hosting Program provides an opportunity for the municipality and the sporting community to work together to maximize the economic and community benefits derived from hosting provincial sporting events.

Events hosted by the sporting community increase visitors into the community which has a positive economic impact by generating overnight stays and stimulating the local economy through increased local spending.

COST AND SOURCE OF FUNDING:

2025 Budget

COMMENTS:

There is currently \$3,300 unallocated in the 2025 Sports Hosting Program and if approved, the program will have \$1,700 remaining.

All of the applications received are subject to review of financial records to ensure compliance with grant criteria.


RECOMMENDATION:

That Council approve the allocation of \$1,600 from the 2025 Sports Hosting Program to Whitecourt Minor Ball Association to host the 11UAA and 18UAA Baseball Alberta Provincial Championship 2025 event from July 25-27, 2025.

APPROVAL:

Department Director:

Acting CAO:





Whitecourt

REQUEST FOR DECISION

Date: July 9, 2025
Meeting: July 21, 2025 Regular Meeting of Council
Originated by: Rhonda Woods, Economic Development Officer
Title: 2025 TOURISM ENHANCEMENT GRANT – RCMP MUSICAL RIDE

PROPOSAL AND BACKGROUND:

Administration received a request from the Whitecourt Agricultural Society requesting \$1,000 to assist with the 2025 RCMP Musical Ride event.

The Whitecourt and Mayerthorpe Agricultural Societies are jointly hosting the world-famous RCMP Musical Ride, with performances scheduled for August 29 in Whitecourt and August 30 in Mayerthorpe. The event is expected to attract significant attendance from both local residents and visitors. The Economic Development Committee was in favour of supporting the RCMP Musical Ride through the Tourism Enhancement Grant Program for \$1,000.

REFERENCES:

- Policy 12-020 – Tourism Enhancement Grant Program
 - RCMP Musical Ride Event Poster – attached
-

BENEFITS/DISADVANTAGES AND OPTIONS:

The RCMP Musical Ride is a nationally recognized event that draws visitors from across the region and beyond. Supporting this event aligns with the Town's tourism and community engagement goals, providing exposure for local businesses and enhancing Whitecourt's reputation as a vibrant destination.

COST AND SOURCE OF FUNDING:

2025 Budget

COMMENTS:

Supporting the RCMP Musical Ride demonstrates the Town's commitment to fostering community spirit, promoting tourism, and collaborating with regional partners. The event is anticipated to deliver economic and social benefits to Whitecourt and the surrounding area.

RECOMMENDATION:

That Council allocate \$1,000 from the 2025 Tourism Enhancement Grant Program to the Whitecourt Agricultural Society for the 2025 RCMP Musical Ride event scheduled for August 29, 2025.

APPROVAL:

Department Director:

Acting CAO:





RCMP Musical Ride



World famous RCMP Musical Ride hosted by Whitecourt and Mayerthorpe Agricultural Societies!

SHOW DATES/TIME:

***visit for
more
details:***



www.fairthorpe.ca

**[facebook.com/
mayerthorpeag](https://facebook.com/mayerthorpeag)**

www.whitecourtag.ca

- **Fri. Aug.29 Whitecourt Ag. Grounds** preshow 6pm/ Musical Ride 7pm
- **Sat. Aug.30 Mayerthorpe Ag. Grounds** preshow 2pm/Musical Ride 3 pm

Tickets \$5 (ages 65 + and under 6 free) available for purchase at Mayerthorpe Registries, Mayerthorpe Town Office, Woodlands County Office, also can be purchased at the gate



Whitecourt

REQUEST FOR DECISION

Date: July 15, 2025
Meeting: July 21, 2025 Regular Meeting of Council
Originated by: Rhonda Woods, Economic Development Officer
Title: 2025 ECONOMIC FORUM

PROPOSAL AND BACKGROUND:

The Whitecourt & District Chamber of Commerce is hosting the annual Economic Forum scheduled for October 22 at St. Joseph Hall. The Economic Forum is a valuable networking opportunity designed to bring together business leaders, industry experts, government representatives, and community stakeholders. This year's forum is scheduled from 4:00pm – 8:00pm, and will include a variety of topics, guest speakers and a farm to table style dinner. In addition, attendees can register for industry-focused sessions between 1:00pm – 3:00pm, for a customized program to enhance the event and provide industry updates and opportunities.

The agenda for the event will be provided in the upcoming weeks once the program and speakers have been confirmed.

REFERENCES:

N/A

BENEFITS/DISADVANTAGES AND OPTIONS:

This event provides an opportunity to showcase local industries, facilitate networking, and gather insights from discussions with business leaders, industry experts, government representatives, and community stakeholders.

COST AND SOURCE OF FUNDING:

\$1,500 – 2025 Economic Development Budget

COMMENTS:

Support for this event has been funded through the Economic Development 2025 operating budget and includes four tickets.

RECOMMENDATION:

That Council Members be authorized to attend the 2025 Economic Forum on Wednesday, October 22, 2025.

APPROVAL:

Department Director:

Acting CAO:





REQUEST FOR DECISION

Date: July 16, 2025
Meeting: July 21, 2025 Regular Meeting of Council
Originated by: Chelsea Grande, Director of Community Services
Title: **NORTHERN GATEWAY PUBLIC SCHOOLS CAREER EXPOSURE SUMMER CAMPS**

PROPOSAL AND BACKGROUND:

Northern Gateway Public Schools (NGPS) has been hosting Career Exposure Summer Camps for the past several years. The camps are held in the first part of July and allow students to explore various fields that allow them to experience hands on learning, while earning curriculum credits. The programs are funded via partnerships with various government agencies, local businesses, the Town and Woodlands County. A letter from NGPS was received, requesting funding of \$5,000. The Town has provided \$2,500 in funding for the program since 2021.

REFERENCES:

- Letter dated July 2, 2025 from Northern Gateway Public Schools – attached
-

BENEFITS/DISADVANTAGES AND OPTIONS:

The program provides a valuable opportunity for youth across the region to experience exposure to fields or technologies different from what might be offered through the normal school program, while earning high school credits.

COST AND SOURCE OF FUNDING:

\$2,500 Operating Budget

COMMENTS:

NGPS has been advised of the Town's 2025 budgeted funding for the Career Exposure Summer Camps, and Administration will work with them to bring forward a funding request for 2026 budget deliberations.

RECOMMENDATION:

That the request from Northern Gateway Public Schools to provide funding for the Career Exposure Summer Boot Camps be deferred to 2026 Budget deliberations and that Council direct Administration to proceed with funding allocations per the 2025 Budget.

APPROVAL:

Department Director:

Acting CAO:



July 2, 2025

Town of Whitecourt
5004 52 Ave
PO Box 509
Whitecourt AB T7S 1N6

RE: CAREER EXPOSURE SUMMER CAMPS 2024

Dear Mayor Pickard and Council:

The goal of Career Exposure Summer Camps 2025 is to continue the in-person, hands-on, experiential learning we have established over the last 5 years. Career Exposure Summer Camps 2025 has a registration of 220 students, up from the 210 in the previous summer.

Our thanks to the Town of Whitecourt for their ongoing financial support and your assistance in promoting the camps. Your support over the past years allowed us to build a strong foundation and to attract local area business and industry to come onboard as sponsors. We are once again requesting your financial support to provide hands-on learning to local students. We would appreciate it if you could match your previous donation of \$5000.

We have built a strong partnership with local governments, school divisions and businesses. Highlights of this year include new camps, new instructors and forestry simulators as well as donations from WOLF, Schaffer's Custom Welding and Arc Supplies. RBC, Pembina Pipelines and Woodlands County continue to be included as sponsors.

We would be happy to share the highlights from Career Exposure Summer Camps 2025 and update Council on our plans for summer 2026.

We are looking forward to partnering once again with the Town of Whitecourt in Career Exposure Summer Camps 2025.

Thank you,

Brent Northcott/Beth Jager/Ian Baxter
Northern Gateway School Division



REQUEST FOR DECISION

Date: July 16, 2025
Meeting: July 21, 2025 Regular Meeting of Council
Originated by: Drew Hadfield, Director of Infrastructure Services
Title: **FLOOD MITIGATION FOR INFRASTRUCTURE PROTECTION PROGRAM**

PROPOSAL AND BACKGROUND:

The Town has been awarded a \$1.4million grant under the Alberta Drought and Flood Protection Program (DFPP) for a Flood Mitigation for Infrastructure Protection Project that will increase flood resiliency of critical infrastructure with the Town. The project includes the following:

- Installing reinforced sheet pilings to protect the raw water intake, construct an earthen berm to protect the site, and raise the gravel access road to the site;
- Raise Mill Road and install a culvert gate to protect access to the Water Treatment Plant and ambulance station;
- Construct a flood protective wall around the west Whitecourt sewer lift station; and,
- Raise the 47 Street access to the natural gas station (golf course – near tee box #15).

The scope of the work will ensure unencumbered access to these areas and that critical infrastructure can continue to be operated within the identified flood zones during flooding and ice jam events.

A request for engineering proposals was issued for the preliminary and detailed design, as well as the tendering of the work. The Request for Proposals (RFP) as advertised on the Alberta Purchasing Connection and Town website. The RFP closed July 3, with one submission received from MPE (a division of Englobe). Administration has reviewed the Engineering Services Proposal and has determined that it meets the requirements of the proposed scope of work and is within the budgeted amount for the engineering portion of the project.

REFERENCES:

Town of Whitecourt – Flood Mitigation for Infrastructure Protection Report

BENEFITS/DISADVANTAGES AND OPTIONS:

Being the only proposal for the Engineering Services for this project, the proposed scope of work, including the costs for services and the proposed schedule to complete the work are within the budgeted amounts for the project. Work should be completed in the fall of 2025 with tendering and construction in 2026 for these projects.

MPE has previously completed a number of engineering assignments for the Town and is currently working on others at this time.

COST AND SOURCE OF FUNDING:

Funding is provided under the \$2,038,503 budget for the project, with \$1,426,182 in funding from the Drought and Flood Protection Grant Program (DFPP).

COMMENTS:

N/A

RECOMMENDATION:

That Council award the contract for the Flood Mitigation for Infrastructure Protection Engineering Services to MPE (a division of Englobe) for \$112,000 plus GST.

APPROVAL:

Department Director:

Acting CAO:





REQUEST FOR DECISION

Date: July 18, 2025
Meeting: July 21, 2025 Regular Meeting of Council
Originated by: Samantha Kemp, Development Officer
Title: 2025 VITALIZATION GRANT PROGRAM APPLICATIONS

PROPOSAL AND BACKGROUND:

The Vitalization Grant Program was established to assist property owners in the Downtown Core and along the Highway 43 Corridor to upgrade the façade of their building to meet the stone and wood architectural theme of the Town of Whitecourt Vitalization Plan.

To be eligible for the grant, a minimum of 20% of the building face(s) fronting the Downtown Core Street(s) or Highway 43 Corridor must be wood/stone per the Vitalization Plan. 25% of the total project cost can be funded through this grant program, up to a maximum of \$10,000.

The Program's objectives are to:

- Assist local businesses or organizations located in the eligible areas to make permanent upgrades to their buildings that meet the architectural theme of the Town of Whitecourt Vitalization Plan.
- Assist local businesses and organizations located in the eligible areas to contribute to the Vitalization of the Town of Whitecourt.
- Enhance the quality of life and well-being for the residents of Whitecourt by increasing the aesthetic appeal of the Downtown Core and Highway 43 Corridor.
- Enhance the pride and profile of the Town of Whitecourt for both residents and visitors.

The 2025 Vitalization Grant was promoted through newspaper advertisements, notification to the Chamber of Commerce, on the Town's website, and through both the Town Facebook page and the Whitecourt Economic Development Facebook page. Administration also advises eligible property owners and applicants when they apply for, or inquire about, permits to renovate their property and/or business.

Two grant applications were received this year and reviewed by Administration based on the grant parameters:

Applicant	Project	Total Cost	Funding Request	Score	Recommended Grant Allocation
Hydro Haven Ltd. at 4703 52 Avenue	Painting the exterior of building, pressure wash parking lot and paint lines, add shrubs and landscaping to enhance curb appeal.	\$5,000	\$1,250	0	\$0 (the proposed work does not meet the parameters of Policy 61-001)
Whitecourt Work Wear Ltd. at 5107 50 Street	Replacing the metal and brick with a full wood exterior look with black trims around the windows.	\$40,000	\$10,000	87	\$10,000

REFERENCES:

- Policy 61-001 – Vitalization Grant Program
- Application Drawing for Whitecourt Work Wear (5107 50 Street) – attached

BENEFITS/DISADVANTAGES AND OPTIONS:

Hydro Haven's proposed work at 4703 52 Avenue includes painting over existing stone, pressure washing, and adding landscaping. To be eligible for the Town's Vitalization Grant, projects must include permanent façade upgrades consisting of at least 20% wood or stone. This project does not meet these parameters and is therefore ineligible for grant funding under this program.

Whitecourt Work Wear Ltd. is proposing to replace the metal and brick on the building with a faux wood exterior and black window trims, exceeding the 20% minimum wood/stone requirement. Administration is therefore recommending the maximum eligible funding under the Vitalization Grant Policy for this project.

COST AND SOURCE OF FUNDING:

The 2025 budget includes \$40,000 to support the Vitalization Grant. Grant funds are not released to the applicant until the project is completed and final reporting has been submitted.

COMMENTS:

Following the spring deadline, the program was undersubscribed and Administration re-advertised for a second round of applications with a submission deadline of 4:00pm on July 2, 2025. Per policy, the second round of Vitalization grants was open to an increased area of the downtown core.

Providing funding through the Vitalization Grant helps to enhance the quality of life and well-being of the residents of Whitecourt by increasing the aesthetic appeal of the Highway 43 corridor and downtown core. The exterior improvements make a significant impact on the aesthetics and appeal of the Vitalization areas

RECOMMENDATION:

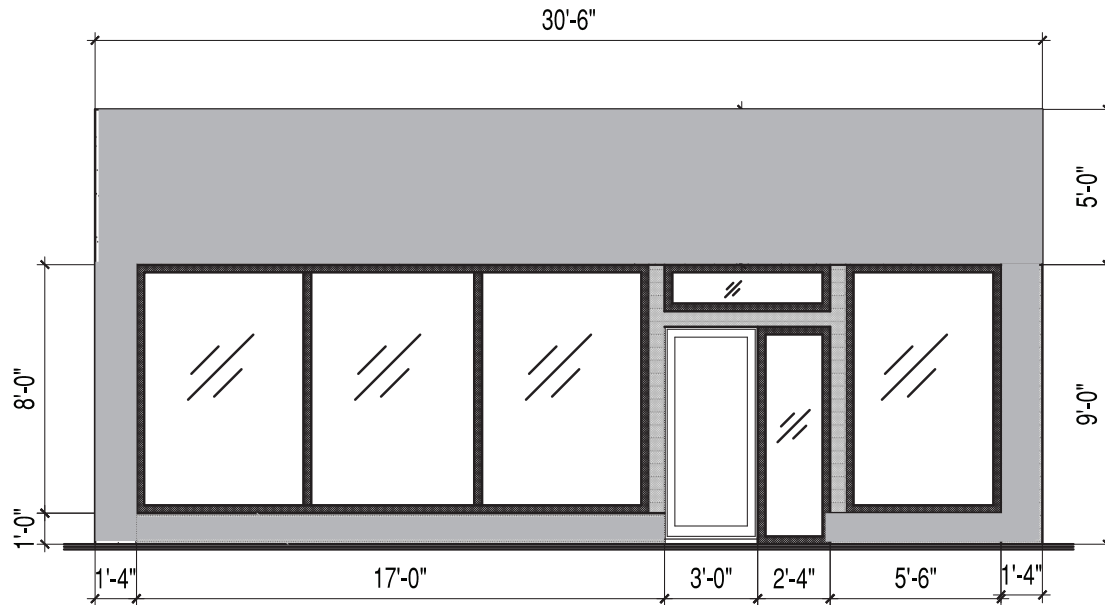
That Council allocate \$10,000 from the Vitalization Grant Program to Whitecourt Work Wear Ltd. for their proposed Vitalization project at 5107 50 Street.

APPROVAL:

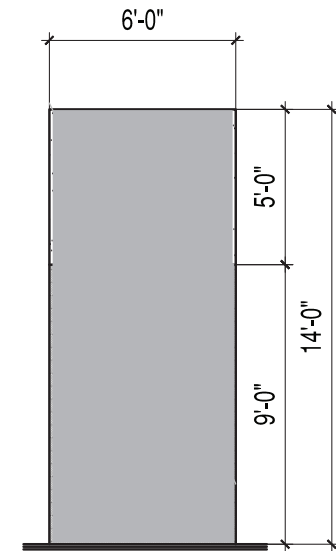
Department Director:

Acting CAO:







FRONT ELEVATION



RIGHT ELEVATION

-  LUXPRO CUSTOM TRIMS
 -  LUXLAP V-GROOVE SIDING
- Example of Material





REQUEST FOR DECISION

Date: July 15, 2025
Meeting: July 21, 2025 Regular Meeting of Council
Originated by: Judy Barney, Director of Corporate Services
Cherie Van Der Meer, Assistant Controller
Title: 2025 PROJECT LIST

PROPOSAL AND BACKGROUND:

The attached 2025 Project List was recently updated with project status and anticipated completion dates.

REFERENCES:

- 2025 Project List – attached
-

BENEFITS/DISADVANTAGES AND OPTIONS:

The intent of the Project List is to keep Council informed on the status of projects and activities.

COST AND SOURCE OF FUNDING:

2025 Budget

COMMENTS:

The majority of the projects are forecasted to be completed later this year, at which time the final costs will be updated, along with updates for projects that need to be deferred to 2026 due to available resources (financial and capacity). Final costs for projects already completed will be updated once the invoices have been processed.

RECOMMENDATION:

That Council accept the 2025 Project List as information.

APPROVAL:

Department Director:

Acting CAO:



2025 PROJECT LIST

Project No.	Project	Total Project Budget	Final Cost	2025 Budget	Director Responsible	% Complete	Project Deadline	Status/Notes as at June 30, 2025
Legislative (11)								
Administration (12)								
1	Culture & Events Centre	54,253,359		43,184,525	Chelsea	42%	2026	Construction underway.
2	IT Modernization Phase 1 and 2	141,914		87,000	Judy	45%	Nov	Bandwidth upgrade and networking is complete. Server and additional software security upgrades are underway. Reviewing options for email system replacement.
Other Government General Services (19)								
3	Asset Management Plan - Phase One	129,940		97,455	Jennine/Judy	30%	2026	Asset Inventory has been completed and is undergoing review for accuracy. Next steps include populating the data into an Asset Management database, training of staff, and collecting condition assessments.
4	Budget Software	100,000	95,132	500	Judy	100%	Mar	Complete.
Police (21)								
5	Mobile Command Post Trailer Outfitting	10,000		10,000	Lee	15%	Oct	Trailer delivered, exploring options on outfitting .
6	Police Station - Remove Walls and Re-Route Electrical	15,000	17,284	-	Chelsea/Lee	100%	Jan	Complete.
7	Police Station - Equipment for Detachment	15,000		15,000	Lee	75%	Aug	Front bullpen desks are complete/installed, remaining equipment to be installed in August.
Fire Department (23)								
8	Fire Guard Phase 2	1,534,180		1,534,180	Lee	90%	Sept	Vegetation clearing complete, hydro seeding and signage to be completed in July.
9	Fire Station - Training Room Table Replacement	10,300	10,898	10,300	Lee	100%	June	Complete
10	Fire Station - Surveillance System Upgrade	15,000		15,000	Chelsea	50%	Dec	Consultant to review.
11	Pressure Hose Washer	6,500		6,500	Lee	0%	2026	Costs came in much higher than budget. Deferred to 2026 to be re-budgeted.
12	Regional Fire Master Plan	80,000		80,000	Lee	0%	External	Grant dependent.
Disaster Services (24)								
13	2023 Flood - Disaster Recovery Projects	3,655,384		3,215,683	Drew	15%	2026	Project list approved by the Disaster Recovery Program (DRP). Assessments are underway.
14	Athabasca River Spur Rock Placement	318,276		318,276	Lee	0%	External	Awaiting grant funding decision.
15	Athabasca River Spur Signage	16,000		16,000	Chelsea	70%	Oct	Redesign underway.
16	Watershed Restoration	237,500		237,500	Lee	0%	External	Grant dependent.
17	Flood Mitigation - Natural Gas Gate Station Access	175,567		175,567	Drew	5%	2026	Awarding Engineering Consultant.
18	Flood Mitigation - Sanitary Manhole Protection	40,830		40,830	Drew	5%	2026	Awarding Engineering Consultant.
19	Flood Mitigation - Sewer Plant Access and Inflow	32,664		32,664	Drew	5%	2026	Awarding Engineering Consultant.
20	Flood Mitigation - Water Intake Site and Road	637,807		637,807	Drew	5%	2026	Awarding Engineering Consultant.
21	Flood Mitigation - West Whitecourt Lift Station	144,945		144,945	Drew	5%	2026	Awarding Engineering Consultant.
22	Flood Mitigation - Water Treatment Plant and Ambulance Access Protection	257,242		257,242	Drew	5%	2026	Awarding Engineering Consultant.
Bylaw (26)								
Common Service (31)								
23	Loader to replace 8514	435,000		435,000	Drew	75%	Aug	Awaiting delivery.
24	Utilities Truck to replace 1117	100,000		100,000	Drew	90%	Aug	Unit is onsite and currently being outfitted.
25	Public Works Truck to replace 1212	75,000		75,000	Drew	75%	Aug	Awaiting delivery.
26	Utilities Truck to replace 1414	80,000		80,000	Drew	75%	Aug	Awaiting delivery.
27	Public Works Truck to replace 8313	75,000		75,000	Drew	75%	Aug	Awaiting delivery.

2025 PROJECT LIST

Project No.	Project	Total Project Budget	Final Cost	2025 Budget	Director Responsible	% Complete	Project Deadline	Status/Notes as at June 30, 2025
28	Garbage Body to replace GB3214	70,000		70,000	Drew	0%	2026	Deferred to 2026.
29	Sander to replace 2407	75,387		75,387	Drew	25%	Aug	On order.
30	Public Works Shop - Telephone System Upgrade	30,000		30,000	Judy	10%	Dec	Consultant developing RFP.
31	Surveillance Cameras at Both Public Works Shops	24,000		24,000	Chelsea	50%	Dec	Consultant to review.
32	Tandem Truck to replace 5213	341,250		341,250	Drew	25%	Dec	On order.
33	Dial-A-Bus to replace HB0116	165,000		165,000	Drew	10%	2026	RFP issued.
34	Transit Bus to replace TB0117	335,500		335,500	Drew	10%	2026	RFP issued.
35	Transit Bus to replace TB0118	335,500		335,500	Drew	10%	2026	RFP issued.
36	Transit Bus to replace TB0318	335,500		335,500	Drew	10%	2026	RFP issued.
37	Vac Truck Purchase and Outfitting to replace 4809	707,214	724,033	4,000	Drew	100%	April	Complete.
38	Wash Bay Ceiling Replacement	18,000		18,000	Drew	10%	Dec	Quotes obtained.
39	Zamboni	180,000		180,000	Drew	25%	Dec	RFP awarded.
Road Transport (32)								
40	Concrete Planter Replacement on Mink Creek Road and McIlwaine Drive	15,000		15,000	Drew	99%	July	Complete. Awaiting final invoice.
41	Pavement Overlay and Catch Basin Rehabilitation Program (37)	893,044		893,044	Drew	30%	Oct	Work underway.
42	Catchment Area Outlet Study (Centennial Park at end of 47 Street)	40,000		4,418	Drew	50%	Dec	Work underway.
43	Centennial Park - End of 47 Street Outlet Construction	120,000		120,000	Drew	5%	2026	Awaiting the results of the study.
44	Centennial Park Pathway Improvements	1,972,240		396,192	Drew	90%	Oct	Phases 1 and 2 complete. Phase 3 underway.
45	Dahl Drive Sign Replacement	120,000		120,000	Drew	10%	Oct	Power servicing to be determined and investigation as to sign type underway.
46	Drainage - 33 Street Ditch from 41 Avenue to 37 Avenue	22,000		22,000	Drew	25%	Oct	Work underway.
47	Drainage - Blue Ridge Road Culvert Inlet/Outlet Repair	414,575		364,898	Drew	25%	Nov	Environmental approvals in place. Tender package to be issued in summer of 2025.
48	Drainage: Intersection of 53 Avenue and Legion Street	60,000		60,000	Drew	10%	Oct	Utility relocation underway.
49	Driveway and Boulevard Approach Replacement Program	10,000	-	10,000	Drew	100%	July	Complete for 2025.
50	Highway 43 Lighting Repair	50,000		40,000	Drew	50%	Dec	Meeting to be arranged with Alberta Transportation and Fortis.
51	Highway 43 Vitalization - Phase 1: 53 Avenue Riverboat Park	255,000		255,000	Drew	25%	2026	Grant dependent.
52	Highway 43 Vitalization - Phase 1: Ditch Re-Establishment	25,000		25,000	Drew	75%	Oct	Ditch work 85% completed.
53	Meadows Pond Vegetation Maintenance	5,000		5,000	Drew	0%	Oct	Work to commence in fall.
54	Road - Festival Park Roadway	5,365,934		211,998	Chelsea/Drew	95%	2026	Asphalt and concrete deficiencies will be remediated in spring 2026.
55	Roads - 55 Avenue Sidewalk Replacement Phase 2 of 4	108,072		108,072	Drew	95%	Sept	Concrete work complete. Landscaping to be completed over summer/fall.
56	Thermoplastic Pavement Marking Program	50,000		50,000	Drew	5%	Oct	Work to commence once overlay program is completed.
57	Rural Transit Solutions Fund - Thermoplastic Pavement Markings & Safety Enhancements	170,000		170,000	Drew	5%	2026	Work to commence after intersection work is installed.
58	Rural Transit Solutions Fund - Traffic Signal Upgrade 51 Street and 49 Avenue	510,900		510,900	Drew	25%	2026	Design work is 90% complete.
59	Rural Transit Solutions Fund - Traffic Signal Upgrade 52 Street and 47 Avenue	583,830		583,830	Drew	25%	2026	Design work is 90% complete.
60	Rural Transit Solutions Fund - 34 Bus Stops and Shelters	510,000		510,000	Chelsea/Drew	5%	2026	Study complete, reviewing.
61	Rural Transit Solutions Fund - Bus Stop Sidewalk and Pathway Access Improvements	180,000		180,000	Chelsea/Drew	5%	2026	Study complete. Design underway.
62	Sidewalk Replacement	58,000		58,000	Drew	85%	Oct	Work underway as part of the 2025 Street Improvement Program.

