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## Subdivision Application

BY PLAN OF SUBDIVISION <input type="checkbox"/>	File # W _____ - _____
BY OTHER INSTRUMENT <input type="checkbox"/>	Date of receipt: _____ Date deemed complete: _____
	Date Fees submitted: _____ Date of Decision: _____

This form is to be completed in full wherever applicable by the Registered Owner(s) of the subject Lands, or by a person authorized to act on the Registered owner(s) behalf.

**1. Name, address and contact information of the Registered Owner(s) of Land to be Subdivided:**

\_\_\_\_\_  
\_\_\_\_\_

Email\*: \_\_\_\_\_

Phone: \_\_\_\_\_

**2. Name, address and contact information of authorized person and/or firm acting on behalf of the Registered Owner(s):**

\_\_\_\_\_  
\_\_\_\_\_

Email\*: \_\_\_\_\_

Phone: \_\_\_\_\_

**3. Legal description and area of land to be subdivided:**

All/Part of the 1/4 Sec. \_\_\_\_\_ Twp. \_\_\_\_\_ Range \_\_\_\_\_ West of \_\_\_\_\_ Meridian \_\_\_\_\_

Being all/part of Lot: \_\_\_\_\_ Block: \_\_\_\_\_ Plan: \_\_\_\_\_ COT Number: \_\_\_\_\_

Municipal Address (if applicable): \_\_\_\_\_

Area of land to be subdivided: \_\_\_\_\_

Proposed Remainder Area: \_\_\_\_\_

Proposed # of parcels: \_\_\_\_\_

Proposed use of remainder: \_\_\_\_\_

**4. Location of land to be subdivided:**

a. Is the said land immediately adjacent to the municipal boundary? ☐ Yes ☐ No

If yes, the adjoining municipality is: \_\_\_\_\_

b. Is the land situated within 1.6km of the right of way of a highway? ☐ Yes ☐ No

If yes, the highway # is: \_\_\_\_\_

c. Does the proposed parcel contain or is it adjacent to a river, stream, watercourse, lake or other permanent body of Water, or by a canal or drainage ditch? ☐ Yes ☐ No

If yes give name: : \_\_\_\_\_

d. Is the proposed parcel within 1.5 km of a sour gas facility and/or pipeline? ☐ Yes ☐ No

**5. Indicate if the land that is the subject of the Subdivision application is situated within:**

- 450m of an operating or non-operating landfill or hazardous waste management facility: ☐ Yes ☐ No
- 300m of an area of parcel of land currently being used for the processing of wastewater: ☐ Yes ☐ No

**6. Indicate if the land that is the subject of the subdivision application contains an abandoned oil and gas well:**

- Are there any active oil or gas wells or pipelines on the land or within 100m? ☐ Yes ☐ No
- Are there any abandoned oil or gas wells or pipelines on the land or within 100m? ☐ Yes ☐ No

Alberta Energy Regulator map indicating if/where any abandoned oil and gas wells are located has been included: ☐ Yes ☐ No ☐ N/A

**7. Existing and proposed use of land to be subdivided: (describe)**

a. Is this a vacant parcel? ☐ Yes ☐ No

If no, describe all the buildings and any structures on the land: \_\_\_\_\_

Will any buildings and/or structures be demolished or moved? \_\_\_\_\_

b. Existing use of land (describe): \_\_\_\_\_

c. Proposed use of land: \_\_\_\_\_

d. Current Land Use District: \_\_\_\_\_

e. Environmental Report attached? ☐ Yes ☐ No

f. Proposed use of remainder of the title (if applicable): \_\_\_\_\_

**8. Fill brought to the site:** Has the site, subject to subdivision had any fill brought in ☐ Yes ☐ No

If yes, how may it affect foundations? \_\_\_\_\_

**9. Physical characteristics of land to be subdivided:**

a. Describe the nature of the topography of the land (flat, rolling, steep, mixed, etc.): \_\_\_\_\_

b. Describe the nature of the vegetation and water on the land (brush, shrubs, tree strands, woodlots, sloughs, creeks, Etc.): \_\_\_\_\_

c. Describe the kind of soil on the land (sandy, loam, clay, etc.): \_\_\_\_\_

**10. Water and sewer services:**

What is the existing source of water? ☐ Municipal ☐ Other: \_\_\_\_\_

What is the proposed source of water? ☐ Municipal ☐ Other: \_\_\_\_\_

What is the existing sewage disposal? ☐ Municipal ☐ Other: \_\_\_\_\_

What is the proposed sewage disposal? ☐ Municipal ☐ Other: \_\_\_\_\_

**11. Is the subject lands within an approved Area Structure Plan (ASP):** ☐ Yes ☐ No

If yes, is an amendment required? ☐ Yes ☐ No

**12. Provisions for Reserve:**

Proposed provisions made for reserve relative to the application: ☐ Yes ☐ No

☐ land dedication (location shown on map) ☐ Money in lieu ☐ Deferral (to be registered against title by Caveat) ☐ N/A (previously provided)

**13. Registered owner or person acting on behalf of the registered owner:**

I, \_\_\_\_\_ hereby certify that:

☐ I am the registered owner and that the information given on this form is full and complete and is, to the best of my knowledge, a true statement of the facts relating to this application for subdivision.

☐ I am the agent authorized to act on behalf of the registered owner and that the information given on this form is full and complete and is, to the best of my knowledge, a true statement of the facts relating to this application for subdivision. (completed Authorization Form, attached, from Registered Owner must accompany this application)

**Address:** \_\_\_\_\_

**Signature of Registered Owner(s):** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Signature of Applicant:** (agent acting on behalf of Registered Owner(s)) \_\_\_\_\_

**Date:** \_\_\_\_\_

*\*By providing your email address on this application form, you are consenting to receive electronic notifications and communications.*

NOTE: Please note that all information you provide will be treated as public information in the course of the Town of Whitecourt's consideration of this subdivision application pursuant to the Municipal Government Act, R.S.A. 2000 Chapter M-26. Any personal information on this form is collected under the authority of Section 4(c) of the Protection of Privacy Act for the purpose of evaluating the proposed subdivision and may be circulated, under the authority of Section 12 of the Access to Information Act, to relevant agencies and adjacent landowners for a consistent purpose. If you have any questions regarding the collection, use and protection of this information, please contact the Town of Whitecourt at administration@whitecourt.ca or 780-778-2273.