



Town of Whitecourt
P.O. Box 509, 5004 – 52 Street
Whitecourt, AB T7S 1N6
780-778-2273

LAND USE BYLAW AND/ OR PLAN AMENDMENT APPLICATION FORM

All of the information requested in the application and attached checklist is necessary to complete a thorough evaluation and timely decision on your application. All material submitted must be clear, legible and precise; staff will only accept complete applications.

Type of amendment(s) requested: (please place an 'X' on those that apply)

- ☐ Land Use Bylaw ☐ Municipal Development Plan ☐ Area Structure/Outline Plan

Applicant

Name / Company: _____

Contact Person: _____

Street Address: _____

Mailing Address: _____

Province: _____ Postal Code: _____

Phone Number: _____ Fax Number: _____

E-Mail Address*: _____

**By providing your email address on this application form, you are consenting to receive electronic notifications and communications.*

Description of Land Proposed for Amendment:

Lot(s): _____ Block(s): _____ Plan(s): _____

Municipal Address(es): _____

Land Area: _____ (hectares, m².) Map Attached: ☐ Yes ☐ No

Amendment Proposed:

Existing Section(s) of Plan/Bylaw to be amended: _____

Proposed Rewording of
Section(s): _____



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For Land Use Bylaw Re-Zoning Amendment only:

Existing Land Use District/Zoning: _____

Proposed Land Use District/Zoning: _____

Applicant's Rationale

Please provide your rationale for requesting the proposed amendment. You may use the space below or prepare a separate statement and attach it to this application. This submission will be included in any reports presented to the Town of Whitecourt Municipal Planning Commission and Town Council. (Attach additional pages if necessary.)

Additional Amendment Application Requirements:

Attach the following information to the application:

- ☐ A copy of the current Certificate of Title(s) for the subject lands, dated no later than 30 days from the date of the application and one copy of each easement document, right-of-way, restrictive covenant or other legal document registered on the property that affects the use of the lands. If either the registered landowner or the applicant is registered as a numbered company, the names of the principals of the numbered company need to be listed.
- ☐ Drawing or site map showing the lands proposed to be rezoned/amended complete with dimensions and areas of each district, and/or



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- ☐ Proposed section of Plan/Bylaw to be amended including proposed wording of section and reasoning(s) for the amendment.
- ☐ Payment of applicable fees.
- ☐ Any additional information requested by the Planning and Development Department after application is submitted such as traffic, market, land use or feasibility studies and neighbourhood surveys.

Amending the Land Use Bylaw

The Land Use Bylaw establishes regulations for amending the Land Use Bylaw. Applicants are encouraged to review the bylaw to familiarize themselves with the processes the Town of Whitecourt will take in reviewing and rendering a decision on this application. Any questions regarding the Bylaw Amendment process, can be directed to the Planning & Development Department at (780) 778-2273 or via email at planning@whitecourt.ca

Signature of Applicant

Date of Application

NOTE: Please note that all information you provide will be treated as public information in the course of the Town of Whitecourt's consideration of this amendment application pursuant to the Municipal Government Act, R.S.A. 2000 Chapter M-26. Any personal information on this form is collected under the authority of Section 4(c) of the Freedom of Information and Protection of Privacy (POPA) Act for the purpose of evaluating the proposed amendment, and may be circulated. Information may be disclosed under the authority of Section 12 of the Access to Information Act (ATIA) to relevant agencies and adjacent landowners for a consistent purpose. If you have any questions regarding the collection, use and protection of this information, please contact the Town Administration Office at 780-778-2273 or at administration@whitecourt.ca.