2025 PROJECT LIST

Project No.	Project	Total Project Budget	Final Cost	2025 Budget	Director Responsible	% Complete	Project Deadline	Status/Notes as at June 30, 2025
63	West Whitecourt East Side Drainage and Culvert (59 Street & 51 Avenue)	25,000		25,000	Drew	25%	2026	Survey complete. Analysis underway.
Transit (34)								
Storm Sewers (37)								
Utilities - Water (41)								
64	Boiler Replacement Study	65,400		65,400	Chelsea	20%	Dec	Working with engineers on design.
65	De-Chlorination Units (2) for Connecting to Hydrants when Flushing	10,000		10,000	Drew	25%	Oct	Quotes received. Reviewing options.
66	Curb Stop Valve Maintenance - Phase One	20,000		20,000	Drew	20%	Dec	Work underway.
67	Hydrant Maintenance Repairs - Phase One	50,000		50,000	Drew	20%	Dec	Work underway.
68	Main Valves Maintenance Repairs - Phase One	50,000		50,000	Drew	50%	Dec	Work underway.
69	Main Reservoir - Concrete Pad and Heat Trace at Truck Fill	25,000		25,000	Drew	75%	July	Work underway.
70	Main Reservoir - Replace Chlorine/pH Analyzer	11,000		11,000	Drew	25%	Sept	Currently working on quote.
71	Raw Water Intake - Metal Roof Inspection and Repair	5,000	5,700	5,000	Drew	100%	June	Complete.
72	Raw Water Intake - New Intake Pump Valve	27,000	19,000	27,000	Drew	100%	May	Complete.
73	Raw Water Intake - Travelling Water Screen Repair	40,000		35,000	Drew	25%	Nov	Received report - need to evaluate if any repairs are needed.
74	Reservoirs - Rebuild/Replace Pump Valves and Header Pressure Reducing Valves (3)	25,000		25,000	Drew	80%	Sept	Work underway.
75	Water Treatment Plant - Alum Tank Relining	7,000		7,000	Drew	10%	Nov	Awaiting quotes.
76	Water Treatment Plant - Backwash Waste Pump Motor & Starter/Overload	6,000		6,000	Drew	40%	Sept	On order. Installation scheduled for this summer.
77	Water Treatment Plant - Chlorine Scales & Jar Tester Replacement	13,000		13,000	Drew	30%	Oct	Work to commence this summer.
78	Water Treatment Plant - CIP Tank Reinforcement	15,000		15,000	Drew	10%	Dec	Exploring options.
79	Water Treatment Plant - Hach DR 3900 (Ammonia/Phosphorous Analyzer)	10,000		10,000	Drew	10%	Oct	Awaiting quotes.
80	Water Treatment Plant - Large Pump Maintenance	10,000		10,000	Drew	25%	July	Work scheduled to commence in July.
Utilities - Sewer (42)								
81	New Electrical Transfer Switches at all Lift Stations	25,000		25,000	Drew	25%	Nov	Have had contractors & electrical contractor site visit all lift stations
82	Wastewater Treatment Plant - Clarifier Inspection	50,000		50,000	Drew	20%	Aug	Work scheduled to commence in August.
83	Wastewater Treatment Plant - Large Pump Maintenance	10,000		10,000	Drew	25%	Aug	Work underway.
84	Main Lift Station - New Parking Pad	7,000		7,000	Drew	10%	Oct	Work underway.
85	Manhole Maintenance/Rehabilitation Program	50,000		50,000	Drew	60%	Oct	Work underway.
86	Park Circle & North Haven - Submersible Pumps	20,000		20,000	Drew	90%	Sept	Work underway.
87	Park Circle - Replacement of At-A-Phase With New Variable Frequency Drives	10,000		10,000	Drew	20%	Oct	Awaiting quotes.
88	Wastewater Treatment Plant - Digester Pump	13,000		13,000	Drew	25%	Sept	Reviewing options.
89	Wastewater Treatment Plant - Digester Headway Valves/Piping	6,000		6,000	Drew	95%	Sept	Installed. Testing to see if the lines need to be insulated.
90	Sewer Line Replacement (47 Avenue to 49 Avenue)	425,000		412,366	Drew	30%	August	Work underway.
91	Southland Lift Station - Wet Well Piping and Valves Replacement	65,000		65,000	Drew	95%	July	Work underway.
92	Wastewater Treatment Plant - Washer/Dryer	10,000		10,000	Drew	30%	Sept	Work underway.

2025 PROJECT LIST

Project No.	Project	Total Project Budget	Final Cost	2025 Budget	Director Responsible	% Complete	Project Deadline	Status/Notes as at June 30, 2025
93	Wastewater Treatment Plant Study	77,000		4,000	Drew	95%	Dec	Reviewing report received from engineers.
Cemetery (56)								
Planning & Development (61)								
94	Downtown Vitalization Drawing - Phase One and Two	35,050		5,129	Jennine	95%	Oct	Updated cost estimates and design has been completed. Awaiting the final drawing set.
95	Offsite Levy Bylaw Review	70,000		52,680	Jennine	50%	Dec	A list of projects that will be essential for accommodating growth over the next 25 years has been compiled, along with updated cost estimates. Levy calculations and models are being developed for review with Council and public stakeholders this fall.
96	Asset Management Software Purchase and Setup	75,000		75,000	Jennine	10%	Dec	A Request for Proposals (RFP) was issued with a closing date of March 18; however, the majority of the proposals did not meet the minimum criteria set out in the RFP. The RFP was cancelled and Administration is currently reviewing other options for systems that could be integrated with our existing programs.
97	Transportation Master Plan	85,000		81,533	Jennine	50%	Oct	Work is now underway to forecast the Town's traffic model based on future growth areas. Cost estimates and recommendations for implementation are anticipated to be complete by the end of the year.
98	Utilities Master Plan	300,000		300,000	Jennine	5%	2026	Application for funding through the Northern and Regional Economic Development Program was successful. Terms of reference for a Request for Proposals (RFP) is being prepared with the RFP to be issued later this year.
Economic Development (62)								
99	Forest Interpretive Centre - Surveillance System Upgrade	12,500		12,500	Chelsea	50%	Dec	Consultant to review.
100	Forest Interpretive Centre - Roofing Repairs and Resealing	8,700		8,700	Chelsea	99%	July	Awaiting final invoice.
Land Sales and Development (66)								
101	33 Street Extension	20,000		20,000	Jennine	5%	External	Working with purchaser.
102	47 Avenue West Intermunicipal Area Structure Plan (ASP)	20,000		10,000	Jennine	50%	External	Draft ASP was completed in 2018. On hold for now pending intermunicipal relations.
103	Gravel Reclamation	48,000		48,000	Jennine	5%	2026	Bids received were higher than anticipated. Administration is planning to have the work initiated internally by our crews in 2025 while we continue working with an interested purchaser for the property.
104	Intermunicipal Development Plan	15,000		5,000	Jennine	80%	External	Final draft was completed in 2018 and awaiting confirmation from Woodlands County prior to proceeding with a Public Hearing. On hold for now pending intermunicipal relations.
105	Resource Plans - Future Gravel Pit (Geotech & Resource Plan)	90,000		66,300	Jennine	30%	Nov	Preliminary resource planning complete and provincial approval application underway.
Parks and Recreation (72)								
106	Allan & Jean Millar Centre - Drainage	50,000		50,000	Drew	5%	Nov	Options being reviewed.
107	Allan & Jean Millar Centre - Backup Generator	44,000		44,000	Chelsea	40%	2026	Consulting with Mechanical Engineer for the Culture & Events Centre project for design consistency between buildings.
108	Allan & Jean Millar Centre - Bathroom Fixtures	15,000		15,000	Chelsea	25%	Oct	On order.
109	Allan & Jean Millar Centre - Boiler Replacement	335,262		335,262	Chelsea	50%	Dec	Engineering underway.
110	Allan & Jean Millar Centre - Deck and Tile Repairs	15,000	14,201	15,000	Chelsea	100%	Feb	Complete.
111	Allan & Jean Millar Centre - Fieldhouse Air Conditioning	250,000		250,000	Chelsea	50%	Sept	Ordered.
112	Allan & Jean Millar Centre - Fieldhouse Score Clock	80,000		80,000	Chelsea	75%	July	Install started.
113	Allan & Jean Millar Centre - Fieldhouse LED's	9,000		9,000	Chelsea	0%	Nov	Work to commence this fall.
114	Allan & Jean Millar Centre - Lap Gutters	30,000		7,000	Chelsea	50%	Sept	Work scheduled.

2025 PROJECT LIST

Project No.	Project	Total Project Budget	Final Cost	2025 Budget	Director Responsible	% Complete	Project Deadline	Status/Notes as at June 30, 2025
115	Allan & Jean Millar Centre - Myrtha Liner Maintenance	60,000		60,000	Chelsea	99%	Sept	Awaiting Invoice.
116	Allan & Jean Millar Centre - Overhead Stereo Replacement	85,000		80,917	Chelsea	90%	Sept	Work underway.
117	Allan & Jean Millar Centre - Pool Floor Scrubber	6,000		6,000	Chelsea	25%	Aug	Getting quotes.
118	Allan & Jean Millar Centre - Pool Spray Features	87,000		87,000	Chelsea	25%	Nov	RFP closed.
119	Allan & Jean Millar Centre - Strainer Basket Replacement	12,000	12,517	12,000	Chelsea	100%	Mar	Complete.
120	Allan & Jean Millar Centre - Surveillance Server & Cameras Upgrade	44,500		44,500	Chelsea	50%	Dec	Consultant to review.
121	Allan & Jean Millar Centre - Table and Chair Replacement	48,264		48,264	Chelsea	10%	Dec	Completed inventory.
122	Allan & Jean Millar Centre - Telephone System Upgrade	45,000		45,000	Chelsea/Judy	10%	Dec	Consultant developing RFP.
123	Allan & Jean Millar Centre - Pulsar Replacement (2)	16,000		16,000	Chelsea	50%	Aug	On order.
124	Allan & Jean Millar Centre - Fitness Centre Waterfill Stations (2)	5,000		5,000	Chelsea	50%	Aug	On order.
125	Allan & Jean Millar Centre - Metasys Controls Upgrade	14,000	14,000	14,000	Chelsea	100%	May	Complete.
126	Allan & Jean Millar Centre - Wheelchair Lift	14,000		14,000	Chelsea	0%	Dec	Exploring options.
127	Allan & Jean Millar Centre - Jacobs Ladder/Spin Bikes/Trending Equipment	47,000		47,000	Chelsea	70%	Dec	Spin bikes purchased. Other equipment will be ordered later in the year.
128	Community Resource Centre - Floor Scrubber	7,500		7,500	Chelsea	10%	Aug	Getting quotes.
129	Community Resource Centre - Surveillance System Upgrade	28,000		28,000	Chelsea	50%	Dec	Consultant to review.
130	Festival Park - Festival Way	561,472		12,000	Drew	95%	Oct	Work underway.
131	Festival Park - Fountain Maintenance	10,800	10,778	10,800	Drew	100%	Apr	Complete.
132	Festival Park - Install Picnic Tables Along Cooking Zone Pathway	22,550		-	Drew	95%	Sept	One more picnic table to be installed.
133	Festival Park - Pavilion Deck Replacement	15,000		15,000	Drew	75%	Nov	Repairs, sanding, and painting complete. May complete more repairs during the year, dependent on available funding.
134	Festival Park - Surveillance Cameras	10,000		10,000	Chelsea	50%	Dec	Consultant to review.
135	Festival Park - Riverslide Repairs	75,000		75,000	Drew	95%	Oct	Addition of soil and seed to be spread in the fall.
136	Festival Park - Sun Shade Replacement	8,000	7,948	8,000	Drew	100%	March	Complete.
137	Festival Park - Underground Power	248,000	248,000	248,000	Chelsea/Drew	100%	June	Complete.
138	JDA Place - Compressor rebuild	14,000		14,000	Chelsea	0%	Aug	Work to commence in July.
139	JDA Place - Change Room Makeup Air Unit	46,000		46,000	Chelsea	50%	Sept	Ordered.
140	JDA Place - Dehumidifier Reduction	5,000	5,200	5,000	Chelsea	100%	May	Complete.
141	JDA Place - Floor Scrubber	15,000		15,000	Chelsea	25%	Aug	Getting quotes.
142	JDA Place - McLeod Arena Bleacher Seat Cover Replacement	7,000		7,000	Chelsea	50%	Aug	Ordered.
143	JDA Place - McLeod Arena Dasher Boards	135,000		135,000	Chelsea	99%	July	Awaiting final invoice.
144	JDA Place - Rubber Flooring Replacement	8,000		8,000	Chelsea	50%	Aug	Onsite. Install scheduled for July.
145	JDA Place - Surveillance System Upgrade	30,000		30,000	Chelsea	50%	Dec	Consultant to review.
146	JDA Place - Tables and Benches for Lobby	5,000		5,000	Chelsea	50%	July	Ordered.
147	JDA Place - Stereo System Athabasca Arena	15,000	15,600	15,000	Chelsea	100%	May	Complete.
148	Multi Purpose Courts	790,732		790,732	Drew/Chelsea	15%	2026	Finalizing design with base work to be completed this fall and full project completion in 2026.
149	Parks - Mountain Bike Park Access Road	300,000		300,000	Chelsea	25%	Nov	Completing design.
150	Parks - Toboggan Hill and Lions Club Park North of Hilltop High School Fencing	9,500		5,192	Drew	40%	Sept	Materials purchased. Lions Club Park complete. Toboggan Hill work to commence this summer.
151	Regional Parks - Cadet Building Street Light	5,000		5,000	Drew	50%	Dec	Work underway

2025 PROJECT LIST

Project No.	Project	Total Project Budget	Final Cost	2025 Budget	Director Responsible	% Complete	Project Deadline	Status/Notes as at June 30, 2025
152	Regional Parks - Cadet Building Overhead Door Replacement and Building Exterior Lighting	7,500		7,500	Chelsea	80%	External	Minor repairs done to door, replacement no longer required. Lighting work complete except for one side where their bus is parked. Bus is non-functional so we are waiting for them to move the bus to be able to complete the installation.
153	Skate Park Maintenance	10,000		10,000	Drew	20%	Dec	Working to source a contractor.
154	Sportsfields - Refurbish Basketball Courts	40,000		20,800	Drew	90%	August	Work underway. Fencing and furniture has been installed. Posts to be installed in July.
155	Trail Signs (3-Year Plan)	44,000		10,918	Chelsea	80%	July	Waiting for posts to arrive to install.
Library (74)								



REQUEST FOR DECISION

Date: July 15, 2025
Meeting: July 21, 2025 Regular Meeting of Council
Originated by: Judy Barney, Director of Corporate Services
Krista Spivak, Controller
Title: **QUARTERLY FINANCIAL REPORT**

PROPOSAL AND BACKGROUND:

Attached is the Quarterly Financial Report along with supplementary information for the period ending June 30, 2025 for Council's review.

On the Operating Report, one-time, year-end transactions for reserves and debt principal have been removed from operational revenue and expenditures and shown below the line under non-operational revenue and expenditures. These expenditures have historically distorted the percentage of budget spent. Variance highlights includes explanations for all revenue groups and for functions that exceed the threshold of 50% of the year by more than 10%. Graphs for 2024/2025 revenue and expenditures have been included to provide a visual comparative/trending of the results to the previous year.

The Financial Summary has been changed to reflect the bank balances from January 1 to June 30, a similar period as the other sections. Previously, this section only reflected the changes for the month of June.

REFERENCES:

Quarterly Financial Report – attached

BENEFITS/DISADVANTAGES AND OPTIONS:

This review ensures that Administration is monitoring and managing the budget and provides reasonable assurance to the readers of budget compliance.

The Quarterly Operating Report identifies revenues and expenditures associated with providing municipal services to the resident.

The supplementary information report provides information regarding significant variances from the approved budget and also highlights areas of importance and successes to provide a more complete picture.

COST AND SOURCE OF FUNDING:

2025 Budget

COMMENTS:

At this time of the year, it is anticipated that the actual revenue and expenditures would be approximately 50%; however, the majority of repairs, maintenance, and construction projects are just getting underway and anticipated to be finished later in the year. Due to this, Administration provides additional year end forecast information with the September Quarterly Report.

Annual reserve transfers and grant funding are completed throughout the year and/or at year end once the project is complete.

If Council has any queries regarding specific figures in the report, please contact the Controller prior to Monday's meeting to allow staff research time.

RECOMMENDATION:

That Council accept the Quarterly Financial Report for the period ending June 30, 2025 as information.

APPROVAL:

Department Director:

Acting CAO:





TOWN OF WHITECOURT QUARTERLY FINANCIAL REPORT



JUNE 2025

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FINANCIAL SUMMARY

TOWN OF WHITECOURT Financial Summary

for the month ended June 30, 2025

Bank Balances	Savings	Bank General	Total
Opening Balance Jan 1, 2025	\$ 32,006,141	\$ 14,315,395	\$ 46,321,536
Receipts	\$ 858,108	\$ 33,571,567	\$ 34,429,674
Disbursements		\$ (31,968,291)	\$ (31,968,291)
Transfer from Investments	\$ (5,461,657)	\$ 5,461,657	\$ -
Transfer to Investments	\$ -	\$ -	\$ -
Closing Balance June 30, 2025	\$ 27,402,592	\$ 21,380,328	\$ 48,782,920

CURRENT SHORT TERM RECEIVABLES

	Current	Arrears
General Receivables	\$ 225,225	\$ 1,042,460
Utility Receivables	\$ 795,091	\$ 96,139

ASSESSMENT INFORMATION	Current Taxable Assessment	\$ 1,968,227,880
	2024 Supplemental Assessment	\$ 1,080,991

	Levy	% Collected	Outstanding
Arrears Jan 1/25	\$ 1,183,912	34.20%	\$ 779,027
Current Year Municipal Payment Plan	15,348,781 *	81.54%	2,832,792
	8,211,888	48.35%	4,241,126

* includes Jan 1 Penalty

QUARTERLY OPERATING REPORT

TOWN OF WHITECOURT OPERATING REPORT FOR THE PERIOD ENDED JUNE 30, 2025

	2025 Budget	2025 Actual	Variance	Budget Spent	2024 Budget	2024 Actual
	\$	\$	\$	%	\$	\$
REVENUES						
Operational Revenues						
Property Taxes	23,344,295	23,390,892	44,392	100.2%	22,152,665	22,184,224
Less: Education Requisition	(5,491,895)	(2,506,012)	2,985,883	45.6%	(5,014,148)	(2,509,943)
Less: Seniors Requisition	(463,556)	(347,205)	116,351	74.9%	(469,569)	(352,160)
Less: Industrial Property Requisition	(21,369)	-	21,369	-	(21,982)	-
Net Municipal Taxes	17,367,475	20,537,675	3,167,995	118.3%	16,646,968	19,322,121
Sales and User Charges	11,481,564	4,180,551	(7,301,012)	36.4%	11,067,250	5,191,328
Licenses and Permits	616,650	97,644	(519,006)	15.8%	762,430	186,163
Government Transfers	14,328,334	1,237,055	(13,091,279)	8.6%	7,897,566	862,414
Penalties and Costs on Taxes	217,584	216,650	(934)	99.6%	217,584	174,594
Franchise and Concession Contracts	2,251,500	1,062,079	(1,189,421)	47.2%	2,066,766	931,710
Investments Income	1,147,293	1,127,803	(19,490)	98.3%	1,557,000	1,425,874
Rentals	529,014	268,405	(260,610)	50.7%	515,879	307,975
Other Revenues	301,016	162,360	(138,656)	53.9%	238,510	197,745
Net Operational Revenues	48,240,430	28,890,222	(19,352,413)	56.8%	40,969,952	28,599,922
Non-operational Revenues						
Plus Transfers from reserves	5,381,285	145,040	(5,211,245)	2.7%	3,957,570	145,950
TOTAL REVENUES	53,621,715	29,035,262	(24,563,658)	51.0%	44,927,522	28,745,872

TOWN OF WHITECOURT OPERATING REPORT FOR THE PERIOD ENDED JUNE 30, 2025

	2025 Budget	2025 Actual	Variance	Budget Spent	2024 Budget	2024 Actual
	\$	\$	\$	%	\$	\$
EXPENDITURES						
Operational Expenditures						
Legislative	533,986	249,221	(284,766)	46.7%	515,329	210,836
General Government Administration	2,355,127	923,805	(1,431,322)	39.2%	2,308,395	922,367
Other General Government Services	792,795	287,707	(505,088)	36.3%	797,874	339,516
Police Protection	3,126,512	833,550	(2,292,961)	26.7%	3,113,741	696,294
Fire Protection	3,422,120	1,843,330	(1,578,790)	53.9%	1,884,956	869,543
Emergency Management	5,353,567	247,785	(5,105,782)	4.6%	1,590,135	109,026
By-law Enforcement/Animal Control	567,157	268,284	(298,873)	47.3%	522,597	226,790
Common Services	956,696	777,237	(179,459)	81.2%	820,238	603,204
Road Transport	7,144,899	1,298,540	(5,846,359)	18.2%	5,285,816	1,228,400
Airport	44,163	-	(44,163)	0.0%	44,326	-
Transit	675,145	316,375	(358,770)	46.9%	646,547	335,665
Storm Sewers	235,329	57,568	(177,761)	24.5%	229,236	107,064
Water Supply and Distribution	2,868,882	1,311,539	(1,557,343)	45.7%	2,728,180	1,361,434
Wastewater Treatment and Disposal	2,265,460	1,096,100	(1,169,360)	48.4%	2,050,400	953,908
Waste Management	1,783,031	184,148	(1,598,883)	10.3%	1,717,981	185,234
F.C.S.S	1,638,415	755,889	(882,526)	46.1%	1,499,257	687,373
Cemetery	78,643	31,918	(46,725)	40.6%	75,902	34,834
Planning and Development	1,449,695	513,622	(936,073)	35.4%	1,089,203	355,522
Economic Development	986,807	349,769	(637,038)	35.4%	923,996	314,849
Land Sales & Rental Revenue	397,016	90,417	(306,599)	22.8%	412,559	100,222
Parks and Recreation	8,825,823	3,924,309	(4,901,514)	44.5%	8,348,193	3,748,663
Library	980,979	447,403	(533,575)	45.6%	941,487	621,493
Total Operational Expenditures	46,482,246	15,808,517	(30,673,729)	34.0%	37,546,348	14,012,235
Non-operational Expenditures						
Debt Repayment (Principal)	757,257	373,820	(383,437)	49.4%	731,330	362,974
Transfers to Reserves	6,382,212	2,199,925	(4,182,287)	34.5%	6,649,844	2,140,292
Total Non-operational Expenditures	7,139,469	2,573,745	(4,565,724)	36.0%	7,381,174	2,503,266
TOTAL EXPENDITURES	53,621,715	18,382,262	(35,239,453)	34.3%	44,927,522	16,515,502

VARIANCE HIGHLIGHTS - REVENUE

Net Municipal Taxes (118.3%)	<ul style="list-style-type: none"> Taxes have been levied for 2025, less three quarterly foundation requisitions, and two quarterly (public and separate) school requisition payments.
Sales and User Charges (36.4%)	<ul style="list-style-type: none"> Water and Sewer sale amounts are anticipated to be lower than budget by approximately \$75,000, which will be offset by reduced expenditures and contributions to the Sustainability Reserve. Bulk sales are anticipated to be higher by approximately \$25,000. Waste disposal sales are forecasted to be down \$25,000, that will be offset by operational savings. Land sales for \$1.0 million have not been realized by the end of June. Recreation membership and fitness program revenue will be lower than budget. This decrease will be partially offset by increased admissions and fieldhouse rentals.
Licenses, Permits and Fines (15.8%)	<ul style="list-style-type: none"> Police fines reflect five months of revenue, and are anticipated to be lower than budget by approximately \$100,000. Bylaw electronic based ticketing started in late April; revenue collection is approximately three months behind due to training and equipment delays. Automated Traffic Enforcement revenue is anticipated to be lower than budget due to transitioning to a new contract, and implementation of the new system.
Government Transfers (8.6%)	<ul style="list-style-type: none"> Government grants for the Street Improvement Program, policing and County cost sharing are recorded as part of the year end process.
Penalties and Costs on Taxes (99.6%)	<ul style="list-style-type: none"> Penalties are anticipated to be higher than budget due to an increase in January 1 penalty revenue for outstanding taxes at the end of 2024.
Franchise Revenue (47.2%)	<ul style="list-style-type: none"> Franchise Fee revenue reflects five months of revenue, and is anticipated to be on budget for the gas franchise and lower for the power franchise by approximately \$100,000. This could change depending on consumption/weather.
Investment Income (98.3%)	<ul style="list-style-type: none"> Interest revenue is anticipated to be on budget. Interest revenue is reduced at year end for an allocation of interest (34.0% estimated at \$390,080) to prepaid grants and reserves.
Rentals (50.7%)	<ul style="list-style-type: none"> Rental revenue is anticipated to be on budget for 2025.
Other Revenues (53.9%)	<ul style="list-style-type: none"> Donations are anticipated to be on budget for 2025.
Reserve Transfers	<ul style="list-style-type: none"> Most reserve transfers are generally completed at year end.

