



ELECTION WORKER APPLICATION FORM

PLEASE RETURN COMPLETED FORM AND ATTACHMENTS TO:
5004 - 52 AVENUE, WHITECOURT, AB T7S 1N6 OR:
ELECTION@WHITECOURT.CA

CONTACT INFORMATION

First Name:	Last Name:	
Address:		
Town:	Province:	Postal Code:
Cell Phone:	Alternate Phone:	
Email Address:		

AVAILABILITY – Please indicate your availability below.

<p>Mandatory Election Training Session at the Forest Interpretive Centre:</p> <p><input type="checkbox"/> Tuesday, October 7, 2025 from 10:00am to 12:00 noon</p> <p>Advanced Voting at St. Joseph Parish Hall:</p> <p><input type="checkbox"/> Tuesday, October 14, 2025 from 9:30am – 7:00pm</p> <p><input type="checkbox"/> Saturday, October 18, 2025 from 9:30am – 7:00pm</p> <p>Election Day, Monday, October 20, 2025 at St. Joseph Parish Hall:</p> <p><input type="checkbox"/> Available anytime from 9:30am – End of Count</p> <p>Or:</p> <p><input type="checkbox"/> Morning Shift from 9:30am – 3:00pm</p> <p><input type="checkbox"/> Afternoon Shift from 2:30pm – 8:00pm</p> <p><input type="checkbox"/> Evening Shift from 7:30pm – End of Count</p> <p><i>Election workers must remain at the voting station throughout the entire duration of their shift(s), including breaks. On Election Day, the voting stations close at 8:00pm; however, workers will be needed to assist with hand counting the ballots.</i></p>

PREVIOUS ELECTION EXPERIENCE – Please indicate your experience below. Leave this section blank if you do not have previous election experience.

<input type="checkbox"/> Municipal	Year:	Position:	Details (Location, Duties, etc.):
<input type="checkbox"/> Provincial	Year:	Position:	Details (Location, Duties, etc.):
<input type="checkbox"/> Federal	Year:	Position:	Details (Location, Duties, etc.):

CANDIDATE CAMPAIGN/ENDORSEMENT ACKNOWLEDGEMENT

- ☐ I acknowledge that I can't be involved or plan to be involved with a candidate's campaign.
- ☐ I acknowledge that I cannot endorse, post or display candidates on any form of social media.

POSITION DESCRIPTION/KEY RESPONSIBILITIES & QUALIFICATIONS

Deputy Returning Officer (DRO) Position Description/Key Responsibilities:

- Greet electors and verify that they meet the criteria to vote.
- Assist in setting up and take down of the voting station.
- Maintaining the ballots, ballot box, and voting compartment.
- Assist the Returning Officer (RO) or Presiding Deputy Returning Officer (PDRO) as required.
- Assist electors' with completion of their Statement of Elector Eligibility.
- Provide instruction to electors for completing their ballot.
- Maintaining peace and order in the voting station.
- Carry out communications as directed by the Returning Officer.
- Assist scrutineers on the proper procedures within the voting station.

Qualifications:

- Resident of Alberta.
- Be at least 18 years old on Election Day.
- Experience working with the public.
- Have strong communication skills.

SIGNATURE

Signature:

Date:

SUBMISSION INFORMATION

Completed applications forms can be directed to:

Tara Gallant, Legislative Manager
Town of Whitecourt
5004 - 52 Avenue
Whitecourt, AB T7S 1N6
Email: election@whitecourt.ca

The Town of Whitecourt thanks all applications for their interest, but advises that only those under consideration will be contacted.

Protection of Privacy Act Statement:

The personal information has been collected in accordance with Section 4 of the Protection of Privacy Act (POPA), and the Local Authorities Election Act. The personal information will be used for the purpose of selection election workers and conducting the 2025 Municipal Election. Any questions or concerns should be directed to the Town of Whitecourt at 780-778-2273 or administration@whitecourt.ca.