

APPLICATION DATE\_\_\_\_\_

APPLICATION NUMBER\_\_\_\_\_

**APPLICANT INFORMATION (CONTRACTOR)**

APPLICANT NAME\_\_\_\_\_

COMPANY NAME\_\_\_\_\_

STREET ADDRESS\_\_\_\_\_

PHONE\_\_\_\_\_

EMAIL\*\_\_\_\_\_

\*By providing your email address above, you are consenting to receive electronic communications from an authorized person of the Town of Whitecourt

**AFTER-HOURS CONTACT 1**

NAME\_\_\_\_\_

PHONE\_\_\_\_\_

**AFTER-HOURS CONTACT 2**

NAME\_\_\_\_\_

PHONE\_\_\_\_\_

**LOCATION**

PROPOSED START DATE\_\_\_\_\_

PROPOSED END DATE\_\_\_\_\_

PROPOSED DAILY START TIME\_\_\_\_\_

PROPOSED DAILY END TIME\_\_\_\_\_

ROAD NAME\_\_\_\_\_

BETWEEN\_\_\_\_\_ (ROAD A) AND\_\_\_\_\_ (ROAD B)

ADDITIONAL LOCATIONS (LIST ALL APPLICABLE)\_\_\_\_\_

Please submit a detailed map clearly indicating the work area. The map should show street names and boundaries of the work. The Town's GIS system, Munisight, is a useful tool for creating and editing maps, and can be accessed at: [www.whitecourt.ca/CATALIS](http://www.whitecourt.ca/CATALIS)

**AFFECTED INFRASTRUCTURE**

☐ PARKING LANE

☐ DRIVEWAY

☐ SIDEWALK

☐ DRIVING LANE

☐ BACKALLEY

☐ CURB AND GUTTER

☐ FULL ROAD

☐ PATHWAY

☐ BOULEVARD

☐ INTERSECTION

☐ SIGNS/LIGHTS

☐ OTHER

If the affected infrastructure is "OTHER", please describe:\_\_\_\_\_

**ACTIVITY INFORMATION**

GENERAL DESCRIPTION

☐ INSTALLATION

☐ REMOVAL

☐ MAINTENANCE/REPAIR

WORK TYPE

☐ RESIDENTIAL CONSTRUCTION

☐ UNDERGROUND POWER

☐ GAS/PIPELINE

☐ COMMERCIAL CONSTRUCTION

☐ OVERHEAD POWER

☐ WATER/SEWER

☐ INDUSTRIAL CONSTRUCTION

☐ UNDERGROUND TELECOM

☐ SIGNS/LIGHTS

☐ ROADWAY

☐ OVERHEAD TELECOM

☐ OTHER

If the work type is "OTHER", please describe:\_\_\_\_\_

PROJECT DETAILS \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

## ACCESS DURING PROJECT

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> NO PEDESTRIAN TRAFFIC | <input type="checkbox"/> SINGLE-LANE CLOSURE | <input type="checkbox"/> NO THROUGH TRAFFIC |
| <input type="checkbox"/> LOCAL TRAFFIC ONLY    | <input type="checkbox"/> ALTERNATING LANES   | <input type="checkbox"/> OTHER              |

If the public access is "OTHER", please describe: \_\_\_\_\_

## PROPOSED TRAFFIC ACCOMMODATION

- |   |                                     |                                      |
|---|-------------------------------------|--------------------------------------|
| <input type="checkbox"/> SIGNAGE & BARRICADES | <input type="checkbox"/> FLAGPERSON | <input type="checkbox"/> FULL DETOUR |
|---|-------------------------------------|--------------------------------------|

OVERVIEW OF TRAFFIC ACCOMMODATION PLAN \_\_\_\_\_

Please submit a detailed Traffic Accommodation Plan in accordance with the **Edmonton Procedures for On-Street Construction Safety (Current Edition)** indicating all closure, signage, and detour information. Include sketch of proposed worksite.

### TERMS AND CONDITIONS

1. Application for a temporary traffic control permit must be submitted a minimum of 5 business days in advance of the intended closure date, unless the closure is required for emergency purposes.
2. Applications must be accompanied by a map of the work location and a detailed Traffic Accommodation Plan.
3. The Traffic Accommodation Plan must show the plan for traffic control, including equipment to be used and the location of this equipment. Work may not begin until the Town has approved the plan.
4. The applicant and their agents or employees must comply with all bylaws and ordinances of the Town of Whitecourt.
5. The personal information collected through the Temporary Traffic Control Permit Form is for the purpose of processing applications, including eligibility, review, and communication of decisions. This collection is authorized per section 4(c) of the Protection of Privacy Act. For questions about the collection of personal information, contact the Town of Whitecourt Administration Office at [administration@whitecourt.ca](mailto:administration@whitecourt.ca) or 780-778-2273. Town property must be restored to original condition or better by the applicant.
6. Additional requirements may be required by the Town of Whitecourt.

I, \_\_\_\_\_, hereby make application to the Town of Whitecourt to occupy the right of way for the purpose described and agree to abide by the conditions established on the permit, as well as all federal, provincial, and municipal laws. I agree to assume all liability and/or cost incurred as a result of road occupancy to maintain the work area and to indemnify and save harmless the Town until final completion and approval.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

### FOR ADMINISTRATIVE USE ONLY

NOTIFY (via email): <input type="checkbox"/> RCMP <input type="checkbox"/> AMBULANCE <input type="checkbox"/> FIRE <input type="checkbox"/> TRANSIT <input type="checkbox"/> NORTHERN GATEWAY <input type="checkbox"/> LIVING WATERS <input type="checkbox"/> PUBLIC WORKS <input type="checkbox"/> WATER <input type="checkbox"/> BYLAW <input type="checkbox"/> DEVELOPMENT <input type="checkbox"/> OTHER (describe): _____ _____	<input type="checkbox"/> APPROVED	<input type="checkbox"/> DISCRETIONARY	<input type="checkbox"/> REFUSED	<input type="checkbox"/> OTHER
	TRAFFIC ACCOMMODATION PLAN AND MAP ATTACHED?		<input type="checkbox"/> YES	<input type="checkbox"/> NO
	ASSOCIATED PERMITS _____ _____			
	INTERNAL PROJECT LEAD _____ PHONE _____			
	ALTERNATE CONTACT _____ PHONE _____			
PRINTED NAME OF AUTHORIZED REPRESENTATIVE _____				
SIGNATURE _____ DATE _____				