VARIANCE HIGHLIGHTS - EXPENDITURES

General Government Administration (39.2%)	<ul style="list-style-type: none"> IT modernization project, annual software, and computer purchases to be completed by the end of this year.
Other General Government Services (36.3%)	<ul style="list-style-type: none"> Asset management project to be completed by the end of 2026. 2025 election costs to be incurred in the fall.
Police Protection (26.7%)	<ul style="list-style-type: none"> Federal contract costs lower, as only one quarterly invoice has been processed to date. Contracting fees for photo radar anticipated to be lower due to contract starting later.
Emergency Management (4.6%)	<ul style="list-style-type: none"> 2023 flood event damage assessments and Phase 1 projects are underway, expected to be completed by end of 2026. Athabasca River spur rock replacement and watershed restoration projects are pending grant approval. Mitigation projects to be completed in 2026, engineering underway in 2025.
Common Services (81.2%)	<ul style="list-style-type: none"> Costs higher for unplanned vehicle and equipment repairs and parts. Only five months credit for equipment charges are included.
Road Transport (18.2%)	<ul style="list-style-type: none"> Street Improvement Program (\$4.27 million) for various projects are anticipated to be completed by the end of the year or deferred to 2026. Annual road maintenance, curbs and sidewalks, snow removal, and Christmas light expenditures, etc. are anticipated by year end.
Airport (0.0%)	<ul style="list-style-type: none"> Annual grant of \$44,163 to be recorded by year end.
Storm Sewers (24.5%)	<ul style="list-style-type: none"> Catch basin repair program to be completed by year end.
Waste Management (10.3%)	<ul style="list-style-type: none"> Only five months of garbage collection contract recorded. The annual requisition for operation of the Regional Landfill Authority for \$1.32 million is completed at year end, and contributes to the variance.
Planning and Development (35.4%)	<ul style="list-style-type: none"> Transportation Master Plan project awarded, Offsite Levies Bylaw 1532 review is underway, and permitting/licencing software in testing stage; projects to be completed by end of year.
Economic Development (35.4%)	<ul style="list-style-type: none"> Hospice and Habitat for Humanity grants (\$90,000) developer and external committee driven. Economic Development grants to be issued before year end. Business Development projects and SCOP grant projects underway for 2025 to be completed by year end.

Land Sales and Development (22.8%)

- No cost incurred for sale of land to date.
- Resource Plan & Geotech provincial approval application underway.
- Gravel Reclamation works underway to be completed in 2025.

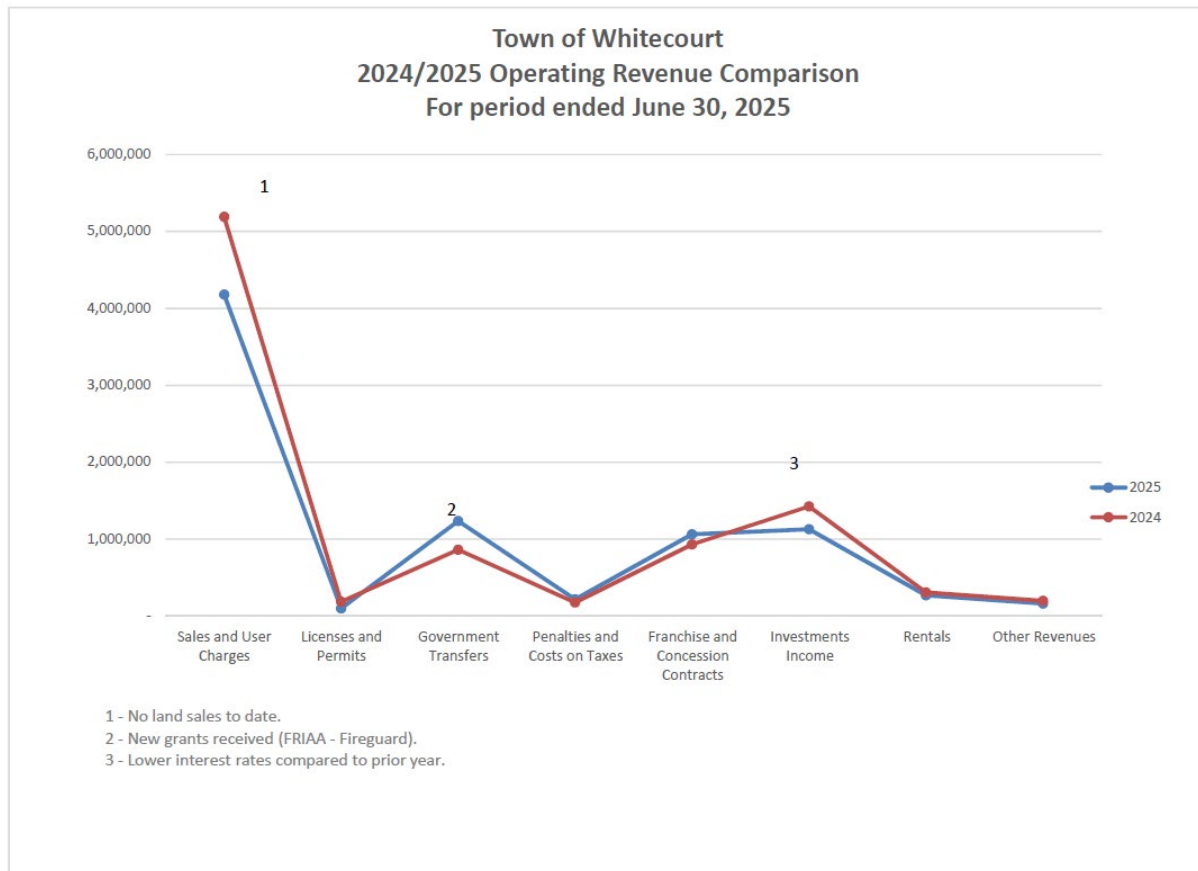
Debt Repayment

- Debenture payments are on track.

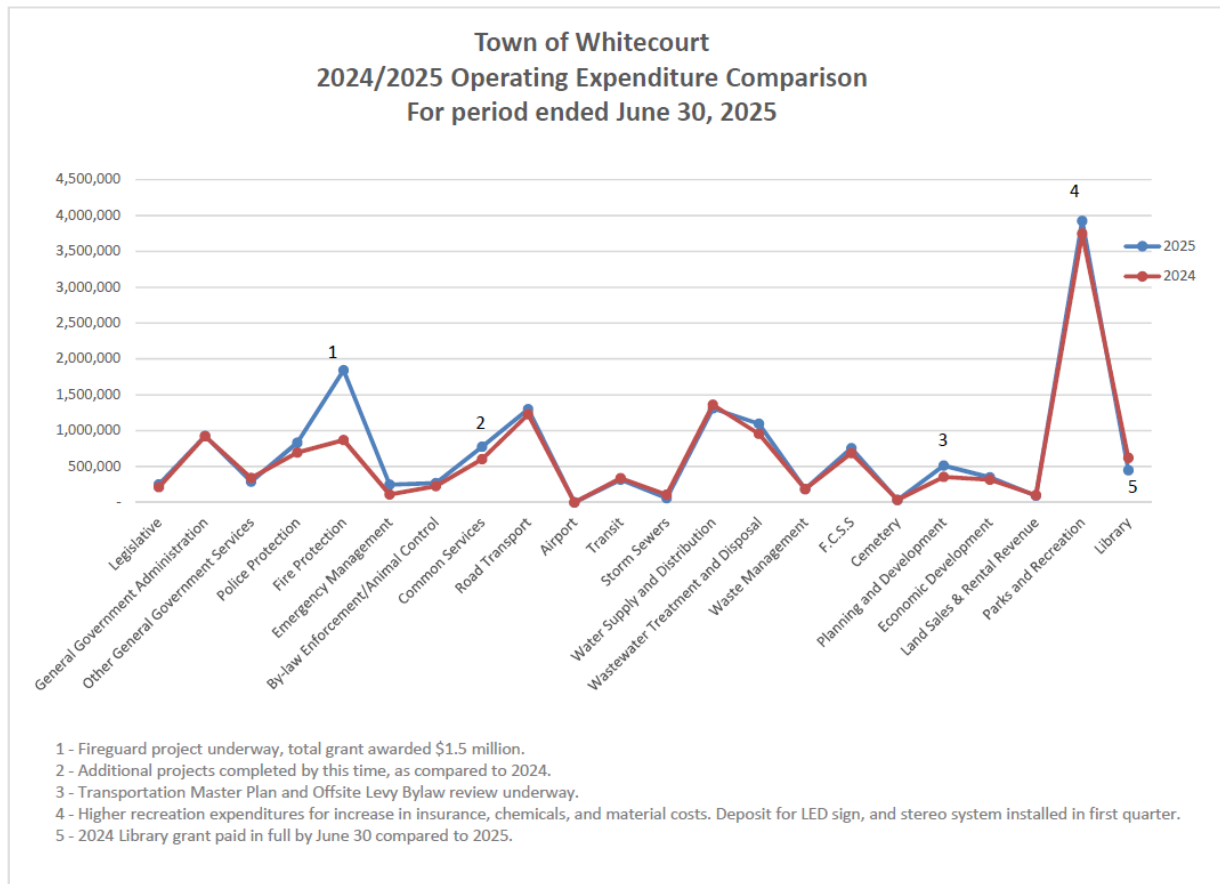
Reserve Transfers

- Most reserve transfers completed at year end once projects have been finalized.

2024/2025 REVENUE COMPARISON GRAPH



2024/2025 EXPENDITURE COMPARISON GRAPH



KEY ACCOMPLISHMENTS

- ✓ Planning for the 2025 Municipal Election is underway. Administration has brought forth election requirements for the use of special ballots, offering institutional voting, and the timing for advance vote opportunities that Council has approved.
- ✓ The Wastewater Treatment Plant Study has been completed to review and provide options for upgrades to the Wastewater Treatment Plant to address both current issues, and to provide upgrades to allow for future growth within the community. The feasibility report provides recommendations for phased upgrades to meet the capacity and treated effluent requirements over the next 25+ years.
- ✓ The Utilities Department completed several major maintenance and equipment replacement projects:
 - Replaced all wet well piping at the Southland Lift Station;
 - Performed repairs on curb stop systems and main valves;
 - Replaced pump at Park Circle Lift Station;
 - Repaired three manholes on 48 Avenue;
 - Repaired the raw water intake roof;
 - Installation of the third valve at the intake (out of four) and plan to replace the fourth next year;
 - Replaced the pressure reducing valve at Hilltop Reservoir;
 - Replaced digester valves at the Wastewater Treatment Plant; and,
 - Completed annual lagoon cleaning, trucking, and spreading of sludge on adjacent lands for 2025.
- ✓ At the annual Council Planning Session, Council participated in a facilitated workshop to develop a new format for the 2025 Strategic Plan. The 2025 Strategic Plan was adopted by Council.
- ✓ The Community Fireguard project is 90% completed with hydro seeding expected to be complete in July.
- ✓ The Whitecourt Fire Department has hosted several training initiatives that include training of 11 new firefighters and an Operations Support Officer. Members completed a Heavy Vehicle Rescue Course (funded from the Fire Services Training Grant), the National Fire Protection Association (NFPA) 1002 Pump Operator Course, and the Department hosted quarterly facilitated leadership workshops with Officers and Senior Firefighters.
- ✓ Council and staff hosted the annual Budget Public Information Open House on February 26, 2025 to provide information to the public on the interim budget, and provide the opportunity for community engagement and feedback.
- ✓ Deployment of the firefighters and equipment to support structure protection efforts at both the Swan Hills and Red Earth wildfire complexes.
- ✓ Implementation of a new Fire Services Bylaw with new fire permit types, and the Fees, Rates, and Charges Bylaw was amended to reflect these changes to Fire Services Bylaw.
- ✓ Hired FireSmart Summer Crew members, and awarded the contract for vegetation management wildfire mitigation project with funding from the Forest Resource Improvement Association of Alberta (FRIAA).
- ✓ Lead an extrication scenario and breakout sessions during the RISK program for Grade 9 Students

- ✓ Hosted the S3 Wellness Symposium that brought over 110 attendees from 80 different agencies from across the province together to discuss psychological wellness for first responders.
- ✓ Received provincial approval of nine additional Automated Traffic Enforcement locations, with enforcement expected to start in July.
- ✓ Emergency Management training included hosting an ICS-200 course for Incident Management team members and regional partners; and, several Incident Management team members attended role-specific emergency management training.
- ✓ Council adopted a new five-year power franchise fee rate plan for 2026 to 2030 that predetermines the revenue amounts required that eliminates the impact for increasing distribution and transmission charges.
- ✓ The Street Improvement Program is underway for the 2025 construction season.
- ✓ Updated Fire Department Rules and Regulations and completed the Mutual Aid Fire Control Plan with Alberta Wildfire for 2025-2028.
- ✓ Council adopted the Authorized General Enforcement for Nuisances and Trespassing (AGENT) Program that is designed to enhance community safety while also supporting local businesses.
- ✓ Contract signed with Parkland County 911 to perform dispatch services and after-hours calls for Municipal Enforcement Services.
- ✓ Transitioned to a new Canadian-based reporting software for Municipal Enforcement.
- ✓ Hired a Health and Safety Coordinator to enhance the effectiveness of safety programs, ensure comprehensive compliance with evolving regulations, and improve risk management throughout the municipality.
- ✓ Roll out of the following RCMP programs:
 - RAVE, a web based communication platform that RCMP officers are mandated to fan out real time alerts to community members in Alberta; and,
 - CAPTURE, the Community Assisted Policing Through Use of Recorded Evidence, a new program where residents and businesses with video surveillance can sign up to allow police officers to use the footage to assist during ongoing criminal investigations.
- ✓ Amendment to Council Committees Bylaw 1570 - Schedule K: Protective Services Committee to align with new legislation.
- ✓ Public Works has completed several major maintenance and equipment replacement projects:
 - Festival Park water slide base and liner repair completed;
 - Mowing for the new road that will be constructed at the Mountain Bike Park;
 - Refurbished the shed to provide for additional storage;
 - Purchased and installed a new broom for small front mounts used for pathway maintenance; and,
 - Fleet purchases are underway for replacement trucks (one has arrived and parts ordered for the outfitting), loader, Zamboni and tandem truck as well the tender has been issued to replace three busses and the Dial-a-Bus
- ✓ West end ditch cleaning for the Highway 43 drainage has been completed in preparation for the Vitalization Plan for tree planting at the entrance to Riverboat Park and Highway 43.
- ✓ Landscaping of the washroom area at Festival Park has been completed, and the sunshade replacement has been installed.
- ✓ Basketball Court rehabilitation at JDA Place has been completed, as well as the installation of fence line ball netting for the baseball diamonds at Graham Acres.

- ✓ Another successful Party In The Park celebration was held on June 13 and 14, 2025. Corporate sponsorship hit exceptional levels allowing the Party In The Park to bring in talented artists, and provide many opportunities for family fun.
- ✓ This year's Enhancement Grant was oversubscribed. Five community groups were awarded funding for their projects.
- ✓ Run 4 Fun set new records this year with a total of 494 participants!
 - 23 - Half Marathon
 - 69 - 10K
 - 216 - 5K
 - 186 – Kids Marathon
- ✓ Strategy development for Invest Whitecourt was completed to enhance investment attraction through online presence/new webpage platform telling the "Whitecourt Story" focusing on user experience, investment data, and updated content to attract and support business growth.
- ✓ Hosted a Professional Development & Business Resource Summit in partnership with Woodlands County, Whitecourt & District Chamber of Commerce, Community Futures Yellowhead East, and the Alberta Government providing resources, information, and strategic guidance for businesses and new entrepreneurs to help grow their businesses.
- ✓ The Business Market Analysis Attraction & Retention Strategy is underway to support ongoing marketing and economic development strategies. To date, the project has identified trade areas for current consumers, future growth potential, and retail investment opportunities best fit for balanced and sustainable economic growth. The project outcomes will enhance the investment strategy and guide the economic development plan updates.
- ✓ Residential Development Prospectus was completed to enhance marketing aimed at showcasing opportunities for residential development and promoting the community for investment.
- ✓ The Municipal Reserve (MR) designation was removed from the former Southlands school site (Lot 15MR, Block 10, Plan 982 2153) in response to the School Boards confirming that the site was no longer required for school purposes. The site was also rezoned from U-S, Urban Services to UD-F, Future Urban development, to allow for other development opportunities on the vacant parcel.
- ✓ An agreement was reached with Canadian Fiber Optics for non-exclusive use of the Town's municipal rights-of-way for the purposes of constructing and operating a fiber optic network in the Whitecourt area.
- ✓ An agreement was reached with Millar Western Forest Products Ltd. and Canfor (Whitecourt) Forest Products Ltd. for the purposes of allowing a combined fire protection and private water service.
- ✓ Whitecourt Launch provides additional financial support for business development projects that stimulate business retention, growth and expansion. Whitecourt Manual Osteopathy was successful in receiving funding through the program to expand its services supporting chronic pain management with the addition of a cryotherapy machine.
- ✓ A major shutdown of the Pembina Gas Infrastructure (PGI) Aquatic Centre for pool maintenance was completed, which included resealing the lap pool gutter, floor repairs in the leisure pool, upgrades to the lap pool crosses, and numerous other maintenance projects.

- ✓ The Home Supports Program on-boarded a Home Supports Lead and Home Supports Worker. Clientele is consistently increasing each month that the program is operating, with 23 individuals accessing the program to date.
- ✓ Food Banks Alberta has recognized Whitecourt as one of the hubs for the area for when there is an emergency. Reorganization of the warehouse was completed to accommodate emergency kits provided by Food Banks Alberta for those who have been displaced from their homes during evacuations.
- ✓ The 2025 Spirit of Youth Celebration was held on May 22, 2025. Approximately 200 people, including nominators, nominees and family/friends came out to celebrate.
- ✓ Pickleball has grown to approximately 80 individuals participating throughout the year.

INNOVATIONS & EFFICIENCIES

- ✓ Utilities Department highlights include:
 - Requested quotes and examined options to install transfer switches and plugs for generator power at lift stations to improve outage response.
 - Installed a new communications system to replace the unreliable underground landline, enhancing call-out and phone line operations.
 - Shut off approximately 100 bleeders in residential and non-residential where there is lower water consumption, reducing the amount of water loss and improving water quality.
- ✓ Implemented a new payment option, Electronic Funds Transfers (EFT), that offers a more efficient and cost effective method to make payments for Accounts Payable invoices.
- ✓ Utilizing one of the buses as a “parts bus” to keep transit buses running for peak service, as replacement parts are taking up to seven months to arrive.
- ✓ The set up and take down for the Canada Day and Party In The Park events process went smoothly.
- ✓ Upgraded and replaced aspects of the overhead sound and public address system at the Allan & Jean Millar Centre to improve safety and guest experience.
- ✓ Converted one of the fieldhouse change rooms in to a space for the delivery of wellness services.
- ✓ ISL Engineering and Land Services has been retained to complete a Transportation Master Plan for the Town of Whitecourt. This Plan will provide a strategy for the orderly, timely, and economical development of roadways systems in the Whitecourt area to serve the future growth of the community. Traffic counts and analysis of the existing roadway systems has been completed, and work is underway to forecast the Town’s traffic model based on future growth areas. Cost estimates and implementation recommendations are anticipated to be complete by the end of the year.
- ✓ A comprehensive review and update to Offsite Levy Bylaw 1532 is underway. This review will ensure that the offsite levy methodology meets current legislation and best practices, and that new developments contribute equitably towards growth. A list of projects that will be essential for accommodating growth over the next 25 years has been compiled, along with updated cost

estimates. Levy calculations and models are now being developed for review with Council and public stakeholders.

- ✓ The Planning and Development Department has been transitioning to a new 'Permitting & Licencing' software which will give users the ability to apply and pay for permits online. The platform is now in the testing stage, and an electronic signature policy has recently been adopted to allow for acceptance of electronic signatures. It is anticipated to be rolled out to the public in the fall/winter of 2025.
- ✓ Implementation of an online FireSmart Advanced Home Assessment Booking system for the public to register.
- ✓ Organizational structure change to Fire Department to improve overall effectiveness and efficiency of the department.
- ✓ Participation at regional training opportunities, including WUI-M, Hazmat, Rope Rescue, and Engine Company Operations training programs.
- ✓ Enhanced versatility of the training room space with modern furnishings, and an enhanced web-conferencing camera.
- ✓ Combined members and recruits needing NFPA 1001 Level 1, eliminating duplication of training that results in reduced costs and resources required for hosting.
- ✓ Organizational structure change for Detachment Services Clerks, Crime Prevention Liaison and the creation of a Detachment Services Coordinator to enhance effectiveness and efficiency of the RCMP department.
- ✓ Moved to electronic-based ticketing for Municipal Enforcement to improve system efficiency.
- ✓ The Family Support Program (FSP) has got creative with delivering parent education. The FSP Diversion Team produced a 15-minute intermission/parent education series on the "Deep Sea of Communication;" an introduction to communication styles and skills for families using the characters from Finding Nemo. There were 46 community participants in attendance.
- ✓ A transit route and stop study has been completed to improve transit services.
- ✓ Restructured the maintenance team to provide for greater efficiencies and to serve additional facilities now and in the future.

UNFORESEEN EVENTS & EMERGENCIES

- ✓ Utilities Department encountered the following unplanned repairs/events for following:
 - Muffin Monster grinder at Wastewater Treatment Plant;
 - Addressed a voltage spike causing a standby malfunction at Hilltop Reservoir (replaced voltage regulator relay); and,
 - Cleared a blockage in the sludge line at Plant 1 at the Wastewater Treatment Plant by disassembling piping and pump.

- ✓ Emergency repair required for the membrane rack at the Water Treatment Plant during high water demand; engaged contractor and coordinated water usage reduction with Millar Western and Canfor.
- ✓ Emergency repair completed for the water main break on the fire line at 48 Street and 54 Avenue.
- ✓ Hosted Swan Hills during evacuations. Approximately 1160 people registered as evacuees.
- ✓ Replaced the Jumbo Jumper due to an unrepairable tear that postponed public use.
- ✓ Fence repair was required at Riverboat Park.
- ✓ Part delays for Transit buses.
- ✓ Unplanned repairs required for Fire Engine E2 - panel electrical issues and Mark-III forestry pump failure.
- ✓ Loss of local authorized dealer to service the department's gas monitoring equipment. Researching options is underway to replace current equipment to allow for timely servicing.
- ✓ Experiencing Provincial delays in access to registry information for issuance of automated traffic enforcement tickets that is currently being addressed.
- ✓ Court system glitch resulted in violation tickets not being designated correctly to the Town has been rectified.
- ✓ Multiple vehicle repairs and parts ordered for the units such as radiator, pumps, seals, bearings, frame for the grader (0511) moldboard, impellers and the mounting plate on snow blower.

