



Whitecourt Cemetery Monument Installation Request

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Plot Information

Plot Location: Block _____ Plot(s) _____ ☐ North Field of Honour ☐ Roman Catholic Section
Plot Size: ☐ Single ☐ Joint ☐ South Field of Honour ☐ Non-Denom Section
Name of Deceased: _____
Last First Middle

Monument Information

MONUMENT TYPE ☐ Pillow ☐ Upright ☐ Flat ☐ Engraving on Existing Monument
MATERIAL ☐ Granite ☐ Bronze – flat monuments only (no installation)

DIMENSIONS (in inches)

TABLET: L _____ W _____ H _____
BASE: L _____ W _____ H _____
FOUNDATION: L _____ W _____ H _____

Maximum dimensions are listed in Town of Whitecourt Cemetery Bylaw 1563, **Schedule A Monument Guidelines** (see reverse side)

A monument proof must accompany your request

MONUMENT COMPANY COMPLETING WORK

Company Name: _____ Contact Person: _____
Phone: _____ Email: _____
Install Date: _____ Time: _____

Individual Authorizing Installation

Name: _____
Address: _____
Street Address
City Province Postal Code
Phone: _____ Email: _____
Relationship to Deceased: _____

Signature

This request is submitted for the approval and installation of a monument according to the information given above. The undersigned acknowledges and agrees to the terms and conditions as set forth in the Town of Whitecourt Cemetery Bylaw 1506 relative to the installation of monuments.

Signature: **X** _____ Date: _____

Approval (Office Use Only)

Signature: **X** _____ Date: _____

Print Name: _____ Title: _____

Submit completed form to Infrastructure Department at planning@whitecourt.ca

Schedule A

Monument Guidelines

All monuments must be granite except for flat monuments which may also be made of bronze. Design and dimensions to be approved by Supervisor.

1. Definitions

- 1.1 Flat monument is a monument made of granite or bronze, set flush in the ground so that the face of the monument is flush with the ground, with a foundation border.
- 1.2 Pillow monument is a style of monument made of granite that is either flat or sloped from back to front and may sit on a granite base.
- 1.3 Upright monument is an upright structure made of granite, traditionally set on a granite base.

2. Dimensions

Pillow Monuments:	Length Maximum	Width Maximum	Height Maximum
Base: *not to be less than 4" nor more than 12" longer or wider than the tablet.	48"	18"	8"
Tablet:	As allowed by the base size, with a maximum height of 24".		
Upright Monuments:	Length Maximum	Width Maximum	Height Maximum
Base: *not to be less than 4" nor more than 12" longer or wider than the die.	48"	18"	8"
Tablet:	As allowed by Base	6"	24"
Flat Monument within plot	Length Maximum	Width Maximum	Depth Maximum
Foundation with 3" border	48"	18"	4"
Tablet:	45"	15"	2"

3. Niche Fronts

- 3.1 Shall be engraved in Modified Roman font
- 3.2 Shall contain:
 - a. Surname;
 - b. Given name(s);
 - c. Year of birth; and
 - d. Year of death.