GRANT & SPONSORSHIP OPPORTUNITIES

- ✓ The Rotary Club of Whitecourt continues its sponsorship of the Rotary Summer Unplugged and 2.0 programs. (\$8,000 expected.)
- ✓ The Whitecourt & Woodlands Performing Arts Society, in partnership with the Town, received \$53,000 in monetary sponsorship and more through in-kind donations for Party In The Park.
- ✓ Canadian Building Communities through Arts and Heritage Program – Local Festivals Grant for the Party In The Park Festival: \$19,900.
- ✓ Sponsorship received from CNRL for this year's Run 4 Fun event (\$1,000).
- ✓ Received a ParticipACTION grant (\$1,000) to increase and promote active community opportunities.
- ✓ Awarded a Celebrate Canada Grants - Canada Day (\$9,000) and National Indigenous Peoples Day (\$1,000).
- ✓ Received a donation of sand from Wayfinder Big Molly to complete landscaping around the Jumbo Jumper at Festival Park.
- ✓ In partnership with the Whitecourt & District Chamber of Commerce, received funding through the Tourism Enhancement Grant Program to host the Western Canadian Ribfest Tour.
- ✓ An application for funding was submitted to the Federation of Canadian Municipalities' Growing Canada's Community Canopies initiative for the first phase of the Highway 43 Vitalization planting project. This phase includes plantings along both sides of Highway 43, between 53 Avenue and Riverboat Park Road.

- ✓ An application to the Northern and Regional Economic Development program for a Utility Master Plan was recently approved for funding. This Plan will look at existing and future capacities of the Town's water, sanitary, and storms systems and provide recommendations for the future servicing and development of lands within the Whitecourt area. A request for proposals for consulting services to complete this project will be issued this fall.
- ✓ TC Energy Build Strong Grant – Awarded grant for Hazardous Materials Responder training support.
- ✓ FRIAA FireSmart Coordinator – Awarded grant funding to support a two-year contract position that will provide the capacity to raise awareness, increase education and understanding, and engage local residents through grassroots FireSmart education.
- ✓ Unsuccessful in receiving the following grants: FRIAA Grant to update the FireSmart Community Protection Plan; the INTACT Financial Corporation – Municipal Climate Resiliency Grant for the purchase of a Type 6 Engine; and, the Alberta Emergency Management Agency Grant for a provincially funded Wildland Urban Interface Team.
- ✓ Applied for a Forest Resource Improvement Program grant to enhance Whitecourt's forest network through new facilities and increased public education to raise awareness about the multiple values and functions of the forest, while promoting responsible human interaction with these natural spaces.
- ✓ Awarded a Fire Services Training Grant for \$19,300 to offset the cost of training members.
- ✓ Awarded a FortisAlberta Tree Planting grant for \$2,500 to enhance the surroundings by planting trees on the east access boulevard to Festival Park and the Culture & Events Centre.
- ✓ Received a \$5,521 Capacity Grant through Food Banks Alberta for purchase of carts, boxes, community garden tools, and equipment, plus part-time staffing costs.
- ✓ Received \$15,286 from Foodbanks Canada to assist with accreditation costs.
- ✓ Received \$1,000 from Men's Shed to start a local shed for the community.
- ✓ Received \$5,000 from Pembina Pipeline to support POWER with the Elephant Project.
- ✓ The Whitecourt & Woodlands Performing Arts Society, in partnership with the Town, applied for the Community Facility Enhancement Grant for Theatre equipment for the Culture & Events Centre.
- ✓ McMan Youth and Family Community Services, in partnership with the Town, have applied for funding through the Taking Action on Family Violence Grant Program to continue Family Violence services, supports, and programming that is currently being offered, as the current funding expires at the end of August.
- ✓ Applied for the Powering Efficiency with Energy Star grant through Fortis for components of the kitchen equipment at the Culture and Events Centre. The application was unsuccessful.
- ✓ Received an extension on the boiler change out at the Allan & Jean Millar Centre through the Municipal Climate Change Action Centre (MCCAC) Community Energy Conservation Program.
- ✓ Received an extension for the Municipal Energy Manger position funded through MCCAC Municipal Energy Manger Program.



REQUEST FOR DECISION

Date: July 11, 2025
Meeting: July 21, 2025 Regular Council Meeting
Originated by: Wendy Grimstad-Davidson, Executive Assistant
Title: ALBERTA MUNICIPALITIES 2025 CONVENTION

PROPOSAL AND BACKGROUND:

The annual Alberta Municipalities Convention is scheduled for November 12 – 14 at the Calgary Convention Centre. As with previous years, there will be dialogue sessions with provincial Ministers, keynote speakers, and education sessions following the conference.

Education Sessions will take place following conclusion of the Convention, on Friday afternoon and Saturday morning. Of the eight rooms currently reserved for the Convention, four of the hotel rooms have been booked through to November 15 to accommodate education sessions.

Sessions being offered include:

- Munis 101
- Council's Role in Budgeting & Finance
- Council's Role in the Employment of the CAO

Early bird registration ends October 24. The Association has made provisions to register Council members as "TBD" pending election results and availability of members to attend.

REFERENCES:

- Alberta Municipalities Website - <https://www.abmunis.ca/events/2025-convention-trade-show>
-

BENEFITS/DISADVANTAGES AND OPTIONS:

The convention allows Council the chance to network and learn about current events and the impacts on municipal government. It is also helpful for Council and Administration to meet with provincial organizations to obtain answers to specific questions regarding our community.

COST AND SOURCE OF FUNDING:

2025 Budget

COMMENTS:

The Executive Assistant will register those Councillors wishing to attend the convention.

RECOMMENDATION:

That Council be authorized to attend the 2025 Alberta Municipalities Convention and education sessions from November 12 – 15, 2025.

APPROVAL:

Department Director:

Acting CAO:



Whitecourt

REQUEST FOR DECISION

Date: July 17, 2025
Meeting: July 21, 2025 Regular Meeting of Council
Originated by: Wendy Grimstad-Davidson, Executive Assistant
Title: STREET CLOSURE REQUEST – CAR SHOW

PROPOSAL AND BACKGROUND:

A request has been received from Ralcomm for a street closure along 35 Street from 35 Avenue to 34 Avenue (as shown on the attached map), on Saturday August 23, 2025. The closure is to allow the businesses to host a car show. Policy 31-005 (Parades/Processions/Demonstrations/Events) requires the applicants to receive consent from 75% of adjacent property owners. As required by policy, provisions have also been made for emergency access.

Including setup, the total time of the proposed road closure would be 8:00am – 4:00pm. This event will include food vendors, door prizes, and more.

REFERENCES:

- Policy 31-005 Parades/Processions/Demonstrations/Events
 - Location Map – attached
-

BENEFITS/DISADVANTAGES AND OPTIONS:

Transit has indicated that stops can be adjusted to accommodate the road closure. The Fire Department has no concerns, other than the maintenance of an access lane for fire response.

COST AND SOURCE OF FUNDING:

N/A

COMMENTS:

The Show and Shine has proven to be a popular event in the community, with 2025 marking its ninth year.

RECOMMENDATION:

That Council approve the request for the closure of 35 Street from 35 Avenue to 34 Avenue, on August 23, 2025, from 8:00 am to 4:00 pm for the car show, subject to:

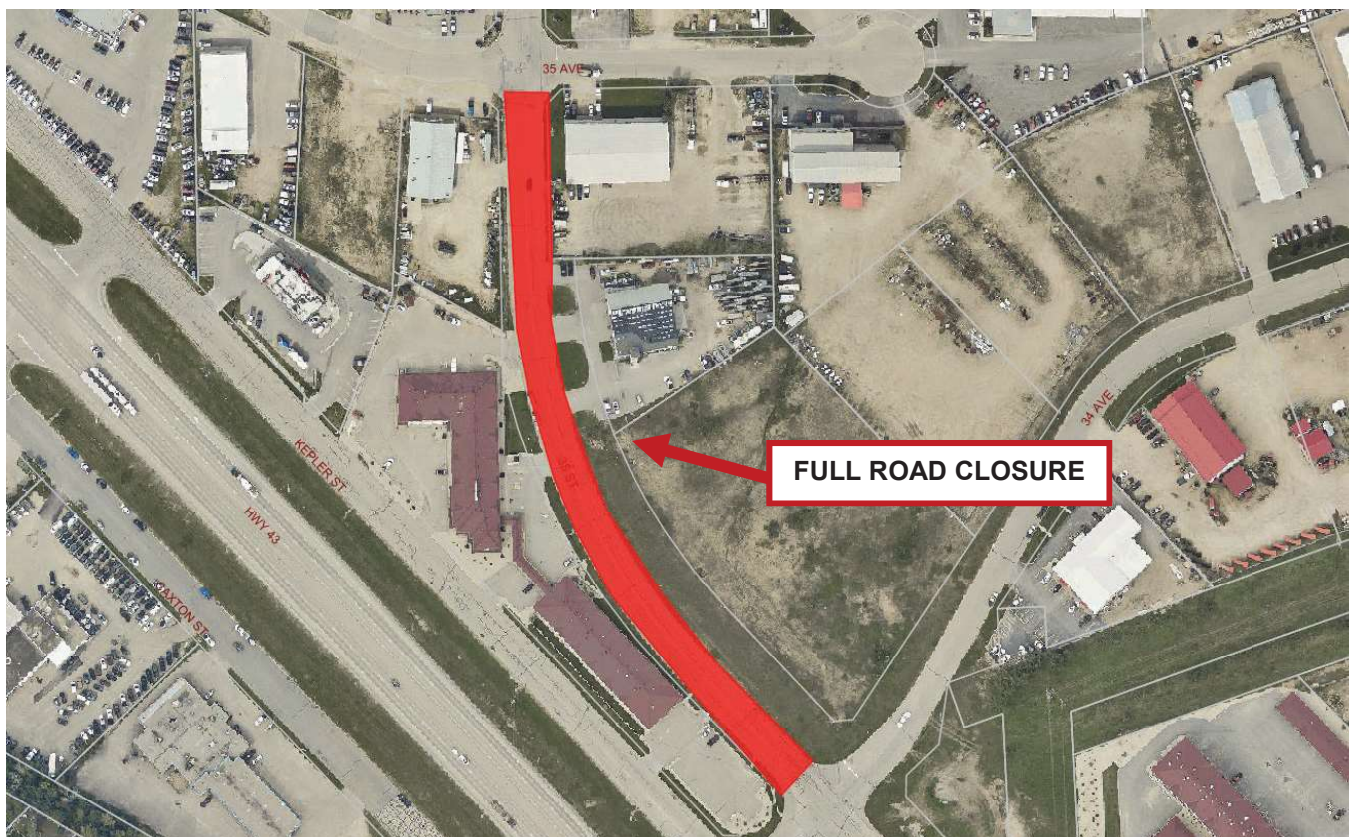
- Meeting all of the requirements of Policy 31-005 - Parades/Processions/Demonstrations/Events
 - Obtaining a Temporary Traffic Control Permit.
-

APPROVAL:

Department Director:

Acting CAO:





FULL ROAD CLOSURE
35 Street, between 34 Ave and 35 Ave





REQUEST FOR DECISION

Date: July 17, 2025
Meeting: July 21, 2025 Regular Meeting of Council
Originated by: Wendy Grimstad-Davidson, Executive Assistant
Title: COUNCILLOR REPORTS

PROPOSAL AND BACKGROUND:

Council Members report to co-Members regarding issues and decisions made on the various Boards and Committees on which they serve.

Councillor Name	Committee
Tara Baker	Canfor Public Advisory Committee Communities in Bloom Community Services Advisory Board (Alternate) Emergency Advisory Committee Subdivision and Development Appeal Board (Alternate) Whitecourt FireSmart Working Group Lac Ste. Anne Foundation (Alternate) Whitecourt Airport Advisory Committee (Alternate) Whitecourt Regional Forest Advisory Committee Whitecourt & Woodlands Performing Arts Society
Paul Chauvet	Subdivision and Development Appeal Board Ad Hoc MDP/LUB Review Advisory Committee Capital Region Assessment Services Commission Golden Triangle Trail Partnership Committee Lac Ste. Anne Foundation Whitecourt Regional Solid Waste Management Authority
Braden Lanctot	Canfor Public Advisory Committee (Alternate) Council Compensation Committee Economic Development Committee Municipal Planning Commission Protective Services Committee Whitecourt Airport Advisory Committee Whitecourt Mountain Bike Association Whitecourt Regional Solid Waste Management Authority Whitecourt & Woodlands Winter Recreation Park Society
Serena Lapointe	Joint Liaison Committee Subdivision and Development Appeal Board (Alternate) Whitecourt Library Board Youth Advisory Committee Ad Hoc Culture & Events Centre Partnership/Sponsorship Comm. Community Futures Yellowhead East Yellowhead Regional Library

Bill McAree	Council Compensation Committee Emergency Advisory Committee Municipal Planning Commission (Alternate) Protective Services Committee Whitecourt Regional Solid Waste Management Authority (Alt.) Youth Advisory Committee (Alternate)
Tom Pickard	Council Compensation Committee Economic Development Committee Joint Liaison Committee Protective Services Committee Ad Hoc Culture & Events Centre Partnership/Sponsorship Comm. Chamber of Commerce Liaison/Board of Directors Northern Alberta Elected Officials Caucus Northern Alberta Mayors and Reeves Caucus Whitecourt Airport Advisory Committee Whitecourt Business Support Network Whitecourt & District Health Partnership Team Whitecourt Regional Solid Waste Management Authority
Derek Schlosser	Community Services Advisory Board Health Professionals Attraction and Retention Committee Joint Liaison Committee Municipal Planning Commission Youth Advisory Committee Ad Hoc Culture & Events Centre Partnership/Sponsorship Comm. Ad Hoc MDP/LUB Review Advisory Committee Whitecourt Heritage Society

REFERENCES:

- FireSmart Working Group – February 27 & April 9, 2025
- Ad Hoc Culture & Events Centre Partnership/Sponsorship Committee – May 20, 2025

BENEFITS/DISADVANTAGES AND OPTIONS:

Council Members keep other Members up to date on all aspects of Town business and dealings.

COST AND SOURCE OF FUNDING:

N/A

COMMENTS:

N/A


RECOMMENDATION:

That Council accept the Councillor Reports item as information.

APPROVAL:

Department Director:

Acting CAO:



**MINUTES OF THE REGULAR MEETING OF
Whitecourt FireSmart Working Group**
Thursday, February 27, 2025 at 12:00 p.m.
Town of Whitecourt Administration Office – Large Boardroom

- Present:** Chair: Mike Hudson; Members: Tara Baker, Aaron Floyd, Drew Hadfield, Jennine Loberg; Director of Community Safety: Lee Hardman; Recording Secretary: Rhiannon Bisson.
- Absent:** Member: Milan Skrecek.
- Call to Order:** The Meeting was called to order with Chair M. Hudson presiding. Time: 12:12 p.m.
- Adoption of Agenda:** 25-001 Moved by: J. Loberg
That the Agenda be adopted as presented.

- CARRIED.
- Adoption of Minutes from the December 4, 2024 Regular Meeting:** 25-002 Moved by: T. Baker
That the Minutes from the December 4, 2024 Regular Meeting be adopted as presented.

- CARRIED.
- Review of the Mitigation Strategy Implementation Plan:** The Working Group reviewed the Mitigation Strategy Implementation Plan and provided updates on projects.

Member A. Floyd enters the meeting. Time: 12:22 p.m.

25-003 Moved by: D. Hadfield
That the Whitecourt FireSmart Working Group accept the updates to the Mitigation Strategy Implementation Plan as presented.

- CARRIED.
- Grant Updates:** Director L. Hardman provided Grant Updates to the Working Group.

25-004 Moved by: A. Floyd
That the Whitecourt FireSmart Working Group forward a recommendation to Council to support the Forest Resource Improvement Association of Alberta (FRIAA) Non-Vegetation Management Grant Application to develop a Community FireSmart Plan for Whitecourt.

- CARRIED

25-005 Moved by: T. Baker
That the Whitecourt FireSmart Working Group accept the Grant Updates as information.

- CARRIED.

Next Meeting
Date:

25-006 Moved by: A. Floyd

That the next Regular Meeting of the Whitecourt FireSmart Working Group be held on April 9, 2025 at 12:00 p.m.

- CARRIED.

Adjournment:

25-007 Moved by: T. Baker

That the Regular Meeting of the Whitecourt FireSmart Working Group be adjourned.
Time: 12:45 p.m.


- CARRIED.



Mike Hudson
Chair

**MINUTES OF THE REGULAR MEETING OF
Whitecourt FireSmart Working Group**
Wednesday, April 9, 2025 at 12:00 p.m.
Town of Whitecourt Administration Office – Large Boardroom

Present:	Vice-Chair: Aaron Floyd; Members: Tara Baker, Drew Hadfield, Jennine Loberg; Director of Community Safety: Lee Hardman; Recording Secretary: Samantha Robb.
Absent:	Chair: Mike Hudson; Member: Milan Skrecek; Recording Secretary: Rhiannon Bisson.
Call to Order:	The Meeting was called to order with Vice-Chair A. Floyd presiding. Time: 12:26 p.m.
Adoption of Agenda:	<u>25-008 Moved by: T. Baker</u> That the Agenda be adopted as presented. - CARRIED.
Adoption of Minutes from the December 4, 2024 Regular Meeting:	<u>25-009 Moved by: J. Loberg</u> That the Minutes from the February 27, 2025 Regular Meeting be adopted as presented. - CARRIED.
Review of the Mitigation Strategy Implementation Plan:	The Working Group reviewed the Mitigation Strategy Implementation Plan and provided updates on projects. <u>25-010 Moved by: D. Hadfield</u> That the Whitecourt FireSmart Working Group accept the updates to the Mitigation Strategy Implementation Plan as presented. - CARRIED.
Walking Tour of the Community Fireguard	The Working Group completed a walking tour of the Community Fireguard.
Next Meeting Date:	<u>25-011 Moved by: A. Floyd</u> That the next Regular Meeting of the Whitecourt FireSmart Working Group be held on June 24, 2025 at 12:00 p.m. - CARRIED.
Adjournment:	<u>25-012 Moved by: T. Baker</u> That the Regular Meeting of the Whitecourt FireSmart Working Group be adjourned. Time: 12:53 p.m. - CARRIED.


Aaron Floyd
Vice-Chair

**MINUTES OF THE REGULAR MEETING OF
Ad Hoc Culture & Events Centre
Partnership/Sponsorship Committee**
Tuesday, May 20, 2025 at 2:30 p.m.
Town of Whitecourt Administration Office – Large Boardroom

Present:	Chair: Tom Pickard; Members: Serena Lapointe (via Zoom), Derek Schlosser; Director of Community Services: Chelsea Grande; Recording Secretary: Rhiannon Bisson.
Call to Order:	The Meeting was called to order with Chair T. Pickard presiding. Time: 2:32 p.m.
Adoption of Agenda:	<p><u>25-011 Moved by: D. Schlosser</u> That the Agenda be adopted as amended with the addition of item 4.a. Sponsorship Proposal.</p> <p style="text-align: right;">- CARRIED.</p>
Adoption of Minutes from the April 24, 2025 Regular Meeting:	<p><u>25-012 Moved by: D. Schlosser</u> That the Minutes from the April 24, 2025 Regular Meeting be adopted as presented.</p> <p style="text-align: right;">- CARRIED.</p>
Partnership/Sponsorship Campaign Verbal Update:	<p>Director C. Grande and Chair T. Pickard provided a verbal update on the Partnership/Sponsorship Campaign.</p> <p>It was noted that Committee Members are continuing their outreach for sponsorship and partnership opportunities.</p> <p>Members from various arts & culture groups in Whitecourt went for a site tour on the grounds of the Culture & Events Centre on May 13, 2025.</p> <p>It was noted that the updated Library renderings have been received.</p> <p><u>25-013 Moved by: D. Schlosser</u> That the Ad Hoc Culture & Events Centre Partnership/Sponsorship Committee accept the Partnership/Sponsorship Campaign Verbal Update as information.</p> <p style="text-align: right;">- CARRIED.</p>
Sponsorship Proposal:	<p>Member D. Schlosser exits the meeting due to a conflict of interest. Time: 2:48 p.m.</p> <p>Director C. Grande noted that a proposal had been received to name a Green Room at the Culture and Events Centre in perpetuity.</p> <p><u>25-014 Moved by: T. Pickard</u> That the Ad Hoc Culture & Events Centre Partnership/Sponsorship Committee accept the proposal in perpetuity towards a Green Room at the Culture & Events Centre, and that the Green Room be dedicated in memoriam to Rick Koski.</p> <p style="text-align: right;">- CARRIED.</p> <p>Member D. Schlosser returns to the meeting. Time: 2:54 p.m.</p>

Next Meeting
Date:

The next Regular Meeting of the Ad Hoc Culture & Events Centre Partnership/Sponsorship Committee was scheduled for July 3, 2025 at 8:30 a.m.

Adjournment:

25-015 Moved by: S. Lapointe

That the Regular Meeting of the Ad Hoc Culture & Events Centre Partnership/Sponsorship Committee be adjourned. Time: 3:02 p.m.

- CARRIED.



Tom Pickard
Chair



REQUEST FOR DECISION

Date: July 17, 2025
 Meeting: July 21, 2025 Regular Meeting of Council
 Originated by: Wendy Grimstad-Davidson, Executive Assistant
 Title: **ITEMS OF INFORMATION**

PROPOSAL AND BACKGROUND:

The following items are included in the July 21, 2025 Council package as information items:

- a. Town Accounts – Cheques 93195 – 93564 (Council Members to contact the Director of Corporate Services prior to Regular Meeting with any questions regarding Town accounts);
- b. June 10, 2025 Letter from Deputy Premier/Minister of Public Safety and Emergency Services re Policing;
- c. June 25, 2025 Letter of Introduction from Commanding Officer Trevor Daroux;
- d. June 27, 2025 Letter from Lac Ste. Anne Foundation re Board Presentation;
- e. Town of Whitecourt 2025 Press Releases:
 - i. June 24 – Town Council Update – June 23;
 - ii. June 26 – Celebrate Canada Day in Whitecourt July 1;
 - iii. June 30 – Construction Season is Underway in Whitecourt;
 - iv. July 11 – Local Traffic Disruptions on Sunset Boulevard;
 - v. July 11 – Landfill Temporarily Closed Due to Fire;
- f. Joint Press Release – July 17 – Region Welcomes New FireSmart Coordinator;
- g. Mayor's Calendar; and
- h. Council Calendar.

RECOMMENDATION:

That Council accept the Items of Information as information.

APPROVAL:

Department Director:

Acting CAO:



System: 7/17/25 10:07:54 AM Town of Whitecourt
 User Date: 7/17/25 Vendor CHEQUE REGISTER REPORT Page: 1
 Payables Management User ID: STACY

Ranges: From: To: From: To:
 Cheque Number First Last
 Vendor ID First Last
 Vendor Name First Last
 * Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
093330	AUMABEN001	AUMA	7/08/25	SCOTIA	PMCHQ00003231	\$116,337.57
093331	BARR011	COLTON BARRETT	7/08/25	SCOTIA	PMCHQ00003231	\$134.25
093332	BEAUD001	BEAUDOIN, DENIS	7/08/25	SCOTIA	PMCHQ00003231	\$429.84
093333	BIRD002	BIRDSSELL GRANT LLP	7/08/25	SCOTIA	PMCHQ00003231	\$193.13
093334	CANADI002	CANADIAN NATIONAL	7/08/25	SCOTIA	PMCHQ00003231	\$5,824.50
093335	CARTWR001	CARTWRIGHT, ANNETTE	7/08/25	SCOTIA	PMCHQ00003231	\$40.00
093336	CASE004	CASE + POINT: MEDIA	7/08/25	SCOTIA	PMCHQ00003231	\$922.95
093337	CATS001	CATS FOOTBALL	7/08/25	SCOTIA	PMCHQ00003231	\$500.00
093338	DANM001	DANMAR CONSULTING	7/08/25	SCOTIA	PMCHQ00003231	\$2,522.56
093339	DEETS002	DEETS, DEREK	7/08/25	SCOTIA	PMCHQ00003231	\$429.84
093340	DIGI003	DIGITEX CANADA INC.	7/08/25	SCOTIA	PMCHQ00003231	\$473.60
093341	DILL001	DILLON CONSULTING	7/08/25	SCOTIA	PMCHQ00003231	\$981.75
093342	FBM001	FBM ARCHITECTURE LTD	7/08/25	SCOTIA	PMCHQ00003231	\$12,273.19
093343	GARDA001	GARDAWORLD SECURITY SYSTEMS	7/08/25	SCOTIA	PMCHQ00003231	\$1,700.61
093344	GOVAB002	THE GOVERNMENT OF ALBERTA	7/08/25	SCOTIA	PMCHQ00003231	\$21,403.69
093345	GOVTECH001	GOVERNMENT OF ALBERTA	7/08/25	SCOTIA	PMCHQ00003231	\$270.00
093346	HAMM003	HAMMER RESTAURANT GROUP LTD	7/08/25	SCOTIA	PMCHQ00003231	\$14,762.11
093347	HARP003	HARPER, AMANDA (EMMA)	7/08/25	SCOTIA	PMCHQ00003231	\$522.03
093348	HILLT001	HILLTOP HIGH SCHOOL	7/08/25	SCOTIA	PMCHQ00003231	\$500.00
093349	JARO001	JARON WATER HAULING LTD.	7/08/25	SCOTIA	PMCHQ00003231	\$120.00
093350	KEEF003	KEEFE, DAWSON	7/08/25	SCOTIA	PMCHQ00003231	\$200.00
093351	LAP001	LAPointe, SERENA	7/08/25	SCOTIA	PMCHQ00003231	\$40.00
093352	LEIGH001	LEIGHTON, MICHELLE	7/08/25	SCOTIA	PMCHQ00003231	\$1,646.72
093353	LOOMIS001	LOOMIS EXPRESS	7/08/25	SCOTIA	PMCHQ00003231	\$86.76
093354	MAGE002	MAGEE, KELLY	7/08/25	SCOTIA	PMCHQ00003231	\$229.82
093355	MIFF001	MIFFLIN, SHELLEY	7/08/25	SCOTIA	PMCHQ00003231	\$148.80
093356	MILLI001	MILLINGTON, CORINNE	7/08/25	SCOTIA	PMCHQ00003231	\$104.30
093357	ODVOD001	ODVOD MEDIA CORP	7/08/25	SCOTIA	PMCHQ00003231	\$1,875.00
093358	PARK013	PARKER, JOHN	7/08/25	SCOTIA	PMCHQ00003231	\$360.00
093359	PAUL0003	JACQUE PAUL	7/08/25	SCOTIA	PMCHQ00003231	\$400.00
093360	PICK003	PICKARD, TOM	7/08/25	SCOTIA	PMCHQ00003231	\$733.53
093361	PUROLA001	PUROLATOR INC.	7/08/25	SCOTIA	PMCHQ00003231	\$172.02
093362	RITZ0001	THE RITZ CAFE & MOTOR INN	7/08/25	SCOTIA	PMCHQ00003231	\$6,258.67
093363	ROBI005	ROBINSON, TRAVINA	7/08/25	SCOTIA	PMCHQ00003231	\$50.00
093364	SAVI001	SAVITA SAVITA	7/08/25	SCOTIA	PMCHQ00003231	\$25.00
093365	SCHW005	SCHWINDT, ANDUN	7/08/25	SCOTIA	PMCHQ00003231	\$429.84
093366	SIHL001	WILSON SIHLIS	7/08/25	SCOTIA	PMCHQ00003231	\$1,000.00
093367	SPERL001	SPERLING HANSEN ASSOCIATES	7/08/25	SCOTIA	PMCHQ00003231	\$13,404.97
093368	SPIL002	JENNA SPILMAN	7/08/25	SCOTIA	PMCHQ00003231	\$160.00
093369	STAN001	STANTEC CONSULTING LTD.	7/08/25	SCOTIA	PMCHQ00003231	\$3,992.71
093370	SUPER001	SUPER 8	7/08/25	SCOTIA	PMCHQ00003231	\$23,155.60
093371	TEMP00000000801	DEA, PATRICK OMER	7/08/25	SCOTIA	PMCHQ00003231	\$1,000.00
093372	TOMK001	TOMKOW, CATHY	7/08/25	SCOTIA	PMCHQ00003231	\$126.72
093373	TROF002	TROFIMUK, CHERYLE	7/08/25	SCOTIA	PMCHQ00003231	\$65.80
093374	VANDER001	VANDERBURG GEORGE	7/08/25	SCOTIA	PMCHQ00003231	\$1,000.00
093375	VIDAD001	VIDAD, RYAN	7/08/25	SCOTIA	PMCHQ00003231	\$119.87
093376	WCTPROP001	WHITECOURT PROPERTIES LTD.	7/08/25	SCOTIA	PMCHQ00003231	\$1,250.00
093377	WHITECHMB001	CHAMBER OF COMMERCE	7/08/25	SCOTIA	PMCHQ00003231	\$500.00
093378	WHITECOMM001	WHITECOURT COMMUNICATIONS	7/08/25	SCOTIA	PMCHQ00003231	\$105.00
093379	WHITEIGA001	WHITECOURT IGA	7/08/25	SCOTIA	PMCHQ00003231	\$494.96
093380	WHITEPRES001	2100036 AB. LTD. O/A WHITECOUR	7/08/25	SCOTIA	PMCHQ00003231	\$159.60
093381	WHITEVET001	WHITECOURT VETERINARY	7/08/25	SCOTIA	PMCHQ00003231	\$6,015.03
093382	AVAN001	AVANTI SOFTWARE INC.	7/08/25	SCOTIA	PMCHQ00003231	\$1,688.40
093383	JOHNS.G001	JOHNSON, GLORIA	7/08/25	SCOTIA	PMCHQ00003231	\$2,457.29
093384	ABSAW001	ALBERTA SAW & KNIFE LTD.	7/08/25	SCOTIA	PMCHQ00003231	\$378.00
093385	GOVER001	GOVEREAU, THEO	7/08/25	SCOTIA	PMCHQ00003231	\$429.84
93195	1833360	1833360 AB LTD	6/24/25	SCOTIA	PMCHQ00003228	\$1,578.90
93196	1990830	1990830 ALBERTA LTD.	6/24/25	SCOTIA	PMCHQ00003228	\$3,464.76
93197	A CHARM001	A CHARMED AFFAIR	6/24/25	SCOTIA	PMCHQ00003228	\$771.75
93198	ARCA004	ARCAND, MICHELLE	6/24/25	SCOTIA	PMCHQ00003228	\$340.00
93199	ARCA012	ARCAND-HUARD, LEE	6/24/25	SCOTIA	PMCHQ00003228	\$340.00
93200	BEAU003	BEAULAC, ED	6/24/25	SCOTIA	PMCHQ00003228	\$340.00
93201	BJOR005	BJORNSTED, JENNIFER	6/24/25	SCOTIA	PMCHQ00003228	\$600.00
93202	BLACKW001	BLACKWELL, ANN	6/24/25	SCOTIA	PMCHQ00003228	\$378.96
93203	BLUE011	BLUES AT 11	6/24/25	SCOTIA	PMCHQ00003228	\$500.00
93204	BRAN006	BRANTON, GREG	6/24/25	SCOTIA	PMCHQ00003228	\$156.05
93205	CANSEL001	CANSEL SURVEY EQUIPMENT	6/24/25	SCOTIA	PMCHQ00003228	\$399.19
93206	CARTWR001	CARTWRIGHT, ANNETTE	6/24/25	SCOTIA	PMCHQ00003228	\$491.35
93207	CASE004	CASE + POINT: MEDIA	6/24/25	SCOTIA	PMCHQ00003228	\$5,524.85

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Town of Whitecourt
 VENDOR CHEQUE REGISTER REPORT

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* Voided Cheques

Payables Management

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
93208	CATER001	CATERING BY MAMA GRAY'S KITCHEN	6/24/25	SCOTIA	PMCHQ00003228	\$6,667.00
93209	CESAR001	2572835 ALBERTA LTD	6/24/25	SCOTIA	PMCHQ00003228	\$13.65
93210	CIRQ001	CIRQUETASTIC CIRCUS & ACROBATIC	6/24/25	SCOTIA	PMCHQ00003228	\$1,837.50
93211	DIGI002	DIGITAL POSTAGE ON CALL -90052	6/24/25	SCOTIA	PMCHQ00003228	\$5,250.00
93212	EAST001	EASTLINK	6/24/25	SCOTIA	PMCHQ00003228	\$184.17
93213	ELCH001	ELCHYSON, BRET	6/24/25	SCOTIA	PMCHQ00003228	\$106.05
93214	FOST004	FOSTER, JULIA	6/24/25	SCOTIA	PMCHQ00003228	\$650.00
93215	GALL005	GALLANT, DEAN	6/24/25	SCOTIA	PMCHQ00003228	\$340.00
93216	GARDA001	GARDAWORLD SECURITY SYSTEMS	6/24/25	SCOTIA	PMCHQ00003228	\$288.75
93217	GLOBAL005	SCO-FIRE	6/24/25	SCOTIA	PMCHQ00003228	\$2,260.13
93218	GREEN001	GREEN GABLES INN	6/24/25	SCOTIA	PMCHQ00003228	\$11,985.18
93219	GREEN003	GREEN GABLES RESTAURANT	6/24/25	SCOTIA	PMCHQ00003228	\$4,660.55
93220	GRY001	GRYWACHESKI, KARA	6/24/25	SCOTIA	PMCHQ00003228	\$232.78
93221	JAGER002	JAGER, JODY	6/24/25	SCOTIA	PMCHQ00003228	\$210.01
93222	JARO001	JARON WATER HAULING LTD.	6/24/25	SCOTIA	PMCHQ00003228	\$120.00
93223	JEON001	JEON, BEOMJUN	6/24/25	SCOTIA	PMCHQ00003228	\$17.00
93224	KIRK003	KIRKNESS, JASON	6/24/25	SCOTIA	PMCHQ00003228	\$2,750.00
93225	LIONS001	LIONS CLUB	6/24/25	SCOTIA	PMCHQ00003228	\$240.00
93226	LOOMIS001	LOOMIS EXPRESS	6/24/25	SCOTIA	PMCHQ00003228	\$250.36
93227	MCAREE001	MCAREE, BILL	6/24/25	SCOTIA	PMCHQ00003228	\$31.50
93228	MCLA005	MCLAREN, SHANE	6/24/25	SCOTIA	PMCHQ00003228	\$2,100.00
93229	MERL001	MERLIN SHREDDING INC	6/24/25	SCOTIA	PMCHQ00003228	\$1,029.00
93230	MILT001	MILTON, FAITH	6/24/25	SCOTIA	PMCHQ00003228	\$340.00
93231	MOUNTA002	322304 ALBERTA LTD.	6/24/25	SCOTIA	PMCHQ00003228	\$195.77
93232	MVD001	MVD WHITECOURT	6/24/25	SCOTIA	PMCHQ00003228	\$120.00
93233	NANT001	NANTES, ROSE	6/24/25	SCOTIA	PMCHQ00003228	\$400.00
93234	OAT001	OATWAY, ASHLEY	6/24/25	SCOTIA	PMCHQ00003228	\$581.62
93235	OLSON002	OLSON, ALLISON	6/24/25	SCOTIA	PMCHQ00003228	\$20.00
93236	PEPSI001	THE PEPSI BOTTLING GROUP (CANADA)	6/24/25	SCOTIA	PMCHQ00003228	\$1,265.46
93237	PERRIN.C001	PERRIN, CARIZZA	6/24/25	SCOTIA	PMCHQ00003228	\$367.00
93238	PUROLA001	PUROLATOR INC.	6/24/25	SCOTIA	PMCHQ00003228	\$64.54
93239	RARI001	RARICK, JOLENE	6/24/25	SCOTIA	PMCHQ00003228	\$778.59
93240	RENN006	RENNIE, ISABEL	6/24/25	SCOTIA	PMCHQ00003228	\$73.92
93241	RICKY001	RICKY'S/FATBURGER WHITECOURT	6/24/25	SCOTIA	PMCHQ00003228	\$565.88
93242	RUMB003	RUMBALL, LISA	6/24/25	SCOTIA	PMCHQ00003228	\$966.29
93243	SELECT002	SELECT ENTERTAINMENT	6/24/25	SCOTIA	PMCHQ00003228	\$1,260.00
93244	SHAUER001	SHAUER, SHANECE	6/24/25	SCOTIA	PMCHQ00003228	\$35.85
93246	SILV001	SILVACOM LTD.	6/24/25	SCOTIA	PMCHQ00003228	\$23,278.50
93247	SKY002	SKYVISTA MOTEL INN	6/24/25	SCOTIA	PMCHQ00003228	\$937.40
93248	SNOW001	ALLEN SNOW	6/24/25	SCOTIA	PMCHQ00003228	\$201.59
93249	STROE003	STROEDER, DONAVAN	6/24/25	SCOTIA	PMCHQ00003228	\$20.00
93250	SUPER006	SUPERIOR SAFETY CODES INC.	6/24/25	SCOTIA	PMCHQ00003228	\$2,049.12
93251	TELUS001	TELUS COMMUNICATIONS	6/24/25	SCOTIA	PMCHQ00003228	\$52.50
93252	TEMP00000005517	RICHARDS, TRAVIS	6/24/25	SCOTIA	PMCHQ00003228	\$300.00
93253	TM001	TM SPICE CO. LTD	6/24/25	SCOTIA	PMCHQ00003228	\$819.00
93254	TRIGG003	TRIGG, BLAINE	6/24/25	SCOTIA	PMCHQ00003228	\$20.00
93255	VANH001	VAN HOUTTE COFFEE SERVICES INC	6/24/25	SCOTIA	PMCHQ00003228	\$470.13
93256	VIDAD001	VIDAD, RYAN	6/24/25	SCOTIA	PMCHQ00003228	\$98.97
93257	VIOL001	VIOLET-MAE'S BAKERY	6/24/25	SCOTIA	PMCHQ00003228	\$2,644.47
93258	WATT003	WATT CONSULTING GROUP LTD	6/24/25	SCOTIA	PMCHQ00003228	\$5,218.50
93260	WCTAE001	WHITECOURT TAEKWONDO	6/24/25	SCOTIA	PMCHQ00003228	\$650.00
93261	WHIMIN002	WHITECOURT MINOR BALL ASSOC.	6/24/25	SCOTIA	PMCHQ00003228	\$400.00
93262	WHITE&WOOD001	WHITECOURT & WOODLANDS	6/24/25	SCOTIA	PMCHQ00003228	\$21,000.00
93263	WHITETRAN001	WHITECOURT TRANSPORT INC.	6/24/25	SCOTIA	PMCHQ00003228	\$82.48
93264	KIRK003	KIRKNESS, JASON	6/26/25	SCOTIA	PMCHQ00003229	\$120.00
93265	ABMUN005	ALBERTA MUNICIPAL SERVICES CORP	6/30/25	SCOTIA	PMCHQ00003230	\$1,309.11
93266	ANDER002	ANDERSON, AMANDA	6/30/25	SCOTIA	PMCHQ00003230	\$40.00
93267	APEX003	APEX SUPPLEMENTARY PENSION TRUST	6/30/25	SCOTIA	PMCHQ00003230	\$1,568.41
93268	APEX005	APEX SUPPLEMENTARY PENSION TRUST	6/30/25	SCOTIA	PMCHQ00003230	\$218.40
93269	BEUK002	BEUKER, SANDRA	6/30/25	SCOTIA	PMCHQ00003230	\$158.33
93270	BOST001	BOSTON PIZZA	6/30/25	SCOTIA	PMCHQ00003230	\$2,970.53
93271	CANN002	CANNIFF AND ASSOCIATES	6/30/25	SCOTIA	PMCHQ00003230	\$200.00
93272	CASE004	CASE + POINT: MEDIA	6/30/25	SCOTIA	PMCHQ00003230	\$3,048.83
93273	CESAR001	2572835 ALBERTA LTD	6/30/25	SCOTIA	PMCHQ00003230	\$217.67
93275	DEVAL002	DEVALERIOLA, MIA	6/30/25	SCOTIA	PMCHQ00003230	\$158.33
93276	EAGLE005	EAGLE RIVER PLANNING SERVICES	6/30/25	SCOTIA	PMCHQ00003230	\$4,980.15
93277	GARDA001	GARDAWORLD SECURITY SYSTEMS	6/30/25	SCOTIA	PMCHQ00003230	\$105.00
93278	GOVTECH001	GOVERNMENT OF ALBERTA	6/30/25	SCOTIA	PMCHQ00003230	\$45.00
93279	GRANB001	GRANBERG, LAURA	6/30/25	SCOTIA	PMCHQ00003230	\$278.29
93280	GUND004	GUNDERSON, NATANYA	6/30/25	SCOTIA	PMCHQ00003230	\$316.66
93281	HARDMA003	HARDMAN, COURTNEY	6/30/25	SCOTIA	PMCHQ00003230	\$116.18
93282	HEIN003	HEIN, DANIEL	6/30/25	SCOTIA	PMCHQ00003230	\$158.33
93283	HOLIDAY002	HOLIDAY INN EXPRESS & SUITES	6/30/25	SCOTIA	PMCHQ00003230	\$3,603.54
93284	INDUST003	INDUSTRIAL SEWING	6/30/25	SCOTIA	PMCHQ00003230	\$264.08
93285	INE001	INERTIA ENVIRONMENTAL INC	6/30/25	SCOTIA	PMCHQ00003230	\$145.00
93286	ISL001	ISL ENGINEERING	6/30/25	SCOTIA	PMCHQ00003230	\$26,413.32

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* Voided Cheques

Payables Management

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
93287	JEND001	JENDRICK, MARTIE	6/30/25	SCOTIA	PMCHQ00003230	\$84.00
93288	KING013	KING, GARRET	6/30/25	SCOTIA	PMCHQ00003230	\$1,000.00
93289	KLIK001	KLIK SOLUTIONS	6/30/25	SCOTIA	PMCHQ00003230	\$1,564.50
93290	LIV001	LIVING WATERS CRD # 42	6/30/25	SCOTIA	PMCHQ00003230	\$94,245.23
93291	LOCAL001	LOCAL AUTHORITIES PENSION PLAN	6/30/25	SCOTIA	PMCHQ00003230	\$69,382.22
93292	LOCAL002	LOCAL AUTHORITIES PENSION PLAN	6/30/25	SCOTIA	PMCHQ00003230	\$1,462.20
93293	MALM001	MALMQUIST, ANDREW	6/30/25	SCOTIA	PMCHQ00003230	\$1,404.60
93294	MIKE001	13457770 CANADA LTD	6/30/25	SCOTIA	PMCHQ00003230	\$95.44
93295	MK002	MK ENTERPRISES LTD	6/30/25	SCOTIA	PMCHQ00003230	\$576.83
93296	MOHL002	MOHLER, ETHAN	6/30/25	SCOTIA	PMCHQ00003230	\$158.33
93297	MOORE009	MOORE, ALEXANDER	6/30/25	SCOTIA	PMCHQ00003230	\$20.00
93298	MPA001	MPA ENGINEERING LTD	6/30/25	SCOTIA	PMCHQ00003230	\$15,934.28
93299	ORKIN001	ORKIN CANADA CORPORATION	6/30/25	SCOTIA	PMCHQ00003230	\$204.12
93300	PARK002	PARKLAND COUNTY	6/30/25	SCOTIA	PMCHQ00003230	\$6,140.14
93301	PICK003	PICKARD, TOM	6/30/25	SCOTIA	PMCHQ00003230	\$244.80
93302	PUROLA001	PURULATOR INC.	6/30/25	SCOTIA	PMCHQ00003230	\$327.54
93303	RECEIV001	RECEIVER GENERAL FOR CANADA	6/30/25	SCOTIA	PMCHQ00003230	\$190,300.34
93304	RITZ0001	THE RITZ CAFE & MOTOR INN	6/30/25	SCOTIA	PMCHQ00003230	\$97.45
93305	RPM001	RPM POWER SPORTS LTD.	6/30/25	SCOTIA	PMCHQ00003230	\$59.80
93306	RUMB003	RUMBALL, LISA	6/30/25	SCOTIA	PMCHQ00003230	\$28.00
93307	SADO001	SADOWAY, KELLY	6/30/25	SCOTIA	PMCHQ00003230	\$318.59
93308	SILV004	SILVERTIP ELECTRIC	6/30/25	SCOTIA	PMCHQ00003230	\$1,053.80
93309	SMS001	SMS EQUIPMENT INC.	6/30/25	SCOTIA	PMCHQ00003230	\$413,857.50
93310	SMYL001	SMYL CHEVROLET BUICK GMC LTD.	6/30/25	SCOTIA	PMCHQ00003230	\$71,610.00
93311	TELUS002	TELUS MOBILITY INC.	6/30/25	SCOTIA	PMCHQ00003230	\$2,886.31
93312	TOWN002	TOWN OF WHITECOURT	6/30/25	SCOTIA	PMCHQ00003230	\$1,644.50
93313	VALIU001	VALIUSHKA, VLADZIMIR	6/30/25	SCOTIA	PMCHQ00003230	\$20.00
93314	VAN003	VAN DEN OEVER, JAN	6/30/25	SCOTIA	PMCHQ00003230	\$334.32
93315	VOLD003	VOLDEN, COLLEEN	6/30/25	SCOTIA	PMCHQ00003230	\$25.00
93316	WHAT005	WHAT SEAMS BEST UPHOLSTERY	6/30/25	SCOTIA	PMCHQ00003230	\$1,205.40
93317	WHITEPRES001	2100036 AB. LTD. O/A WHITECOUR	6/30/25	SCOTIA	PMCHQ00003230	\$397.50
93318	WURTH001	WURTH CANADA LIMITED	6/30/25	SCOTIA	PMCHQ00003230	\$293.07
93319	ZEN001	ZENERT, SARA	6/30/25	SCOTIA	PMCHQ00003230	\$158.33
93386	ABMUN004	ASSOCIATION OF ALBERTA MUNICIP	7/15/25	SCOTIA	PMCHQ00003232	\$315.00
93387	ABMUN005	ALBERTA MUNICIPAL SERVICES COR	7/15/25	SCOTIA	PMCHQ00003232	\$1,309.11
93388	AMY001	AMY PARIS: NEW BEGINNINGS THER	7/15/25	SCOTIA	PMCHQ00003232	\$1,500.00
93389	APEX003	APEX SUPPLEMENTARY PENSION TRU	7/15/25	SCOTIA	PMCHQ00003232	\$1,674.22
93390	APEX005	APEX SUPPLEMENTARY PENSION TRU	7/15/25	SCOTIA	PMCHQ00003232	\$218.40
93391	AUMAUT001	ALBERTA MUNICIPAL SERVICES COR	7/15/25	SCOTIA	PMCHQ00003232	\$155,564.58
93392	BELL004	BELL MOBILITY INC.	7/15/25	SCOTIA	PMCHQ00003232	\$88.14
93393	BELLC001	BELL CANADA	7/15/25	SCOTIA	PMCHQ00003232	\$2,719.50
93394	CANN002	CANNIFF AND ASSOCIATES	7/15/25	SCOTIA	PMCHQ00003232	\$500.00
93395	CASE004	CASE + POINT: MEDIA	7/15/25	SCOTIA	PMCHQ00003232	\$133.88
93396	CERT002	CERTIFIED TRACKING SOLUTIONS I	7/15/25	SCOTIA	PMCHQ00003232	\$5.25
93397	CLARK003	CLARK BUILDERS	7/15/25	SCOTIA	PMCHQ00003232	\$2,258,366.42
93398	DEJON004	DE JONG, DESIRE	7/15/25	SCOTIA	PMCHQ00003232	\$173.22
93399	DIRECT002	DIRECT ENERGY	7/15/25	SCOTIA	PMCHQ00003232	\$186.16
93400	DR NNAE001	DR NNAEMEKA UZODIKE	7/15/25	SCOTIA	PMCHQ00003232	\$25.00
93401	FOUR003	FOUR POINTS GRANDE PRAIRIE	7/15/25	SCOTIA	PMCHQ00003232	\$1,054.64
93402	FRED003	FREDDY'S 2 FOR 1 PIZZA	7/15/25	SCOTIA	PMCHQ00003232	\$342.24
93403	GARDA001	GARDAWORLD SECURITY SYSTEMS	7/15/25	SCOTIA	PMCHQ00003232	\$566.87
93404	GFL001	GFL ENVIRONMENTAL SOLID WASTE	7/15/25	SCOTIA	PMCHQ00003232	\$137.02
93405	GOVABLAND001	GOVERNMENT OF ALBERTA	7/15/25	SCOTIA	PMCHQ00003232	\$20.00
93406	GOVABSERVAB001	MINISTER OF FINANCE	7/15/25	SCOTIA	PMCHQ00003232	\$51.50
93407	GOVTECH001	GOVERNMENT OF ALBERTA	7/15/25	SCOTIA	PMCHQ00003232	\$360.00
93408	GULKA001	GULKA, JOHN	7/15/25	SCOTIA	PMCHQ00003232	\$25.00
93409	HEIS001	HEISLER, DEBBIE	7/15/25	SCOTIA	PMCHQ00003232	\$7,418.46
93410	INDUST003	INDUSTRIAL SEWING	7/15/25	SCOTIA	PMCHQ00003232	\$63.00
93411	KELLY003	KELLY, ASHLEY	7/15/25	SCOTIA	PMCHQ00003232	\$30.00
93412	KUCH001	KUCHARCHUK ENTERPRISES LTD	7/15/25	SCOTIA	PMCHQ00003232	\$68.25
93413	LAMBOU001	LAMBOURNE ENVIRONMENTAL LTD.	7/15/25	SCOTIA	PMCHQ00003232	\$168,640.14
93414	LOCAL001	LOCAL AUTHORITIES PENSION PLAN	7/15/25	SCOTIA	PMCHQ00003232	\$71,146.95
93415	LOCAL002	LOCAL AUTHORITIES PENSION PLAN	7/15/25	SCOTIA	PMCHQ00003232	\$1,125.86
93416	LOOMIS001	LOOMIS EXPRESS	7/15/25	SCOTIA	PMCHQ00003232	\$137.93
93417	MERL001	MERLIN SHREDDING INC	7/15/25	SCOTIA	PMCHQ00003232	\$367.50
93418	MIKE001	13457770 CANADA LTD	7/15/25	SCOTIA	PMCHQ00003232	\$7.02
93419	MPE002	MPE ENGINEERING LTD	7/15/25	SCOTIA	PMCHQ00003232	\$34,832.68
93420	MVD001	MVD WHITECOURT	7/15/25	SCOTIA	PMCHQ00003232	\$120.00
93421	PEMB006	PEMBINA WEST CO-OP	7/15/25	SCOTIA	PMCHQ00003232	\$31,103.64
93422	PICK003	PICKARD, TOM	7/15/25	SCOTIA	PMCHQ00003232	\$891.03
93423	RECEIV001	RECEIVER GENERAL FOR CANADA	7/15/25	SCOTIA	PMCHQ00003232	\$177,057.05
93424	RENN006	RENNIE, ISABEL	7/15/25	SCOTIA	PMCHQ00003232	\$108.44
93425	REYN001	REYNOLDS MIRTH RICHARDS & FARM	7/15/25	SCOTIA	PMCHQ00003232	\$279.30
93426	ROGERS001	ROGERS	7/15/25	SCOTIA	PMCHQ00003232	\$38.65
93427	SAFETY002	SAFETY CODES COUNCIL	7/15/25	SCOTIA	PMCHQ00003232	\$420.94
93428	SHAUER001	SHAUER, SHANEECE	7/15/25	SCOTIA	PMCHQ00003232	\$300.00

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* Voided Cheques

Payables Management

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
93429	SOBEY002	SOBEY, HEATHER	7/15/25	SCOTIA	PMCHQ00003232	\$1,000.00
93430	STAPLES001	STAPLES #453 WHITECOURT	7/15/25	SCOTIA	PMCHQ00003232	\$65.07
93431	SUMM003	SUMMIT MEMORIALS LTD.	7/15/25	SCOTIA	PMCHQ00003232	\$110.25
93432	SUTT001	SUTTON, JAIMEE	7/15/25	SCOTIA	PMCHQ00003232	\$922.25
93433	TELE003	TELECONNECT INTERNATIONAL	7/15/25	SCOTIA	PMCHQ00003232	\$607.43
93434	TELUS001	TELUS COMMUNICATIONS	7/15/25	SCOTIA	PMCHQ00003232	\$6,054.33
93435	TELUS005	TELUS SERVICES INC.	7/15/25	SCOTIA	PMCHQ00003232	\$288.75
93436	TEMP00000000671	GILBERTSON, GREGORY J	7/15/25	SCOTIA	PMCHQ00003232	\$300.84
93437	TEMP000000005977	1127362 ALBERTA LTD.	7/15/25	SCOTIA	PMCHQ00003232	\$56.09
93438	TEMP000000005978	MITCHELL, KEITH	7/15/25	SCOTIA	PMCHQ00003232	\$33.51
93439	TEMP000000005979	HARNUM, THOMAS HAROLD JOHN	7/15/25	SCOTIA	PMCHQ00003232	\$14.70
93440	THOMAS006	THOMAS, ABY	7/15/25	SCOTIA	PMCHQ00003232	\$80.00
93441	VANDERK001	VANDERBURG, KEN	7/15/25	SCOTIA	PMCHQ00003232	\$500.00
93442	VANH001	VAN HOUTTE COFFEE SERVICES INC	7/15/25	SCOTIA	PMCHQ00003232	\$412.52
93443	VIDAD001	VIDAD, RYAN	7/15/25	SCOTIA	PMCHQ00003232	\$98.35
93444	WCTOST001	WHITECOURT MANUAL OSTEOPTATHY L	7/15/25	SCOTIA	PMCHQ00003232	\$10,000.00
93445	WCTSTA002	WHITECOURT STATIONERY LTD	7/15/25	SCOTIA	PMCHQ00003232	\$505.41
93446	WHITEPRES001	2100036 AB. LTD. O/A WHITECOUR	7/15/25	SCOTIA	PMCHQ00003232	\$44.70
93447	WORKER001	WORKERS' COMPENSATION BOARD	7/15/25	SCOTIA	PMCHQ00003232	\$29,681.06
93448	XEROX001	XEROX CANADA LTD.	7/15/25	SCOTIA	PMCHQ00003232	\$1,369.81
93449	1809072	1809072 ALBERTA LIMITED	7/16/25	SCOTIA	PMCHQ00003233	\$3,673.32
93450	1879848	1879848 ALBERTA LTD.	7/16/25	SCOTIA	PMCHQ00003233	\$16,288.87
93451	1STCALL001	1ST CALL HEALTH & SAFETY CONSU	7/16/25	SCOTIA	PMCHQ00003233	\$68.25
93452	2229421	2229421 ALBERTA LTD	7/16/25	SCOTIA	PMCHQ00003233	\$99.01
93453	2299604	2299604 AB LTD	7/16/25	SCOTIA	PMCHQ00003233	\$5,921.26
93454	ABFIR001	ALBERTA FIRE CHIEFS ASSOCIATIO	7/16/25	SCOTIA	PMCHQ00003233	\$1,412.79
93455	ACCU001	ACCU-FLO METER SERVICE LTD.	7/16/25	SCOTIA	PMCHQ00003233	\$18,168.99
93456	ALEX004	ALEXANDER SAFETY	7/16/25	SCOTIA	PMCHQ00003233	\$159.60
93457	ANDREW001	ANDREW SHERET LIMITED	7/16/25	SCOTIA	PMCHQ00003233	\$745.04
93458	ARC002	ARC SUPPLIES INC	7/16/25	SCOTIA	PMCHQ00003233	\$479.64
93459	ASSOC005	ASSOCIATED FIRE SAFETY	7/16/25	SCOTIA	PMCHQ00003233	\$39,048.49
93460	AUTOMA001	AUTOMATED AQUATICS CANADA LTD.	7/16/25	SCOTIA	PMCHQ00003233	\$10,882.20
93461	BARON001	BARON OILFIELD SUPPLY	7/16/25	SCOTIA	PMCHQ00003233	\$51.77
93462	BARRI001	BARRICADES & SIGNS LTD	7/16/25	SCOTIA	PMCHQ00003233	\$504.00
93463	BOST001	BOSTON PIZZA	7/16/25	SCOTIA	PMCHQ00003233	\$6,503.44
93464	BROG002	BROGAN FIRE & SAFETY	7/16/25	SCOTIA	PMCHQ00003233	\$38.36
93465	BROOKE001	BROOKE'S CREEK LTD	7/16/25	SCOTIA	PMCHQ00003233	\$519.75
93466	CANADI003	CANADIAN RED CROSS	7/16/25	SCOTIA	PMCHQ00003233	\$225.50
93467	CANBEST001	CANADAS BEST VALUE INN	7/16/25	SCOTIA	PMCHQ00003233	\$19,029.54
93468	CANTIRE001	M & J TOUROUND ENTERPRISES INC.	7/16/25	SCOTIA	PMCHQ00003233	\$3,767.34
93469	CARL003	CARLAN SERVICES LTD.	7/16/25	SCOTIA	PMCHQ00003233	\$66.00
93470	CBM002	CBM N.A. INC	7/16/25	SCOTIA	PMCHQ00003233	\$2,787.17
93471	CERT001	CERTIFIED LABORATORIES	7/16/25	SCOTIA	PMCHQ00003233	\$2,417.52
93472	CHEM005	CHEMTRADE WEST LIMITED PARTNER	7/16/25	SCOTIA	PMCHQ00003233	\$14,735.86
93473	CLARKE002	CLARKE VEGETATION CONTROL LTD.	7/16/25	SCOTIA	PMCHQ00003233	\$1,000.13
93474	CLARKP001	CLARK'S POWDER COATING INC	7/16/25	SCOTIA	PMCHQ00003233	\$1,848.00
93475	CLOUD001	CLOUD 9 INN	7/16/25	SCOTIA	PMCHQ00003233	\$20,184.62
93476	COMM005	COMMERCIAL AQUATIC SUPPLIES	7/16/25	SCOTIA	PMCHQ00003233	\$44.37
93477	CONT008	CONTINENTAL ELECTRICAL MOTOR S	7/16/25	SCOTIA	PMCHQ00003233	\$400.05
93478	CRAWF001	CRAWFORD MACHINERY LTD.	7/16/25	SCOTIA	PMCHQ00003233	\$228.38
93479	CULV001	CULVERT RUN LTD.	7/16/25	SCOTIA	PMCHQ00003233	\$766.77
93480	DAC001	D.A.C. WELDING	7/16/25	SCOTIA	PMCHQ00003233	\$861.83
93481	DANI002	DANIELS, TANNER	7/16/25	SCOTIA	PMCHQ00003233	\$9,352.50
93482	DIES002	THE DIESEL SHOP/705143 AB INC.	7/16/25	SCOTIA	PMCHQ00003233	\$284.13
93483	DOMIN002	DOMINO'S PIZZA	7/16/25	SCOTIA	PMCHQ00003233	\$342.40
93484	EAGLE001	EAGLE RIVER CHRYSLER LTD.	7/16/25	SCOTIA	PMCHQ00003233	\$184.07
93485	EDMTR002	EDMONTON TRAILER SALES & LEAS	7/16/25	SCOTIA	PMCHQ00003233	\$1,362.89
93486	EDO001	EDO JAPAN	7/16/25	SCOTIA	PMCHQ00003233	\$8,007.42
93487	ELECT002	ELECTRICAL & INSTRUMENTATION	7/16/25	SCOTIA	PMCHQ00003233	\$98.41
93488	ENGL004	ENGLOBE CORP	7/16/25	SCOTIA	PMCHQ00003233	\$1,732.50
93489	ENVIRO003	ENVIRONMENTAL 360 SOLUTIONS (A	7/16/25	SCOTIA	PMCHQ00003233	\$458.33
93490	ESC001	ESCRIBE SOFTWARE LTD	7/16/25	SCOTIA	PMCHQ00003233	\$9,619.31
93491	FAST001	FASTENAL CANADA	7/16/25	SCOTIA	PMCHQ00003233	\$263.21
93492	FIRST001	FIRST CHOICE HUSKY	7/16/25	SCOTIA	PMCHQ00003233	\$234.43
93493	FIRST014	FIRST TRUCK CENTRE	7/16/25	SCOTIA	PMCHQ00003233	\$7,880.80
93494	FMI001	FMI ATLANTIC INC	7/16/25	SCOTIA	PMCHQ00003233	\$10,360.70
93495	GOLD002	GOLDEN DELIGHT	7/16/25	SCOTIA	PMCHQ00003233	\$9,382.98
93496	GRANDW001	GRANDWEST ENTERPRISES INC	7/16/25	SCOTIA	PMCHQ00003233	\$7,184.78
93497	GREGG001	GREGG DISTRIBUTORS LP	7/16/25	SCOTIA	PMCHQ00003233	\$2,768.53
93498	GREY003	GREYSTONE ELECTRIC LTD.	7/16/25	SCOTIA	PMCHQ00003233	\$4,085.60
93499	HANLY001	THE HANLYMAN	7/16/25	SCOTIA	PMCHQ00003233	\$771.75
93500	HERC001	HERC RENTALS	7/16/25	SCOTIA	PMCHQ00003233	\$312.90
93501	HI004	HI PRO RECREATION SERVICES	7/16/25	SCOTIA	PMCHQ00003233	\$838.95
93502	ICONIX001	ICONIX WATERWORKS LP	7/16/25	SCOTIA	PMCHQ00003233	\$14,901.26
93503	IDEAL001	IDEAL AUTOMOTIVE & IND. SUPPLY	7/16/25	SCOTIA	PMCHQ00003233	\$5,116.63
93504	INDUST001	INDUSTRIAL MACHINE INC.	7/16/25	SCOTIA	PMCHQ00003233	\$17,046.11

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* Voided Cheques

Payables Management

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
93505	INSP001	THE INSPECTIONS GROUP INC.	7/16/25	SCOTIA	PMCHQ00003233	\$342.56
93506	JASON001	JASON THOMAS ENTERPRISES LTD.	7/16/25	SCOTIA	PMCHQ00003233	\$16,676.93
93507	JOBS001	JOBSITE WORKWEAR WHITECOURT	7/16/25	SCOTIA	PMCHQ00003233	\$887.79
93508	JOE002	JOE JOHNSON EQUIPMENT INC.	7/16/25	SCOTIA	PMCHQ00003233	\$886.43
93509	KEHOE001	KEHOE EQUIPMENT LTD.	7/16/25	SCOTIA	PMCHQ00003233	\$754.04
93510	KNM001	KNM SALES & SERVICE	7/16/25	SCOTIA	PMCHQ00003233	\$568.34
93511	KWMECH001	K.W. MECHANICAL	7/16/25	SCOTIA	PMCHQ00003233	\$4,189.98
93512	LAW001	LAWSON PRODUCTS INC.	7/16/25	SCOTIA	PMCHQ00003233	\$231.98
93513	LAY001	LAYFIELD CANADA LTD.	7/16/25	SCOTIA	PMCHQ00003233	\$42,406.35
93514	LIFE0001	LIFESAVING SOCIETY	7/16/25	SCOTIA	PMCHQ00003233	\$957.46
93515	LIFT001	LIFT BOSS INC.	7/16/25	SCOTIA	PMCHQ00003233	\$1,454.72
93516	LINDE001	LINDE CANADA INC.	7/16/25	SCOTIA	PMCHQ00003233	\$85.82
93517	MEGA002	MEGA-TECH	7/16/25	SCOTIA	PMCHQ00003233	\$9,658.31
93518	MICRO002	MICROSERVE, V8205	7/16/25	SCOTIA	PMCHQ00003233	\$4,754.19
93519	MICRO005	MICROTEL INN & SUITES	7/16/25	SCOTIA	PMCHQ00003233	\$17,175.13
93520	MIDF001	MIDFIELD VALVE & SUPPLY	7/16/25	SCOTIA	PMCHQ00003233	\$4.62
93521	MOUNTA002	322304 ALBERTA LTD.	7/16/25	SCOTIA	PMCHQ00003233	\$12,036.54
93522	NORT004	NORTHERN METALIC SALES	7/16/25	SCOTIA	PMCHQ00003233	\$12,431.99
93523	NORW002	NORWOOD FOUNDRY LIMITED	7/16/25	SCOTIA	PMCHQ00003233	\$8,160.81
93524	OAKCR001	OAK CREEK GOLF & TURF INC	7/16/25	SCOTIA	PMCHQ00003233	\$5,062.71
93525	ODDB001	2520315 ALBERTA LTD	7/16/25	SCOTIA	PMCHQ00003233	\$705.86
93526	ORIG001	ORIGINAL JOES WHITECOURT	7/16/25	SCOTIA	PMCHQ00003233	\$10,845.72
93527	OVER002	OVERHEAD DOOR SERVICE LTD.	7/16/25	SCOTIA	PMCHQ00003233	\$3,155.23
93528	PJS002	PJS SYSTEMS INC	7/16/25	SCOTIA	PMCHQ00003233	\$17,970.75
93529	PLC001	PLC SUDS & SERVICES LTD.	7/16/25	SCOTIA	PMCHQ00003233	\$148.08
93530	PRIN002	PRINOTH LTD.	7/16/25	SCOTIA	PMCHQ00003233	\$8,141.02
93531	RAED001	RAEDA DYNAMICS INC	7/16/25	SCOTIA	PMCHQ00003233	\$46.90
93532	RALCOM001	RALCOMM LTD.	7/16/25	SCOTIA	PMCHQ00003233	\$17,379.83
93533	RAMA001	RAMADA BY WYNDHAM WHITECOURT	7/16/25	SCOTIA	PMCHQ00003233	\$2,943.00
93534	REFRI001	REFRIGERATIVE SUPPLY LIMITED	7/16/25	SCOTIA	PMCHQ00003233	\$2,222.73
93535	RITZ0001	THE RITZ CAFE & MOTOR INN	7/16/25	SCOTIA	PMCHQ00003233	\$19,593.41
93536	ROAD001	ROADHOUSE O/A	7/16/25	SCOTIA	PMCHQ00003233	\$3,621.98
93537	ROB001	ROB WRIGHT BUILDING MATERIALS	7/16/25	SCOTIA	PMCHQ00003233	\$8,143.29
93538	ROYAL004	ROYAL CARETAKING SUPPLIES INC	7/16/25	SCOTIA	PMCHQ00003233	\$808.31
93539	SCHAF001	SCHAFER'S CUSTOM WELDING LTD.	7/16/25	SCOTIA	PMCHQ00003233	\$221.09
93540	SCREAM001	SCREAM IN EAGLE SALES LTD.	7/16/25	SCOTIA	PMCHQ00003233	\$1,028.18
93541	SMALL002	SMALL POWER BARRHEAD LTD.	7/16/25	SCOTIA	PMCHQ00003233	\$802.53
93542	SMYL001	SMYL CHEVROLET BUICK GMC LTD.	7/16/25	SCOTIA	PMCHQ00003233	\$759.15
93543	SNOW006	SNOWSEEKERS INC.	7/16/25	SCOTIA	PMCHQ00003233	\$12,846.75
93544	STAN001	STANTEC CONSULTING LTD.	7/16/25	SCOTIA	PMCHQ00003233	\$33,315.07
93545	STITCH001	STITCH N TIME CUSTOM EMBROIDER	7/16/25	SCOTIA	PMCHQ00003233	\$78.76
93546	STONE003	STONE R.V. SALES & SERVICE	7/16/25	SCOTIA	PMCHQ00003233	\$138.17
93547	TERRY001	1754529 ALBERTA LTD.	7/16/25	SCOTIA	PMCHQ00003233	\$445.49
93548	TRAC004	TRACER LOCATING SERVICES LTD	7/16/25	SCOTIA	PMCHQ00003233	\$643.13
93549	TST001	TST CANADA	7/16/25	SCOTIA	PMCHQ00003233	\$2,430.46
93550	UNITED006	UNITED RENTALS OF CANADA INC.	7/16/25	SCOTIA	PMCHQ00003233	\$1,532.53
93551	VALLEY003	VALLEY BLADES LIMITED	7/16/25	SCOTIA	PMCHQ00003233	\$13,403.65
93552	W.R.001	W.R. MEADOWS OF WESTERN CANADA	7/16/25	SCOTIA	PMCHQ00003233	\$10,668.00
93553	WCTAUTO002	THE WHITECOURT AUTOMALL LTD	7/16/25	SCOTIA	PMCHQ00003233	\$30.73
93554	WCTLION001	WHITECOURT LION'S CAMPGROUND	7/16/25	SCOTIA	PMCHQ00003233	\$2,906.40
93555	WCTSTA002	WHITECOURT STATIONERY LTD	7/16/25	SCOTIA	PMCHQ00003233	\$2,335.71
93556	WESTLONG001	WESTERN LONG STAY - WHITECOURT	7/16/25	SCOTIA	PMCHQ00003233	\$15,824.62
93557	WFR001	WFR WHOLESALE FIRE & RESCUE	7/16/25	SCOTIA	PMCHQ00003233	\$4,518.29
93558	WHEAT001	WHEAT KING MECHANICAL LTD	7/16/25	SCOTIA	PMCHQ00003233	\$3,324.30
93559	WHITEFORD001	WHITECOURT FORD INC.	7/16/25	SCOTIA	PMCHQ00003233	\$2,552.47
93560	WHITEIGA001	WHITECOURT IGA	7/16/25	SCOTIA	PMCHQ00003233	\$1,859.87
93561	WHITEMACH001	WHITECOURT MACHINE & WELDING	7/16/25	SCOTIA	PMCHQ00003233	\$3,038.60
93562	WHITETRAN001	WHITECOURT TRANSPORT INC.	7/16/25	SCOTIA	PMCHQ00003233	\$3,160.31
93563	WURTH001	WURTH CANADA LIMITED	7/16/25	SCOTIA	PMCHQ00003233	\$134.76
93564	CRYS001	CRYSTAL GLASS LTD.	7/16/25	SCOTIA	PMCHQ00003233	\$2,032.67
EFT00000	MYRTH001	MYRTHA POOLS CANADA INC	6/19/25	SCOTIA	PMCHQ00003226	\$0.01
EFT00000	MYRTH001	MYRTHA POOLS CANADA INC	6/23/25	SCOTIA	PMCHQ00003227	\$26,250.00
REMIT000	SCOTIA001	SCOTIABANK VISA	6/24/25		PMCHQ00003228	\$0.00

Total Cheques: 360

Total Amount of Cheques: \$4,933,453.21

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ALBERTA
PUBLIC SAFETY AND EMERGENCY SERVICES

*Office of the Minister
Deputy Premier of Alberta
MLA, Calgary-West*

AR 31345

June 10, 2025

His Worship Tim Pickard
Mayor
Town of Whitecourt
5004 - 52 Avenue, Box 509
Whitecourt AB T7S 1N6

Dear Mayor Pickard:

Across North America, jurisdictions are increasingly recognizing the importance of reshaping the perception of police services, from being solely an arm of the state to being extensions of their communities. A key component of this paradigm shift is ensuring police accountability through greater transparency. In Alberta, the implementation of body-worn cameras (BWC) is a critical step toward enhancing transparency and accountability in policing. These devices provide an objective record of interactions, bolstering public confidence in law enforcement and reinforcing the integrity of police practices.

In 2023, I announced that all police services in Alberta under provincial jurisdiction would be required to equip their front-line officers with body-worn cameras (BWC). To support this mandate, Public Safety and Emergency Services (PSES) partnered with the Alberta Association of Chiefs of Police (AACP) to update the Alberta Provincial Policing Standards, introducing new policies governing the use of BWC. At that time, I also advised the AACP that while individual police services remain responsible for the hardware and staffing costs associated with BWC implementation, the Government of Alberta is committed to advancing a single province-wide digital evidence management system (DEMS). This system will support the secure sharing of BWC-generated digital evidence between law enforcement agencies and the Alberta Crown Prosecution Service, promoting consistency, interoperability, and efficiency across the province.

.../2

- 2 -

I understand that the Royal Canadian Mounted Police (RCMP) is in the final stages of its nationwide implementation of BWC, a process that will have both operational implications for front-line RCMP officers serving in contract policing jurisdictions and financial impacts for provinces and municipalities who contract for the RCMP. While the RCMP's adoption of BWC stems from a federal directive rather than changes to Alberta's provincial policing standards, I want to assure you that the Government of Alberta remains committed to the principles of fairness and equity in supporting the implementation of DEMS for BWC. As I have stated many times, I do not focus on the colour of the stripe on the uniform; what matters is that Albertans receive the policing services they need and deserve.

To this end, I am pleased to share that as part of *Budget 2025*, PSES is introducing a grant program open to municipalities with their own police service, First Nations police services, and municipalities who contract for the RCMP to be their municipal police service. The purpose of this new grant program is to offset some costs related to the implementation of a single province-wide DEMS. Under this program, your municipality may receive up to \$11,059 annually for three years, starting in fiscal year 2025-26. To be eligible to receive this funding, your municipality working in partnership with the RCMP and your local policing committee, will be required to:

- Provide the Director of Law Enforcement with information on the RCMP BWC utilization rate planned or achieved for 2025-26, 2026-27, and 2027-28 applicable to your Municipal Police Service Agreement.

To learn more about the program as well as next steps, please have an appropriate official from your municipality contact Mr. Douglas Morgan, Executive Director of Innovation and Program Development, PSES, at douglas.morgan@gov.ab.ca.

I thank you for your support on this important initiative to improve transparency and accountability between police and citizens in Alberta.

Sincerely,



Honourable Mike Ellis
Deputy Premier of Alberta
Minister of Public Safety and Emergency Services

Attachment

cc: Deputy Commissioner Trevor Daroux, Commanding Officer, Alberta RCMP

Body-Worn Camera

Digital Evidence Management System Grant Program

Body-Worn Camera (BWC) Mandate: Overview

- In March 2023, the Minister of Public Safety and Emergency Services mandated that all municipal and First Nations police services will be required to implement body-worn cameras (BWCs) for frontline officers.
- In July 2024, the [Alberta Provincial Policing Standards](#), which is policy used to regulate policing in Alberta, were updated to include BWC requirements, developed in collaboration with the Alberta Association of Chiefs of Police.
- This mandate aims to enhance public safety, trust, and accountability by:
 - Documenting officer-public interactions
 - Improving evidence collection
 - Reducing the time to resolve complaints

BWC and DEMS Basics

- **BWCs:** Wearable audio-video devices used by law enforcement to record real-time public interactions. Typically mounted on an officer's chest, shoulder, or eyewear, BWCs provide objective evidence for investigations, training, and accountability.
- **Digital Evidence Management System (DEMS):** A centralized, secure software platform for storing and managing digital evidence—including BWC footage, surveillance video, audio files, images, and documents. DEMS enables:
 - Evidence tagging and redaction
 - Chain-of-custody tracking
 - Secure sharing with legal stakeholders
 - Compliance with data retention and privacy standards



Royal Canadian Mounted Police (RCMP) BWC Implementation

- Independent but complementary to Alberta's BWC mandate, the RCMP identified BWC adoption as a national priority in its national 2024–2027 Strategic Plan.
- In 2024, Axon Canada was selected by the RCMP to supply BWCs and DEMS across Canada.
- In Alberta, RCMP implementation of BWCs is part of the RCMP's national rollout strategy. Use of BWCs by RCMP detachments across Alberta is expected by the end of 2025–26, with associated costs billed to RCMP contract partners such as the Government of Alberta via the Provincial Police Service Agreement and municipalities with a Municipal Police Service Agreement (MPSA). For more information on the RCMP's implementation of BWCs, please visit <https://rcmp.ca/en/body-worn-cameras>.

Implications for Municipalities and First Nations Police Services

- Standalone municipal and First Nations police services are responsible for meeting Alberta's provincial policing standards which includes BWC implementation and its associated costs.
- Municipalities with an RCMP policing contract receive federal cost-sharing through their MPSA. The amount invoiced by the RCMP to these municipalities for the RCMP's BWC implementation reflects this cost-sharing model.

Government of Alberta Support

- In May 2025, the Government of Alberta signed a province-wide contract with Axon Canada to acquire BWCs, DEMS, and in-car digital video (ICDV) systems.
- This contract enables municipalities and First Nations to access the same terms and pricing, offering long-term cost certainty and potentially reducing implementation expenses.

Funding Support:

- Budget 2025 allocated funding over three fiscal years (2025–26 to 2027–28) to establish a grant program for DEMS implementation.
- The grant is available to:
 - Municipalities with standalone police services
 - First Nations police services
 - Communities with MPSAs

Guiding Principles of the Grant Program:

- **Fairness & Equity:** Inclusive of all policing models in Alberta
- **Cost Consistency:** Based on negotiated DEMS pricing in Alberta's Axon Canada contract
- **Compliance Support:** Assists in meeting provincial BWC standards

Grant Funding Formula

Police Service Type	Grant Funding Formula
Municipal and First Nations police services	(Authorized Strength, as of 2025) × (Alberta's Cost per DEMS License) × (BWC Utilization Adjustment)
Municipalities with an RCMP MPSA	(Authorized Strength, as of 2025) × (Alberta's Cost per DEMS License) × (BWC Utilization Adjustment) × (*Federal Cost Share Adjustment)

**The formula ensures equitable per-officer funding while accounting for federal cost-sharing benefits (30% or 10%) received by RCMP-contracted municipalities.*

Frequently Asked Questions (FAQs)

Why mandate BWCs for municipal and First Nations police services?

- To enhance public safety, improve accountability and trust, strengthen evidence collection, and streamline complaint resolution processes.

Why is there a different funding formula for municipalities with their own police service compared to those municipalities who contract their policing via the RCMP?

- Municipalities with their own police services do not receive federal cost-sharing like RCMP-contracted municipalities and are responsible for paying for 100% of their BWC costs. The funding formula adjusts for this to ensure fairness.

What are the DEMS grant criteria?

- To receive the maximum amount of grant funding available, municipalities with their own police service, First Nations police services and those municipalities contracting the RCMP must submit information to the Director of Law Enforcement (DLE) which includes the following:

Municipalities with their own police service and First Nations police services	Municipalities who contract their policing via the RCMP
A plan outlining how the police service intends to meet the updated Alberta Provincial Policing Standards with the goal of ensuring some or all frontline officers are utilizing BWCs in 2025-26, <u>or</u> provide an outline of how they are currently meeting provincial policing standards for BWCs.	Municipalities that contract for the RCMP will be required to provide the DLE information on their RCMP MPSA BWC utilization rate planned or achieved for 2025-26, 2026-27, and 2027-28.

- Note:** Grant funding covers **DEMS costs only**. It cannot be used for BWC hardware or FTE staffing.

Why is there funding support for DEMS costs but not for BWC or FTE costs?

- Under the *Police Act*, urban municipalities (pop. > 5,000) are responsible for funding their local policing, including BWC hardware and personnel. However, the Minister of Public Safety and Emergency Services committed to supporting the establishment of a province-wide DEMS solution in partnership with the Alberta Association of Chiefs of Police.
- The BWC DEMS grant program provides municipalities and First Nations police service with three years of funding to assist in offsetting some costs associated with their police services implement a BWC DEMS solution.

How does my municipality or First Nation police service get access to the grant funding?

- Your municipality or First Nation police can contact the Ministry of Public Safety and Emergency Services via Douglas Morgan, Executive Director of Innovation and Program Development at douglas.morgan@gov.ab.ca.

Royal Canadian Mounted Police

Commanding Officer
Alberta



Gendarmerie royale du Canada

Commandant
de l'Alberta

June 25, 2025

DATE RECEIVED

JUL 14 2025

TOWN OF WHITECOURT

His Worship Tom Pickard
Mayor
Town of Whitecourt
PO Box 509,
Whitecourt, AB T7S 1N6

Dear Deputy Tom Pickard:

I'm writing to introduce myself as the new Commanding Officer of the Alberta Royal Canadian Mounted Police (RCMP). It is an incredible honour to step into this role and lead a police service with such an extensive history of service to the communities and citizens of Alberta.

People are at the heart of everything we do. That includes the dedicated employees on the front lines and behind the scenes, the citizens we serve, and the communities and governments we proudly partner with. None of our work is possible without the commitment, support and collaboration of people.

With 37 years of policing experience - much of it in Alberta - I have seen firsthand how people working together can shape strong communities. I have witnessed the remarkable impact that this committed partnership can have, not only during moments of crisis, but in the everyday interactions that build trust and strengthen public confidence.

Trust is not something that is given; it is earned, day in and day out. My leadership is grounded in public trust, transparency, accountability, and meaningful results. These principles will guide how we serve you and the citizens you represent. I firmly believe that our success is rooted in the strength of our relationships with the communities we serve and the partners we stand beside. That is why I am committed to fostering strong, open, and meaningful connections with you, listening actively, and ensuring our work reflects the needs and values of your community.

While I am proud of the high-quality policing services the Alberta RCMP delivers, I also recognize that there is always room to evolve. We are embracing innovation and leveraging technology to enhance effectiveness. You can see through initiatives like the Real Time Operations Centre (RTOC) and the Remotely Piloted Aircraft Systems (RPAS) program, that the Alberta RCMP is embracing innovation and applying technology in ways that enhance how we serve, protect, and connect with the public.

One of the most pressing challenges we face today is staffing. Recruitment continues to be a top priority - but it is only part of the solution. Retention is equally critical. We are actively exploring new strategies to attract and retain dedicated employees who see the Alberta RCMP as not only a great place to work, but a place to grow, lead and make a difference.

We have an exciting path ahead. While challenges exist, so too do opportunities to modernize, to collaborate and to build an even stronger, more community-focused provincial police service.

Thank you for your ongoing partnership and support. I look forward to working alongside each of you to build safer communities and ensure they remain the best place to live, work and raise our families.

Yours truly,



Trevor Daroux, O.O.M.
Deputy Commissioner
Commanding Officer Alberta RCMP

11140 – 109 Street
Edmonton, AB T5G 2T4

Telephone: 780-412-5444
Fax: 780-412-5445



June 27, 2025

ADMINISTRATION
OFFICE
4407 42A Avenue
Box 299
Mayerthorpe, AB
T0E 1N0
Phone: 780-786-3100
Fax: 780-786-4810

Town of Whitecourt
5004 52 Avenue, Box 509
Whitecourt AB
T7S 1N6

Attention: Tom Pickard , Mayor

Re: Request for LSAF Presentation

PLEASANT VIEW
LODGE
4407 42A Avenue
Box 299
Mayerthorpe, AB
T0E 1N0
Phone: 780-786-2393
Fax: 780-786-4847

On behalf of the Lac Ste. Anne Foundation, I am writing to respectfully respond to the Town of Whitecourt's request for a presentation regarding Housing Demand and Capital Planning Session.

This request was reviewed at our June 24th Board of Directors meeting and the following motion was passed;

The Board accepts the Town of Whitecourt – Request for Presentation letter as information and directs the Board Chair to provide a response outlining timelines for potential municipal presentations dependent on key performance measures being met.

SPRUCEVIEW
LODGE & HEIGHTS
12 Sunset Boulevard
Whitecourt, AB T7S 1S9
Phone: 780-778-5530
Fax: 780-778-5215

The Lac Ste. Anne Foundation board and administration are working diligently to ensure current and future needs in our communities are addressed in our short and long term capital plan. As we are in the early stages of planning we feel at this time we are not prepared to provide formal presentations to our member municipalities.

CHATEAU LAC STE.
ANNE
5123-49 Ave
Onoway, AB T0E 1V0
Phone: 780-967-0475
Fax: 780-967-0470

We anticipate having a formal approved plan in place early spring 2026 which will outline timelines, priority of projects/communities and projected costing for future expansion and new construction under the LSAF umbrella and will be reaching out to all of our stakeholders to determine suitable options for presentations.

SUPPORTIVE HOUSING
SERVICES
4503-52 Ave
Whitecourt, AB T7S 1M4
Phone: 780-778-3623
Fax: 780-786-4810

In addition, our administration has shared our approved Strategic Planning Session summary report with our member municipality CAO's this week, which outlines the LSAF core focus areas and objectives as well as our short-term initiatives and timelines.

If you would like to discuss this further, please feel free to contact me at 780-284-4290.

Sincerely,

Ross Bohnet
LSAF Board Chair



To provide high quality living options and support to all those we serve

Board of Directors Strategic Planning Session Report

April 28 & 29, 2025

The Lac Ste. Anne Foundation is proud to be a community leader committed to provide superior client focused care and an exceptional living experience

Facilitated by:

Nolan Crouse – Crouse Developments Inc.
Derek Weiss – Independent Consultant

Summary Report Developed by:

Dena Krysik – LSAF Chief Administrative Officer



In April 2025, the following Board of Directors of the Lac Ste. Anne Foundation attended a strategic planning session:

Ross Bohnet – Board Chair	Sandy Morton – Vice Chair
Jeremy Wilhelm – Director	Bernie Poulin – Director
Paul Chauvet – Director	Daryl Weber - Director
Keith Pederson - Director	

The purpose of the session was to review and determine:

- A path forward from 2025 for the next 5 to 10 years at a high level
- To reaffirm/define our:
 - Vision of our organization in the future
 - Mission... the goals and objectives that will allow us to reach our vision

During this planning session, the following priorities were established:

- **Operations:**
 - Assess & create a succession plan for key positions
 - Implement a funded maintenance plan
 - Design & implement an asset renewal plan
- **Governance & Communications:**
 - Assess Board composition and explore members at large, indigenous partnerships and regional balance
 - Pursue opportunities to participate in and advocate for changes affecting Housing Management Bodies
 - Develop a communication plan for Board advocacy
- **Asset Management and Development:**
 - Develop a sustainable revenue model for the Lodge facilities
 - Assess and address recommendations from the Lodge building condition assessments
 - Explore and pursue funding and financing that may be available through provincial and federal programs
 - Develop a 10-year capital plan & establish priority projects in alignment with community need, identified resources and general demand, including the exploration of funding and financing that informs this plan.

In addition, the remainder of this report outlines the results of the discussions and brainstorming.

- **Topics affecting Housing Management Bodies:**
 - Federal results and housing platform
 - Provincial Priorities Regulation implementation
 - Potential Tariff impacts
 - Provincial/Federal collaboration
 - Stronger Foundations Affordable 10-year Housing Strategy
 - Growing demand for affordable housing
 - Diverse & unique needs in various regions
 - Challenges to increasing the supply of affordable housing
 - Aging infrastructure
 - Fiscal Challenges
 - System complexity
- **LSAF Risks:**
 - AHS contracts – Continuing Care transition to the Housing Ministry
 - Current funding and financing programs administered at Provincial and Federal levels in which the capital plan may be based
 - Leadership/management skillset availability
 - Aging infrastructure
- **LSAF Successes:**
 - Cohesive administration and board relationship
 - Board consistency – consecutive appointments
 - Positive community and resident feedback
 - Increased revenue (Provincial/AHS)
- **LSAF Areas for Consideration:**
 - Potential changes to Board members following the fall Municipal Election
 - Pursuit of seed funding through the Community Housing Transformation Centre
 - Pursuit of capital funding as it relates to the 10-year capital plan



- Strategies for continued staff retention
- Provincial relationships at the Board level
- Board advocacy – develop elevator pitches for consistent communication

Next Steps & Timelines:

- Update the LSAF Strategic Plan (2025-2030) for Board review & approval – June 2025
- Review the current Board orientation process in preparation for the October 2025 election – August 2025
- Review and develop a revenue model for the Lodge facilities for Board review – August 2025
- Review and develop a short- and long-term capital maintenance & funding plan to address recommendations outlined in the building condition assessments related to the current lodge buildings – October 2025
- Explore expansion and new build opportunities & sustainability models and determine communities of priority – February 2026

PRESS RELEASE JUNE 24, 2025 WHITECOURT TOWN COUNCIL UPDATE

Whitecourt has launched the AGENT Program designed to enhance community safety while supporting local businesses. The Authorized General Enforcement for Nuisances and Trespassing (AGENT) Program enables RCMP and Whitecourt Municipal Enforcement Services to act as agents for participating local businesses. Trespassing is a common issue faced by property owners, which can result in property damage and other unlawful activities. This program allows officers and peace officers to act on behalf of participating businesses under Alberta legislation, and leverage the Trespass to Premises Act and the Petty Trespass Act to lawfully remove individuals. Information on how to apply to the AGENT Program is available on our website. www.whitecourt.ca/live/public-safety/rcmp-crime-prevention-programs

The Economic Development Committee presented a semi-annual report to Council on current initiatives and updates on projects undertaken in 2025. The report is available to view on www.whitecourt.ca/business.

Whitecourt Manual Osteopathy Ltd. has been awarded \$10,000 through the Whitecourt Launch Grant Program to expand its services and supports with the addition of a cryotherapy machine. Whitecourt Launch provides additional financial support for business development projects that stimulate business retention, growth and expansion. Thank you to all the businesses that applied and shared their ideas!

Kaon Infrastructure Ltd. has been awarded the contract to complete the 47 Street Sewer Line Replacement Project at a contract price of \$378,862.10, plus GST. The project involves replacing 160 metres of aging sewer pipe to restore proper gravity flow and improve the overall performance of the sewer collection system.

Whitecourt is purchasing a new tandem truck, per the fleet replacement plan, from Commercial Truck and Velocity Co. at a cost of \$312,829 plus GST.

Whitecourt is purchasing a new Zamboni from Industrial Machine for \$171,925, plus GST.

The annual review of Off-Site Levies is complete and, based on the study, rates will be changing as of January 1, 2026. Off-Site Levies are a cost recovery tool that to help pay for infrastructure projects that allow the community to grow, including roads, and water and sewage treatment.

Development Type	2025 Off-Site Levy Rate	2026 Off-Site Levy Rate
Residential		
Single Family Dwelling Units	\$4,765/dwelling	\$4,763/dwelling unit
Multi-Family Dwelling Units	\$2,075/dwelling unit	\$2,074/dwelling unit
Non-Residential	\$55,534/hectare	\$55,504/hectare

Council has adopted a new Power Franchise Fee Five-Year Plan. Franchise fees are paid in exchange for giving FortisAlberta and ATCO Gas Pipelines Ltd. exclusive right to supply power and gas distribution and Whitecourt, and compensates the municipality for the companies' use of municipal right of ways. In an effort to better align the rates, Council has adopted a 5% five-year plan for the power franchise fee.

The 2025 20-Year Capital and Major Maintenance Plan has been adopted. The Plan, which includes 150 projects, provides a vision for the long-term development of Whitecourt's infrastructure; land development; parks and trails; and, building and recreational/cultural facilities to meet the needs of our growing community. The Plan incorporates projects and timelines identified through engineering studies, planning sessions, workshops, budget deliberations, and public engagement activities. The Plan is available to view at www.whitecourt.ca/your-town.

Records Retention and Destruction Bylaw 1492 has been amended to include legislative updates.

Fees, Rates and Charges Bylaw 1551 has been updated to include updated rates for Off-Site Levies, arena bookings, and cat trap rentals.

Town Council has adopted a new Electronic Signature Policy; and, approved edits to the Audit Services policy to match industry standards.

For more information, please contact:
Tara Gallant, Legislative Manager
Town of Whitecourt
taragallant@whitecourt.ca



5004 52 Avenue, Box 509, Whitecourt AB T7S 1N6

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www.whitecourt.ca

PRESS RELEASE**JUNE 26, 2025****CELEBRATE CANADA DAY IN WHITECOURT JULY 1**

Celebrate Canada Day in Whitecourt Tuesday, July 1! For details on all the fun, activities and performances visit our website at www.whitecourt.ca or follow the Canada Day Celebration event page on Facebook.

Fireworks are scheduled to end the celebration starting at 11:15 p.m. For public safety reasons, the Wedow Drive and Off Leash Dog Park entrances to Festival Park will be closed from 9:30 p.m. on Tuesday, July 1 to 12:00 a.m. on Wednesday, July 2. If you plan on walking to the event, please use an alternate route in and out of Festival Park. Thank you for your understanding and cooperation.

For more information, please contact:
Tara Gallant, Legislative Manager
Town of Whitecourt
taragallant@whitecourt.ca



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PRESS RELEASE

JUNE 30, 2025

CONSTRUCTION SEASON UNDERWAY IN WHITECOURT

Construction season has started, and there will be a number of projects undertaken throughout Whitecourt.

47 Street Sewer Line Replacement Project

This project involves replacing 160 metres of aging sewer pipe to restore proper gravity flow and improve the overall performance of the sewer collection system.

- The project is scheduled to take place Tuesday, July 1 through Friday, August 8. Work will take place 7:00am to 7:00pm.
- Eastbound traffic on 49 Avenue will be reduced to single lane near the intersection of 49 Avenue and 47 Street. (See attached map.)
- Sidewalk access will remain open.

2025 Street Improvement Project – Sunset Boulevard and 42 Avenue

As part of the 2025 Street Improvement Program, a portion of 42 Avenue and the hilltop traffic circle will be resurfaced.

- The project is scheduled to take place Tuesday, July 1 through Thursday, July 3. Work will take place 7:00am to 7:00pm.
- 42 Avenue south of Highway 43 will be closed to all traffic until construction is complete. (See attached map for details.)
- Traffic along Sunset Boulevard at the intersection of 42 Avenue will be reduced to single lane, with a flag person onsite to direct traffic flow. Drivers are asked to use alternate routes in the hilltop area. (See attached map for details.)
- Please drive with caution, and obey all posted signs and speed limits.
- Sidewalk access will remain open.

2025 Street Improvement Program Project – Dahl Drive between 52 Avenue and 55 Avenue

- The project is scheduled to take place Tuesday, July 1 through Friday, July 18.
- Traffic on Dahl Drive will be reduced to single lane, with a flag person controlling the intersections. (See attached map for details.)
- Milling and paving will be taking place during the night so traffic will be minimally impacted.

Festival Park Pathway Improvement Project – Pond Pathway and Access to 57 Avenue

- The project is scheduled to take place Friday, July 4 through Thursday, July 17.
- Pedestrian access will be interrupted and may require alternate access. (See attached map for details.)
- Access to river slides will be available.



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PRESS RELEASE**JUNE 30, 2025****CONSTRUCTION SEASON UNDERWAY IN WHITECOURT
Continued****Miscellaneous Construction Projects**

- Various construction projects will be occurring throughout town between Tuesday, July 1 to Sunday, July 6.
- Temporary lane closures will be in place and will be controlled by a flag person and signage. (See attached map for construction locations.)

Please drive with caution, and obey all posted signs and speed limits.

Follow Whitecourt on social media for updates

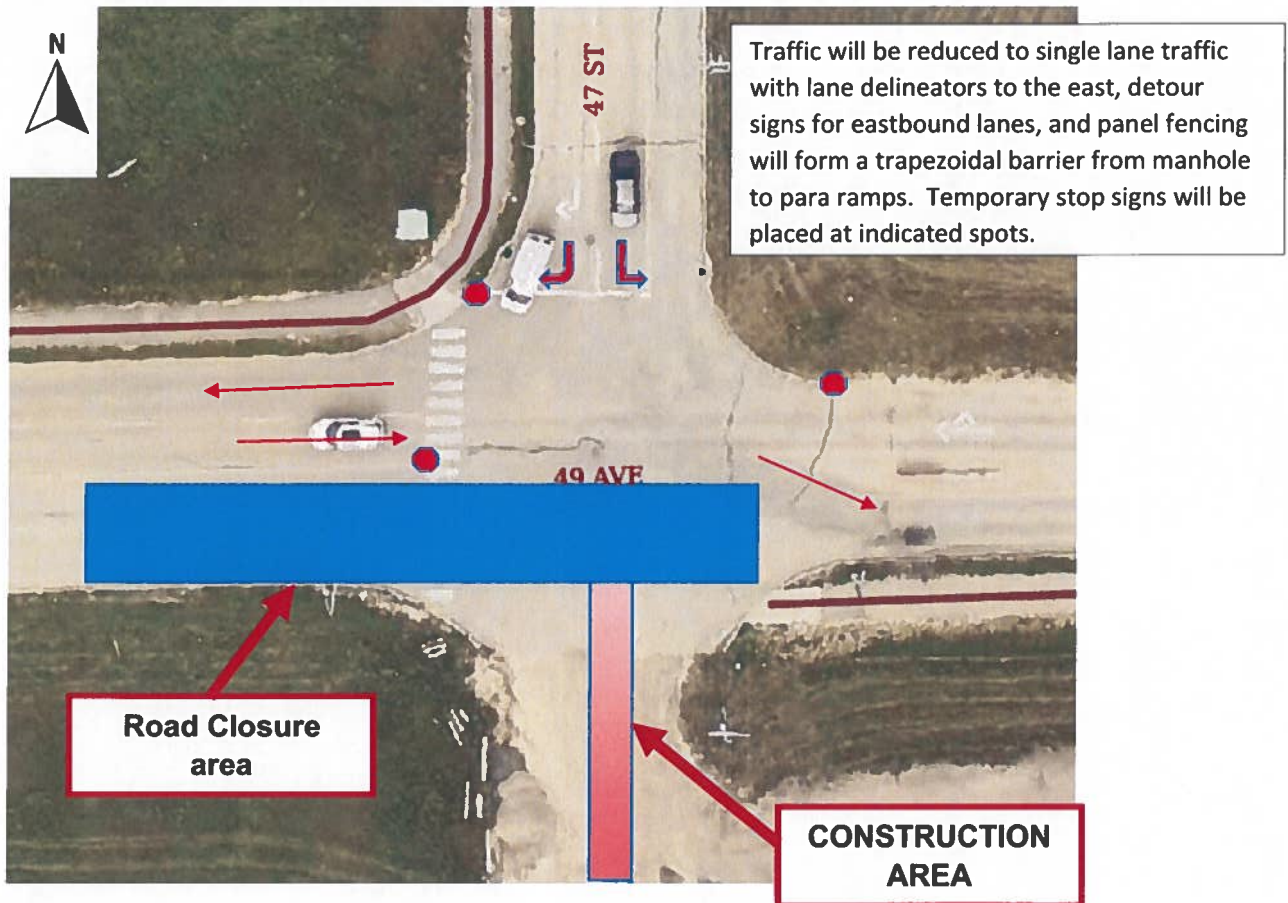
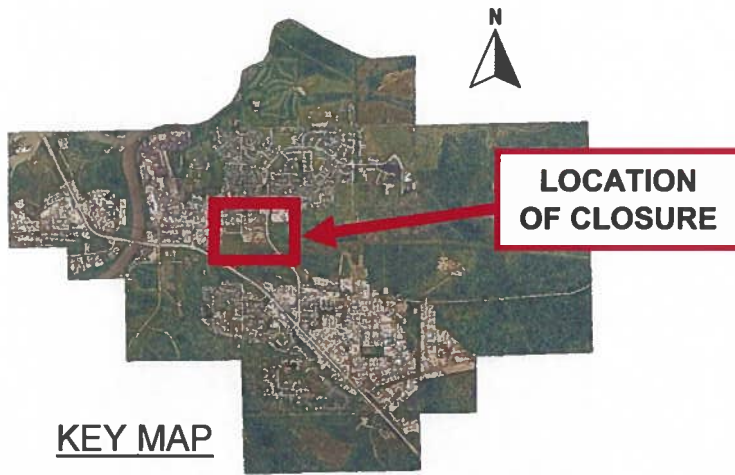
Construction projects are scheduled throughout the community this summer season, and information and schedules for those projects will be shared when available. Please follow the Whitecourt Facebook page @TownofWhitecourt and www.whitecourt.ca for updates.

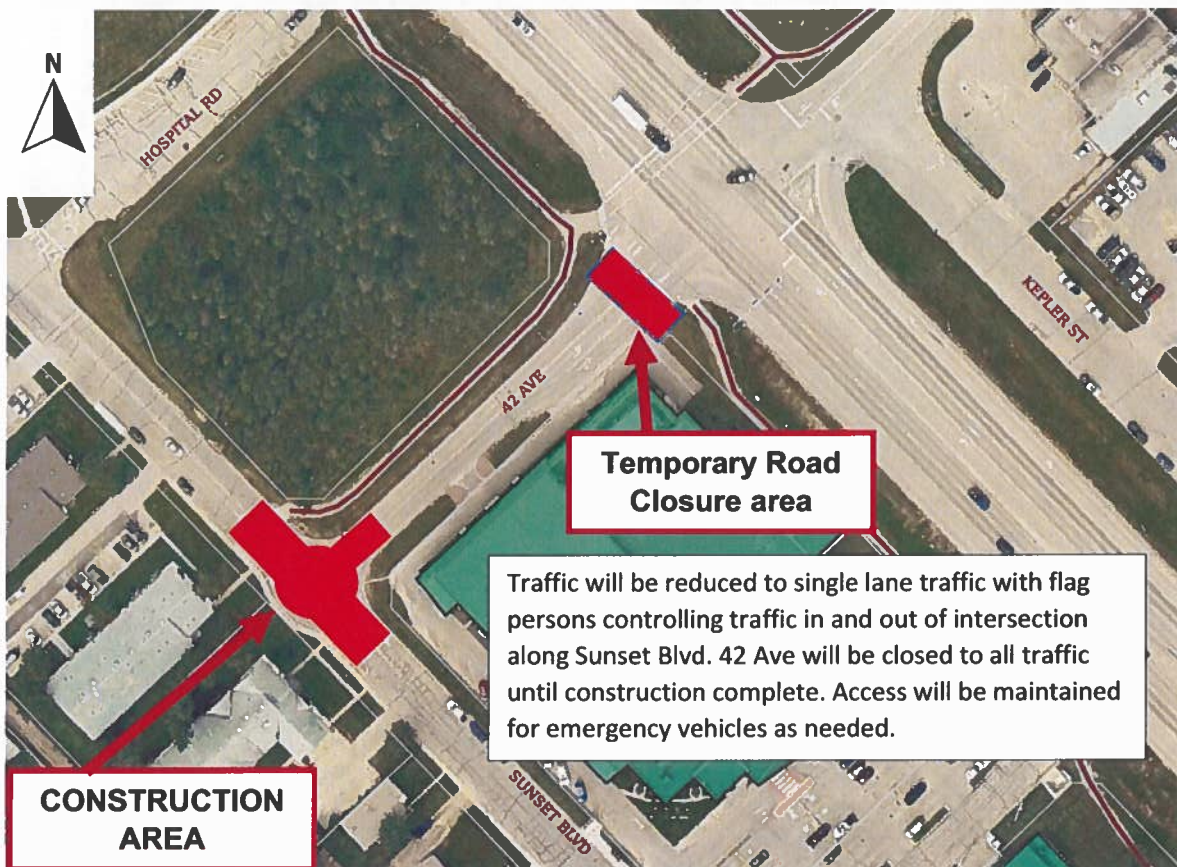
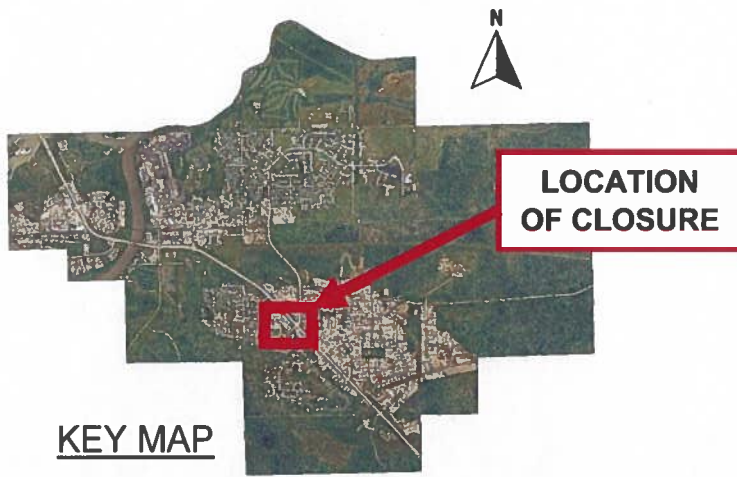
For more information, please contact:

Wendy Grimstad-Davidson, Executive Assistant
Town of Whitecourt
wendy.davidson@whitecourt.ca



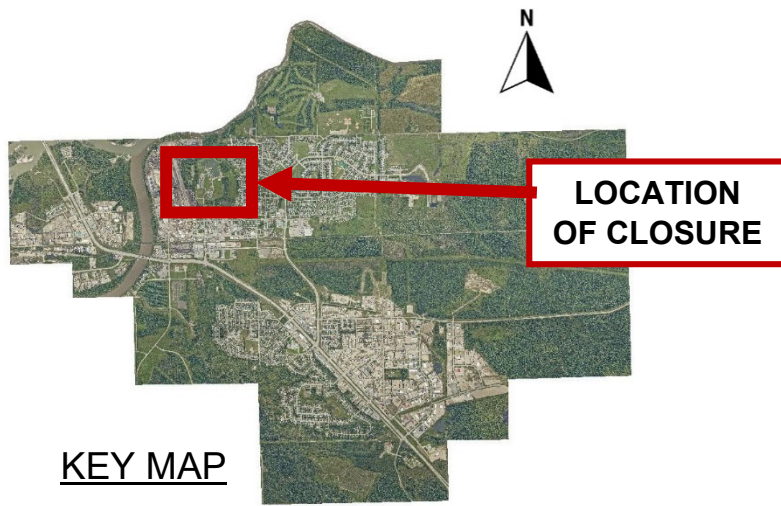
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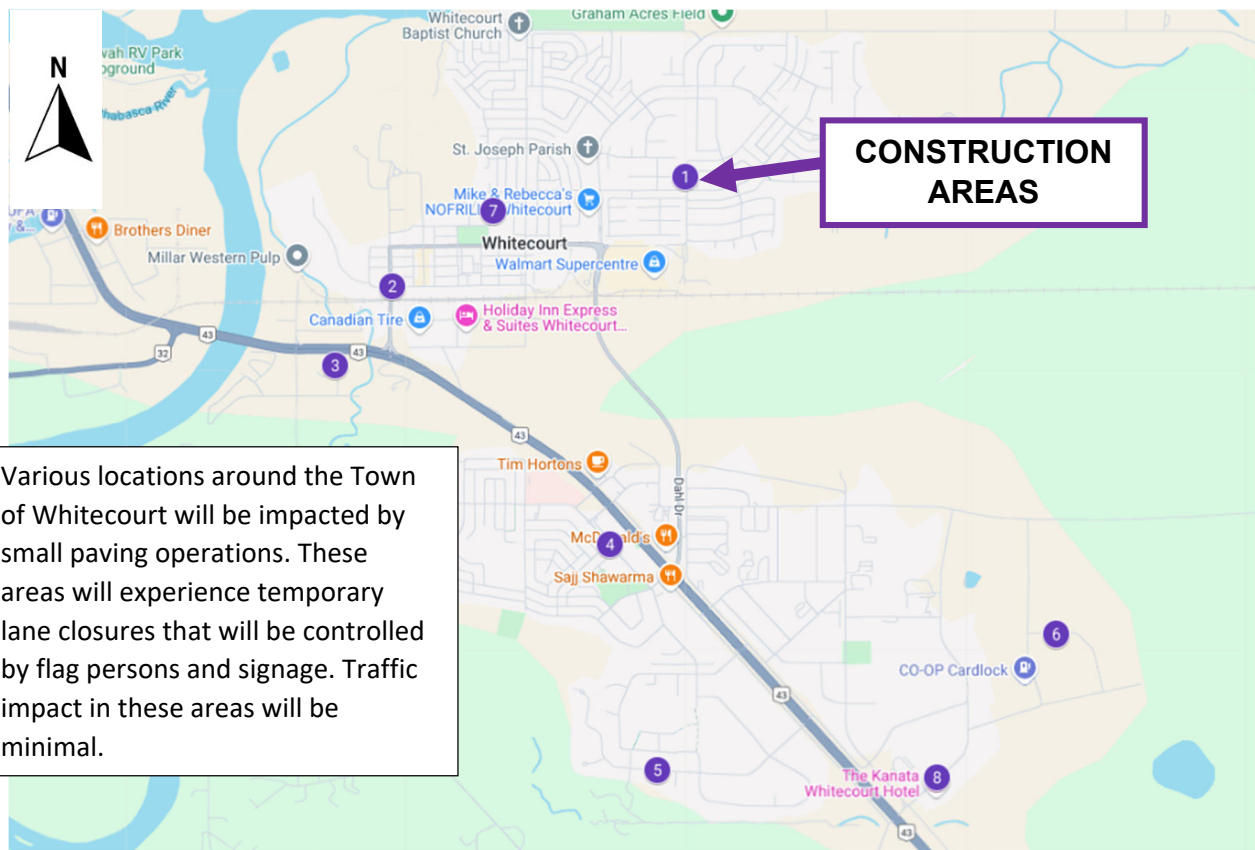
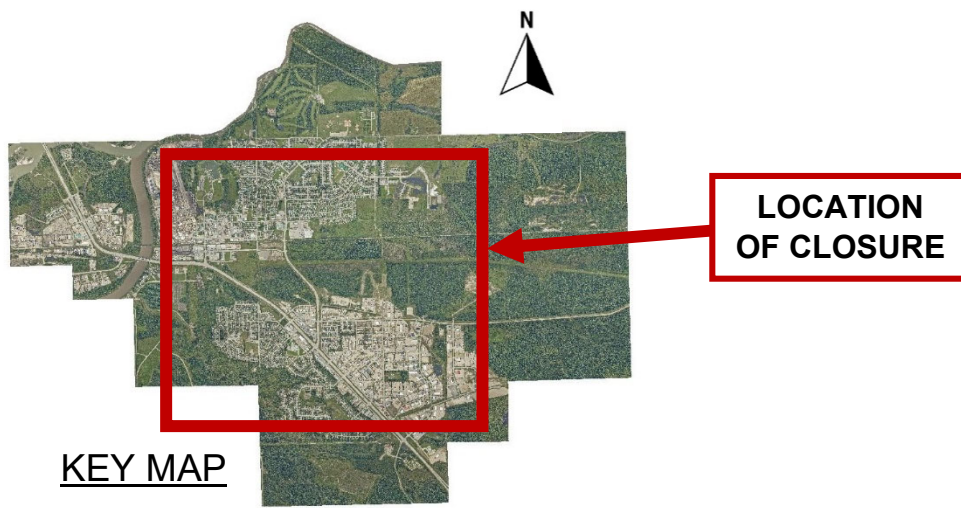




Traffic will be reduced to single lane with flag persons controlling intersections. Milling and Paving work to be completed during the night so traffic will be minimally impacted.



Pathway around the pond and pathway headed east to 57 Ave will be closed for removal and reconstruction. E-Construction will have access through east gate from 57 Ave. Some base reconstruction is expected near the outlet for the tube ride. Temporary barricades and signage will be placed at trail entrances and around areas where base reconstruction to occur.



PRESS RELEASE

JULY 11, 2025

LOCAL TRAFFIC DISRUPTIONS – FEERO DRIVE AND BAXTER CRESCENT AT SUNSET BOULEVARD

Road construction is continuing in our community, and we thank everyone for their patience as they navigate lane reductions and construction work.

Reconstruction of the Sunset Boulevard drainage swales is scheduled for the month of July. Drainage swales will be removed between July 14 – 19, and concrete work will take place from July 21 – 26. During these periods, Sunset Boulevard from the alley west of Birch Lane/Kallbom Crescent, to the alley west of Baxter Crescent will be completely closed to vehicles. Residents can access their neighbourhoods via Sakwatamau Drive and Baxter Crescent where a minimum of one lane will remain open for north/south traffic on those roads. While intermittent access may be available on Sunset Boulevard, residents should be prepared to take an alternate route. (See attached detour route.)

Please refer to the attached map for a detailed description of the closure.

The roadway is scheduled for paving near the end of the month after which the road will be fully reopened. Please use caution in the area and obey all traffic signage.

For more information, please contact:

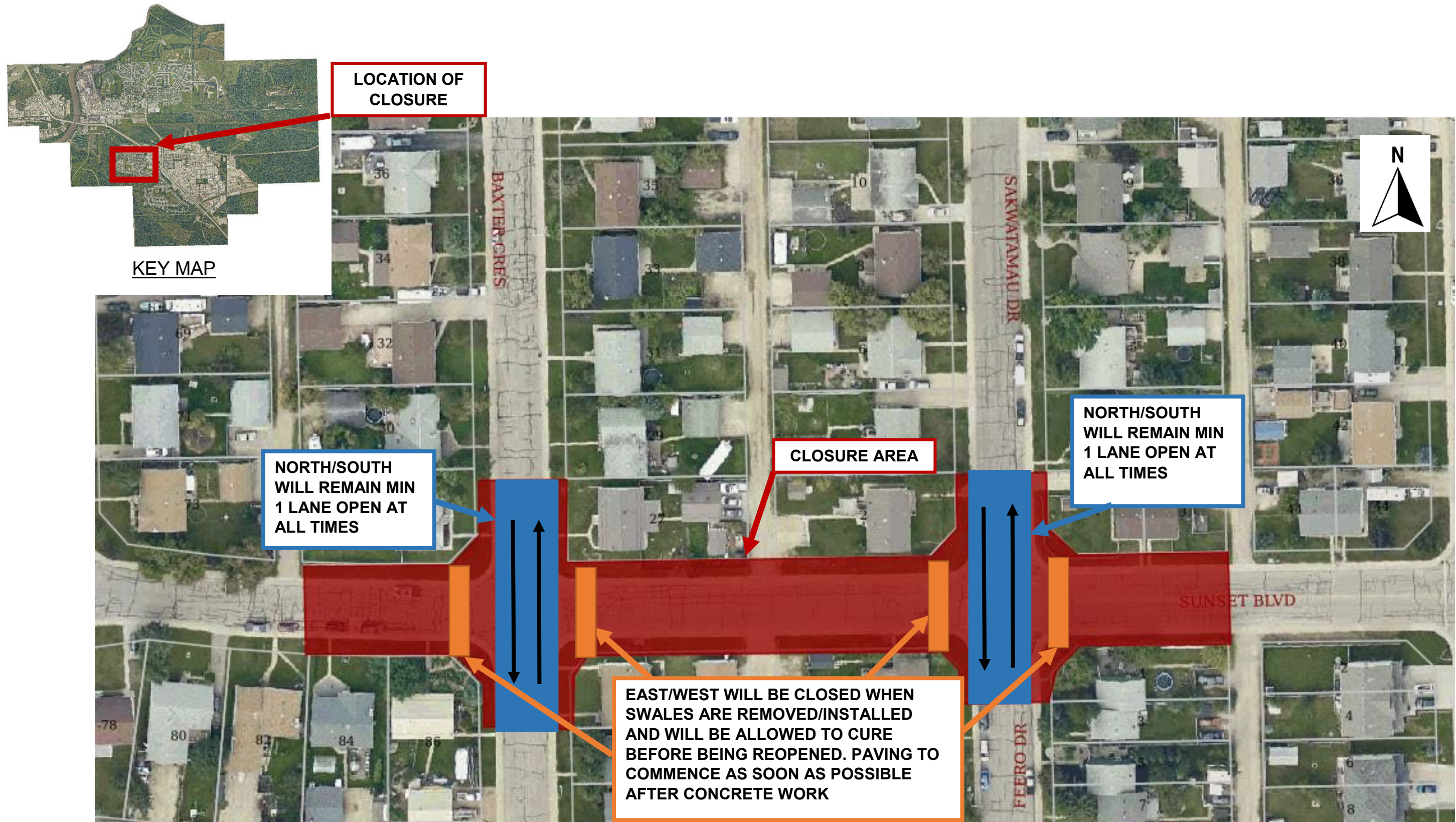
Wendy Grimstad-Davidson, Executive Assistant
Town of Whitecourt
wendydavidson@whitecourt.ca



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SUNSET BLVD BETWEEN BAXTER CR AND FEERO DR (INTERSECTIONS INCLUDED)
 FULL CLOSURE, WITH NORTH/SOUTH TRAFFIC ON BAXTER CR MAINTAINED AT ALL TIMES (1 LANE MIN)
 EAST/WEST TRAFFIC WILL BE IMPACTED WITH SWALE CONSTRUCTION

PRESS RELEASE

JULY 11, 2025

WHITECOURT REGIONAL LANDFILL CLOSED TEMPORARILY DUE TO FIRE

The Whitecourt Regional Landfill, located 17km east of Whitecourt on Highway 43, is currently closed due to a fire. Fire crews are on site and the fire is contained. The cause of the fire is unknown at this time.

The Landfill will remain closed throughout the weekend and an update will be posted on Monday, July 14. Until the Landfill reopens, commercial and industrial customers are asked to use other area landfills. Residential household waste can be dropped off at the Whitecourt Transfer Station.

For more information, please contact:

Wendy Grimstad-Davidson, Executive Assistant
Town of Whitecourt
wendydavidson@whitecourt.ca



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FOR IMMEDIATE RELEASE

Town of Whitecourt, Town of Swan Hills and Woodlands County – July 17, 2025

Region welcomes new FireSmart Coordinator

The communities of Whitecourt, Woodlands County, and Swan Hills successfully secured funding from the Forest Resource Improvement Association of Alberta (FRIAA) for a Regional FireSmart Coordinator.

The Regional FireSmart Coordinator will focus on engaging with communities across Woodlands County, including the Hamlets of Blue Ridge, Anselmo, Goose Lake, and Fort Assiniboine, as well as the Towns of Whitecourt and Swan Hills. The Coordinator will work to build local awareness, promote FireSmart practices, and enhance wildfire resilience.

“This role plays a crucial leadership role in reducing wildfire risk, fostering interagency cooperation, and advancing the long-term sustainability of wildfire preparedness efforts in the region,” noted Lee Hardman, Whitecourt Director of Community Safety.

The position will be based in Whitecourt, and work with representatives from all partnering municipalities. For those interested in applying, the position will be posted on www.whitecourt.ca in the coming weeks.

- 30 -

For more information, please contact:

Lee Hardman, Director of Community Safety
 Town of Whitecourt
 780-778-2273
administration@whitecourt.ca
www.whitecourt.ca

June 2025

June 2025							July 2025						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7			1	2	3	4	5
8	9	10	11	12	13	14	6	7	8	9	10	11	12
15	16	17	18	19	20	21	13	14	15	16	17	18	19
22	23	24	25	26	27	28	20	21	22	23	24	25	26
29	30						27	28	29	30	31		

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jun 1	2 11:30am Seniors Lunch (Seniors Circle) - Wendy Davidson	3	4 5:00pm PITP Sponsorship Dinner (Eagle River Casino) - Wendy Davidson	5 1:00pm Rotary Club Multi-Purpose Court Sod Turning (Festival Park) - Wendy Davidson	6 4:00pm Pride Celebrations & BBQ (Festival Park) - Wendy Davidson	7 10:00am Run 4 Fun - Greeting (Allan & Jean Millar Centre) - Wendy Davidson
8	9 8:30am FW: CRAA Executive Bi-Weekly Meeting (Microsoft) 4:00pm Town Council (FIC) - Wendy	10	11 9:00am Community Rail Advocacy Alliance (Microsoft Teams Meeting) - Mathew Preston	12 2:00pm Sponsorship (?) Meeting (Large Board Room) - Wendy Davidson	13 5:00pm PITP (Festival Park) - Wendy Davidson	14 2:00pm PITP (Festival Park) - Wendy Davidson
15	16 12:00pm Protective Services Regular Meeting (Town) 4:00pm Policies & Priorities Committee	17 1:00pm Sports Hosting Grant Cheque 1:15pm Enhancement Grant Cheque 1:30pm Economic	18 1:15pm Whitecourt Regional Landfill 2:00pm Whitecourt Regional Solid Waste 2:30pm FW: Meeting -	19 2:00pm Globe & Mail Interview (Telephone) - Tara Gallant	20	21
22	23 8:30am FW: CRAA Executive Bi-Weekly Meeting (Microsoft) 4:00pm Town Council (FIC) - Wendy	24 2:00pm Community Rail Advocacy Alliance Meeting (Microsoft Teams Meeting) - Kayla Doody	25 11:00am Jumbo Jumper - Wayfinder photo opp (Festival Park -	26 9:00am AB Munis Summer Leaders Caucus (Devon Community Hall) - Wendy Davidson	27 7:30am Green Gables Breakfast (Microsoft Teams Meeting) - Mike Putzke 8:00am Ponoka Rodeo	28
29	30	Jul 1	2	3	4	5

July 2025

July 2025							August 2025						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
6	7	1	2	3	4	5	3	4	5	6	7	1	2
13	14	8	9	10	11	12	10	11	12	13	14	15	16
20	21	15	16	17	18	19	17	18	19	20	21	22	23
27	28	22	23	24	25	26	24	25	26	27	28	29	30
		29	30	31			31						

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jun 29	30	Jul 1 8:30am Canada Day Pancake Breakfast (Seniors Centre) - 2:00pm Canada Day Events (Festival Park)	2	3 8:30am Ad Hoc Culture & Events Centre 10:30am Sports Hosting 10:45am Tourism 1:30pm Virtual	4 Travel Day	5
6 6:00pm Dreeshen BBQ	7 Travel day	8	9	10 3:00pm Invitation: Alberta Mid-Sized Towns Mayors Caucus - Virtual @	11	12
13 Unavailable	14	15	16	17	18	19
20	21 8:30am FW: CRAA Executive Bi-Weekly 2:00pm Invitation: Cross Border Network - 4:00pm Council (FIC) -	22	23	24	25 7:30am Green Gables Breakfast (Microsoft Teams Meeting) - 1:30pm SVL Birthdays (SV Lodge) - Wendy	26
27	28	29	30 10:30am Meeting with Minister Long (Town) 1:15pm Whitecourt Regional Landfill 2:00pm Whitecourt	31	Aug 1	2

June 2025

June 2025							July 2025						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7			1	2	3	4	5
8	9	10	11	12	13	14	6	7	8	9	10	11	12
15	16	17	18	19	20	21	13	14	15	16	17	18	19
22	23	24	25	26	27	28	20	21	22	23	24	25	26
29	30						27	28	29	30	31		

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jun 1	2 11:30am Seniors Lunch (TP, SL) (Seniors Circle)	3	4	5 1:00pm Multi Purpose Court Sod Turning (Festival Park)	6 4:00pm Pride Celebration & BBQ (TP, DS, BM, TB, BL) (Festival Park)	7 6:00pm Seniors Dinner (TB, PC, BM, DS) (Seniors Circle)
8	9 4:00pm Council Meeting (FIC)	10 7:00pm Community Services Advisory Board (DS) (AJMC Board Room)	11	12 4:00pm MPC (BL, DS)	13 5:00pm PITP (Festival Park)	14 9:30am Lemonade Day (SL, BM) 12:00pm Ecole St. Joseph Grad (SL) 2:00pm PITP (Festimval)
15 10:30am Emergency Advisory Committee Meeting (TB, BM) (Town Office)	16 10:30am Emergency Advisory Committee 12:00pm PSC (TP, BL, BM) 4:00pm Policies &	17 1:30pm EDC (TP, BL) (Town Office)	18 2:00pm Landfill Authority (TP, BL, PC)	19 1:00pm CFYE (SL)	20 9:00am Chamber Golf Tournie (TB, BL, SL, DS) (Golf Course)	21
22	23 4:00pm Council Meeting (FIC)	24 12:00pm FireSmart Working Group (TB)	25 1:00pm Lac Ste. Anne Foundation (PC) (Mayerthorpe)	26 1:00pm Hilltop Grad (SL) (JDA Place)	27 1:30pm SVL Birthdays (SL) (SVL)	28
29	30	Jul 1	2	3	4	5

July 2025

July 2025							August 2025						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
6	7	1	2	3	4	5	3	4	5	6	7	1	2
13	14	8	9	10	11	12	10	11	12	13	14	15	16
20	21	22	23	24	25	26	17	18	19	20	21	22	23
27	28	29	30	31			24	25	26	27	28	29	30
							31						

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jun 29	30	Jul 1	2	3 8:30am Ad Hoc CEC Committee (TP, SL, DS)	4	5
6	7	8	9	10	11 10:00am Chopped Leaf Grand Opening (DS) 1:00pm SVL Car Show (DS)	12
13	14	15	16	17 1:00pm CFYE (SL)	18	19
20	21 4:00pm Council (FIC)	22	23	24 4:00pm MPC (BL, DS)	25	26
27	28	29	30 1:30pm Landfill (PC, BL, TP)	31	Aug 1	2